

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 22nd JULY 2026

PRESENT: Councillors Mrs A Bye, Mrs L Harbour G Dunn, K Brambill, Mrs E Johnson, N Brinton, S Roberts and Mrs P Docker.

**Minute
Number**

26-27/47 APPOINTMENT OF ACTING CHAIR

In the absence of Councillor Salisbury the Clerk invited nominations for the office of Acting Chair. It was proposed by Councillor Roberts and seconded by Councillor Brambill that Councillor Mrs P Docker serve as Chair for this meeting. There were no other nominations and Councillor Mrs P Docker accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor Mrs P Docker took the Chair

26-27/48 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the Public present.

26-27/49 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor P Salisbury (holiday) Mrs E French (family matters), Borough Councillor Timms and County Councillor Sonko also sent apologies for absence.

No financial interests were declared

26-27/50 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 17th June 2026 were agreed as a true record and were to be signed by the Acting Chair.

The following decisions were taken out of meeting

Planning Application - 107 Rugby Road, Binley Woods CV3 2AY for Lawful development certificate for an electric gate (existing) - No objection subject to normal neighbour and statutory consultations.

Village Green – Hedge Cutting and strimming behind the fence line to 1m, Weeds removed from children’s playground All waste to be left in the woodland Behind - As the cost of the works was £180.00 the Chairman authorised Perennial to

carry out the works during the next visit

Village Green – Cutting back perimeter rubber back prime edges and relay with coloured EDPM Urban Recreation Limited had supplied a quote in the sum of £1,985.00 plus supplied by Urban Recreation which was accepted by a duly convened Urgency Sub Committee.

26-27/51 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

26-27/52 GENERAL CORRESPONDENCE

All correspondence had been circulated by the Clerk by email.

26-27/53 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

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Valda Energy – Pavilion - £163.66
Rugby Web Design – Annual Charge - £282.00
Safelincs – AED Responder Kit - £18.95
SSE – Electricity Street Lighting - £922.72

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – June - £513.97
HM Revenue and Customs – PAYE on Clerk's salary - £113.40
HMRC – Employers NI on Clerk's Salary - £22.55
BT – Parish Council - £47.99
Perennial – Grass Cutting - £1,121.00
Zurich Municipal – Annual Insurance Premium - £765.89
SKC Driveways – Jetting and Drains at the Village Hall - £144.00
Valda Energy – Pavilion - £83.70
Water Plus – Pavilion - £29.46

The Clerk was authorised to pay the accounts by electronic bank payments

Financial Management - Councillor Roberts had produced a report on the current

financial position of the Parish Council and produced a mini statement for the month of June 2026 which was distributed at the meeting and duly noted.

26-27/54 REPORTS

Police; Community Alert

Councillor Roberts informed the meeting that a new Police Constable (PC Nicholas Williams) had been appointed. The next planned Pop In scheduled for 8th August 2026 has been cancelled due to ongoing pavilion refurbishment work. Now that the football season is rapidly approaching the Clerk is to provide Councillor Roberts with an AFC Woods fixture list for the forthcoming season.

Borough Councillor's Report – In the absence of Borough Councillor Timms there was no report.

County Councillor's Report – In the absence of County Councillor Sonko there was no report.

Primary School – Councillor Mrs Harbour informed the meeting that the school was now closed for the Summer Holiday.

Youth Club – Councillor Mrs Harbour informed the meeting that the next meeting was scheduled for 21st September 2026.

Football Clubs – AFC Woods had requested a name badge be inserted at their own expense at the Pavilion IT WAS AGREED THAT a badge be installed over the Home Changing Room Door to be professionally affixed.

Village Hall – Councillor Mrs Docker informed the meeting that the next Village Hall Committee meeting will be held on 6th August 2026. Councillor Roberts informed the meeting that a 12 feet tall Christmas Tree had been ordered by Mrs Linda Green. The Chairman had provided a profile section of the piping which is proposed to use for the installation of the Christmas Tree. This will be used by the supplier to tailor the trunk to fit. However, questions arose as to whether a 4in diameter is sufficient to house a 12 ft tree. The Chairman to advise.

Allotment Garden – Councillor Mrs Docker reported on matters generally.

Bus Services – Councillor Mrs Harbour reported on her continued requests to have 2 bus stops reinstated, accessibility issues and not keeping to time with Stagecoach and was promised further assistance from them in the near future.

26-27/55 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following Planning Application had been received: -

Land at Coventry Stadium, Rugby Road, Coventry, Brandon, CV8 3GJ for Outline Planning Application with all matters reserved except access for residential development of up to 104 dwellings, the partial demolition of the existing stadium and the development of a replacement speedway track and associated facilities and infrastructure. As this application was only received on the day before the meeting, IT WAS AGREED THAT the matter be deferred until the Chairman returned from holiday at which time a meeting would be arranged to formulate a response within the consultation period. Borough Councillor Tony Gillias and Mr Jeff Davies on behalf of the Save Coventry Speedway and Stox Campaign Group and the 'Consortium' wished to attend the meeting.

26-27/56 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – There was nothing to report.

26-27/57 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green

1.The Clerk had circulated an email in respect of the provision of 2 replacement benches at the Village Green at a cost of £411.00 each from Earth Anchors Limited IT WAS AGREED THAT THE Clerk be authorised to place the order for delivery as soon as possible.

2.The Clerk was asked to contact Warwickshire County Council requesting the relocation of the planter on the green land on the south side of Rugby Road outside the Meeting House opposite Broad Street Rugby Club upon completion of the Cycleway.

3.The Clerk was requested to draft a Contract for the Pavilion Hire once the refurbishment works have been completed

Removable of Goalposts – IT WAS AGREED to move the junior goalposts from land outside the pavilion to an area in the bottom field and to install picnic benches in the area released. The Chairman and Councillor Brambill agreed to arrange for the necessary work to be carried out.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Dog Bins -The Chairman informed the meeting that the 2 Dog Litter Bins on Craven Avenue adjacent to Earls Walk had become dilapidated and needed replacing. The Clerk had emailed Rugby Borough Council with a request but was awaiting a response.

Litter Pick – The next litter pick will take place on 12th September 2026

Trees/Tree Planting – There were no matters to report.

Pavilion Refurbishment – BI Johnson Ltd will commence refurbishment work on Monday 3rd August 2026. Councillor Brambill will be the Parish Council point of contact for the contractors, providing access to the site and reacting to any issues which may arise during the course of the refurbishment. It is anticipated that the works will take two weeks to complete, but this has yet to be confirmed by the contractors. Councillors Docker and Johnson will be assessing the reuse of crockery and other items not owned by the incumbent tenant.

26-27/58 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance –

No Parking signs on Rugby Road - The Chairman and Councillor Brambill agreed to review the purchase of No Parking signs Councillor Brambill will look at fitment to lampposts.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk had circulated Quarterly Maintenance Charges which had been received from Eon. Councillor Roberts questioned the detail behind the maintenance charge which will be looked at in the next week.

Hedge Maintenance – There were no matters to report.

26-27/59 ABBEY GRANGE – Councillor Dunn informed the meeting that a Directors meeting will be held on 27th July 2026 to discuss poor maintenance of grounds especially the Peace Garden

26-27/60 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

26-27/61 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 16th September 2026.

The meeting closed at 8.40 pm.

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD, SR	
2	Contact E.on to request draft Maintenance Agreement		Clerk	
3	Cars parked on highway verges		All	
4	Monitor repairs to potholes		All	
5	Confirm that the length a 4 inch diameter pipe would be sufficient to support a 12 feet high Christmas Tree		PS	
6	Contact Rugby Borough in respect of Oakdale Nursery Planning Permission		Clerk	
7	Order “No Vehicles” signs from Nuneaton Signs		PS/KB	
8	Preparation of Newsletter		PS	
9	Raise complaint with Stagecoach in respect of new Electric Buses		LH	
10	Order 2 Replacement Dog Bins from RBC		Clerk	
11	Liaise with Contractors to fine tune works in respect of interior works at the Sports Pavilion		SR	
12	Removal of Goalposts at the Recreation Ground		PS/KB	
13	The Chairman agreed to discuss the possibility of the Clerk being authorised pay urgent invoices out of meeting subject to a maximum sum of £250.00		PS/SR	
14	Order 2 Replacement Benches at the Village Green		Clerk	
15	Draft a Contract for the Pavilion Hire once refurbishment works have been completed		Clerk	
16	Request Warwickshire County Council relocate planters on the green land on the south side of Rugby Road outside the Meeting House opposite Broad Street Rugby Club on completion of the Cycleway.		Clerk	
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