



LAKE CHAMPLAIN-LAKE GEORGE

REGIONAL PLANNING

BETH GILLES
DIRECTOR

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EXECUTIVE COMMITTEE

Special Meeting

February 10, 2025

1:00 pm

Meeting Locations:

LCLGRPB, 1 Lower Amherst Street, Lake George NY 12845

Warren County Administrator Office, 1340 US 9, Lake George NY 12845

Moriah Town Hall, 38 Park Place, Port Henry NY 12974

Wells Town Hall, 1438 State Route 30, Wells NY 12190

Clinton County Planning Department, 135 Margaret Street, Suite 124, Plattsburgh NY 12901

Hampton Town Hall, 2629 State Route 22A, Hampton NY 12837

AGENDA

1. Welcome
2. Approval of December 12, 2025 Meeting Minutes
3. Award of Procurement ID LCLGRPB-10-25 EPA Brownfield Coalition Assessment and Planning
4. Award of Procurement ID LCLGRPB-11-25 ADK Hub Workforce Housing Build-out Analysis and Pre-Development Project
5. Other
6. Adjourn

Chairman Taflan called the meeting to order at 1:00 pm.



MEMBERS PRESENT

John Taflan
Matt Brassard
Beth Hunt
Shannon Thayer
Dave O'Brien

ALSO PRESENT

Beth Gilles
Kiersten McCane

Approval of December 12, 2025 Meeting Minutes

Chairman Taflan asked for a motion to approve the December 12, 2025 meeting minutes.

Motion made by Mr. O'Brien.

Seconded by Ms. Thayer.

Hearing no additions or corrections, and no opposed, motion carried.

Award of Procurement ID LCLGRPB-10-25 EPA Brownfield Coalition Assessment and Planning

Ms. Gilles explained that LCLGRPB received a \$1.5 million grant from the EPA, and \$900,000 of that is earmarked for a consultant to complete Phases 1 and 2 environmental assessment and reuse plans throughout the 5 counties. An RFP for a Brownfield Coalition Assessment program was sent out and received seven responses. After interviewing three of the responders, LCLGRPB has chosen to award Weston and Sampson as they provided the most holistic approach to the project, and their staff is very knowledgeable about brownfields. Additionally, Weston and Sampson's proposed contract cost estimate is \$822,550.

Chairman Taflan asked for a motion to approve the award of LCLGRPB-10-25 to Weston and Sampson.

Motion made by Mr. O'Brien.

Seconded by Mr. Brassard.

Hearing no further discussion and no opposed, motion carried.



Award of Procurement ID LCLGRPB-11-25 ADK Hub Workforce Housing Build-Out Analysis and Pre-Development Project

Ms. Gilles explained that LCLGRPB received a \$240,000 grant from NBRC for workforce housing build-out analysis in the Adirondack hub area, which includes Minerva, Newcomb, Schroon and North Hudson. An RFP was sent out and received two responses, so Ms. Gilles would like to award LaBella Associates as their proposal supported a better fit for the needs of the project. Additionally, LaBella Associates' proposed contract cost estimate is \$254,400.

Chairman Taflan asked for a motion to approve the award of LCLGRPB-11-25 to LaBella Associates.

Motion made by Ms. Hunt.

Seconded by Ms. Thayer.

Hearing no further discussion and no opposed, motion carried.

Other

None

Adjourn

Chairman Taflan adjourned the meeting at 1:05 pm.

Respectfully submitted by Kiersten McCane, Operations Coordinator