



LAKE CHAMPLAIN-LAKE GEORGE

**REGIONAL  
PLANNING**

# JOB OPENING

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## PLANNER

**Join our growing team!** We are seeking a **full-time Planner who is passionate about helping communities within rural New York thrive.**

This position will assist in the development of municipal, regional, and community plans within the North Country and Adirondack Park region of New York State. Work with local elected officials, community members, and non-profits to engage communities around revitalization, sustainability, and community development.

The LCLGRPB is widely engaged within the North Country region, leading a myriad of planning activities including;

- Municipal Comprehensive Plans
- Main Street Reinvestment Plans
- Recreational Asset and Waterfront Revitalization Plans
- Workforce Housing Zoning Analysis and Updates
- Rural Transportation, Mobility and Safety Plans
- Climate Resiliency Plans
- Watershed Management Plans

The successful candidate will assist with implementing various planning efforts. This includes helping develop projects and working with the LCLGRPB planning team to secure funding, lead community outreach and consensus building efforts, identify implementation metrics, manage project outcomes, and provide professional planning capacity to small, rural communities. The position will be involved in various federal and state grant funding programs, including administration of programs for communities and the LCLGRPB. This is a new position to support the LCLGRPB's growing planning program, and the successful candidate will join a team of dedicated community planners within the North Country.

The position requires extensive contact with the public, both in person and online. It requires an understanding of basic planning principles as well as the ability to follow-through on efforts as directed.

### **Candidates must have:**

- Ability to establish and maintain good working relationships with community members and federal, state, and local officials;
- Ability to understand, interpret, and analyze quantitative and qualitative data;
- Comfort with presenting at public meetings and leading community discussions;
- Proficiency in report writing;

- Ability to convey LCLGRPB messaging to a wide audience;
- Ability to track and report on work activities;
- Capability in understanding and implementing state and federal program requirements;
- Capacity to manage multiple projects and competing priorities;
- Adeptness to the changing climate of community needs within the region and within the LCLGRPB organization.

**Specific skills necessary to thrive in this position include:**

- Initiative, resourcefulness, and ability to follow-through.
- Organized.
- Strong writing skills.
- Ability to communicate effectively with an array of audiences.
- Personal discretion and sound judgement.
- Ability to work in a small office environment and contribute to team building.

**Location**

The LCLGRPB office is in the Village of Lake George, NY in the beautiful Adirondack Park. This is an in-office position.

**Start Date**

January 4, 2027

**Salary**

\$70,345

**Benefits**

New York State Retirement; medical/dental/vision insurance; optional Life, Accident and Critical Illness insurance; optional flex spending and dependent care saving accounts; paid time off.

**Minimum qualifications** are either:

(A) Master's degree in planning, landscape architecture, environmental studies, geography, natural resources, or related field; or

(B) Bachelor's degree in planning, landscape architecture, environmental studies, geography, natural resources, or related field two (2) years' satisfactory experience in municipal, community, or regional planning.

*This position will be filled based upon Civil Service requirements. A provisional appointment will be made with an examination to be held at a later date. Candidate must meet Civil Service requirements for appointment following establishment of the Eligible List. Position is open until filled.*

**Interested Candidates may send resume via email with the subject line  
"Planner Resume" to [info@lclgrpb.org](mailto:info@lclgrpb.org).**

*LCLGRPB is an Equal Opportunity Employer*