



LAKE CHAMPLAIN-LAKE GEORGE

**REGIONAL
PLANNING**

BETH GILLES
DIRECTOR

PO BOX 765
LAKE GEORGE, NY 12845
518-668-5773
WWW.LCLGRPB.ORG

EXECUTIVE COMMITTEE

Special Meeting

September 18, 2025 at 10:30 AM

Meeting Locations:

LCLGRPB: 1 Lower Amherst Street, Lake George NY 12845

Hampton Town Hall: 2629 State Route 22A, Hampton NY 12837

Hamilton County Economic Development Office: 102 County View Drive, Lake Pleasant NY 12108

Town of Queensbury Supervisor's Office: 742 Bay Road, Queensbury NY 12804

AGENDA

1. Welcome
2. Approval of July 17, 2025 Meeting Minutes
3. Award of Procurement ID LCLGRPB-02-2025 Technical Assistance for Town of Chester
4. Award of Procurement ID LCLGRPB-03-2025 Eastern Hemlock Assessment for the Lake George Watershed
5. Update on Trailhead Restaurant Group loan
6. Other
7. Adjourn

Chairman O'Brien called the meeting to order at 10:32 AM.

MEMBERS PRESENT

Dave O'Brien

John Strough

Christy Wilt



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MEMBERS ABSENT

John Taflan
Al Nolette

ALSO PRESENT

Beth Gilles
Kiersten McCane
Allison Gaddy

Approval of the July 17, 2025 Meeting Minutes

Chairman O'Brien asked for a motion to approve the July 18, 2025 meeting minutes.

Motioned by Mr. Strough.

Seconded by Ms. Wilt.

Hearing no additions or corrections and no opposition, motion carried.

Award of Procurement ID LCLGRPB-02-2025: Technical Assistance for Town of Chester Comprehensive Plan

Ms. Gilles explained that a Request for Proposal (RFP) was sent out to secure a consultant to fulfill the MWBE requirements for the Town of Chester Comprehensive Plan. Out of 5 responses, the team has chosen Amy Fitzgerald Planning for \$20,600, which was within the budget requirement.

Mr. Strough mentioned that Warren County responded to the RFP and has the MWBE requirements, so he wasn't sure why they weren't chosen. Chairman O'Brien explained that to be MWBE certified, an organization or municipality needs to be certified by New York State.

Chairman O'Brien asked for a motion to approve hiring Amy Fitzgerald Planning as a consultant for the Town of Chester Comprehensive Plan.

Motion made by Mr. Strough.

Seconded by Ms. Wilt.



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Hearing no additions or corrections and no opposition, motion carried.

Award of Procurement ID LCLGRPB-0302025: Eastern Hemlock Assessment for the Lake George Watershed

Ms. Gilles explained that this grant through the Lake Champlain Basin Program, and LCLGRPB needs technical assistance, so an RFP was sent out. Out of 4 responses, the team chose CC Environment for \$60,000, which is within the budget.

Chairman O'Brien asked for a motion to approve hiring CC Environment as a consultant for the Eastern Hemlock Assessment of the Lake George Watershed.

Motion made by Ms. Wilt.

Seconded by Mr. Strough.

Hearing no additions or corrections and no opposition, motion carried.

Update on Trailhead Restaurant Group Loan

Ms. Gilles explained that the Trailhead Restaurant Group, owner of Paper and Pencil restaurant in Ticonderoga, has become current with LCLGRPB and other lenders, and his home and business are for sale. Mr. O'Brien asked if the owners' taxes are current, and Ms. Gilles confirmed he's current on taxes except for sales tax.

Adjourn

Chairman O'Brien adjourned the meeting at 10:40 AM.

Respectfully submitted by Kiersten McCane, Operations Coordinator