



NOTICE OF CATERING TENDER ANNUAL FALL HARVEST 2025

SCOPE OF CATERING SERVICE

Catering services are required for the Annual Fall Harvest to be held at Fall Harvest grounds on October 6th to October 10th, 2025. The service will provide a daily nutritious menu for meals and refreshments.

Below is a sample costing for the catering service.

Approx.	Mon	Tue	Wed	Thu	Fri	Totals
Breakfast	ea.	ea.	ea.	ea.	ea.	
# of people	50	75	75	75	50	325
	\$	\$	\$	\$	\$	\$
Lunch	ea.	ea.	ea.	ea.	ea.	
# of people	200	200	200	200	100	900
	\$	\$	\$	\$	\$	\$
Supper	ea.					
# of people	200					200
	\$					\$
Total Bid						\$
						Total Estimated Bid

PLEASE FILL IN BID AMOUNTS IN HIGHLIGHTED AREAS - **\$XXX.XX**

STYROFOAM, PAPER PLATES OR PLASTIC CUTLERY IS NOT PERMITTED. 4 DISH WASHING STATIONS MUST BE PROVIDED.

TENDER AND SUBMISSIONS

Submit bids including **menu and copy of Food Handlers Certificate** to the Land, Resources and Environment office at 5133 Fort Road or Administration Building at 4007 Espaniel Street.

Label bids: "**Catering Bid for Fall Harvest 2025.**"

Deadline for submissions is **Monday, September 22nd, 2025 at 12:00 p.m.** Bids will be reviewed the following day and the successful bidder will be contacted by telephone on September 23rd, 2025.

For further information, contact Cora Peters 705-865-2421 ext.. 551 or peters_cora@sagamok.ca