



PTBA BOARD MEETING MINUTES
September 18, 2025

Held at: 116 W 5th Ave, Moses Lake & Via Zoom

Board Members Present In-Person

Vice Chair, Councilman Don Myers, Moses Lake
Mayor Peter Sharp, Soap Lake
Councilman Dylan Kling, Quincy
Councilman Karl Hinze, Wilson Creek
Bobbi Tidwell, ATU Representative

Board Members Present via ZOOM

Mayor ShirleyRae Maes, Coulee City
Councilman, Blake Martin, Electric City
Councilwoman Emily Campos, Warden

Board Members Absent

Chair, Mayor Bruce Reim, *Ephrata*
Commissioner Kevin Burgess, Grant County

Staff Present

Saira Martinez, Administrative & ACCESS
Coordinator/Board Clerk
Kendra Moos, Human Resources Manager
JoBeth Carlson, Operations Manager
Matt Buchmann, Maintenance & Facilities Manager

Staff Present via ZOOM

Eric Loomis, General Manager
Stephanie Guettinger, Financial Services Manager

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Vice Chair, Councilman Myers, at 6:05 pm. The Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk. 8 Board members were present, and 2 Board Members were absent.

The Board of Directors entered executive session at 6:05 pm to review a public employee's performance for 30 minutes. At 6:35pm, the Board Vice Chair announced that an additional five minutes were needed. The executive session concluded at 6:40 pm. Mayor Sharp then motioned to approve administrative paid leave for a GTA employee. Councilman Kling seconded the motion, and it was approved unanimously.

Consent Agenda

Mayor Sharp made a motion to approve the Consent Agenda. Councilman Kling seconded the motion, and the motion was unanimously carried.

Financial Report

Stephanie Guettinger, Financial Services Manager, went over the financial report.

Public Comments

None

Unfinished Business

None

New Business

a. Resolution No. 25-30, Master Services Agreement, Stroz Friedberg

General Manager Eric Loomis reviewed the agreement, which is a cybersecurity risk insurance policy that activates if GTA gets hacked. Mayor Sharp moved to approve Resolution No. 25-30, Master Services Agreement, Stroz Friedberg. Councilman Kling seconded the motion; the motion was unanimously carried.

b. Resolution No. 25-31, Halme/Cortner – Change Order No. 05

Mayor Sharp moved to approve Resolution No. 25-31, Halme/Cortner – Change Order No. 05. Councilman Kling seconded the motion; the motion was unanimously carried.

c. Resolution NO. 25-32, Cortner – Amendment No. 02

Mayor Sharp moved to approve Resolution No. 25-3, Cortner – Change Order No. 02. Councilman Kling seconded the motion; the motion was unanimously carried.

General Manager's Report

All Staff

- Staff will come together on Saturday, September 20, focusing on safety and de-escalation methods provided by Renew, Grant Behavioral Health and Wellness.
- The All-Staff meeting will be at the Ephrata Transit Center, giving employees the opportunity to view the new space.

Ephrata Transit Center

- The new Ephrata Transit Center will be in operation on Monday, September 22 in alignment with new operational service changes starting.
- Matt Buchmann, Maintenance and Facilities Manager, has had his team working diligently to get the property ready for the new service, including new signage, curb cuts, striping and a bus shelter.
- The changes will be semi-temporary while we work through a full property master plan.

Pilot Bus

- We received the e-JEST all-electric mini-bus this week
- Staff has been trained on operation and safety
- We will operate the bus on circular routes that will accommodate the limited range (130 miles).
- We will have it at events throughout the two-week pilot and collect customer feedback as well as statistics on viability for our local conditions and routes.

- If successful, GTA will consider future use of the e-JEST and how we can gain efficiency and better serve our communities with this type of vehicle.

The Financial & Operations Manager's reports were available for review.

People For People Services Report

Transportation Manager Gabriela Jacobsen went over the PFP report and congratulated GTA on its expansion.

Other:

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center at 116 West 5th Ave, Moses Lake, WA. 98837 on Thursday, October 16, 2025, at 6:30 pm.

Mayor Sharp made a motion to adjourn the meeting. Councilman Kling seconded the motion, and the motion was unanimously carried. The meeting was adjourned at 7:12 pm.

Attested:


Saira Martinez
Administrative & ACCESS Coordinator/Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.


Board Member