



PTBA BOARD MEETING MINUTES
July 17 26, 2025

Held at: 116 W 5th Ave, Moses Lake & Via Zoom

Board Members Present In-Person

Chair, Mayor Bruce Reim, *Ephrata*
Vice Chair, Councilman Don Myers, Moses Lake
Mayor Peter Sharp, Soap Lake
Councilman Dylan Kling, Quincy
Councilman Karl Hinze, Wilson Creek
Bobbi Tidwell, ATU Representative

Board Members Present via ZOOM

Mayor ShirleyRae Maes, Coulee City
Councilwoman Emily Campos, Warden
Councilman, Blake Martin, Electric City

Board Members Absent

Commissioner Kevin Burgess, Grant County

Staff Present

Eric Loomis, General Manager
Saira Martinez, Administrative & ACCESS
Coordinator/Board Clerk
Brandy Pesta, Administrative Services Manager
JoBeth Carlson, Operations Manager
Matt Buchmann, Maintenance & Facilities Manager

Staff Present via ZOOM

Stephanie Guettinger, Financial Services Manager

The regular meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair, Mayor Reim, at 6:30 pm. The Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk. 9 Board members were present, and 1 Board Member was absent.

Consent Agenda

Mayor Sharp made a motion to approve the Consent Agenda. Councilman Kling seconded the motion, and the motion was unanimously carried.

Financial Report

Stephanie Guettinger, Financial Services Manager, went over the financial report.

Public Comments

None

Unfinished Business

None

New Business

a. WSTIP Safety Star Award Presentation

Matthew Branson, Director with WSTIP, presented the highest award for Dedication and Safety to GTA. This marks GTA's 4th time receiving this award. This award recognizes member agencies that maintain impressive and stable safety records. GTA received a beautiful glass award, along with \$1500 to use for employee recognition.

b. Transit Development Plan

General Manager Eric Loomis went over the TDP draft with the board of directors. Mayor Sharp made a motion to call for a public hearing at the August board meeting. Vice Chair, Councilman Myers seconded the motion, and the motion was unanimously carried.

c. Resolution NO. 25-18, PTD00324-03 Third Amendment – Ratify

Mayor Sharp made a motion to approve Resolution NO. 25-18, PTD00324-03. Councilman Kling seconded the motion, and the motion was unanimously carried.

d. Resolution NO. 25-19, PTD0485-01 First Amendment – Ratify

Mayor Sharp made a motion to approve Resolution NO. 25-19, PTD0485-01. Councilman Kling seconded the motion, and the motion was unanimously carried.

e. Ephrata Property Acquisition

General Manager Eric Loomis mentioned that we are nearing the completion of inspections for the Ephrata property, which should be finalized by July 31. One underground inspection still needs to be completed, but we need to wait for the RVs to be removed from the lot. If the inspection is not completed on time, we will either delay the special board meeting until the second week of August or hold it during the regular August meeting. Mayor Sharp made a motion to approve the special board meeting on July 31, 2025 for the final sale and budget amendment. Vice Chair, Councilman Myers seconded the motion, the motion was unanimously carried.

General Manager's Report

National Rural Transportation Day

1. July 16 is celebrated as National Rural Transportation Day and is designated as such to focus on what agencies are doing to recognize passengers and staff on Rural Transit Day and throughout the year.
2. GTA provided coffee and popcorn for customers to celebrate!

Transit Support Grant

1. GTA is required to conduct quarterly surveys.
 - a. Supports all transit users by replacing the fare.
2. Management sets goals for staff to get sufficient surveys completed and returned.
 - a. This quarter's goal was met, and staff organized a BBQ for all employees.

Current Project Status

1. Ephrata Property
 - a. Inspections are being finalized, and reports should be delivered to us by July 28.

- b. Drafting an Implementation Phase for immediate use of the property
 - i. Transitioning from the current ETC to the new property.
 - c. Facilities Master Plan
 - i. Research options for a planning/engineering firm to assist with design
2. Phase II Maintenance Facility Construction Project
- a. See Maintenance & Facilities Manager's Report.
3. Proposed Service Changes
- a. See Operations Manager's Report.

The Financial & Operations Manager's reports were available for review.

People For People Services Report

The People For People report was available for review.

Other:

The upcoming Special GTA Board of Directors Meeting will take place at the Multimodal Transit Center located at 116 West 5th Ave, Moses Lake, WA. 98837 on Thursday, July 31, 2025, with the time to be determined.

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center at 116 West 5th Ave, Moses Lake, WA. 98837 on Thursday, August 21, 2025, at 6:30 pm.

Mayor Sharp made a motion to adjourn the meeting. Councilman Kling seconded the motion, and the motion was unanimously carried. The meeting was adjourned at 7:03 pm.

Attested: 

Saira Martinez
Administrative & ACCESS Coordinator/Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.


Board Member