

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MAIN HALL, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 20th MAY 2026

PRESENT: Councillors P Salisbury, Mrs A Bye, G Dunn, K Brambill, S Roberts, Mrs E Johnson and Mrs P Docker. Borough Councillor Timms was also in attendance

**Minute
Number**

26-27/16 APPOINTMENT OF CHAIR 2026/2076

The Clerk invited nominations for the office of Chair for the Municipal Year 2026/2027. It was proposed by Councillor Roberts and seconded by Councillor Mrs A Bye that Councillor P Salisbury serve as Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury acting as the duly elected Chairman, took the Chair

26-27/17 APPOINTMENT OF VICE CHAIR 2026/2027

The Chair invited nominations for the office of Vice Chair for the Municipal Year 2026/2027. No nominations were forthcoming and IT WAS AGREED THAT in the event of the Chairman being unable to attend any meeting one of the other Parish Councillors would be elected Temporary Chairman for that particular meeting.

26-27/18 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the Public present

26-27/19 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor Mrs E French (prior commitment) Councillor N Brinton (holiday) and Mrs L Harbour (family reasons). County Councillor Sonko gave her apologies for absence

No financial interests were declared

26-27/20 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 15th April 2026 were agreed as a true record and were to be signed by the Chairman.

There were no decisions were taken out of meeting: -

26-27/21 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

26-27/22 GENERAL CORRESPONDENCE

Blast Films

The Clerk circulated an email from Blast Films regarding filming which they would be undertaking on Tuesday 26th May 2026. All other correspondence had been circulated by the Clerk by email.

26-27/23 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

BI Johnson – Pavilion Painting - £3,120.00
VP Computers – Ink and paper - £61.80
Valda Energy – Pavilion - £358.18
P G Salisbury – Bulkhead Lamp - £36.21
C Clarke – Bulkhead Light Fitting - £164.00
RBC – Bin Emptying - £777.60

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – May - £567.37
HM Revenue and Customs – PAYE on Clerk’s salary - £126.60
HMRC – Employers NI on Clerk’s Salary - £32.44
SSE – Street Lighting -Electricity - £1,282.10
BT – Parish Council - £47.99
Perennial – Grass Cutting - £1,212.00
Village Hall – Room Hire 2026 - £80.00
Water Plus -Pavilion - £68.03

The Clerk was authorised to pay the accounts by electronic bank payments

Financial Management - Councillor Roberts had produced a report on the current financial position of the Parish Council and produced a mini statement for the month of April 2026 which was distributed at the meeting and duly noted. The Clerk reported that

he had emailed all relevant documentation to the Internal Auditor and arranged a meeting with her for the 27th May 2026.

26-27/24 REPORTS

Police; Community Alert

Councillor Roberts informed reported that there would be an open meeting with Warwickshire Police in the Main Hall on 1st June 2026 at 6.00pm

Borough Councillor's Report – Borough Councillor Mrs Timms informed the meeting that planning permission had been granted for residential development of 43 houses at the former Oakdale Nursery. The Chairman questioned as to why the Parish Council had not been consulted at the application stage and not received a copy of the Planning Permission. The Clerk was instructed to contact Rugby Council Planning for an explanation.

County Councillor's Report – In the absence of Councillor Anne-Marie Sonko there was no report.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker informed the meeting that the Village Hall Committee met on 23rd April 2026 and the next meeting will be held on 28th May 2026.

Allotment Garden – Councillor Mrs Docker reported on matters generally.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

26-27/25 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following Planning Application had been received: -

105, BROAD STREET RFC, RUGBY ROAD, BINLEY WOODS, COVENTRY, CV3 2AY - Installation of two new covered Padel courts. - No objection subject to assurances that there would be suitable noise reduction measures in place to protect the interests of residents of neighbouring properties.

26-27/26 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – There was nothing to report.

26-/2727 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green – Councillor Mrs Johnson declared an interest in this matter and took no part in this matter. The Chairman informed the meeting that despite enquiries he had been unable to ascertain to obtain 2 further quotes for the internal improvement works at the Sports Pavilion. IT WAS PROPOSED by

Councillor Roberts and SECONDED BY Councillor Dunn that the quotation of £17,630 ex VAT from BI Johnson Contractors be accepted. There were no amendments to the proposal which was carried unanimously. The Clerk was instructed to confirm acceptance of the quote to BI Johnson Contractors. Councillor Roberts together with the support of Councillors Docker and Dunne were to arrange a meeting with Lee Johnson to fine tune the quote.

Removable of Goalposts – IT WAS AGREED to move the junior goalposts from land outside the pavilion to an area in the bottom field and to install picnic benches in the area released. The Chairman and Councillor Brambill agreed to arrange for the necessary work to be carried out.

Highway Verges – There were no matters to report.

Litter and Dog Litter –

Dog Bins -The Chairman informed the meeting that the 2 Dog Litter Bins on Craven Avenue adjacent to Earls Walk had become dilapidated and needed replacing. The Clerk was instructed to arrange for replacement to be ordered from Rugby Borough Council and placed on the highway.

Litter Pick – The next Litter Pick was scheduled to take place in June

Trees/Tree Planting – There were no matters to report.

26-26/28 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance –

No Parking signs on Rugby Road - The Chairman and Councillor Brambill agreed to review the purchase of No Parking signs Councillor Brambill will look at fitment to lampposts.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk informed the meeting that he would chase E.on in respect of Quarterly Maintenance Charges.

Hedge Maintenance – There were no matters to report.

26-27/29 ABBEY GRANGE – There were no matters to report

29-27/30 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

25-26/31 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 17th June 2026.

The meeting closed at 9.30pm.

CHAIRMAN

	Action List	Name	Complete
1	Monitor street light repairs	PD, SR	
2	Contact E.on to request draft Maintenance Agreement	Clerk	
3	Cars parked on highway verges	All	
4	Monitor repairs to potholes	All	
5	Confirm acceptance of quotation in respect of interior works at the Sports Pavilion	Clerk	
6	Contact Rugby Borough in respect of Oakdale Nursery Planning Permission	Clerk	
7	Order “No Vehicles” signs from Nuneaton Signs	PS/KB	
8	Preparation of Newsletter	PS	
9	Raise complaint with Stagecoach in respect of new Electric Buses	LH	
10	Order 2 Replacement Dog Bins from RBC	Clerk	
11	Liaise with Contractors to fine tune works in respect of interior works at the Sports Pavilion	SR	
12	Removal of Goalposts at the Recreation Ground	PS/KB	
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