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## LCLGRPB-05-25 On-Call Advertising and Marketing Services

## **Question and Answers**

Q: Just to confirm there is the option to submit proposals via email OR a physical submission?

A: Yes. You may submit the proposal via email or physical mail.

## Q: Do you need proof of insurance and/or a sample agreement with the proposal submission? Or will that only be required once you have selected a firm(s)?

A: We do not need proof of insurance or a sample agreement with the proposal.