

## Come Join Us!

***“We want to build an organization where everyone loves their job and their leaders care for them”***

Over the last 30 years, TULLOCH has built a robust multi-disciplinary consulting engineering firm recognized Canada-wide for its strengths in the diverse service offerings and commitment to excellence. TULLOCH’s innovative use of emerging technologies to improve both the efficiency and quality of work is core to everything TULLOCH. This approach, along with our extreme work ethic, makes us a service provider of choice for many clients.

Based in **Ontario**, the **Junior Inspector** will report to the Contract Administrator and will have a wide range of duties which ultimately focus on completing field and technical inspections. You will be part of a team that offers services primarily to the provincial government, administering large-scale construction projects on highways throughout Ontario. The team acts as a liaison between the Ministry of Transportation and the construction contractor undertaking the work, administering the construction contract, inspecting for adherence to specifications, handling quantity calculations, processing progress payments, etc.

### **What You’ll Do:**

The Junior Inspector will be part of the Contract Administration team. You will:

- Assist in completing field inspections including **cooperatively** and independently performing a broad range of technical inspections in accordance with established standards and regulations
- Assist in conducting inspections of methods and materials used by contractors, while ensuring conformity
- Assist in assessing and analyzing compliance with contract documents
- Assist in ensuring environmental protection measures are installed and functioning
- Assist in completing materials testing including compaction testing, bag and tag materials, and conduct field surveys to verify dimensions and grade
- Assist in accurately recording inspection activities in Field Diary, provide continuous evaluation of construction progress, and provide reports to Contract Administrator on construction activity

*Please note that this job description is not meant to be an all-inclusive statement of every duty and responsibility that will ever be required of an employee in the job.*

### **Who You Are:**

- You are a member of Sagamok Anishnawbek First Nation
- You can make decisions and exercise independent judgment within defined parameters and in alignment with business objectives
- You are not afraid to raise your hand when you need help or guidance
- You are trusted and provided freedom to work independently but also contribute to the overall team success
- You are able to travel and be away from home for extended periods of time
- You have the aptitude to learn basic computer software functions

**What You Should Bring:**

- High motivation with results-oriented focus
- Superior organizational and multi-tasking skills
- Strong interpersonal and critical thinking skills
- Excellent communication skills (oral and written)
- Ability to navigate confidential matters and manage sensitive data
- Proficiency in MS Office Suite (Word, Excel, PowerPoint)
- Valid Class G driver's licence

**What We Offer You:**

TULLOCH has built a passionate workforce with a strong and vibrant culture which has been the key to our success. We offer programs and rewards that one would expect from a highly successful, established, and growing Engineering company:

- Competitive compensation package
- A fantastic culture, team, and energy to work with
- Social activities, company sponsored events, and opportunities to give back to our local community
- Flexible working hours
- Coaching and mentoring programs
- Scholarship programs for family members
- Opportunities to travel and work across Canada

*TULLOCH is an equal opportunity employer that is committed to acquiring a skilled and diverse workforce. We encourage applications from candidates of all backgrounds, origins, ages, orientations, genders, creeds, and religions. TULLOCH accommodates people with disabilities throughout the recruitment and selection process. TULLOCH is an excellent place to work and we look forward to meeting with you! If contacted regarding this competition, please advise the interview coordinator of any accommodation measures you may require.*