

— 2025 – 2026 —

ACADEMIC CATALOG

WESTMINSTER THEOLOGICAL SEMINARY

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1. Welcome

Letter from the President

Welcome to Westminster Theological Seminary! I trust that the following pages will provide the information you need to consider thoughtfully and prayerfully if God would have you study here.

Westminster is a thriving community seeking to understand the meaning of Scripture and apply it to all areas of life. We are guided in this work by three primary beliefs:

- First, we believe that Reformed theology, as defined by the Westminster Standards, most accurately represents the teachings of Scripture. We are therefore boldly committed to confessional, Reformed Christianity.
- Second, we believe that proper interpretation of Scripture requires careful scholarship. We are therefore deeply committed to academic excellence and a Christ-centered hermeneutic shaped by the Reformation principle of Sola Scriptura that flows from a conviction that the Bible is the infallible and inerrant Word of God.
- Third, we believe that genuine and effective gospel service requires a heart of love and devotion to Christ. We are therefore passionately committed to spiritual formation.

These core beliefs undergird each degree program we offer as we seek to train leaders who are specialists in the Bible and equipped to proclaim the whole counsel of God for Christ and His global church. Our graduates serve all over the world as pastors, professors, missionaries, counselors, translators, church planters, and in many other capacities. We are grateful for the privilege of being used by God in the training of men and women who, for over 90 years, have been extending the knowledge of the glory of God in Christ until that knowledge covers the earth as the waters cover the sea (Habakkuk 2:14).

I invite you to join our international community of students and scholars and our thousands of alumni who are serving the church around the globe. We would be honored to help prepare you for a life of Christian service to the glory of our Lord Jesus Christ, the King of Kings and the Lord of Lords. Soli Deo Gloria!



Peter A. Lillback
President

2. About Westminster

Mission and Vision

Westminster Theological Seminary exists to train specialists in the Bible to proclaim the whole counsel of God for Christ and his global church. Committed to extending the knowledge of the glory of God in Christ until that knowledge covers the earth as the waters cover the sea (Habakkuk 2:14), we offer graduate-level theological education for the global church, both online and on our campus.

Specifically, Westminster pursues this mission and vision in three ways. First, we seek to form men for ordained ministry and men and women for gospel service. Second, we seek to teach the whole counsel of God in order to shepherd Christ's church. Third, we seek to engage a changing world with God's unchanging Word through Reformed scholarship.

Core Values

In the pursuit of our mission and vision we hold to the following core values:

- The triune God, Father, Son, and Holy Spirit, is worthy of the worship of all people in all places of his dominion, and this fact must be the fundamental motive for every human activity.
- Scripture, as the very Word of God written, is absolutely authoritative and without error. The Bible-centered curriculum is developed on the basis of our motto, "the whole counsel of God."
- Reformed orthodoxy, as informed by the system of doctrine contained in the Westminster Standards, and secondarily in other Reformed confessions, represents faithfully and accurately what Scripture teaches.
- Biblical exegesis and biblical theology (in the tradition of Geerhardus Vos) in harmony with systematic theology and a Reformed apologetic that is in the tradition of Cornelius Van Til, are among the crucial methods to be used in interpreting and applying the teaching of Scripture and in developing a biblical worldview.
- A learned ministry set in the lifestyle of humble and holy affection for Jesus Christ is essential in today's church and world and must be modeled by the board, administration, faculty, and students.
- A fundamental mandate of the church, discipling the nations for the glory of Christ, requires culturally sensitive, theologically competent ministers who have both the ability and the passion to apply the eternal word of Scripture to the changing world in which God has placed us.
- Because there is one body and one Spirit, all who would build up the whole body of Christ must make every effort to keep the unity of the Spirit in the bond of peace.

Westminster is committed to Scripture and to the systematic exposition of biblical truth known as the Reformed faith. In addition to the Westminster Confession of Faith and Catechisms, the Seminary treasures the rich and harmonious diversity of creeds and confessions within the historic Reformed tradition. In particular, it recognizes that the system of doctrine contained in Scripture is also confessed in the Three Forms of Unity (the Belgic Confession, the Heidelberg Catechism, and the Canons of Dort). Westminster desires to be used in the training of ministers of the gospel and others for service in churches committed to the Three Forms of Unity as subordinate standards.

Distinctive Curriculum

Based on our core values, the curriculum of the Seminary includes Westminster's distinctives:

- Study of Scripture in the original languages
- Exegetical theology and covenantal hermeneutics
- Systematic theology grounded in biblical theology
- Covenantal apologetics
- Reformed confessionalism
- Christ-centered preaching
- Biblical counseling
- Spiritual formation for ministry in the church
- Contextual missiology
- Presbyterian polity

History and Government

Theological education in the United States was originally available only to students who were tutored and mentored by able ministers. In the eighteenth century, a number of pastors were widely known for their willingness to take students under their oversight and guide their reading. A single minister often mentored many students at a time.

When formal theological seminaries were organized, one of the first was the Theological Seminary of the Presbyterian Church at Princeton, New Jersey, where instruction began in 1812. Founded by the General Assembly of the Presbyterian Church in the United States of America, the seminary held to the Westminster Confession of Faith and Catechisms as its doctrinal standards.

Princeton excelled under the leadership of distinguished teachers who devoted themselves vigorously and effectively to the development, propagation, and maintenance of the Reformed faith. Among those best known as teachers of the great scriptural system of theology set forth by Princeton's first professor, Archibald Alexander, were Charles Hodge, J. A. Alexander, B. B. Warfield, Geerhardus Vos, and J. Gresham Machen. But eventually a movement surfaced to end Princeton's adherence to scriptural theology, and in 1929 Princeton Theological Seminary was reorganized under modernist influences.

Among the Princeton faculty who loved the Reformed faith were Robert Dick Wilson, J. Gresham Machen, Oswald T. Allis, and Cornelius Van Til. Almost immediately after Princeton's reorganization, these four men founded Westminster Theological Seminary, and, with others who were invited to join the teaching staff, continued the exposition and defense of the Reformed faith. Over the years, Westminster has prospered as the Seminary has maintained the infallible Scripture as our foundation.

The Seminary is governed by a self-perpetuating board consisting of at least twelve but not more than eighteen trustees, of whom at least forty percent but not more than one-half must be ministers of the gospel. Each member of the board is required by the charter to subscribe to a pledge of a character similar to that required of the Faculty, and is required to be a ruling or teaching elder in a church that shares the Seminary's commitments and Presbyterian and Reformed heritage. The President of the Seminary is the chief executive officer, directly responsible to the board. Academic policies are established by the President and Chief Academic Officer, with advice from the Faculty, subject to review by the board.

Senior Administration

President
Chief Academic Officer and Vice President of Global Initiatives
Chief Operations Officer
Vice President of Stewardship

Peter A. Lillback
David B. Garner
Chun Lai
Jerry Timmis

Accreditation

Westminster is a school of theology at the graduate level. Under a charter from the [Commonwealth of Pennsylvania](#) granted in 1930 and as subsequently amended, the Seminary has the power to grant the degrees of Master of Arts in Counseling, Master of Arts (Theological Studies), Master of Arts (Religion), Master of Divinity, Master of Theology, Doctor of Ministry, and Doctor of Philosophy. Degrees are granted upon recommendation of the Faculty and by the authority of the Board of Trustees.

Westminster is an accredited institution and a member of the Middle States Commission on Higher Education (MSCHE). The Commission's most recent action on the institution's accreditation status on June 26, 2025 was to reaffirm the seminary's accreditation. MSCHE is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA). The Middle States Commission on Higher Education can be contacted at 1007 North Orange Street, 4th Floor, MB #166, Wilmington, DE 19801, telephone: (267) 284-5011, website: www.msche.org.

The Seminary is also accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, which is the national accrediting agency for theological schools in the United States and Canada. The following degree programs of the Seminary are approved: MAC, MATS, MAR, MDiv, ThM, DMin, PhD. The following degree program is approved at the London extension site: ThM. The Commission on Accrediting of the Association of Theological Schools in the United States and Canada can be contacted at 10 Summit Park Drive, Pittsburgh, PA 15275, telephone: (412) 788-6505, fax: (412) 788-6510, website: www.ats.edu.

To request more information about accreditation, approvals, or licensing, please inquire with the Seminary. Full statements of the Seminary's current accreditation status can also be found on the website of each of our accreditors.

Westminster admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally made available to students at the Seminary. The Seminary does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, or scholarship and loan programs. The Seminary believes that Scripture restricts the ordained ruling and teaching offices of the church to men and therefore does not admit women to the MDiv Pastoral Fellows emphasis. Westminster also believes that the Lord has given a variety of gifts to women and men not called to the ordained offices of the church and is committed to training those students for positions of service in the church which do not require ordination. Those students in the non-pastoral track degree programs are considered eligible for financial aid and for other services provided by the Seminary for its students.

Academic Resources

- [Montgomery Library](#)
- [Center for Theological Writing](#)
- [Westminster Theological Journal](#)
- [Other tools and resources](#)

Location and Facilities

The Seminary is located on a suburban campus of 15 acres at the intersection of Church Road (Route 73) and Willow Grove Avenue in Glenside (Cheltenham Township, Montgomery County), approximately three miles from the Fort Washington exit of the Pennsylvania Turnpike and a half hour from Center City Philadelphia. Visitors are welcome at any time of the year. Prospective students should contact [Admissions](#) to arrange an appointment. For directions, [click here](#).

The seminary's address is:

**2960 West Church Road
Glenside, PA 19038**

The Seminary's phone number is (215) 887-5511 or (800) 373-0119.

There are four buildings on the main suburban campus:

The Montgomery Library, dedicated in memory of James H. Montgomery of Rochester, New York, and of his sister, Marguerite Montgomery, is a three-story stone building, air-conditioned, and containing quiet areas for research. With the addition of the Andreas Academic Center, seating is available for 215 users.

The Andreas Academic Center is a four-story addition to the library, named for honorary trustee Lowell W. Andreas. Here the faculty offices are arranged by departmental floor. This building also houses the SaRang Korean Mission Center, the Craig Center for the Study of the Westminster Standards, the Edward J. Young Seminar Room, and the Center for Theological Writing.

The J. Gresham Machen Memorial Hall houses the administrative offices. It also provides housing for single male and female students.

The Carriage House provides a place for conversation and respite for the Westminster community.

Online Learning

Westminster provides degrees and certificates fully online, offering a ministry-minded, global community that combines academic studies and practical training to equip students to better help those in need—whatever their vocation. Students will engage diverse classmates who include pastors, missionaries, youth workers, lay leaders, business people, parents, doctors, and more to grow in giving and receiving biblical wisdom and care.

Online programs are accredited by the Commission on Accrediting of the [Association of Theological Schools](#) and the [Middle States Commission on Higher Education](#) as described above. Authorization to offer online learning in states other than Pennsylvania is approved by the [National Council for State Authorization Reciprocity Agreements](#).

3. Student Life

Type of Students

Residential students are those that are enrolled in degree programs that require attendance at on-site instruction. The residential programs include master's level, advanced degree, and modular programs.

Online students are those enrolled in any degree offered fully online. These programs include master's level, certificate, and visiting student programs.

Dean of Students Office

The primary responsibility of the Dean of Students, Associate Dean of Students, and the Dean of Online Students is to provide pastoral care, counsel, and encouragement for students in the Seminary's programs. The Deans are available for consultation throughout the academic year and are eager to provide, alongside local churches, mentoring support for students during their theological education.

Campus Corporate Worship

One day a week during the fall and spring semesters, faculty members and, occasionally, seminary guests, speak in chapel. Seminary administrative offices and the library are closed during this important weekly time for the on-campus seminary community to gather in worship. Chapel services are also available through [livestream](#) for those who cannot attend in person. Prayer groups with faculty members meet directly after chapel.

Times of worship vary in their form but not in their goal: to remind us of our chief end of glorifying God and enjoying him forever.

Fellowship and Mentorship Groups

Fellowship and mentorship groups meet regularly on campus and online during the academic year. Among campus groups are the Seminary Wives Fellowship and Seminary Wives Mentorship groups, which provide regular and thoughtful times of welcome, fellowship, and training for ministry alongside their husbands to seminary student wives. Questions about residential student groups can be sent to deanofstudentsoffice@wts.edu. Students in online courses should reach out to support@online.wts.edu.

Preaching Conference and Special Lectures

The Seminary regularly sponsors a preaching conference and special lectures. On these occasions notable speakers, along with many visitors, are invited to the campus. In many cases classes will not meet on conference dates. Cancellations for conferences are listed in the academic calendar and course syllabi. However, due to the intensive nature of certain courses (e.g., Hebrew and Greek), course meetings may still occur in some instances.

Health Insurance

All residential students, whether domestic or international, are required to have health insurance coverage. Minimum international student insurance coverage for those studying on our campus must provide all of the following for the international student and all dependents with them in the U.S.:

- Medical benefits of at least \$100,000 per accident or illness;
- Remains repatriation coverage of at least \$25,000 per person covered;
- Coverage for expenses associated with medical evacuation to the international student's home country of at least \$50,000 per person covered; and
- Deductibles that do not exceed \$500 per accident or illness.

Online students are not required to have health insurance at this time. Please note that revisions in the federal adaptations of the Affordable Care Act are subject to change and health care decisions are the

responsibility of the student. All students are recommended to obtain health care coverage given the high costs of healthcare. If choosing not to have health coverage, students understand and agree that any medical bill or liability is not the responsibility of Westminster Theological Seminary.

Seminary Housing for Residential Programs

On campus, Westminster has 15 furnished rooms, housing 15 students living single and an unfurnished house for a student family. A mile from campus, the Seminary owns nine, furnished, one-bedroom condominium units, which it leases to students. Westminster does not require vaccination records for students living in its housing.

New students interested in residing in single student housing should complete the On-Campus Housing Request Form through their application portal. Through the request form they will be able to read and agree to the terms of the residence handbook. Students interested in leasing a condo unit should write deanofstudentsoffice@wts.edu.

Please see [this article in the Info Center](#) for resources for off-campus housing.

International Student Arrival

International students on F visas may be granted admittance to the U.S. by U.S. Customs and Border Patrol 30 calendar days before the start of their program, but not before. They are advised to arrive as early as they legally may to allow as much time as possible to begin to settle into a new culture, including such matters as needed, such as securing housing, opening a bank account, and obtaining a driver's license.

Having documented the ability to pay for their program to WTS and the U.S. government to obtain the Form I-20 to obtain the visa, international students must pay in full seminary balance due by the first day of classes for each term in which they are enrolled.

Center for Theological Writing

The Center for Theological Writing (CTW) equips students of theology with the tools to write clearly, cogently, and profoundly. To that end, the CTW offers writing classes and maintains over 100 online writing resources which are available to all current students without charge. In addition, the CTW offers one-on-one consultations and editing for a fee.

- **Writing Consultations:** Consultations are available for current students at all levels. The number of consultation hours available is limited, and an appointment is required. Please see the [CTW website](#) for details.
- **Editing Service:** CTW provides referrals to WTS-recommended editors. Please see the [CTW website](#) for details.
- **Writing Resources:** Go to the [CTW website](#) for an orientation to writing in the major theological genres. In addition, general and course specific writing guides, sample course papers, writing schedules, and handouts on editing, study skills, and time management can be found on the [CTW Canvas site](#) available to current students. We also post recordings of faculty talks on writing. Print copies of selected resources are available in racks outside the CTW office in the Andreas Center.

Online Small Groups

A key feature of Westminster's online courses are face-to-face small group interactions throughout each course. Ministry is personal and the practice of interacting with diverse peers in a learning environment is essential to growth in ministry capacity. Students will have opportunities to interact on topics of ministry and theology with peers of various ages, geographies, cultures, ministry experiences, and professions.

To help facilitate small groups and community, Westminster has designed a unique, private online platform through Circle. All online faculty, students, and staff are connected here to discuss, share resources, engage in small groups, message and video chat, and more. It is expected that students protect and promote the Westminster Online Community Values outlined below in promoting respect, humility, and stewardship in their interactions in the online community platform and throughout their program.

Westminster Bookstore

The Seminary maintains an [online bookstore](#) for the convenience of faculty and students, where books may be purchased at discounted rates. In addition to textbooks for courses, the bookstore carries a complete line of books relating to theology, church history, apologetics, biblical studies, commentaries, and the Christian life. Purchases from the Westminster Bookstore support the work of the Seminary.

Conduct

Student conduct is under the supervision of the Deans of Students. The Seminary reserves the right to dismiss from the institution a student whose conduct is found to be unsatisfactory or unbecoming. The Seminary refers to the *Westminster Standards*, as based on Scripture, as a standard for behavior.

Student conduct is considered under three primary contexts. The first is academic violations addressed by the Honor Code. The second is character and spiritual violations addressed by the Policy on Unsatisfactory or Unbecoming Behavior. Both the Honor Code and the Policy on Unsatisfactory or Unbecoming Behavior may be found in the Student Handbook, which is available to all students in [Canvas](#). The third context is the Westminster Online Community Values, outlined below, which applies to any student taking online courses. Any violation of the standards will be evaluated by the Student Development Office and Dean of Online Students.

Westminster Online Community Values

These values outline what we expect every member of the online community to protect and promote and apply to any student taking online courses.

Quality learning requires an environment of engagement, inquiry, and support. Westminster Theological Seminary is committed to the flourishing of all students who participate in our programs. Our Westminster Online Community Values (WOCV) are designed to promote this goal among students, staff, and faculty. All who enroll in, support, or lead courses are required to promote and protect these values throughout all aspects of our programs.

Respect

We are a community that values learning among the culturally and theologically diverse expressions of the church. As an online network, we are able to select an intentionally diverse community that will shape the way we train for ministry. We realize that along with the opportunity to engage different cultures and beliefs, greater diversity can also challenge us to show trust and mutual respect in new and unfamiliar scenarios. As members of the Westminster community, we agree to promote empathy and excel in honor and respect for everyone we come into contact with during the program.

We expect students to affirm and respect the differences displayed across students, staff, and faculty in all communication and collaboration. Bias, prejudice, and disrespect have no place in our learning community.

Humility

The process of quality learning happens in a community that values free expression, inquiry, and a safe environment to explore ideas. Online communication can make it easier to overemphasize our own perspective. As members of the Westminster community we will assume the best about each other's

communication, seek clarification where valuable, and support one another in processing and developing their ideas rather than enforcing our own conclusions.

We expect students to pause, listen, learn to ask great questions, promote others' perspectives, practice challenging our own conclusions, and promote dialogue rather than monologue in all mediums.

Stewardship

We are a community committed to handling sensitive and personal information with care and wisdom. We are vigilant to handle information shared about our ministries and peers as confidential, both inside and outside of courses. Information we share about ourselves should be done with discretion in a way that promotes learning and godliness. Since stewardship of information is a required skill in ministry, it is especially important to begin practicing that skill in earnest now.

We expect students to maintain the highest integrity with sensitive or confidential information in every platform of the program. We have intentionally designed all tools with security in mind and students must do their part in guarding information.

A student should never share information about another student outside of a small group or course unless granted explicit permission by that person. Students should not share any written or visual material from any of our platforms with an outside audience without the permission of the Online Learning staff. Counseling or ministry details may compromise privacy rights. Many students are in sensitive or hostile geographies and could be at risk if accidentally exposed. We need to operate with wisdom and care when it comes to personal information.

Our Commitment to One Another

We are each personally responsible to act with honesty and integrity and are accountable to integrate these community values into every aspect of our Westminster experience.

Failure to promote and protect any of these values may be grounds for immediate removal from the program, upon the evaluation of the Westminster Online Learning Team and the Student Development Office. If staff, faculty, or students feel these values are being compromised in any place in the program, they are equally responsible to report their concerns to the Westminster Online Learning Team.

Our students, staff, and faculty create an environment of productive and healthy learning when we hold one another accountable to these values as we grow personally and prepare for ministry to the church and world.

Grievance Policy

In providing the procedure for students to lodge a complaint regarding issues at Westminster, the Seminary's desire is for students to know they have a voice on the peer level as well as the institutional level. As a seminary, Westminster's ultimate procedural purpose is to honor Christ in how Christians deal with their differences and disappointments. General grievance guidelines follow the biblical mandates given in Matthew 18 as to how to process concerns personally and corporately.

There are two primary contexts in which complaints may be lodged. One is the area of individual academic and administrative concerns, including financial issues. The second has to do with things that involve the community as a whole, including attitudes and actions that affect individuals or groups within the campus community. Code of conduct policies are used in responding to grievances expressed within the second context.

For information about the process of filing a grievance, please refer to the Grievance Policy in the [Student Handbook](#) on Canvas. Other resources are available to students at:

- [SARA Student Complaint Process](#)
- [Commonwealth of Pennsylvania Student Complaint Process](#)

4. Faculty

Westminster is committed to Scripture and to the systematic exposition of biblical truth known as the Reformed faith. Our constitution prescribes the following pledge for every voting member of the faculty:

I do solemnly declare, in the presence of God, and of the Trustees and Faculty of this Seminary, that (1) I believe the Scriptures of the Old and New Testaments to be the Word of God, the only infallible rule of faith and practice; and (2) I do solemnly and ex animo adopt, receive, and subscribe to the Westminster Confession of Faith and Catechisms in the form in which they were adopted by this Seminary in the year of our Lord 1936, as the confession of my faith, or as a summary and just exhibition of that system of doctrine and religious belief, which is contained in Holy Scripture, and therein revealed by God to man for his salvation; and I do solemnly, ex animo, profess to receive the fundamental principles of the Presbyterian form of church government, as agreeable to the inspired oracles. And I do solemnly promise and engage not to inculcate, teach, or insinuate anything which shall appear to me to contradict or contravene, either directly or impliedly, any element in that system of doctrine, nor to oppose any of the fundamental principles of that form of church government, while I continue a member of the Faculty in this Seminary. I do further solemnly declare that, being convinced of my sin and misery and of my inability to rescue myself from my lost condition, not only have I assented to the truth of the promises of the Gospel, but also I have received and rest upon Christ and His righteousness for pardon of my sin and for my acceptance as righteous in the sight of God and I do further promise that if at any time I find myself out of accord with any of the fundamentals of this system of doctrine, I will on my own initiative, make known to the Faculty of this institution and, where applicable, my judicatory, the change which has taken place in my views since the assumption of the vow.

Emeritus Faculty

William Shirmer Barker II, PhD
Professor of Church History, Emeritus

John Frank Bettler, DMin
Professor of Practical Theology, Emeritus

Daniel Clair Davis, DrTheol
Professor of Church History, Emeritus

Richard Birch Gaffin, Jr., ThD
Professor of Biblical and Systematic Theology, Emeritus

Timothy Z. Witmer, DMin
Professor of Practical Theology, Emeritus

Voting Faculty

Blake Franze, PhD
Assistant Professor of New Testament

Stephen Coleman, PhD
Associate Professor of Old Testament and Biblical Languages

Brandon D. Crowe, PhD
Professor of New Testament

Iain M. Duguid, PhD
Professor of Old Testament

William R. Edwards, DMin
Associate Professor of Pastoral Theology

Mark A. Garcia, PhD
Associate Professor of Systematic Theology

David B. Garner, PhD
Professor of Systematic Theology

Jonathan Gibson, PhD
Professor of Biblical and Systematic Theology

Peter A. Lillback, PhD
Professor of Historical Theology

Vern S. Poythress, PhD, DTh
Distinguished Professor of New Testament, Biblical Interpretation, and Systematic Theology

Todd Rester, PhD
Associate Professor of Church History

President's Professors

J. Stafford Carson, PhD	Adjunct Professor of Pastoral Theology
David O. Filson, PhD	Adjunct Professor of Apologetics
Julius Kim, PhD	Adjunct Professor of Pastoral Theology

Visiting Faculty

James Calvin Ward, MMus	Visiting Professor of Church Music
Garry J. Williams, DPhil	Visiting Professor of Historical Theology

Adjunct Faculty

Robert Cara, PhD	Adjunct Professor of New Testament
Gyu Hyun Chae, DMin	Adjunct Professor of Pastoral Theology
Young Chun Cho, PhD	Adjunct Professor of Pastoral Theology
Aaron Denlinger, PhD	Adjunct Professor of Church History
Matt Dudreck, PhD	Adjunct Professor of New Testament
Stephen Fix, PhD	Adjunct Professor of Old Testament
Mark Giacobbe, PhD	Adjunct Professor of New Testament
David Gibson, PhD	Adjunct Professor of Pastoral Theology
Benjamin Gladd, PhD	Adjunct Professor of New Testament
Crawford Gribben, PhD	Adjunct Professor of Church History
Kyu Sam Han, PhD, ThD	Adjunct Professor of Pastoral Theology
Sung Min Hong, PhD	Adjunct Professor of Pastoral Theology
R. Kent Hughes, DMin, DD	Adjunct Professor of Pastoral Theology
Yannick Imbert, PhD	Adjunct Professor of Apologetics
Robert D. Jones, DMin	Adjunct Professor of Pastoral Theology
Eun Jae Daniel Joo, PhD Cand.	Adjunct Professor of Pastoral Theology
Thomas Keene, PhD	Adjunct Professor of New Testament
Jun Kim, ThD	Adjunct Professor of Pastoral Theology
Hukmin Kwon, PhD	Adjunct Professor of Pastoral Theology
Jonathan S. Kwon, ThD	Adjunct Professor of Pastoral Theology
Sung Soo Kwon, PhD	Adjunct Professor of Pastoral Theology
Cheul Hee Lee, PhD	Adjunct Professor of Pastoral Theology
Brian Mattson, PhD	Adjunct Professor of Apologetics
Rod Mays, DMin	Adjunct Professor of Pastoral Theology
Rolf Meintjes, DMin	Adjunct Professor of Pastoral Theology
Peter Moore, PhD	Adjunct Professor of New Testament
David Murray, PhD	Adjunct Professor of Pastoral Theology
Douglas O'Donnell, MA	Adjunct Professor of Pastoral Theology
K. Scott Oliphint, PhD	Adjunct Professor of Apologetics
Gregory Paek, DMiss	Adjunct Professor of Pastoral Theology
Sung-Il Steve Park, PhD	Adjunct Professor of Apologetics
Richard Phillips, DD	Adjunct Professor of Pastoral Theology
James Jinjun Ro, PhD	Adjunct Professor of Pastoral Theology
David Rowe, MDiv	Adjunct Professor of Pastoral Theology
Philip Graham Ryken, DPhil	Adjunct Professor of Pastoral Theology
Michael Seufert, PhD	Adjunct Professor of Old Testament
J. Alexander Tabaka, MDiv, PhD Cand.	Adjunct Instructor in Church History
Nate Shannon, PhD	Adjunct Professor of Apologetics and Systematic Theology

Theodore (Tedd) Tripp, DMin
Guy Waters, PhD
Eric Watkins, PhD
Edward Thomas Welch, PhD
Kyu Myeong Whang, DMin
Joel Wood, DMin
Sangsub Yoo, PhD

Adjunct Professor of Pastoral Theology
Adjunct Professor of New Testament
Adjunct Professor of Theology
Adjunct Professor in Biblical Counseling
Adjunct Professor of Pastoral Theology
Adjunct Professor of Pastoral Theology
Adjunct Professor of Pastoral Theology

Lecturers

Leslie Harsch Altena, PhD
Annette Aubert, PhD
Steven J. Carter, DMin
Carl Francis Ellis, Jr., DPhil
Michael Emlet, MD
Steven Estes, ThM
Bruce R. Finn, DMin
Cassandra Frear, PhD
Michael Gembola, MABC, MAR, MAC
Elizabeth W. Groves, MAR
Robert G. Hall, ThM
Allen Harris, MDiv
Gregory Charles Hobaugh, ThM
Julie Lowe, MAC, LPC, RPT
Bruce McDowell, PhD
Aaron Sironi, MSMFT
Darby Strickland, MDiv
Todd Stryd, PsyD

Lecturer in Advanced Theological Writing
Lecturer in Church History
Lecturer in Pastoral Theology
Lecturer in Pastoral Theology
Lecturer in Biblical Counseling
Lecturer in Pastoral Theology
Lecturer in Pastoral Theology
Lecturer in New Testament
Lecturer in Practical Theology
Lecturer in Biblical Hebrew
Lecturer in Pastoral Theology
Lecturer in Practical Theology
Lecturer in Practical Theology
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Lecturer in Practical Theology
Lecturer in Pastoral Theology
Lecturer in Practical Theology
Lecturer in Practical Theology
Lecturer in Biblical Counseling
Lecturer in Biblical Counseling

Online Instructors

Deryck Barson, PhD
James Beevers, MDiv, PhD Cand.
Cecelia Bernhardt, MDiv
Wendy Browne, MAC
Caleb Burkhardt, MDiv, PhD Cand.
David Camera, DMin
Joanna Charles, MAC
Barbara Chodan, MAC
Enoch Chow, PhD Cand.
Nathanael Costa, MDiv Cand.
Ben Dunson, PhD
Kendra Fabel, MAC
Sharif Fahim, PhD
Nick Ganas, DMin
J. Alasdair Groves, MDiv
Joshua Hayes, PhD
Jason Hill, DMin
Allison Hsiao, MAC
Caroline Jones, MABC
Jeremy King, MAC
Candice Kraus, MDiv Cand.
Stephen Lewis, PhD
Adenauer Lima, MDiv, PhD Cand.
Esther Liu, MAR, MAC
Juan Carlos Martinez, MDiv
Philip Mohr, MDiv, PhD.
John Muhlfeld, DMin
Samuel Nesbitt, MDiv, PhD Cand.
Greg Norfleet, DMin
Paul Park, PhD
Harrison Perkins, PhD
R. Jason Pickard, PhD

Alfred Poirier, PhD
Jovana Jenny Reed, MAC
James David Rich, PhD
William Ross, PhD
Aris Sanchez, MDiv

Adjunct Instructor of Systematic Theology and Apologetics
Online Instructor in New Testament
Online Instructor in Biblical Counseling
Online Instructor in Biblical Counseling
Online Instructor in New Testament
Online Instructor in Pastoral Theology and Counseling
Online Instructor in Biblical Counseling
Online Instructor in Biblical Counseling
Online Instructor in Church History
Hebrew Online Instructor
Online Instructor in New Testament and Biblical Theology
Online Instructor in Biblical Counseling
Arabic Initiatives Online Instructor
Online Instructor in Pastoral Theology and Counseling
Online Instructor in Biblical Counseling
Online Instructor in Systematic Theology
Online Instructor in Pastoral Theology and Counseling
Online Instructor in Biblical Counseling
Online Instructor in Biblical Counseling
Online Instructor in Biblical Counseling
Hebrew Online Instructor
Online Instructor in Old Testament and Biblical Theology
Spanish Initiatives Online Instructor
Online Instructor in Biblical Counseling
Online Instructor
Online Instructor in Old Testament and Biblical Theology
Online Instructor in Pastoral Theology and Counseling
Online Instructor in Systematic Theology
Online Instructor in Pastoral Theology and Counseling
Online Instructor in Apologetics
Online Instructor in Church History
Online Instructor in Church History, Apologetics and Systematic
Theology
Online Instructor of Pastoral Theology
Online Instructor in Biblical Counseling
Online Instructor in Church History
Online Instructor in Old Testament
Online Instructor in Pastoral Theology

Souheil Saoud, MDiv	Arabic Initiatives Online Instructor
Aaron Savage, MDiv	Online Instructor in Old Testament
Joel Sienkiewicz, PhD	Online Instructor of New Testament
Kristin Silva, MA	Online Instructor in Biblical Counseling
Bryce Simon, MDiv, PhD Cand.	Online Instructor in Old Testament and Biblical Theology
Todd Stryd, PsyD	Online Instructor in Biblical Counseling
Nathaniel Sutanto, PhD	Online Instructor in Systematic Theology and Apologetics
Larry Trotter, MDiv	Online Instructor in Pastoral Theology
Alex Tseng, DPhil	Online Instructor in Apologetics & Church History
Jacklyn Tubel, MABC	Online Instructor in Biblical Counseling
Hattie West, MAR	Hebrew Online Instructor
Lauren Whitman, MA	Online Instructor in Biblical Counseling
Jamie Yoo, MDiv	Online Instructor in Biblical Counseling
Andrew Zabel, MDiv	Hebrew Online Instructor
Joel Zartman, PhD	Online Instructor in Church History
Chip Zimmer, JD	Online Instructor in Pastoral Theology

5. Admissions

MDiv, MAR, ThM, PhD and DMin Programs

Admission Credentials

In order to be considered for admission as a student in the MDiv, MAR, ThM, DMin, or PhD programs, the applicant must submit the following to the Admissions Office:

- A completed application form (available online) along with the non-refundable application fee.
- An online recorded interview, including timed written and video essay responses (MDiv & MAR only).
- A spouse reference, if applicable. Required reference form provided in the application.
- A church reference from a non-familial minister or session of the church of which the applicant is currently a member. Required reference form provided in the application.
- An academic reference from a non-familial college professor under whose guidance the applicant has pursued studies. An employer may complete the Academic Reference form if the applicant has been out of school for more than four (4) years. Required reference form provided in the application.
- Unofficial transcripts may be submitted for the application review process. An official transcript must be submitted before final admission can be granted. An official transcript is one that is sent directly from the institution to the Admissions Office in a sealed envelope or in a verified electronic format. If it is opened before it reaches the Admissions Office, it then becomes unofficial. An applicant previously registered at Westminster may use the official transcripts provided in his or her previous application, as long as the applicant graduated within the last five years. Applicants who have attended an international institution must submit official transcripts verified and credentialed through the “Course by Course” evaluation provided by [World Education Service](#) (WES).
 - An applicant’s transcript must show the attainment of a baccalaureate degree from an accredited institution. An applicant may be admitted while in the process of completing a baccalaureate degree, contingent upon the successful completion of the degree. The applicant will be fully admitted after submitting a final, official transcript stating the date the degree was conferred and documenting no significant drop in GPA compared to the unofficial transcript.
 - The grades attained shall give promise that the applicant can pursue courses in the Seminary satisfactorily. The transcript should show the broad and comprehensive education essential to theological studies.
- All applicants (with the exception of the KDMin) whose native language is not English, regardless of U.S. citizenship or residency, must take the TOEFL. See the Non-Native English Speakers (TOEFL) section below for more detailed information.
- International students who wish to enroll in a residential program must indicate sufficient personal financial resources for themselves and their dependents to obtain a U.S. Certificate of Eligibility for Nonimmigrant Student Status, or a Form I-20 or transfer their active SEVIS record to Westminster.

Admission Credential Exceptions

Westminster allows an exception for a limited number of individuals over the age of 25, who have completed three years of ministry experience and 60 undergraduate-level academic credits but who do not hold a baccalaureate degree, to seek admission into the MDiv program. Final determinations of an applicant's preparedness for Masters-level work will be made by evaluating the merits of his or her application. For more information about these exceptions, please contact the [Admissions Office](#).

At the discretion of the Admissions Review Committee, an applicant may be admitted to a degree program on provisional status. After the probationary period, if the student wishes to continue studies at Westminster, he or she must petition for full admittance into their program.

Additional ThM Program Admission Credentials

In addition to the regular Admission Credentials mentioned above, a ThM program applicant must present the following to the Admissions Office:

- An unofficial transcript of the applicant's theological program, including an attestation of the attainment of the MAR, MDiv, or first graduate theological degree providing equivalent theological background or its educational equivalent. The educational equivalent must include at least the standard requirements for Westminster's MAR degree. Additionally, applicants must show evidence of knowledge of the original languages of Scripture at least equivalent to the original language requirements for Westminster's MAR degree. Full official transcript(s) of the applicant's theological graduate-level work is required for full admission.
- Course descriptions of the Greek and Hebrew language courses completed in the MAR, MDiv, or first graduate theological degree.
- An academic reference from a non-familial former teacher in the area chosen by the applicant for the ThM concentration (Old Testament, New Testament, church history, systematic theology, or apologetics), under whose guidance the applicant has pursued studies, or from another source approved by the Director of Admissions. An employer may complete the Academic Reference form if the applicant has been out of school for more than four (4) years.
- Specified personal essays. Essays vary depending upon desired degree program. Essays should be written, edited, and submitted solely by the applicant. Applicants should not seek to have an outside source edit their essays.

Additional PhD Program Admission Credentials

In addition to the regular Admission Credentials mentioned above, a PhD program applicant must present the following to the Admissions Office:

- Full unofficial transcript of all college work, including an attestation of the attainment of a baccalaureate degree, and a full unofficial transcript of the applicant's theological program, including an attestation of the attainment of a first theological degree. A two-year degree (such as the MAR or the ThM) is acceptable, but a three-year degree (such as the MDiv) is preferred. Additionally, applicants must show evidence of knowledge of the original languages of Scripture at least equivalent to the original language requirements for Westminster's MAR degree. Full official transcript(s) of the applicant's theological graduate-level work is required for full admission. Only applicants who have maintained an overall academic average of at least B plus (or equivalent) in their college and seminary work will be considered for admission as candidates for the degree Doctor of Philosophy.

- Course descriptions of the Greek and Hebrew language courses completed in the MAR, MDiv, or first graduate theological degree.
- The results of the Aptitude Test of the Graduate Record Examination (GRE). This examination is given several times a year at various centers throughout the world by the Educational Testing Service. Information regarding registration for the examination can be found on the Educational Testing Service's [website](#). The Educational Testing Service will transmit the examination results directly to Westminster. (Westminster's code number is 2976; this code number should be noted on materials completed for the Educational Testing Service.)
- Applicants for the PhD in Systematic Theology, Church History, or Apologetics should submit the following:
 - A paper from their master's program in the concentration in which they plan to study. The paper should be no longer than 10 pages.
 - A 3-5 page summary of a dissertation project proposal, including a bibliography of their intended research.
- Applicants for the PhD in Hermeneutics and Biblical Interpretation should submit the following:
 - A major exegetical research paper that they have written that shows their skill in biblical interpretation. The paper should be no longer than 10 pages.
 - A 3-5 page summary of a dissertation project proposal, including a bibliography of their intended research.
- Two academic references from non-familial former professors in the area chosen by the applicant for the PhD concentration, under whose guidance the applicant has pursued studies, or from another source approved by the Director of Admissions. An employer may complete the Academic Reference form if the applicant has been out of school for more than four (4) years. Westminster graduates need to supply only one academic reference.

Additional DMin Program Admission Credentials

In addition to the regular Admission Credentials mentioned above, a DMin program applicant must present the following to the Admissions Office:

- A brief resume of the applicant's experience in ministry. A minimum of three years of ministry experience is prerequisite for admission.
- An online personal interview.
- A full unofficial transcript of the applicant's theological program, including an attestation of the attainment of the MDiv degree and evidence of knowledge of the original languages of Scripture. Full, official transcript(s) of the applicant's theological graduate-level work are required for full admission. The applicant must submit course descriptions of the Greek and Hebrew language courses completed in the MDiv.

DMin Program Admission Credential Exceptions

Applicants lacking evidence of knowledge of Greek and/or Hebrew may be admitted, but, in order to graduate, these candidates must satisfy one of the following alternatives for each language in which they are deficient:

- Receive a waiver for study of the language(s) in which the candidate is deficient. This waiver would be based on genuine hardship (such as ministry in a remote area of the world) and

significant promise of excellence in DMin work (as evidenced by a record of ministry achievement and academic excellence), and must be approved by the Dean of Pastoral Studies.

- Sustain an additional qualifying exam in the necessary language(s). This exam will be devised by the New Testament or Old Testament department coordinator.
- Complete at a seminary or university a number of credit hours of language study in the language(s) in which the candidate is deficient. The institution and the number of hours must be approved by the Dean of Pastoral Theology.

Applicants lacking an MDiv degree may be considered but will not exceed more than 10% of Westminster's total DMin enrollment. Typically, an applicant lacking an MDiv degree must hold an MAR degree from Westminster. In order to be considered these candidates must submit:

- A full transcript of their theological program, including an attestation of the attainment of a Westminster MAR degree and the successful completion of sufficient additional seminary-level study to give them a total of 92 semester hours approved by the Dean of Pastoral Theology. The MAR degree and the additional semester hours must include at least the following:
 - A total of 92 semester hours of seminary-level work distributed among biblical studies (minimum of 28 hours), historical and theological studies (minimum of 18 hours), and pastoral studies (minimum of 12 hours).
 - Evidence of knowledge of the original languages of Scripture including course descriptions of the Greek and Hebrew language courses completed in the theological degree. Applicants who lack evidence of the knowledge of Greek and/or Hebrew should see the exception noted above.

Under exceptional circumstances an applicant may be admitted who holds a master's degree from an institution other than Westminster and who has demonstrated competencies in ministry, writing, and teaching. Only those who have demonstrated these competencies through published writing and adjunct teaching in a graduate theological institution will be considered.

Application Deadlines

Any applications received after these deadlines will not be processed. Deadlines for visiting student applications are the same as for applications to regular programs.

Doctor of Philosophy	December 15
Doctor of Ministry	May 1
DMin Concentration in Korean (KDMin)	November 30
Residential MDiv and MAR programs	January 15
Online MDiv General Ministries and MAR programs	3 weeks prior to the first day of desired entry term

ThM program	
Summer	March 15
Fall	June 15
Winter	October 15
Spring	December 15

Notification of Admission

After reviewing the credentials submitted, the Seminary will notify the applicant of its decision regarding admission by email. Matriculation for course work is contingent upon receipt of an official transcript showing completion of any prerequisite degree.

For PhD students:

The Director of Admissions will notify the applicant of the admission decision by email on or before March 15.

Enrollment Deposit

In order to confirm their intention to enroll in the Seminary, applicants who have been notified of their admission are required to submit an enrollment deposit prior to matriculation. (See Chapter 11.) This deposit is applied to tuition and is non-refundable.

Deferment

An admitted student may defer matriculation for up to one year by notifying the Admissions Office through email and paying the non-refundable enrollment deposit. At the discretion of the Admissions Review Committee, a deferral may be denied.

Special Accommodations

If an applicant has any disability requiring special attention, he or she must submit documentation of his or her disability, along with details on specific needs to be accommodated, to the Student Success Office. After a student enrolls and before the add/drop deadline for the term in which the student matriculates, a request for accommodation must be provided by the student's medical professional. The request should state the medical reason for accommodation and a recommendation of the type of accommodation the student needs. Westminster's Students with Disabilities Policy can be found [online](#), in the Student Handbook, a copy of which is available through the Student Resources course in Canvas or by writing deanofstudentsoffice@wts.edu.

International Students Studying On Campus

Students of high academic standing from other countries are encouraged to apply to the Seminary. Applicants from other countries should follow the application procedure outlined in the Admission Credentials section above. Applicants should note that, because of United States banking restrictions, checks must be payable in U.S. dollars, drawn on a U.S. bank, with the bank's computer code located in the lower left-hand corner of the check. Checks not meeting these requirements will be returned, which may delay admission.

Applicants must be provisionally admitted into their degree programs and must document sufficient financial resources and pay the international student deposit before a U.S. Certificate of Eligibility for Nonimmigrant Student Status (Form I-20) will be prepared. The Seminary reserves the right to administratively withdraw any student whose financial resources are insufficient to pay the student's tuition and living expenses.

All students on a F visa are required to pursue a full course of study, according to the Seminary and the United States government policies. For details, contact international@wts.edu.

For degree program time limits, see Chapter 8. International students studying on campus should always allow three years to complete a MAR and four years to complete a MDiv, due to Greek, Hebrew and writing requirements. No more than one online course per semester or term may count towards an international residential student's full-time course load.

International students are required to document health insurance coverage effective at matriculation that will adequately cover them and any family members who will be accompanying them in the United States. (See Chapter 3 for health insurance requirements.)

Having documented the ability to pay for their entire program to WTS and the U.S. government to obtain the Form I-20 to obtain their visa, international students must pay in full seminary balance by the first day of classes for each term in which they are enrolled.

New Student Orientation

New student orientation helps students integrate into the Westminster community. It introduces students to life at Westminster, casts a vision for how they can make the most of their seminary education, allows them to begin connecting with fellow classmates, and provides essential policy and procedural information.

Orientation has two parts. The first part is completed online, and requires completing the new student forms on the student's application status page and taking a writing proficiency exam. This first part of Orientation must be completed before the start of the semester. The second part is a live orientation event.

Both parts of orientation are mandatory for students attending an on-campus program. Only the online portion is mandatory for DMin. If a student attending a residential program is unable to attend the orientation event, he or she must obtain an excused absence from the Director of Admissions at least two weeks prior to the event. Students matriculating into an online program will also have the opportunity to attend a virtual orientation event.

MAC and MATS Programs

Admissions Procedure

In order to be considered for admission into an online MAC or MATS degree program, prospective students will submit an online application. The application is made up of the following parts:

- A personal interview to be completed online, consisting of timed video and written responses that allow the applicant to introduce themselves and describe their motivation for pursuing the degree.
- Official Transcripts showing completed degrees earned since secondary school and the attainment of a baccalaureate degree. Unofficial transcripts may be submitted for the application review process, but an official transcript must be submitted before final admission can be granted. An official transcript is one that is sent directly from the institution to the Admissions Office in a sealed envelope or in a verified electronic format. If it is opened before it reaches the Admissions Office, it then becomes unofficial. An applicant previously registered at Westminster may use the official transcripts provided in his or her previous application, as long as the applicant graduated within the last five years. Applicants who have attended an international institution must submit

official transcripts verified and credentialed through the “Course by Course” evaluation provided by [World Education Service](#) (WES).

- An applicant’s transcript must show the attainment of a baccalaureate degree from an accredited institution. An applicant may be admitted while in the process of completing a baccalaureate degree, contingent upon the successful completion of the degree. The applicant will be fully admitted after submitting a final, official transcript stating the date the degree was conferred and documenting no significant drop in GPA compared to the unofficial transcript.
- Electronic transcripts can be sent to admissions@wts.edu. Hard copies of transcripts should be sent to:

ATTN: Online Learning
Westminster Theological Seminary
2960 Church Rd
Glenside, Pennsylvania 19038

- One (1) Personal Reference is required. The reference will fill out a form online and should be obtained from an individual who can outline the ability of the applicant to excel with graduate level work and give insight into the applicant’s motivation, work ethic and church/ministry life. Please contact the Online Learning admissions team with additional questions by emailing admissions@wts.edu.
- A written personal statement. This statement should be 1-2 pages and include an overview of the applicant’s life story, testimony, and/or significant events/people who have shaped the applicant; ministry experience (if any), reason(s) for applying to this program, and how the applicant expects this training to impact future ministry.
- Language information about an applicant's English speaking background. All applicants (with the exception of the KMATS) whose native language is not English, regardless of U.S. citizenship or residency, must take the TOEFL. See the Non-Native English Speakers (TOEFL) section below for more detailed information. Applicants to the Korean language MATS (KMATS) are exempt from the English proficiency requirement since the program is taught in Korean or English with translation provided.
- Application Fee of \$100 submitted with the application. This fee is non-refundable.

Additional KMATS Program Admission Credentials

In addition to the regular MATS admission credentials mentioned above, an applicant into the Korean language program must present the following:

- A church reference from a non-familial minister or session of the church of which the applicant is currently a member. Required reference form provided in the application.
- A spouse reference, if applicable. Required reference form provided in the application.

Admissions Credential Exceptions

Individuals who do not hold a baccalaureate degree may seek admission into the MAC and MATS programs. These applicants must be at least 25 years old, evidence a minimum of three years of ministry experience, and 30 undergraduate-level academic credits or 15 credits from the Christian Counseling & Educational Foundation (CCEF). If applying with 15 CCEF credits, the applicant must also submit a letter

of reference from the most recent CCEF course instructor. Final determinations of an applicant's preparedness for Masters-level work will be made by evaluating the merits of his or her application.

At the discretion of the Admissions Review Committee, an applicant may be admitted to a degree program on provisional status. After the probationary period, if the student wishes to continue studies at Westminster, he or she must petition for full admittance into their program.

Online Application Deadlines

Any application received for online programs will be reviewed ongoing, contingent upon available space in each program. Members of the Enrollment Committee are responsible to review and determine final admission to programs.

Non-Native English Speakers (TOEFL)

With the exception of KMATS students, all applicants whose native language is not English, and have not been taught in the English language from the beginning of primary school through college, regardless of U.S. citizenship, must take the TOEFL. Applicants are required to have an internet-based TOEFL score of 90 or above with a minimum speaking score of 23.

Notification of Admission

After reviewing the credentials submitted, the Seminary will notify the applicant of its decision regarding admission via email. If admitted, the student must secure a seat in the program with a \$500 non-refundable enrollment deposit that will be applied to the first class taken. Matriculation for coursework is contingent upon receipt of the deposit within one (1) month of admittance.

Deferment

An admitted student may defer matriculation one time for up to one term by notifying the Admissions Office through email before the start of the term. At the discretion of the Online Learning Team, deferment can be denied.

Special Accommodations

If an applicant has any disability requiring special accommodation, he or she must submit documentation of his or her disability, along with details on specific needs to be accommodated, to the Student Success Office 60 days (two months) prior to matriculation. Westminster's Students with Disabilities Policy can be found online.

New Student Orientation

New student orientation helps students integrate into the Westminster online community. It introduces students to the online educational experience, casts a vision for the values and focus of the program, allows them to become acquainted with the tools, and provides essential policy and procedural information. The orientation experience is done entirely online.

Certificate Programs

Admissions Procedure

In order to be considered for admission into an online certificate program, prospective students will submit an online application. Applicants to the Korean language certificates should note that the application requirements are the same as for the MATS program. For other students, the application is made up of the following parts:

- A personal interview to be completed online, consisting of timed video and written responses that allow the applicant to introduce themselves and describe their motivation for pursuing the degree.
- Official Transcripts showing completed degrees earned since secondary school and the attainment of a baccalaureate degree. Unofficial transcripts may be submitted for the application review process, but an official transcript must be submitted before final admission can be granted. An official transcript is one that is sent directly from the institution to the Admissions Office in a sealed envelope or in a verified electronic format. If it is opened before it reaches the Admissions Office, it then becomes unofficial. An applicant previously registered at Westminster may use the official transcripts provided in his or her previous application, as long as the applicant graduated within the last five years. Applicants who have attended an international institution must submit official transcripts verified and credentialed through the “Course by Course” evaluation provided by World Education Service (WES).
 - An applicant’s transcript must show the attainment of a baccalaureate degree. An applicant may be admitted while in the process of completing a baccalaureate degree, contingent upon the successful completion of the degree. The applicant will be fully admitted after submitting a final, official transcript stating the date the degree was conferred and documenting no significant drop in GPA compared to the unofficial transcript.
 - Electronic transcripts can be sent to admissions@wts.edu. Hard copies of transcripts should be sent to:

ATTN: Online Learning
Westminster Theological Seminary
2960 Church Rd
Glenside, Pennsylvania 19038

- One (1) Personal Reference is required. The reference will fill out a form online and should be obtained from an individual who can outline the ability of the applicant to excel with graduate level work and give insight into the applicant’s motivation, work ethic and church/ministry life. Please contact the Online Learning admissions team with additional questions by emailing admissions@wts.edu.
- Language information about an applicant's English speaking background. All applicants (with the exception of the Korean programs) whose native language is not English, regardless of U.S. citizenship or residency, must take the TOEFL. See the Non-Native English Speakers (TOEFL) section below for more detailed information.
- Application Fee of \$100 submitted with the application. This fee is non-refundable.

Admissions Credential Exceptions

Individuals who do not hold a baccalaureate degree may seek admission into the certificates. These applicants must be at least 25 years old, evidence a minimum of three years of ministry experience, and 30 undergraduate-level academic credits or 15 credits from the Christian Counseling & Educational Foundation (CCEF). If applying with 15 CCEF credits, the applicant must also submit a letter of reference from the most recent CCEF course instructor. Final determinations of an applicant’s preparedness for Masters-level work will be made by evaluating the merits of his or her application.

Online Application Deadlines

Any application received for online programs will be reviewed ongoing, contingent upon available space in each program. Members of the Enrollment Committee are responsible to review and determine final admission to programs.

Non-Native English Speakers (TOEFL)

All applicants whose native language is not English, and have not been taught in the English language from the beginning of primary school through college, regardless of U.S. citizenship, must take the TOEFL. Applicants are required to have an internet-based TOEFL score of 90 or above with a minimum speaking score of 23.

Notification of Admission

After reviewing the credentials submitted, the Seminary will notify the applicant of its decision regarding admission via email. If admitted, the student must secure a seat in the certificate with a \$500 non-refundable enrollment deposit that will be applied to the first class taken. Matriculation for coursework is contingent upon receipt of the deposit within one (1) month of admittance.

Deferment

An admitted student may defer matriculation one time for up to one term by notifying the Admissions Office through email before the start of the term. At the discretion of the Online Learning Team, deferment can be denied.

Special Accommodations

If an applicant has any disability requiring special accommodation, he or she must submit documentation of his or her disability, along with details on specific needs to be accommodated, to the Student Success Office 60 days (two months) prior to matriculation. Westminster's Students with Disabilities Policy can be found online.

New Student Orientation

New student orientation helps students integrate into the Westminster online community. It introduces students to the online educational experience, casts a vision for the values and focus of the program, allows them to become acquainted with the tools, and provides essential policy and procedural information. The orientation experience is done entirely online.

Awarding

Certificates will be mailed to the student's address on file after completion of certificate requirements. If desired, certificate students can begin an additional certificate or apply for a degree program using an abbreviated admissions application. Please contact support@online.wts.edu for more information. The maximum number of certificates a student can complete is two. To continue studies beyond two certificates, admission to a degree program of the Seminary is required.

Non-Native English Speakers (TOEFL)

An applicant whose native language is other than English and has not been taught in the English language from the beginning of primary school through college (regardless of U.S. citizenship) must demonstrate proficiency in English. Applicants to the Korean-language programs are exempt from the English proficiency requirement, since the program is taught in Korean or English with translation provided.

The minimum score for applicants on the Test of English as a Foreign Language (TOEFL) is indicated on the chart below. An official record of the test must be sent to the Seminary by the Educational Testing

Center. Photocopies of test results will not be accepted. Only TOEFL test scores are accepted. Test scores may not be older than two years of application date.

All students who are admitted to the Seminary must take a test of academic writing in English prior to the first day of classes. Based on the results of this test, they may be registered for a writing course in their first year of study.

All ThM and PhD applicants, including graduates of Westminster programs, must meet the score required for the ThM and PhD programs. If students seek to switch to a new degree program prior to completing the degree programs to which they were originally admitted, the students must meet the English requirements for that program.

To register for the TOEFL test, applicants should contact: TOEFL Services, P.O. Box 6151, Princeton, NJ 08541-6151, USA (609-882-6601, www.toefl.org). Westminster's code number, 2976, should be noted on materials sent to TOEFL Services.

Minimum Required Scores:

TOEFL	Internet-Based
MAC, MATS Certificates	90 with speaking score of 23
MAR, MDiv	90 with speaking score of 23
DMin	100
ThM, PhD	100

Visiting Students

Those not seeking to earn a degree from Westminster may register for courses as a visiting student. Students from other seminaries or graduate schools may also take courses as visiting students for transfer back to their institutions. The applicant must seek approval from the Admissions Office before applying as a visiting student.

The following items must be submitted to the Admissions Office:

- A completed Visiting Student Application Form online
- Non-refundable application fee
- Completed essay/video interview as specified by the Admissions Office
- A completed Church Reference form, provided in the application
- Evidence of having earned a baccalaureate degree (copy of transcript or diploma)
- TOEFL test results that meet the requirements listed for regular students

Visiting Student status permits the student to register courses for the equivalent of one academic year only. To continue studies beyond one academic year, admission to a regular degree program of the Seminary is required. Financial aid is not available to visiting students, and in most cases international students cannot be granted visas as visiting students.

6. Academic Policies and Information

Attendance

Residential Courses

Students must be appropriately registered to attend classes. Each student is expected to attend every residential class session for which he or she is registered. Absences caused by illness or other justifiable causes will be permitted to a limited extent. If, in the judgment of the instructor, these permitted absences or other (unauthorized) absences endanger the standing of the student in the course, the instructor will counsel the student concerning the situation. Further absences will normally result in a failing grade in the course.

Online Courses

Students must complete all required coursework for registered courses, including viewing all lectures, attending small groups, and completing assignments. Absences are not offered due to the flexibility of completing the required coursework. If for any reason a student has extenuating circumstances, please contact support@online.wts.edu.

Changes to Program/Emphasis/Concentration

A student enrolled in a master's program who is interested in transferring to another master's program should contact the Student Success team to get the appropriate form for the requested change. The student's overall academic standing may be a factor in approval of the requested change. A student in the MAC or MATS programs must have a minimum grade-point average (GPA) of 3.00 to be approved to transfer to the MAR or MDiv program. Students seeking to switch to another degree program must meet the English requirements for that program.

Please note that all courses taken may not transfer into the new program. Students should contact the Student Success team to discuss which courses may or may not apply to the new program.

A student enrolled in the ThM, PhD, or DMin degree program who is interested in transferring to another degree program must consult his/her advisor and then submit an admissions application to the Admissions Office by the admissions application deadline for the program. The student must have completed at least two courses to be considered.

KMATS students whose native language is not English must have the minimum TOEFL score required for the desired program and have a minimum GPA of 3.00 before they consider a transfer. An admissions application is required for the new program. KDMin students are not permitted to transfer into any other residential or online program.

A student who wishes to change emphasis within the MDiv program or change concentrations within the ThM, PhD, or DMin program must contact the Student Success team.

Program and emphasis changes become effective at the beginning of the semester following approval.

Courses

Auditing

A limited number of auditors are permitted in most courses. Auditing privileges include regular class attendance or access to recorded lectures, copies of all printed material distributed to the class, the opportunity to ask occasional questions in residential classes, and full library privileges. Normally,

auditors will not be permitted to participate in classroom exercises or recitations or to make seminar presentations, nor will assignments or examinations be reviewed or graded by the instructor.

Auditing Restrictions

Course availability for audit is subject to the approval of the instructor and the Student Success team.

Auditing of the following is not permitted: Theological English courses, courses with a PTC course code, Case Study Seminars, Directed Reading, and Independent Study courses. For additional courses not available for audit, see Chapter 10.

Auditing of DMin modules is allowed for current DMin students or persons interning with a current DMin student, by permission of the Dean of Pastoral Theology. Auditors of DMin modules are charged the typical audit fee, plus an additional hospitality fee.

Permission to audit a biblical language course required for any degree (Greek, Hebrew, Aramaic) is given by the Student Success team only to current students who have previously taken the course or its equivalent and who, due to extenuating circumstances, have received approval from the professor. Readmitted students may not audit language courses in preparation for a placement exam.

No more than 20 credits per residential semester (Fall or Spring) and no more than 5 credits per residential term (Summer or Winter) may be audited. Only one online course may be audited in a term.

General Auditor

A person who is not a current student may seek permission to audit a residential course by submitting the appropriate form and a letter of reference from a pastor or church elder. A person wishing to audit a ThM/PhD course must also provide proof of a master's degree or its educational equivalent, including the year the degree was conferred, and the reason for wanting to audit the course. Restrictions mentioned above apply and a fee will be assessed for each course audited. Contact the Student Success team for further information.

Auditor Registration and Payment

Anyone seeking to audit is required to secure the permission of the Student Success team by completing the online registration form, and pay a non-refundable fee for each course audited. See Section 11 for information about the fees associated with auditing a course.

Independent Study Courses

Qualified residential students may make arrangements with available faculty to take research courses on subjects of interest and value. These courses will be conducted by means of assigned readings, a paper, conferences with the professor, and, at the option of the professor, an examination. The faculty member and student must hold a minimum of four conferences during the course, either in person, by phone, or through video conference. A student wishing to pursue an independent study course must also be registered for one or more courses or have previously attained at Westminster a minimum 2.80 GPA for MDiv and MAR students, and minimum 3.00 GPA for ThM, PhD and DMin students. MDiv and MAR students are limited to taking a total of three independent study courses (not including Advanced Theological Writing courses). Independent Study courses are not offered to students in online programs or to Visiting Students. Please refer to Chapter 8 for the independent study limit for students in the ThM and PhD programs.

Registering for an independent study course: A student should first secure approval from the faculty member who will supervise the course and (for ThM, PhD, and DMin students) get approval from his or her academic advisor. The student must then submit an Independent Study Request form to the Student Success team for approval. The form must be received no later than the end of the add/drop period.

Taking independent study courses for required courses in the curriculum is strongly discouraged and will require approval of the faculty member who normally teaches the course and of the Student Success team. If a student encounters extreme career or family hardship that he or she thinks warrants taking a required course via independent study, the student must submit a petition form to the Student Success team along with the Independent Study Request form.

Deadlines: All deadlines for regular courses (e.g., registration, add/drop, withdrawal, incomplete, etc.) and the normal tuition refund schedule will apply. Final examinations are due no later than the last day of the exam period for the fall and spring semesters.

ThM/PhD Course Eligibility

MAR and MDiv students who have obtained credit for 24 hours of the curriculum or give evidence of possessing exceptional qualifications may elect to take advanced-level courses (ThM/PhD). These courses fulfill three hours of elective credit toward the MDiv or MAR degree. Such students shall have maintained a cumulative grade point average of 3.20 or its equivalent for the preceding academic year, whether in this institution or elsewhere. Additional prerequisites for admission to particular courses may be required by the professor in charge.

Course Changes

Adding or Dropping Courses

Students who have registered for a semester or term may add and/or drop courses beginning after the student has registered until the deadline specified below.

A dropped course does not appear on a student's transcript. See the "Withdrawal" section for automatic withdrawal due to dropping all courses and exceptions to this policy.

Since adding and/or dropping courses might affect financial aid eligibility, students receiving financial aid should notify the Financial Aid Office of their intention to add and/or drop a course.

MDiv, MAR, ThM, DMin, and PhD Students:

Add/Drop deadlines:

Fall/Spring semester	10th day of semester
Summer term	10th day of term - twelve week courses only
4 week module	3rd day of module*
1 week module	1st day of module*
DMin modules	30 days prior to the start of the module

*For one week modules, the student must attend the first day of the course if he or she is adding the course. For 4-week Greek and Hebrew language intensives, a student may drop the course by the deadline but must add the course prior to the first day of classes.

If the length of a course is other than that specified above, an appropriate comparable time for dropping the course will be set.

Deadlines for adding or dropping a course in the summer, fall, and spring semesters are listed in the Academic Calendar. After the Add/Drop period, a student is not permitted to register for any course.

Students add/drop course(s) in Populi unless otherwise noted. Students with a registration lock on their account should contact the Student Success team.

MAC, MATS, and Certificate Students:

Students will have the opportunity to register for courses during a week-long registration period. Once closed, students will not have the ability to add courses to their enrollment but may drop a course before the first day of the course without penalty. For KMATS and Korean Certificate students, registration is open until the first day of the term. After the first day of the term, financial and academic penalties may apply.

Withdrawing from a Course

For all programs, the effective date of withdrawal from a course is the date on which the Student Success team receives the withdrawal request.

MDiv, MAR, ThM, DMin and PhD Students:

After the Add/Drop period, a student may withdraw from a course only with the written acknowledgement of the Student Success team. For that course, the student will be assigned a 'W' (Withdrawn from course) grade on his or her transcript record. The effective date of withdrawal from a course is the date on which approval is granted by Student Success. A student who withdraws from all of his or her courses in the fall or spring semesters (or in the summer, fall, or spring semesters for online MDiv and MAR students) is automatically withdrawn from the Seminary. Exceptions will apply if approved by Student Success. A student may apply for reinstatement/readmission if he or she desires to resume studies at a later time.

Deadline to withdraw from course(s):

Fall/Spring semester	10th week of semester
Summer term	10th week of term - twelve week courses only
4 week module	3rd week of module
1 week module	
<i>DMin:</i>	April 15/Nov 15
<i>KDMin:</i>	Mar 31/Oct 15 (or Nov 15 for PRK 1)
<i>ThM/PhD:</i>	8 weeks after the last day of the term
<i>All other programs:</i>	3rd day of module

If the length of a course is other than that specified above, an appropriate comparable deadline will be set to withdraw from the course. Course Withdrawal deadline dates for the summer, fall, and spring semesters and winter term are listed in the catalog's Academic Calendar.

A student who withdraws from a course after the withdrawal deadline will be assigned a failing grade for the course.

See Chapter 11 for tuition refund schedule and information.

MAC, MATS, and Certificate students:

Students can withdraw from a course they have already begun but are not able to complete. Students should email support@online.wts.edu to discuss the withdrawal process as soon as possible once a withdrawal is being considered. KMATS and Korean Certificate students should reach out to kmats@wts.edu. A student who withdraws from a course within the first four weeks of the term (ending on Saturday) will receive a "W" grade for the course, which may impact the students' Satisfactory Academic Progress. A student who withdraws from a course after the completion of the fourth week will receive an "F" (failing) grade for the course. Withdrawing from all courses in a term will signal that a

student is taking a term off. Refunds for course withdrawals will be prorated through the fourth week of the term and will not be granted after this date. See Chapter 11 for tuition refund schedules.

Course Prerequisite Waiver

Certain courses have prerequisites that are required to be completed in order for a student to register for those courses. Other courses permit prerequisites to be taken concurrently. All prerequisites are listed in the Course Description section of the catalog under the individual course description. With a compelling reason, students may contact Student Success to petition to waive the prerequisites for a course. All requests must be approved by the instructor who teaches the course and may also require approval from a member of the Dean's Council. Waiver approvals must be obtained prior to a student's registration.

Credit Hour Assignment

For all programs with the exception of the MAC, MATS, and certificates, Westminster's academic year is defined as a minimum of two semesters (fall and spring). The fall semester is typically 15 weeks in duration, including an exam period. The spring semester is typically 14 weeks in duration, including an exam period. The winter term plus spring semester combined typically totals 18 weeks, including exam periods. For the online MDiv and MAR programs, the summer term is typically 15 weeks in duration, including the exam period.

For the MAC, MATS, and certificate programs, the academic year begins with the June term and concludes with the March term. It consists of four terms: June, September, January, and March. For the KMATS program and the Korean Certificate, the academic year begins with the Summer term which starts in June. It consists of four terms: Summer, Fall, Winter, and Spring. All terms for these programs are 10 weeks in duration.

All residential Westminster courses must provide a minimum of 14 hours of instruction per credit hour, excluding the final exam. If an on-campus course is scheduled for less than 14 hours of on-campus instruction per credit, alternative instructional hours approved by the faculty must be added to total 14 hours of instruction. Hybrid courses, when offered, include a combination of on-campus instructional hours and faculty-approved alternative instructional hours and may include a final exam.

Final Examinations/Assignments

Fall and Spring semesters - Residential Courses

For residential courses, final examinations are given during an announced period at the end of each semester or term. The final exam period is listed in the Academic Calendar and the final exam schedule is listed in Westminster's [student info center](#). Any residential student who needs to take a final exam at a time different from the published schedule, but within the exam period, must submit a rescheduling request form to Student Success by the deadline specified on the form. Approval by both the Dean of Students and the course instructor may be required. The student must take the exam at the time approved; the time limit stated for the exam must be observed.

If theses, reports on assigned readings, or other special assignments are required—either in place of or in addition to a final examination—the deadline to submit such work is set by the professor in charge, which date shall not be later than the last day of classes of the semester for MDiv and MAR courses. For ThM and PhD courses, the submission deadline is the last day of the exam period. At the discretion of the professor, a MDiv or MAR student may receive permission to submit a paper after the deadline up until the last day of exams. The professor may choose to apply a penalty of a lower grade.

The Fall and Spring semester assignment deadline policy applies to modular courses that meet during Spring break.

Winter term and Summer subterms - Residential courses

For modular courses in the Winter or Summer terms, final examinations, if required, are given at the conclusion of the course. If a final paper, report, or other assignment is required—either in addition to or in place of a final exam—the deadline to submit such work for master’s level courses is set by the professor in charge which shall be not more than eight weeks from the last day of the term or subterm. For ThM/PhD courses, the deadline to submit such work is eight weeks from the last day of the term or subterm. For the DMin program, please see Chapter 8 for post-modular assignment submission deadlines.

An Incomplete Request must be submitted for permission to take a final exam or submit a final assignment for a residential course after the last day of exams (fall or spring semesters) or exam date (term or module). See Incomplete Requests section below.

Online courses

The final exam period occurs during the last week of courses and finishes on the last day of the term as outlined in the syllabus. Any student enrolled in an online course is expected to follow the course deadlines as listed in the syllabus. Because all exams are online, students can choose any time in the exam period window to complete the final. Incomplete requests will not be granted and extensions will only be considered for unplanned or extenuating circumstances.

Grading

A, B, C, and D are passing grades; F is a failing grade. The general standing for the year of every regular student is ascertained by the use of a grade point system. Grade points are assigned to grades as noted on the chart below. A student’s general standing is the result of the total number of grade points earned, divided by the total number of semester hours taken.

The faculty has adopted a four-point grading system with 12 levels for all programs as follows:

Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Points	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.67	0.00

In addition to meeting due dates and using correct English, the following table will serve as general criteria for grade levels for all programs. Final grades for each course are awarded at the discretion of the member of faculty responsible for that course and can be changed only by permission of the instructor and the Student Success team no more than one year after being issued.

Grade	Description
A	An outstanding and thoughtful piece of work which shows evidence of reading and research beyond that which was assigned. The student has shown mastery of the subject and offers new insights which are well-supported by cogent and profound arguments.
B	A standard, good piece of work which fulfills the assignment and shows a good grasp of the basic principles. There is substantial evidence of ability to analyze and utilize course content.

C	This work is satisfactory but is lacking in a significant area and does not show a grasp of some basic principles.
D	There are serious problems with this work, though it is still passable. It represents a poor performance in comprehending the course content and only meets the minimal standard of the professor.
F	This work is unacceptable and fails to meet the requirements of the assignment.

Unearned F grade (UF)

A student who does not attend or submit any coursework, or stops attending or submitting coursework less than halfway through the term, may receive an unearned F (UF) grade for the course. For students in online courses, a student who does not attend at least 50% of assigned small groups or submit more than 20% of assignments may receive an unearned F (UF) grade for the course.

Administrative F grade

One month after the grade submission deadline, if a professor has not submitted a final grade, the student will automatically be assigned a grade of “n.r.” (“not reported”). If no grade is submitted by the end of the following semester, the “n.r.” grade will automatically convert to a failing grade. The student and professor will both be notified when the “n.r.” grade and failing grade are assigned. If the student believes there are extenuating circumstances that warrant removal of the failing grade, the student has three weeks after the end of the following semester to submit a petition to the Student Success team, which will seek a decision from the Dean’s Council.

Repeating a Course

When a student repeats a course with a failing grade of F, the F remains factored into the grade-point average (GPA), as does the new grade. If a student repeats a course that has been passed, the second grade will be shown on the transcript, but only the first grade will be factored into the GPA. In language courses, below 70% is a failing grade. In these courses, a student scoring below 70 must retake the course and pass it before being able to move on to the next level (or to complete their language requirements in the case of NT 013 and OT 013).

Permission to Raise a Failing Grade

For a course in which a failing grade has been received (including a former incomplete “I” resulting in a failing grade), a student with extenuating circumstances (unusual and unavoidable circumstances which contribute to the failing grade) might, at the professor’s discretion, be granted permission to take a re-examination or complete a reassignment of sufficient quality to raise the grade to an FD. Such work must be completed within a maximum of 28 days after notification of the failing grade. If the grade is raised to an FD, the student receives credit for the course, but no grade points are counted in calculating the student’s general standing.

Graduation

No student will be granted a degree or certificate whose cumulative grade point average at the completion of the program is lower than what is required for Satisfactory Academic Progress. A degree or certificate shall be granted only to persons enrolled at Westminster at the time of completion of their program of study. No student in the MDiv or MAR program who lacks the equivalent of the courses in the original languages of Scripture will be granted a degree.

Application for Graduation

A student in the MDiv, MAR, ThM, PhD, and DMin programs expecting to graduate with a degree or certificate is required to notify the Student Success team by April 15 prior to the academic year in which the student expects to graduate. Student Success will perform a degree audit for the student and email the

results to the student's Westminster student email address. The student is responsible for completing all program requirements, including registering for the appropriate courses, whether or not he or she receives the degree audit prior to the fall semester of the expected graduating year.

MAC and MATS students expecting to graduate will complete a graduation application at the start of their final year of studies. The student is responsible for completing all program requirements. Student Success will perform a degree audit before students are approved to graduate.

Students in the KDMin and KMATS programs who are expecting to graduate are required to notify the program's office and will complete a graduation application at the start of their final year of studies.

Certificate students do not need to complete an application for graduation and will be awarded their certificates immediately following their completion of the certificate requirements.

Commencement Ceremony

Students who are recommended by Student Success for graduation should review the information sent to their student email accounts by February of their graduating year for further requirements and information about the commencement ceremony. Students who anticipate completing their program requirements in the summer terms can request for approval to participate in the May ceremony by contacting the Student Success team. All other questions regarding commencement can be submitted to [Student Success](#).

All degree-earning graduating students are invited to participate in Westminster Theological Seminary's annual commencement ceremony, in person or online. Students participating in the ceremony in person are required to attend graduation rehearsal, held the day before graduation.

Graduating *in Absentia*

Westminster has a strong heritage of learning in community. Our commencement ceremony, therefore, is a significant time in which this community assembles to send its graduates into the world to do the Lord's work. Because of this, all graduates are encouraged to be present at the ceremony. However, if a student is not able to attend, he or she must request to receive his or her degree *in absentia*.

Requests to graduate *in absentia* are completed using the graduate information form. Questions about graduating *in absentia* should be directed to [Student Success](#).

Incomplete Requests

If extenuating circumstances (i.e., unusual and unavoidable circumstances which hinder completion of assigned work) prohibit a non-graduating student from completing a course on time, an interim "incomplete" grade might be granted. No incompletes will be granted to students for classes taken in the spring semester of their graduating year.

Residential Courses

To petition for an "incomplete" grade: A student in a residential course must submit an *Incomplete Request* form to Student Success with the professor's written approval and recommendation for the additional time, up to a maximum of four weeks from the last day of exams or original assignment deadline, to complete all work. Additional documentation might be needed in order for the request to be approved. DMin students who need a deadline extension should consult the process for requesting an extension outlined in Chapter 8.

If approval is granted: the student will be assigned an interim grade of "I" and an extension, which might be less than that recommended by the professor, up to a maximum of four weeks from the last day

of exams or original assignment deadline, to complete all work. The completed work must be submitted by the extension deadline to Student Success, not the professor. At the professor's discretion the grade will or will not be reduced. The final grade assigned by the professor will replace the "I" grade on the student's transcript. If a student does not submit his or her work by the deadline set by Student Success, he or she will receive an "F" for any unsubmitted assignment.

Incomplete Request Deadline:

Fall/Spring semester	Friday before the last day of classes
4 week modules	5 business days before the last day of class
1 week modules	MDiv/MAR: Day before exam ThM/PhD: Post-modular assignment submission deadline DMin: One week prior to coursework submission deadline

The deadline to submit an incomplete request is waived only if the extenuating circumstance occurs after the deadline.

Online Courses

Students in an online course who are unable to complete the coursework during the term should contact their faculty member to discuss options for coursework extensions within the term. The faculty member may consult with the Student Success team in order to approve the request; however, for extensions beyond the end of the term, the Student Success team must be consulted. Only extenuating circumstances (i.e. unusual and unavoidable circumstances) will be considered for an unpenalized extension of an assignment; pre-planned events are not considered grounds for an extension.

If approval is granted, the student will have a maximum of up to two additional weeks from the last day of exams or original assignment deadline to complete all work. The exact length of the extension will be decided by the course instructor. Completed work must be submitted by the extension deadline on Canvas. At the professor's discretion the grade may or may not be reduced.

KMATs and Korean Certificate students can submit an Incomplete Request form to the KMATS office. If approval is granted, the student will have a maximum of 28 days from the last day of the term to complete all work. The exact length of the extension will be determined by the KMATS Office. Completed work must be submitted by the extension deadline on Canvas. At the professor's discretion, the grade may or may not be reduced.

Leave of Absence

Any student who encounters unusual and unavoidable career or family circumstances that cause interruption in participation in his or her program may submit to Student Success a petition for a leave of absence (LOA). The petition should specify the reason(s) the student believes warrants an LOA and the length of time the student will need to be away from their program. Supporting documentation may be required. The petition should be received no later than two months prior to the starting semester of the LOA requested. Students will be notified whether or not the LOA is approved. While on a leave, the student is considered a current Westminster student. However, since during a leave the student is not working on his or her program and is exempt from fees, it is expected that the student will not be using Westminster facilities, personnel, or resources.

A student who is a member of a military reserve unit and whose studies are interrupted by a call to active duty must inform Student Success of his or her call to active duty and the duration of the call. The student

shall then be granted an LOA from his or her academic program. A student who returns to his or her academic program within one year of his or her release from active duty shall be reinstated and allowed to repeat, without charge, those courses in which he or she was enrolled when called to active duty, provided he or she enrolls in those courses the first time the courses are offered after his or her return. A student who fails to return within one year of his or her release from active duty shall be automatically withdrawn.

The student should notify Student Success of any change of address while on leave and, no later than one month before the start of the semester or term that follows the leave, contact Student Success that he or she will resume the program.

Students receiving financial aid (including government loans) who wish to take an LOA should contact the Financial Aid Office for possible restrictions.

Certificate and visiting students are not eligible for Leave of Absences.

Terms off

A student in the MAC, MATS, or certificate programs is eligible to take off up to two terms per academic year or two terms in a row, whichever comes first. Students are required to complete at least six credits in two terms of study in an academic year. When taking a term off, the student must reach out to the Student Success team before the close of registration. A student is considered an active student during this time away. Time away for more than two terms will result in a withdrawal from the program.

Matriculation

Matriculation into a program occurs on the first day of classes of one's initial semester or term after having registered. However, if a new student drops all registered courses before the Add/Drop period deadline of the initial semester or term, that student will be considered as not yet matriculated.

Registration

Registration is contingent upon receipt of an official transcript showing completion of any prerequisite degree.

Priority in course registration will be given to students who are required to take a particular course as part of their degree requirements. In some cases, registration for students who desire to take a course as an elective may be contingent upon the space left in the course after the priority students have registered and is not guaranteed in a given term.

Residential courses

Except as otherwise noted, all students are required to register each semester to be enrolled as a current student. DMin candidates in coursework phase are required to register during the spring for the following summer modules or during the fall for winter modules. ThM, PhD, and DMin candidates who have completed all coursework are required to register as continuing students during the spring registration period for the following academic year. Registration period dates are stated in the Academic Calendar. No student is permitted to register after the Add/Drop period.

See Withdrawal section regarding automatic withdrawal for failure to register.

Online Courses

Registration for online MAC, MATS, and certificate courses occurs during a 1-week period approximately 4-6 weeks before the start of the term. Registration for online MDiv and MAR courses occurs alongside the registration for residential courses. For KMATS and Korean Certificate students, registration is open until the first day of term.

Course registration is finalized on the last day of the registration period. Students are invoiced for tuition during registration and are required to pay in full by the date listed on the invoice. Except as otherwise noted, all students are required to register each term to remain enrolled as a current student.

Priority for registration for online courses is given to students in an online program or in a program for which an online course is required. For students on a F-1 visa, no more than one online course per semester or term may count towards the student's full-time course load.

Reinstatement/Readmission to the Seminary

If a former student desires to resume studies in the semester following a withdrawal period of up to two years, he or she should submit a Reinstatement Request form to the Student Success team. The student will be notified if he or she is approved for reinstatement. If the former student desires to resume studies after a withdrawal period of two years or more, he or she must apply for readmission through the Admissions Office. Additional documentation and/or a fee may be required for reinstatement or readmission.

Approval for reinstatement or readmission to any program at Westminster is at the discretion of the Seminary. A readmitted or reinstated student will be subject to all program requirements, as well as all financial and academic policies that are current at the time of return.

Students' Rights of Privacy and Access to Records

Annual Notification of Rights under FERPA

Annually, the Seminary informs students of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, in the following ways: the annual notification is published in the Seminary's catalog and in the [student info center](#), and an announcement is made during the first registration period of the academic year. Online Students are also notified by the Online Learning Team annually at the start of the academic year and can find the notification in the online academic catalog. The annual notification is:

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the Seminary receives a request for access.

A student should submit to the Student Success Office a written request that identifies the record(s) the student wishes to inspect. Student Success will make arrangements for access and notify the student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the Seminary to amend a record should write to the Student Success Office, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the Seminary decides not to amend the record as requested, the Seminary will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the Seminary discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent (Ref: 34 CFR §99.31).

The Seminary discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the Seminary in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the Seminary has contracted as its agent to provide a service instead of using Seminary employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the Seminary.

Upon request, the Seminary also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Seminary to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Directory Information

FERPA defines directory information as "[i]nformation contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed." The Seminary designates the following as directory information, which it may disclose at its discretion: student's name, spouse's name, address(es), telephone listing(s), Westminster-assigned student email address, personal email address(es), photograph, program and year of study, enrollment status (e.g., full-time, part-time), dates of attendance, degree(s) awarded, most recent school attended, citizenship, and hometown. According to FERPA, a student's denomination/religious affiliation is not considered directory information and therefore might be considered for disclosure only if the student has provided written consent.

Students may withhold free disclosure of *directory information* (on an "all or nothing" basis) to non-institutional persons or organizations. To do this, the student must submit a completed *Request to Withhold Directory Information* form to the Student Success Office. A photo ID may also be required. Though a request may be submitted to Student Success at any time, it must be received by the first week of fall semester classes in order for the student's *directory information* to be withheld from disclosure. The request will be honored until revoked by the student in writing.

If a student elects to withhold *directory information*, no information for that student will be released such that a third party (e.g. loan company, prospective employer, church official, family member, etc.) will be informed that the Seminary has no record of the student's attendance, unless the student submits to the Student Success a written authorization to release information to the designated third party. Also, the student must make all address changes with a signed authorization or in person with an appropriate form of photo ID.

Release of Academic Records

In addition to the student's rights under FERPA, a student may authorize, by submitting a written request to the Student Success Office, release of academic information to a designated third party in the form of an official letter. Written authorization must include the specific information for release. Student Success may require that the student submit instead an Official Transcript Request for release to the third party.

Limits to Academic Records Access

The Seminary is not required to permit students to inspect confidential letters and recommendations received prior to January, 1, 1975, financial information submitted by parents, or records containing information about another student, unless all reference to the other student is redacted. Students waive their right to view recommendations unless they have previously communicated the contrary to the Admissions Office before submitting their application. Application materials, once submitted, become the property of the Seminary. Under no circumstances will a student be permitted to copy, photograph, or have returned any part of his or her academic records, including transcripts and any materials related to the admissions process.

Solomon Amendment

The Seminary, which receives federal funding via the Federal Direct Student Loan Program, is required under the Solomon Amendment to provide "student recruiting information" to military recruiters from the twelve eligible units within the four branches of the Military Service. "Student recruiting information" consists of: student's name, address, telephone listing, age or year of birth, place of birth, level of education or degrees received, academic major, and the most recent previous educational institution attended. "Student recruiting information" will be withheld only for those students who have submitted a signed Request to Withhold Directory Information form that is still current (i.e., not revoked by the student).

Student Status

Westminster uses two measures to determine a student's status in their program: enrollment and academic progress. Based on these measures, students can be either placed on probation or withdrawn from their program.

Enrollment Status

Enrollment status is determined by minimum number of credits or, for post-coursework phase (after coursework is completed), year in program, as indicated in the table below.

Degree	Status	Number of Credits Enrolled ¹
MDiv (on campus) ²	Full Time	12 or more
	Half Time	4-11
MDiv (online)	Full Time	8 or more
	Half Time	4-7

¹ For residential and online courses, winter term and spring semester credits are combined to calculate enrollment status. Normally, winter term is not reported on its own; however, MDiv and MAR students are considered full-time in the winter term if they take at least three credits.

² Students must maintain at least 9 credits of on-campus courses to be eligible for their scholarship.

MAR (on campus)	Full Time	12 or more
	Half Time	4-11
MAR (online)	Full Time	8 or more
	Half Time	4-7
MAC	Full Time	6 or more
	Half Time	2-5
MATS	Full Time	6 or more
	Half Time	2-5
ThM	Full Time	9
	Half Time	6
PhD	Full Time	9
	Half Time	6

Note: MDiv (Pastoral Fellows) students completing their residency requirement have full-time status.

For ThM and PhD students in post-coursework phase:

Post-coursework Phase*		
ThM	Full Time	Through Year 2
	Half Time	Years 3-6
PhD	Full Time	Through Year 4
	Half Time	Years 5-7

*Years refer to total years in the program, not total years in post-coursework phase.

Satisfactory Academic Progress

Satisfactory Academic Progress (SAP) measures the qualitative and quantitative aspects of a student's academic work as being adequate to receive the desired degree. SAP academic requirements are listed below. **For specific SAP requirements for financial aid, including student loans, VA Benefits, and/or scholarships, please see chapter 12.**

Students in the MDiv and MAR program:

1. For students who have completed their first semester (having completed at least two courses but attempted less than 24 credit hours): the student's GPA must be 1.96 or higher.
2. For students who have completed or attempted 24 credit hours: the student's cumulative GPA must be 2.00 or higher and the student must have a minimum completion rate of 67% (i.e., the

student must have completed 67% of the credits attempted). Credits attempted but not completed are credits for courses from which the student withdraws or for which the student receives a failing grade. They do not include credits for courses that the student dropped during the Add/Drop period.

3. To be eligible to graduate, students must have a cumulative GPA of 2.00 or higher.

Students in the MAC, MATS, or Certificate program:

1. For students who have completed at least one course but attempted less than 12 credit hours: the student's GPA must be 2.00 or higher.

2. For students who have attempted 12 or more credit hours: the student's cumulative GPA must be 2.00 or higher and the student must have a minimum completion rate of 67% (i.e., the student must have completed 67% of the credits attempted). Credits attempted but not completed are credits for courses from which the student withdraws or for which the student receives a failing grade. They do not include credits for courses that the student dropped on or before the first day of class.

3. To be eligible to graduate, students must have a cumulative GPA of 2.00 or higher.

Students in the ThM, PhD, or DMin program:

1. ThM and PhD students who are required to take one or more competency exams must pass the exam(s).

2. ThM students must maintain a cumulative GPA of 3.00 after the completion of three courses. PhD students must maintain a cumulative GPA of 3.00 during the program of study. DMin students must have a cumulative GPA of 3.00 in order to graduate.

Students in all programs: All students must complete the program within the maximum program time limit or be administratively withdrawn.

Students required to take Theological English Courses (TE): The student must take the appropriate TE course required by their entrance exam within the first year of their program.

A student who does not meet the SAP requirement(s) is either placed on probation or administratively withdrawn. Students receiving financial aid should refer to Chapter 12 for additional SAP requirements.

Probation

Academic probation is a warning that the student's academic work does not meet the Seminary's Satisfactory Academic Progress (SAP) requirements. (See *Satisfactory Academic Progress* section for more details.)

A student in the MDiv and MAR program will be placed on academic probation as follows:

1. For the student who has completed his or her first semester (having completed at least two courses taken but attempted less than 24 credit hours): the student's cumulative grade point average (GPA) is 1.95 or lower. This student must raise his or her GPA by the semester that he or

she meets or exceeds 24 hours of coursework in an official program or be administratively withdrawn from his or her program.

2. For the student who has completed or attempted 24 credit hours: the student's cumulative GPA is between 1.96 and 1.99 inclusive. This student is required to raise his or her GPA to 2.00 or above to be approved to graduate.

A student who has completed or attempted 24 credit hours and meets the minimum cumulative GPA requirement but whose term GPA falls below 1.95 and/or whose course completion rate is less than 67% (the student completes less than 67% of the courses he or she attempts) must meet with the Dean of Students before the beginning of the following semester and might be placed on academic probation. If the student's term GPA is less than 1.95 for two consecutive terms, the student must meet with the Dean of Students a second time and might be administratively withdrawn.

A student on academic probation will be required to meet with the Dean of Students before the beginning of the following semester and take a reduced course load or withdrawal will result.

A student in the MAC, MATS, or Certificate programs will be placed on academic probation as follows:

1. For students who have completed at least one course but attempted less than 12 credit hours: the student's cumulative grade point average (GPA) is 1.95 or lower. This student must raise his or her GPA by the semester that he or she attempts 12 hours of coursework in an official program or be administratively withdrawn from his or her program.
2. For students who have attempted 12 credit hours or more: the student's cumulative GPA is between 1.96 and 2.00 and/or whose course completion rate is less than 67% (the student completes less than 67% of the courses attempted). This student is required to raise his or her GPA to 2.00 or above to continue in the program or to be approved to graduate. If the student does not meet these requirements, he or she may be administratively withdrawn from the program.

For students in the ThM or PhD programs:

Competencies in Greek and/or Hebrew will be assessed through examinations. After the completion of the exam(s), if a student is assigned remedial work for a competency exam, but does not fulfill that requirement, the faculty maintains the right to place that student on academic probation, pending satisfactory completion of that requirement. To see when competency exams are taken based on the student's program, please refer to Chapter 8 - Master of Theology and Doctor of Philosophy.

At the discretion of the appropriate field committee, a ThM or PhD student who would otherwise be withdrawn due to a cumulative GPA of 3.0 or below might instead be placed on academic probation.

For students in the DMin program:

At the discretion of the Pastoral Theology field committee, a DMin student who might otherwise be withdrawn due to a cumulative GPA of 3.0 or below, might instead be placed on academic probation.

Withdrawal from the Seminary

It is expected that anyone on withdrawn status is not using Westminster facilities, personnel, or resources.

Administrative Withdrawal

A student is administratively withdrawn for three reasons: if he or she has 1) not met satisfactory academic progress requirements, having a grade point average too low to continue, 2) not fulfilled financial payment obligations, or 3) violated the Seminary's standards for student conduct, which includes violation of the [Honor Code](#) and/or the Westminster Online Community Values.

Academic Withdrawal

A student in the MDiv or MAR program whose cumulative grade point average after the attempt or completion of 24 semester hours is 1.95 or lower, or who does not meet the requirements to remain on probation, is withdrawn from the Seminary. A student in the MAC, MATS, or Certificate program whose cumulative grade point average after the attempt of 12 credit hours is 2.0 or lower, or who does not meet the requirements to remain on probation, is withdrawn from the Seminary. For all students, if the faculty considers it probable that, in the future, the student will be able to meet SAP requirements for their program, they may reinstate or readmit him or her to the Seminary on probationary status, upon petition, and grant whatever credit for work completed it deems appropriate. A student in the ThM or PhD program is required to maintain a grade point average of 3.00 during the program. A student whose cumulative grade point average at the completion of three ThM/PhD courses is lower than 3.00 is not permitted to continue in the institution, except as detailed in the Probation section. A student in the DMin program is required to have a cumulative grade point average of 3.00 to continue in the program, except as detailed in the Probation section.

Personal Withdrawal

A student planning to withdraw from the Seminary, whether during or between an academic semester or term, should inform Student Success in writing. If the withdrawal notification is received during a semester/term, the effective date of withdrawal will be the date of notification. If the notification is received between semesters/terms, the effective date of withdrawal will be the last day of exams of the previous semester. A student who withdraws from the Seminary after the final date to withdraw from a course will receive a failing grade for each course not completed.

KMATs and Korean Certificate students should contact their program's office if they are considering a withdrawal.

Automatic withdrawal

A residential student is automatically withdrawn from his or her program if he or she a) does not register by the end of the Add/Drop period for the semester (fall or spring) or, in the case of ThM students, PhD students in post-coursework phase, and DMin students, for the academic year, b) drops or withdraws from all of his or her courses during the progress of any semester, or c) fails to return after an approved leave of absence. Exceptions to this policy: 1) A PhD or DMin student in coursework phase may submit to Student Success a petition to remain enrolled as a current student for a given semester, pledging to work on non-coursework degree requirements. Student Success will seek approval from the appropriate faculty field committee. If granted, the student's enrollment status for that semester would be considered "less than half time." 2) ThM students in coursework phase are current if they take at least one course in an academic year. Otherwise, they are withdrawn unless they petition and are approved for a leave of absence.

Certificate, MAC, and MATS students are automatically withdrawn from the program if they do not register for a course after taking two terms away or if they do not register for the following term after withdrawing from a course in the previous term. Online MDiv and MAR students must be registered in each of the major terms (summer, fall, spring) in order to remain a current student.

Theological English

Courses in theological English are offered for students enrolled in Westminster's various programs. Based on the results of the Theological Writing Assessment taken at the time of matriculation, one or more Theological English courses may be required for first-year students. These courses orient students to professors' expectations in writing assignments and also prepare them to write effectively in their future ministry.

Advanced Theological Writing Courses

Advanced Theological Writing (ATW) courses are specially designed to teach international students to write fluently, comprehensibly, and succinctly in English at the high level of complexity required for seminary courses. All incoming students are required to take a placement test to determine if they meet the required writing proficiency level for seminary. According to the results, students may be placed in one of the ATW courses, TE 3 or TE 4. A student may also choose to enroll in ATW courses for elective credit. A student placed in TE 3 will be required to take TE 4 to satisfy the writing requirement. A maximum of 4 credits earned in TE classes can be counted toward the degree in all programs, with the exception of MDiv Pastoral Fellows. Therefore, a student who has been enrolled in both TE 3 and TE 4 has reached the maximum, and ETW (TE 6) could not be counted for credit towards the degree. Students required to take ATW must maintain Satisfactory Academic Progress in ATW. The writing proficiency assessment is required for all Master's degree programs. Students needing to take an Advanced Theological Writing course must register for the course during their first academic year. If a new or reinstated student had fulfilled the ATW requirement while previously a student at Westminster, the student is not required to do so again. Students are not required to repeat a TE course that they do not pass.

Excellence in Theological Writing

The Excellence in Theological Writing course seeks to strengthen the writing skills of native English speaking students and equip them to write for Christ and his global church both during and after seminary. All incoming students are required to take a placement test to determine if they meet the required writing proficiency level for seminary. According to the results, students may be placed in the ETW (TE 6) course. A student may also choose to enroll in the ETW course for elective credit. A maximum of 4 credits earned in TE classes can be counted toward the degree in all programs, with the exception of MDiv Pastoral Fellows. Therefore, a student who is required to take both TE 3 and TE 4 to satisfy the writing requirement will not be able to take ETW for credit towards the degree. Additionally, students cannot be enrolled in TE 4 and TE 6 concurrently.

The writing proficiency assessment is required for all Master's degree programs. Students needing to take the Excellence in Theological Writing course must register for the course during their first academic year. If a new or reinstated student had fulfilled the ETW requirement while previously a student at Westminster, the student is not required to do so again. Students are not required to repeat a TE course that they do not pass.

Transcript Requests

All requests for an official transcript can be made [online](#), accompanied by the appropriate fee. Altering a record is an act of fraud.

Transfer Credit/Shared Credit

An official determination of transfer credit will be considered after admission to a degree program. Credits normally must have been earned in an accredited graduate theological school and must be reported on an official transcript.

Westminster does not transfer more than the number of credits required for a student's degree and emphasis. Therefore, approved transfer credit reduces accordingly the number of credit hours required at Westminster. Conversely, courses taken at Westminster that are the equivalent of courses for which transfer credit was previously approved will reduce accordingly the approved transfer credit. Transfer credit approval is dependent upon the nature and quality of the work, contingent upon a student's successful matriculation into a degree program, and not effective or applied until successful completion of a student's matriculation semester or term. Credits from undergraduate programs will not be accepted for transfer.

Steps to seeking transfer of credit: Residential Students

1. Review the transfer credit policy below.
2. Review the catalog's description of programs and courses to compare Westminster's requirements to work done at the other institution.
3. Consult with the appropriate office (Admissions Office for anticipated residential students and Student Success for current residential students) regarding any questions related to Steps 1 and 2 above.
4. Submit the Transfer of Credit Request form to Student Success.

Transfer credit for residential programs is reviewed on an ongoing basis by the Student Success team and the Chief Academic Officer. Students will be notified of the result of their request through email.

Steps to seeking transfer of credit: Online Students

1. Review the complete transfer policy below, including the Christian Counseling & Educational Foundation (CCEF) transfer credit policy for all courses being transferred from CCEF.
2. Review the catalog's course and program descriptions to determine requirements of Westminster courses and to compare the work done at the other institution.
3. Submit official transcripts and course syllabi of the courses seeking to be transferred.
4. Complete the Transfer Request Form, including all requested information.

Students must complete at least one term in their program before requests will be reviewed. Transfer credit requests are reviewed on an ongoing basis by the Student Success team and the Dean of Online Learning. Decisions will be communicated to the student via email.

Master's Programs

1. No transfer credit is granted for the Certificate programs.
2. Shared Credit (transfer credit from an institution from which the student has completed a master's degree): Ordinarily, the Seminary may accept up to one-half of the credits earned for a first theological master's degree toward a degree at Westminster, not to exceed one-half of the credits required for the MAC, MATS, MDiv, and MAR degrees at Westminster.
3. Transfer Credit (from an institution from which the student has not received a Master's degree): The Seminary may accept up to one-half of the credits earned at another institution as transfer credit toward a degree at Westminster. If a student changes their program at Westminster before

earning a degree, all of the credits that they have completed will be evaluated for transfer into the new program.

4. Only courses in which a grade of C or above was received will be considered for transfer credit into a master's program.
5. Grades are transferred only from courses from a Westminster program or from courses taken at Jerusalem University College (JUC). (See Holy Land Studies in Chapter 7.)
6. Credits on a quarter system are figured as a two-thirds equivalent of Westminster's semester system.
7. Courses might be transferred as required or elective credit. It is more likely that, if approved, course credit will be applied to elective hours rather than to required courses (since the content or perspective of the transferred course might not be equivalent to that of the required Westminster course).
8. Greek and Hebrew language courses completed at another institution will not be considered for transfer credit. Greek and Hebrew language courses completed at Westminster will count toward MDiv or MAR degree requirements in the case of reinstatement but will not count in the case of readmission. Students whose language courses do not count toward the MDiv or MAR degree requirements must take the language courses or place out of some or all of them by means of a placement exam. See Chapter 8 for placement exam information.
9. Unless otherwise noted elsewhere, courses completed at Westminster or at another institution that are more than ten years old prior to initial matriculation or readmission are normally not considered for transfer credit or applicable to a present Westminster program. This limitation does not hold in the case of reinstatement. However, please refer to the Seminary's maximum time limit policy for individual programs. Questions about the eligibility of specific courses for transfer can be directed to the Student Success team.

ThM, PhD and DMin Programs

10. Only courses in which a grade of B or above was received will be considered for transfer credit to a ThM, PhD, or DMin degree program.
11. Study completed at Westminster or another institution more than five years prior to initial matriculation in the PhD, ThM, or DMin program cannot be applied for transfer credit to the program that the student is entering. This limitation does not hold in cases of reinstatement or readmission. Credit for study completed in Westminster's PhD, ThM, or DMin program prior to reinstatement or readmission is subject to the approval of the appropriate field committee.
12. Normally, up to two approved ThM/PhD level courses from another institution may be transferred to the ThM program, only one of which may count toward the three required courses in the ThM candidate's concentration. However, for PhD students, the number of non-classroom courses taken at Westminster (e.g., online courses, external courses) will reduce the maximum number of courses eligible for transfer credit within the PhD. See Chapter 8 for non-classroom course limits.
13. Transfer credit toward the PhD program for courses completed in Westminster's ThM program is given depending upon the nature and quality of the work. However, individuals who have obtained a ThM degree from Westminster may be given shared credit for up to four courses. For PhD candidates in the Hermeneutics and Biblical Interpretation field, credit for non-NT or OT courses is not granted unless by exception.

14. Shared credit toward the ThM degree for ThM/PhD work completed in Westminster's MDiv or MAR degree is also limited to four courses; however all courses transferred into the PhD require review by the appropriate field committee .
15. PhD candidates in the field of Hermeneutics and Biblical Interpretation: Ordinarily, transfer credit will not be granted for courses completed at other institutions prior to enrollment. With written permission of the advisor, the candidate already matriculated at Westminster may take courses at other graduate institutions to transfer as elective credit. Transfer credit will not be approved for required courses.
16. PhD candidates in the field of Historical and Theological Studies: Up to four courses of advanced work beyond a first theological degree may be approved for transfer credit, if the advanced work is not credited toward an earned degree. However, approved transfer credit is limited to two courses if the advanced work is pursued prior to completion of a first theological degree. With the exception of a ThM from Westminster, work credited toward an earned degree is not eligible for shared credit.
17. A maximum of 2 courses may be accepted for elective transfer credit for the DMin program. See Chapter 8 for further restrictions.

Pre-approval of Transfer Credits

18. A current MDiv, MAR, ThM, PhD, or DMin student who has received pre-approval to take a course at another institution for transfer credit must make arrangements for enrollment at the other institution and report to Student Success at Westminster in writing before the beginning of the semester when he/she will enroll at the other institution. If no Westminster course is taken in the semester the student is enrolled elsewhere, the student is withdrawn for that semester and will not pay a fee to Westminster. See Automatic Withdrawal section for exceptions. Failure to conform to these stipulations may result in withdrawal of the student from the program and in the refusal of Westminster to count these courses toward degree requirements.

Sharing credit with another Westminster degree

Students wishing to complete more than one master's level degree may be able to share up to half of the credits required for the lesser degree (i.e. the one with fewer credits) between the two programs. Courses must have been completed within the past ten years of a student's entrance term for the second degree and the student must have received a grade of C or higher to be considered for shared credit. Students should discuss their plan for shared credit with the Student Success team, who will review the request in conjunction with the Chief Academic Officer and/or the Dean of Online Learning.

Transfer of credit from unaccredited institutions

Students who seek transfer credit from courses earned in an equivalent degree program at an unaccredited, graduate level theological institution must supply the following:

- a. A copy of the course syllabus stating the instructor's name and the course requirements for each course for which transfer credit is requested.
- b. At least one sample of coursework submitted in fulfillment of course requirements for each course for which transfer credit is requested.

All decisions are made on a course-by-course basis. Acceptance of one course from an unaccredited institution for transfer credit carries no implication regarding the acceptance of other courses from that institution.

Only courses in which a grade of B or above was received will be accepted for transfer credit.

No more than 15 semester credit hours from an unaccredited institution will be accepted for transfer credit toward a student's degree program at Westminster.

Christian Counseling & Educational Foundation (CCEF)

Upon approval, coursework completed at CCEF can be recognized for credit in the MDiv, MAR, MAC, and MATS programs. Only courses in which a grade of C or above was received will be approved. Independent studies done at CCEF are not eligible for credit at Westminster.

A maximum of 35 credits may be recognized from CCEF, subject to the specifications listed below, the general transfer credit limitations stated above and also the requirements of the student's degree program. (See "Transfer of credit from accredited graduate theological schools" section and Chapter 8 Degree Programs.)

- CCEF courses completed BEFORE September 1, 2017
Up to 35 credits may be approved with a fee of \$100 per course.
- CCEF courses taken AFTER September 1, 2017
Up to 15 credits may be approved with a fee up to \$1300 per course.

All CCEF courses must be counted toward a student's degree program before their final term. Students must take at least one Westminster course during the final semester of coursework.

Greystone Theological Institute (GTI)

Upon approval, courses completed at GTI can be recognized for credit in the MDiv and MAR programs. The following courses will be accepted for Westminster credit:

GTI Course Code	GTI Course Name	WTS Credit Value
CD 150	Intro to Reformed Catholicity	2
CD 154	Intro to Reformed Metaphysics	2
CD 240	Moral Theology for Ministry	3
CD 356	Reformed Symbolics	3
CD 369	Reformed Worship	2
CD 432	Theology and Practice of Preaching	2
CT 471	Denominational Identity	2
CD 101	Greystone Reading Room	.5
CD 201	Mechanical Arts Program	.5
HS 101	Hebrew 1	3
HS 102	Hebrew 2	3
HS 103	Hebrew 3	3
HS 201	Greek 1	3
HS 202	Greek 2	3
HS 203	Greek 3	3

Other courses may be counted for credit upon review by the faculty. For MDiv students, no more than 23 credits for work completed at GTI may be counted towards the student's degree. MAR students can have no more than 18 GTI credits counted towards the student's degree at WTS. In either case, no more than 25% of a student's WTS credits may come from GTI courses.

Transfer of Credit for Courses Taken at Reformed Episcopal Seminary (RES)

The transfer credit policy agreement with RES is aimed at allowing Westminster MDiv students who are seeking ordination in CANA/ACNA or REC the ability to take the required coursework for licensure in their denomination.

1. Upon approval by Student Success, credit earned for RES courses listed below is transferable to the MDiv (General Ministries) program for elective credit.
2. Only courses in which a grade of C or above was received will be accepted for transfer credit.
3. The following courses may be transferred:
 - a. AN 503 Liturgics - 2 hrs.*
 - b. AN 512 Creeds and Councils - 2 hrs.
 - c. AN 615 Anglican Studies - 2 hrs.
 - d. AN 703 Thirty-Nine Articles - 2 hrs.*
 - e. AN 603 Book of Common Prayer - 2 hrs.*
 - f. AN 714 Anglican History and Polity - 2 hrs.

* May count towards the elective hours required in Pastoral Theology

7. Non-Degree Programs

Visiting Students

Those not seeking to earn a degree from Westminster may register for courses as a visiting student. Students from other seminaries or graduate schools may also take courses as a visiting student for transfer back to their institutions. The applicant must seek approval from the Admissions Office before applying as a visiting student.

Once approved, students are limited to the equivalent of one academic year of study at Westminster. To continue studies beyond one academic year, admission to a regular degree program of the Seminary is required. Financial aid is not available to visiting students and international students cannot be granted visas as visiting students in residential courses.

Theological Studies Certificate Program

The Theological Studies Certificate Program offers certificates for men and women who desire graduate-level courses from Westminster without committing to a full degree program. These certificates are delivered entirely online in both English and Korean and are designed for both non-ministry and ministry professionals who wish to further their theological education to effectively apply Scriptural truths to their life, work, and ministry.

Upon completion, a student with a certificate in Theological Studies will:

1. Exhibit a deep love for the triune God, his word, his truth, and his church; and a Christ-like humility in relation with others.
2. Demonstrate basic knowledge of Scripture, Reformed theology, biblical theology, and redemptive history.
3. Demonstrate the ability to apply God's word to a changing world in the student's ministry context.

Admission to the certificate program requires the same qualifications as admission for the MATS program. Registration, tuition charges, and all academic procedures and prerequisites are also the same. Financial aid is not available for certificate students.

A certificate is earned after the completion of 9 credit hours of coursework, which is determined by area of focus.

Certificate	Required Courses
Foundations of Theology*	BT 101 Bible Survey (3 credits) AP 101 Introduction to Apologetics (3 credits) ST 101 Introduction to Systematic Theology (3 credits)
Biblical Interpretation*	BT 173 Principles of Biblical Interpretation (3 credits) OT 141 Old Testament Theology for Application (3 credits) NT 143 New Testament Theology for Application (3 credits)
Theology and History	ST 113 Doctrine of God (3 credits) ST 611 Union with Christ (3 credits) <u>One of the following:</u> <ul style="list-style-type: none">• CH 141 History of Christianity I (3 credits)• CH 151 History of Christianity II (3 credits)

*For pedagogical reasons, the courses for these concentrations are recommended to be taken in the order listed.

Two certificates are offered in Korean, both of which require 12 credit hours of coursework.

Certificate	Required Courses
Foundations of Theology	BTK 101 Old Testament Bible Survey (3 credits) BTK 103 New Testament Bible Survey (3 credits) APK 101 Introduction to Apologetics (3 credits) STK 101 Introduction to Systematic Theology (3 credits)
Christ-centered Biblical Interpretation	BTK 101 Old Testament Bible Survey (3 credits) BTK 103 New Testament Bible Survey (3 credits) BTK 173 Principles of Biblical Interpretation (3 credits) <i>One of the following:</i> <ul style="list-style-type: none"> • OTK 141 Old Testament for Application (3 credits) • NTK 143 New Testament for Application (3 credits)

Three certificates are offered in Spanish, all of which require 9 credit hours of coursework.

Certificate	Required Courses
Foundations of Theology	BTS 101 Bible Survey (3 credits) APS 101 Introduction to Apologetics (3 credits) STS 101 Introduction to Systematic Theology (3 credits)
Biblical Interpretation	BTS 173 Principles of Biblical Interpretation (3 credits) OTS 141 Old Testament for Application (3 credits) NTS 143 New Testament for Application (3 credits)
Apologetics	APS 101 Intro to Apologetics (3 credits) APS 562 Christianity and Culture (3 credits) APS 671 Science and Faith (3 credits)

A maximum of two certificates can be granted. If a student wishes to continue their study beyond the completion of two certificates, he or she should matriculate into a degree program. Before choosing to enter a program beyond the certificate, students should consult with the Student Success team in regard to which courses will transfer to the desired program.

Time limit: The maximum time limit to complete the Certificate is 10 years (including any leave of absence or withdrawal period). If a student chooses to surrender his or her certificate(s) in order to complete another Westminster degree, any time spent completing the certificate(s) will count toward the time limit for the other degree. Petitions for an extension due to unusual circumstances or hardship must be granted by the Dean of Online Learning.

Biblical Language Certificate Program

Throughout this certificate, students will have the opportunity to take three courses of their desired Biblical Language. Our Biblical Language certificates are designed to teach students how to read and translate the languages and then how to use grammar and syntax to inform exegesis. By the end of your Biblical Language courses, you will be able to translate Scripture from its original language into English, understand the syntax, and make informed interpretative decisions.

Admission to the certificate program requires the same qualifications as admission for the MDiv program. Registration, tuition charges, and all academic procedures and prerequisites are also the same. Financial aid is not available for certificate students.

A certificate is earned after the completion of 9 credit hours of coursework, which is determined by the chosen track.

Certificate	Required Courses
Greek	NT 001 Greek 1 (3 credits) NT 002 Greek 2 (3 credits) NT 003 Greek 3 (3 credits)
Hebrew	OT 011 Biblical Hebrew 1 (3 credits) OT 012 Biblical Hebrew 2 (3 credits) OT 013 Biblical Hebrew 3 (3 credits)

Time limit: The maximum time limit to complete the Certificate is 10 years (including any leave of absence or withdrawal period). If a student chooses to surrender his or her certificate(s) in order to complete another Westminster degree, any time spent completing the certificate(s) will count toward the time limit for the other degree. Petitions for an extension due to unusual circumstances or hardship must be granted by the Dean of Online Learning.

Holy Land Studies

The Seminary is associated with the [Jerusalem University College](#) (JUC). Students who participate in this program may receive academic credit upon approval by Student Success in consultation with the Dean of Biblical and Theological Studies.

Students in the programs indicated below may complete part of their program at the JUC as indicated:

1. MDiv and MAR degree programs: Elective course work may be selected from approved master's level courses at JUC. Approved JUC courses will be regarded as transfer credit when applied to the student's Westminster degree program. Depending on the student's program and emphasis, a student may request JUC transfer credit of up to 18 elective hours. (See Transfer Credit in Chapter 6.)
2. ThM/PhD degree programs: Up to one-third (two courses) of the course work for either the ThM in Old Testament or the ThM in New Testament may be selected from approved master's level courses at JUC. Up to one-third (five courses) of the course work for the PhD in Hermeneutics and Biblical Interpretation may be selected from approved master's level courses at JUC. ThM/PhD students will be required to complete additional work in each of the master's courses taken at JUC in order for those courses to be credited toward Westminster's ThM/PhD programs.

Arrangements for this additional work must be made in advance through the student's advisor at Westminster and in consultation with the appropriate faculty member at JUC. The JUC course and additional work will be considered an independent study, with the student receiving a grade that is a weighted average of the additional work and the grade for the JUC course. (See Independent Study Courses in Chapter 6.)

Westminster students who, under provisions (1) and (2) above, pursue any work at JUC ordinarily will be expected to participate in an approved Reformed ministry in Israel.

8. Degree Programs

MDiv and MAR Program General Requirements

Enrollment

Twelve credit hours during the fall semester, and 12 credit hours for the winter term and spring semester combined, is the minimum required for full-time enrollment status for residential MDiv and MAR students. Online MDiv and MAR students must maintain eight credit hours for full-time status. Three credit hours during the winter term would be considered full-time, but the full-time status for the winter term alone is not reported. No student may take more than 20 credit hours during a semester without the permission of the faculty. Not more than five credit hours may be taken during the winter term. International students on F visas must be enrolled full-time.

English Bible Exam for Residential Students

To help ensure that students have an adequately comprehensive knowledge of the Bible and to assist those who are preparing for licensure and ordination exams, the English Bible Exam is required of all residential MDiv and MAR students. The exam is offered online in Canvas on multiple dates, which are listed on the Academic Calendar. Students must pass the exam with a minimum score of 80 percent by the beginning of their last term in order to be able to graduate. More information about the exam will be sent to students during their first semester after matriculation.

Online MDiv and MAR students will be assessed on their Bible knowledge during their Biblical studies coursework as they progress through their program.

Theological Writing Assessment

A strong foundation in writing skills prepares students for successful ministry, and provides a foundation for success in their Westminster courses. All incoming MDiv and MAR students are thus required to take a theological writing test, and if their results show a writing need, they may be placed in one of three classes. Advanced Theological Writing I (TE 3) helps nonnative English speaking students improve their grammatical accuracy, develop their theological vocabulary, and master citation and documentation practices. Advanced Theological Writing II (TE 4) provides instruction on theological genre and writing process while providing feedback on advanced grammar. Excellence in Theological Writing (TE 6) provides a thorough orientation to genre and writing process and is focused on writing problems typical of native English speakers. Students who are required to take TE 3 will also be required to take TE 4. Up to two TE courses (4 credits) count for elective credit toward the degree in all programs (with the exception of the Pastoral Fellows), and a passing grade in TE 4 or TE 6 satisfies Westminster's theological writing requirement. Students who pass the writing assessment may also take TE 4 or TE 6 for elective credit. However, TE 4 and TE 6 cannot be taken concurrently. See Course Descriptions (Chapter 10) for more details on these courses.

Greek and Hebrew Placement Exam Information

Matriculating students who have studied Greek or Hebrew and who wish to place out of any level of either language must take the corresponding placement exam. Students should take placement exams, whether Greek, Hebrew, or both, before initial matriculation in the fall or spring term. This prevents complications in registering for courses that require language prerequisites. Any exceptions to this policy must be approved by the Student Success team. Exams are administered three times throughout the year, and each exam is two hours in length. For further information, please visit the [Greek and Hebrew Languages page](#) in the Seminary's info center. Dates for placement exams are also given on the Academic Calendar.

Students may only take one placement exam per language, regardless of which level exam they choose. Once a student has taken a placement exam, he or she may not take another placement exam in that language at any time in the future. Students who are readmitted to the seminary are required to take a placement exam in order to determine whether they must retake language courses.

Students who take a placement exam will be placed in the appropriate course depending on their performance on the exam. Students who demonstrate sufficient competence on the level 3 exam will be exempt from all three semesters of the language.

Students interested in taking a higher-level placement exam should be aware that, if they are unable to demonstrate a high level of competence on the exam, they will not automatically be placed in the next highest-level course, unless sufficient mastery of the lower-level material is clearly demonstrated on the exam. Students should therefore prepare carefully according to the specific level of exam they wish to take.

Master of Divinity Degree Program

A student who holds a baccalaureate degree from an approved institution receives the degree of Master of Divinity (MDiv) on the completion of the prescribed program of study. The purpose of this program is twofold: (1) to prepare men for pastoral ministry and to equip them to meet ecclesiastical requirements for ordination; (2) to train men and women for gospel ministries including counseling, Christian education, youth work, college and university student ministries, and urban service.

The program of study prescribed for the MDiv degree provides two tracks for training, in keeping with the twofold purpose of the program: (1) the Pastoral Fellows and (2) General Ministries Track. The General Ministries track is offered both on-campus and online; the Pastoral Fellows track is only offered on campus. Courses in both tracks are arranged to provide for orderly progress within the work of each department and for coherence within each semester of study.

Students planning to seek ordination for pastoral ministry should be aware that completion of the MDiv degree in a General Ministries Track may not satisfy the requirements for ordination in certain denominations. Students should check with the appropriate denominational judicatory.

MDiv Student Learning Goals

Upon graduation, the student will be able to:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Understand, explain, and defend the system of doctrine contained in the Westminster Standards and its importance for biblical, systematic, historical, and pastoral theology.
3. Assess particular cultural contexts and varieties of Christian witness (both in history and in the modern day) in order to present, interpret, apply, and defend the truths of Scripture to the world, individuals, and/or congregations.
4. Act ethically by understanding ethical self-awareness and recognizing, differentiating, applying, and evaluating ethical perspectives guided by the truths of Scripture as summarized in the Westminster standards.
5. Exegete (that is, analyze and interpret) and apply the text of Scripture from the original languages to a particular ministry or academic context.
6. Comprehend, articulate, and apply biblical principles and wise practices of leadership and gospel communication in the sphere of ordained and/or ecclesial ministry or other vocational callings.

7. Critically think with reference to Scriptural norms and doctrinal standards and apply insights to issues and challenges facing the church.

MDiv Degree Requirements

A total of at least 93 credit hours plus Hebrew and Greek language requirements is required for the MDiv degree. If a writing course is required, it is included in the 93 credits for General Ministry students, but not for Pastoral Fellows.

MDiv Core Courses

All MDiv students must take the following core courses (plus Hebrew and Greek language requirements):

AP 101	Introduction to Apologetics	3 hrs.	OT 223	OT History and Theology II	3 hrs.
AP 213	Principles of Christian Apologetics	3 hrs.	OT 311	Prophetic Books	3 hrs.
CH 211	Ancient Church	2 hrs.	OT 323	Poetry and Wisdom	2 hrs.
CH 223	Medieval Church	2 hrs.	PC 111	Introduction to Pastoral Counseling	2 hrs.
CH 311	The Reformation	3 hrs.	PT 111	Intro to Pastoral Theology & Ministry	2 hrs.
CH 321	The Church in the Modern Age	4 hrs.		Foundations for Leadership in the Local Church	
NT 111	New Testament Introduction	3 hrs.	PT 311	Church	2 hrs.
NT 123	Hermeneutics	4 hrs.	PT 343	Theology of Evangelism and Missions	2 hrs.
NT 211	The Gospels	4 hrs.	ST 101	Introduction to Systematic Theology	3 hrs.
NT 223	Acts and Pauline Epistles	4 hrs.	ST 113	Doctrine of God	3 hrs.
NT 311	Hebrews to Revelation	3 hrs.	ST 211	Doctrine of Man	2 hrs.
OT 113	Old Testament Introduction	3 hrs.	ST 223	Doctrine of Christ	3 hrs.
OT 211	OT History and Theology I	3 hrs.	ST 231	Christian Ethics	2 hrs.
			ST 313	Doctrine of Salvation	3 hrs.
			ST 343	Doctrine of the Church	2 hrs.
					Total 75 hrs.

MDiv Emphasis Courses and Electives

The remaining credit hours (18 hrs.) are determined according to emphasis, as follows:

Pastoral Fellows

PC 251	Marriage Counseling in the Local Church	2 hrs.
PC 323	Peacemaking Pastor	2 hrs.
PT 121	Theology and Practice of Preaching	2 hrs.
PT 221	Expository Preaching from the New Testament	1 hr.
PT 231	Expository Preaching from the Old Testament	1 hr.
PT 333	Practices of Leadership in the Local Church	2 hrs.
PT 352	Evangelism & Missions in the Local Church	2 hrs.
PT 353	Preaching in Pastoral Context	2 hrs.
PT 363	Westminster Standards for Ministry	2 hrs.
Electives	Courses from any department (AP, CH, NT, OT, PT, or ST)	2 hrs.

General Ministries - On Campus

PT 123	Gospel Communication	2 hrs.
PT 021P	Case Study Seminar (x2)	0 hrs.
PT 363	Westminster Standards for Ministry	2 hrs.
PT Electives	Elective credits from any PT course (PC, PT, PTC)	6 hrs.
Electives	Remaining elective credits can be from courses in any department (AP, CH, NT, OT, PT, ST, TE)	8 hrs.

General Ministries - Online

PT 121 <i>or</i> PT 123	Theology and Practice of Preaching <i>or</i> Gospel Communication	2 hrs.
PT Electives	Elective credits from any PT course (PC, PT, PTC)	6 hrs.
Electives	Remaining elective credits can be from courses in any department (AP, CH, NT, OT, PT, ST, TE)	8 hrs.
MM	Mentored Ministry Seminars (four total, half credit each)	2 hrs.

To complete an MDiv after receiving an MAR: Students who already possess a Westminster MAR degree may receive an MDiv by completing the following:

1. All of the course requirements for the MDiv (many of which will have been met in the MAR program);
2. MDiv Field Experience requirements;
3. A total of at least 120 semester hours of academic work at the MAR/MDiv level, not including Hebrew and Greek; or a total of at least 138 semester hours of academic work at the MAR/MDiv level, including Hebrew and Greek.

MDiv Field Experience

A biblical understanding of wisdom forbids separating knowing from doing, learning from practice, since wisdom unites knowledge, character, and skill. Wisdom also results from academic learning and practical experience when accompanied by supervision and self-examination. Candidates for the MDiv degree are therefore required to participate in field experience.

Residential Students: Curricular Practical Training (CPT)

Field experience: After the first year of seminary, residential MDiv students (with the exception of the Pastoral Fellows) are automatically enrolled in a course, called “Curricular Practical Training,” in Canvas. Four modules of field experience must be completed for CPT. There are five types of modules: Public Proclamation, Private Ministries, Teaching, Leadership, and Other. The purpose of the breadth of module types is to allow the application of Westminster’s distinctive curriculum over a wide range of ministry responsibilities. The student is responsible for finding a location(s) to complete the requirements for each module of CPT. The Pastoral Fellows will satisfy their CPT requirements through their local church practicum.

CPT is designed to get immediate specific feedback for the best learning experience. Towards that end, students are recommended to submit CPT materials in Canvas as they complete them.

A student must be enrolled in at least one seminary course while doing CPT. Final due date for CPT materials is March 1st of the student's graduating year.

Transfer of up to two modules of CPT may be given to students who transfer from other seminaries with approved programs of mentored field experience. Transfer CPT would be applied after a student has completed PT 111.

International students must be authorized for CPT by the seminary's U.S. government-Designated School Official (DSO) before starting CPT. International students should reference the instructions in the International Student Resources course in Canvas on how to seek authorization for CPT.

Case Study Seminar: All MDiv students must register for and participate in two Case Study Seminars during their degree program. These weekly, one-hour, semester-long, non-credit seminars have no more than 12 students who meet with faculty to analyze and discuss students' field experience. Seminars are offered each semester for registration.

The CPT MDiv degree requirement is managed by Student Success. Students may email support@wts.edu with any questions regarding CPT.

Online Students: Mentored Ministry

Field experience (Mentored Ministry “Modules”): Students must complete four modules of field experience for Mentored Ministry in order to graduate.* Online MDiv students are eligible to begin working on their Mentored Ministry Modules and begin registering for their Mentored Ministry Seminars after they have completed the following courses:

- PT 111: Intro to Pastoral Theology & Ministry
- PC 111: Intro to Pastoral Counseling
- PT 121: Theology of Preaching or PT 123: Gospel Communication

There are six module types: Preaching, Private Ministries, Teaching, Church Leadership, Personal and Spiritual Growth, and Other. The purpose of the breadth of module types is to allow the application of Westminster's distinct curriculum over a wide range of ministry responsibilities. The student is responsible for finding a location(s) to complete the requirements for each module of the Mentored Ministry Program.

**Students must be enrolled in a Mentored Ministry Seminar while working through their Mentored Ministry Modules.*

Students can transfer up to two modules of Mentored Ministry from other seminaries with approved programs of mentored field experience. These credits will be transferred after a student has completed PT 111.

Mentored Ministry Seminar: MDiv students must register for and participate in four Mentored Ministry Seminars during their degree program. These half-credit seminars will place students in cohort groups of no more than 10 students who meet with an online instructor to analyze and discuss the students' field experience during the completion of their modules. Seminars will be offered during the Fall, Spring, and Summer terms. Only one seminar may be taken in a term.

The Mentored Ministry Program for the online MDiv is managed by the Student Success team. Online students may email support@wts.edu with any questions regarding the online Mentored Ministry Program.

MDiv Program Length and Time Limit

The recommended course schedules indicate the order in which students should take required courses and the course load in a given semester/term. Residential and online course schedules can be found in our info center.

It will take a minimum of three years of full-time study to complete the MDiv residentially and four years to complete the degree online if no credits are transferred from another institution and no advanced placement in either Greek or Hebrew is awarded. Normally, students follow the four year plan of full-time study to complete the degree in order that they may take Greek and Hebrew in different years. If a student chooses a language sequence other than that specified in the recommended course schedule, the student may drop below full-time status in one or more semesters. Pastoral Fellows must follow the recommended course schedule for their track and will always complete their program in four years.

Students who are taking courses on a part-time basis due to employment or other reasons should adjust their coursework plans and extend their program length accordingly using as a guide the four-year plan recommended course schedule or, in the case of online students, the recommended course schedules that extend the program beyond four years. The Student Success team and Deans of Students are available for counsel concerning individual student needs. Students pursuing full-time study should consult the Student Success team before deviating from a plan's recommended course schedule for their track. Students can also plan their degree in Stellic and submit their plan for review by Student Success.

Time Limit: The maximum time limit to complete the MDiv degree is ten years (including any leave of absence or withdrawal period). Petitions for an extension due to extenuating circumstances or hardship must be granted by the Dean's Council.

Master of Arts (Religion) Degree Program

A student who holds a baccalaureate degree from an approved institution receives the degree of Master of Arts (Religion), or MAR, on the completion of the prescribed program of study.

This program is offered both on-campus and online and is designed for men and women who desire a theological background and training for various callings other than gospel ministry, including advanced study in religion or other disciplines. The MAR is an academic program which may serve either as a terminal degree or as a degree leading to further academic work. In the former case, it is especially appropriate for Christian professionals in any field who desire a solid biblical foundation for the work in which they are or will be engaged.

MAR students receive thorough grounding in the Scriptures, Reformed theology, church history, and apologetics. Graduates of the program, therefore, possess tools for bringing the lordship of Christ to bear directly upon that part of God's world in which they are called to serve.

MAR Student Learning Goals

Upon graduation, the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Understand, explain, and defend the system of doctrine contained in the Westminster Standards and its importance for biblical, systematic, historical, and pastoral theology.
3. Assess particular cultural contexts and varieties of Christian witness (both in history and in the modern day) in order to present, interpret, apply, and defend the truths of Scripture to the world, individuals, and/or congregations.
4. Act ethically by understanding ethical self-awareness and recognizing, differentiating, applying, and evaluating ethical perspectives guided by the truths of Scripture as summarized in the Westminster standards.
5. Exegete (that is, analyze and interpret) and apply the text of Scripture from the original languages to a particular ministry or academic context.
6. Construct a substantial scholarly argument in a summative evaluation related to the course of study.

MAR Degree Requirements

A total of at least 56 credit hours, including the Summative Evaluation and the writing requirement, plus Hebrew and Greek language requirements, is required for the MAR degree. Courses are to be selected from the three categories below.

Core Courses

All MAR students must take the following courses:

AP 101 Introduction to Apologetics	3 hrs	OT 211 OT History and Theology I	3 hrs
CH 321 The Church in the Modern Age	4 hrs	PT 123 Gospel Communication	2 hrs
NT 111 New Testament Introduction	3 hrs	PT 363 Westminster Standards and Ministry*	2 hrs
NT 123 Hermeneutics	4 hrs	ST 101 Introduction to Systematic Theology	3 hrs
SUM EVAL Summative Evaluation	1 hr	ST 313 Doctrine of Salvation	3 hrs
Total: 28 hrs			

**Residential Students only. Online students have to complete 26 core credits.*

Department Courses and Electives

Department courses: Choose one course from each of the following departments:

Church History		New Testament	
CH 211 Ancient Church	2 hrs	NT 211 The Gospels	4 hrs
CH 223 Medieval Church	2 hrs	NT 223 Acts and Pauline Epistles	4 hrs
CH 311 The Reformation	3 hrs		

Old Testament

OT 113	Old Testament Introduction	3 hrs
OT 223	OT History and Theology II	3 hrs
OT 311	Prophetic Books	3 hrs
OT 323	Poetry and Wisdom	2 hrs

Systematic Theology & Apologetics

AP 213	Christian Apologetics	3 hrs
ST 113	Doctrine of God	3 hrs
ST 211	Doctrine of Man	2 hrs
ST 223	Doctrine of Christ	3 hrs
ST 231	Christian Ethics	2 hrs
ST 343	Doctrine of the Church	2 hrs

Pastoral Theology

PT 111	Intro to Pastoral Ministry & Theology	2 hrs.
PT 121	Theology of Preaching	2 hrs.
PT 333	Practices of Leadership in the Local Church	2 hrs.
PT 343	Theology of Evangelism and Missions	2 hrs.
PC 111	Introduction to Pastoral Counseling	2 hrs
PT 221	Expository Preaching From the New Testament	2 hrs
PT 231	Expository Preaching from the Old Testament	2 hrs.

Elective courses: Choose any course(s) offered in the MAR or MDiv programs, except where limitations are noted in the course descriptions.

All TE classes may be taken for credit and counted toward the total number of electives. For those who do not pass the theological writing assessment at the time of matriculation, these courses may be required. Students who are placed in TE 3 will also be required to take TE 4 to satisfy the writing requirement.

Total department + elective courses: 30 hrs.

MAR Summative Evaluation**Residential Students**

To provide MAR students with an opportunity to review and draw the material of the curriculum's different courses into a comprehensive unity, there will be a concluding examination in the spring semester of the student's final year, which allows for a summative evaluation of the student's total program. Students finishing their coursework by the end of December or January will take the exam in the fall semester. Exam dates are posted in the Academic Calendar.

The examination consists of three questions. Students will be able to choose their questions from six topic areas: New Testament, Old Testament, Hermeneutics, Apologetics, Church History and Systematic Theology. This is an "open book", take-home examination to be completed within a 32-hour period.

Students must register for the MAR Summative Evaluation during the normal registration period. The examination will count for one semester hour of credit. It will be graded on a pass/fail basis. Research will not be necessary for answering these questions. Rather, the questions will be designed to allow the student to draw upon their Westminster coursework. The examination is administered on [Canvas](#).

If a student fails the exam, a petition for a retake examination within a three-week period may be considered. Students who fail two or more courses in their final semester will be required to repeat the MAR Summative Evaluation during the semester in which courses are retaken.

Online Students

The Summative Evaluation is incorporated into the program to give online MAR students the opportunity to immediately apply the materials learned in class to a personal and tangible product that would be valuable for their personal life, work, and/or ministry. Students will have three options for their Summative Evaluation:

1. The Comprehensive Exam
2. The Integrative Thesis
3. The Capstone Project

Students should begin thinking about the Summative Evaluation early on in their program and will be able to submit a proposal for completion of the requirement at any point after completion of their Hermeneutics course (NT 123). Students will be given specific information about the options for their Summative Evaluation as they progress through their program.

MAR Program Length and Time Limit

MAR students should use the recommended course schedules as a guide for building their academic plan. Plans to complete the MAR residentially or online can be found in our information center. The Student Success team and Deans of Students are also available for counsel. Students pursuing full-time study should consult the Student Success team before deviating from the plan's recommended course schedules. Students can also plan their degree in Stellic and submit their plan for review by Student Success.

It will take a minimum of two years of full-time study to complete the degree residentially and three years of full-time study to complete the degree online if no credits are transferred from another institution and no advanced placement in either Greek or Hebrew is awarded. During the first academic year, when the student is taking language courses and satisfying the writing requirement, the number of credits can vary depending upon the language sequence the student chooses. In order to take Greek and Hebrew in different years, students should plan three years to complete the degree.

Time Limit: The maximum time limit to complete the MAR degree is 10 years (including any leave of absence or withdrawal period). Petitions for an extension due to extenuating circumstances or hardship must be granted by the Dean's Council.

Master of Arts in Counseling Degree Program

The Master of Arts in Counseling (MAC) is a fully online degree program designed to give a rich foundation in theology and counseling. It is not intended to prepare students either for ordination or for licensure, but to prepare men and women for ministry within the body of Christ, whether in lay vocational ministry or as supplementary to their work and life.

Westminster graduates have established themselves successfully in a wide range of occupations that do not require professional licensure. With a Westminster counseling degree, graduates have pursued occupations in various fields such as campus ministry, adoption agencies, missions, church staff, counseling centers, youth work, human services, and educational institutions. Numerous Westminster graduates have also used their counseling training to enhance prior medical or nursing training for service in various missions and ministries.

Building on a basic foundation in the disciplines of biblical studies, theology, church history, and apologetics, this program provides comprehensive instruction and active involvement in the specific area of biblical counseling.

A student who holds a baccalaureate degree from an approved institution receives the degree of Master of Arts in Counseling (MAC) on the completion of the prescribed program of study. The program requires at least two years of full-time study for completion.

MAC Student Learning Goals

Upon graduation the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Understand, explain, and defend the system of doctrine contained in the Westminster Standards and its importance for biblical, systematic, historical, and pastoral theology.
3. Assess particular cultural contexts and varieties of Christian witness (both in history and in the modern day) in order to present, interpret, apply, and defend the truths of Scripture to the world, individuals, and/or congregations.
4. Act ethically by understanding ethical self-awareness and recognizing, differentiating, applying, and evaluating ethical perspectives guided by the truths of Scripture as summarized in the Westminster standards.
5. Understand, integrate, and skillfully apply the theory and practice of biblical counseling to a church, ministry, or other interpersonal contexts with faithfulness to Scripture and sensitivity to culture.
6. Apply the models of biblical counseling in field experience.

State Licensure

Westminster is unable to provide administrative support to students seeking to satisfy licensure requirements in their state. The degree is not intended to prepare for licensure but rather to prepare for counseling activity in a church or religious setting.

MAC Degree Requirements

A total of 61 credit hours is required for the MAC degree, alongside 100 hours of supervised Counseling Field Experience.

MAC Core Courses

The following core courses must be completed:

AP 101	Introduction to Apologetics	3 hrs	PTC 243	Theology & Secular Psychology	2 hrs
BT 101	Bible Survey	3 hrs	PTC 251	Marriage Counseling	3 hrs
BT 173	Principles of Biblical Interpretation	3 hrs	PTC 261	Applied Theology of the Person	3 hrs
ST 101	Introduction to Systematic Theology	3 hrs	PTC 301	Everyday Problems in Counseling	2 hrs
NT 143	New Testament Theology for Application	3 hrs	PTC 372	Counseling Observation	2 hrs
OT 141	Old Testament Theology for Application	3 hrs	PTC 394	Complex Problems in Counseling	3 hrs

ST 113	Doctrine of God	3 hrs	PTC 523	Counseling in the Local Church	2 hrs
ST 611	Union with Christ	3 hrs	PTC 621	Ethics in Biblical Counseling	2 hrs
PTC 151	Dynamics of Biblical Change	3 hrs	PTC 691	Culminating Seminar	2 hrs
PTC 178	Helping Relationships	3 hrs		MAC Practicum Experience	1 hr
PTC 222	Counseling & Physiology	3 hrs			

Total: 55 hrs.

MAC Theology Electives

MAC students are required to take 2 theology electives, totalling 6 hours. The following are courses offered as elective options in the program:

AP 562	Christianity and Culture	3 hrs	CH 151	History of Christianity II	3 hrs
AP 671	Science and Faith	3 hrs	OT 641	Biblical Theology of Worship	3 hrs
CH 141	History of Christianity I	3 hrs	PT 123	Gospel Communication	3 hrs

Total: 6 hrs.

MAC Practicum Experience

Alongside coursework, MAC students will complete a three-part Practicum Experience during their studies. This is a requirement for every student that will provide further opportunities for learning, growth, discipleship, and mentoring.

The three parts of the Practicum Experience (PRAX) include: Program Mentorship, Counseling Field Experience (CFE), and the Culminating Seminar Course. Please read more about each part below.

Additionally, a 1 hr course, “MAC Practicum Experience”, is required and will utilize curated assessments to expand upon the student’s experience with Program Mentorship and in their CFE.

Program Mentorship

Mentorship exists to prioritize spiritual growth and discipleship throughout the progression of the MAC. A program mentor is responsible for praying for the student, helping consider the personal implications of coursework, and assessing character and fitness for biblical counseling ministry throughout the duration of the student’s enrollment in the MAC. All students are required to have a mentor.

Because the program will focus on providing students with biblical counseling through their coursework and in their practicum, students are encouraged to work with pastors or other spiritual leaders to gain a more holistic support system. This person may not be a spouse, family member, roommate, or peer. The role of the mentor is not to provide feedback in counseling, rather conversations should be focused on discipleship and assessing vocational calling to biblical counseling. Seminary can be a time of deep reflection and painful sanctification and the goal of mentorship is holistic support.

The student will meet with their mentor each term and will submit a program mentorship confirmation quiz, which can be found in Canvas. This is required every term a student is enrolled in a course. Not submitting an evaluation may result in an inability to register for the next term. The program mentor will

submit a pre-Culminating Seminar Mentor Evaluation near the conclusion of the student's degree program.

Counseling Field Experience

In their Counseling Field Experience, students will begin to put their coursework into practice by engaging in real counseling. Students will complete 100 hours (70 direct and 30 indirect) of biblical counseling in a context of their choice under the supervision of a CFE Network supervisor who has been trained in biblical counseling and approved by CCEF to fulfill this requirement. CCEF will provide students with a list of approved supervisors that students will choose from in the PRAX Hub in Canvas.

During the CFE, students will need to meet with at least three counselees. Supervisors will meet with students, either virtually or in person, approximately every other week for oversight and feedback on counseling. Later, in the Culminating Seminar course, the professor will review student recordings of counseling and the CFE supervisor's evaluations.

Students cannot begin the Counseling Field Experience until all prerequisite courses have been completed. These include *Dynamics of Biblical Change*, *Helping Relationships*, *Everyday Problems in Counseling*, *Applied Theology of the Person*, and *Bible Survey*.

Culminating Seminar

The Culminating Seminar is a CCEF faculty-led capstone course that brings together the work students have done in courses alongside Program Mentorship meetings and the Counseling Field Experience to equip students for future counseling ministry. This is a personal course with substantial class interaction and minimal reading and lecture requirements.

In this course, CCEF faculty will be invested in knowing the students—in learning more about their character, biblical counseling understanding and skills, and ministry goals—and using that knowledge to help students identify God-given strengths and specific opportunities to grow in counseling ministry. Classmates will also play a key role in shaping reflections through candid feedback and encouragement. This course will require weekly synchronous meetings.

Students cannot enroll in the Culminating Seminar course until all prerequisite courses have been completed. This should be the final course in the program. These include *Dynamics of Biblical Change*, *Helping Relationships*, *Everyday Problems in Counseling*, *Applied Theology of the Person*, *Counseling and Physiology*, *Counseling Observation*, *Ethics in Biblical Counseling*, and *Bible Survey*.

MAC Program Length and Time Limit

The MAC degree is a 61 credit hour program of coursework. Students pursuing full-time study can complete the degree in as few as two and a half years, with the course load varying from 6 to 9 credits per term. Part-time students should expect to complete the degree in a minimum of four and a half years. The maximum time limit to complete the MAC degree is 10 years, including any leave of absence or withdrawal period.

Master of Arts (Theological Studies) Degree Program

The Master of Arts (Theological Studies), or MATS, is designed to serve Christians around the globe in nonprofessional ministry settings who are looking for further education in their faith that can inform their lay ministry in the local church, at home, or in the workforce.

The MATS is offered fully online in both English and Korean and is designed for Christians who are leaders within and outside of the church who want an introduction to the core aspects of their Christian

faith and its relevance to their life and work. Those wishing to work toward pastoral ordination should consider Westminster's MDiv degree.

MATS Student Learning Goals

Upon graduation the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Understand, explain, and defend the system of doctrine contained in the Westminster Standards and its importance for biblical, systematic, historical, and pastoral theology.
3. Assess particular cultural contexts and varieties of Christian witness (both in history and in the modern day) in order to present, interpret, apply, and defend the truths of Scripture to the world, individuals, and/or congregations.

MATS Degree Requirements

A total of 36 credit hours is required for the MATS degree. In addition to coursework, students will complete a Summative Evaluation.

MATS Program Length and Time Limit

The MATS program is a fully online, 36 credit hour degree with a Summative Evaluation. Students completing the full-time degree could finish between one and two academic years. Part-time students could complete in a total of 3 years. The maximum time limit to complete the MATS degree is 10 years from initial matriculation term, including any withdrawal or leave of absence period.

MATS Core Courses

All MATS students must complete the following core courses:

AP 101	Introduction to Apologetics	3 hrs	NT 143	New Testament Theology for Application	3 hrs
CH 141 <i>or</i> 151	History of Christianity I <i>or</i> II	3 hrs	OT 141	Old Testament Theology for Application	3 hrs
BT 101	Bible Survey	3 hrs	ST 101	Introduction to Systematic Theology	3 hrs
BT 173	Principles of Biblical Interpretation	3 hrs	ST 113	Doctrine of God	3 hrs
			ST 611	Union with Christ	3 hrs

Total: 27 hrs.

MATS Elective Courses

MATS students are required to complete 9 credit hours of electives.

AP 562	Christianity and Culture	3 hrs	PT 111	Intro to Pastoral Ministry & Theology	2 hrs
AP 671	Science and Faith	3 hrs	PT 123	Gospel Communication	3 hrs

CH 311 The Reformation	3 hrs	PT 311 Church	2 hrs
NT	3 hrs		
001-003 Greek 1, 2, and/or 3	(each)	PT 343 Theology of Evangelism and Missions	2 hrs
OT	3 hrs	PTC	
011-013 Hebrew 1, 2, and/or 3	(each)	151 Dynamics of Biblical Change	3 hrs
OT 641 Biblical Theology of Worship	3 hrs	PTC	
		178 Helping Relationships	3 hrs

Total: 9 hrs.

Students in the Korean language program (KMATS) are required to complete the Korean-language equivalent of the above courses, with the following exceptions:

- In place of BT 101 (Bible Survey), BTK 101 (Old Testament Bible Survey) and BTK 103 (New Testament Bible Survey)
- 6 hours of elective credits selected from the following courses:
 - APK 562 Christianity and Culture
 - APK 671 Science and Faith
 - OTK 641 Biblical Theology of Worship
 - CHK 141 History of Christianity I
 - CHK 151 History of Christianity II

MATS Summative Evaluation

To provide students in the MATS program with an opportunity to review and integrate the material of the curriculum's different courses into a comprehensive unity, there will be a concluding Summative Evaluation in the term prior to the student's anticipated graduation term, which allows for an evaluation of the student's total program.

A student can choose between one of three options for their Summative Evaluation: a comprehensive exam, an integrative thesis, or a capstone project. Each option requires careful study and thought to synthesize and articulate the content students learned throughout the degree program. More information about the MATS Summative Evaluation can be found in the [Info Center](#) or in Canvas.

Master of Theology Degree Program

A student who holds a baccalaureate degree and the MAR or MDiv degree or first graduate theological degree providing equivalent theological background—or its educational equivalent—receives the degree of Master of Theology (ThM) on the completion of the prescribed program of study.

To satisfy the biblical languages requirement for the ThM program, the applicant must have the equivalent of the Greek and Hebrew requirements for the MDiv or MAR programs at Westminster prior to admission.

The purpose of the ThM is to increase the student's knowledge of a major field of theological learning, particularly through training and practice in the use of the methods and tools of theological research, and thus to advance one's training for pastoral ministry, teaching ministry, or for more advanced graduate study.

ThM Student Learning Goals

Upon graduation, the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Survey, evaluate, and discuss relevant scholarship in the student's chosen department and cognate fields.
3. Develop advanced skills in scholarship for ongoing academic study and theological instruction.
4. Compose an academic paper and/or thesis at a post-graduate level that reveals competency in the student's chosen discipline.
5. Utilize, in addition to Greek and Hebrew, at least one non-English research language for assessment of and elaboration upon advanced scholarship.

ThM Degree Requirements

ThM Fields

The ThM degree is offered in two concentrations: Biblical Studies and Historical and Theological Studies.. The Hermeneutics and Biblical Interpretation Field Committee supervises the work of the candidates in the Biblical Studies field. The Historical and Theological Studies Field Committee supervises the work of the candidates in the Historical and Theological Studies field. Each candidate is assigned an academic advisor from the Student Success team. A faculty advisor is only assigned if a student is approved to write a thesis.

ThM Courses

Students must complete six courses as a baseline requirement for either field in the ThM. At least three of these courses must be in the candidate's concentration. The candidate may choose the remaining courses from any department. Up to two of the six courses may be taken as directed readings or independent studies.

For transfer credit limits, see Chapter 6.

In addition to the six required courses, each candidate must complete PT 421P Theological Bibliography & Research Methods. Candidates must take this course (on a pass/fail, non-credit basis and without tuition charge) within one year of matriculation.

ThM Languages

ThM Greek and Hebrew Competency

While knowledge of the original languages of Scripture is required of all ThM students, admitted ThM students in the Biblical Studies field must demonstrate knowledge of grammar and reading proficiency in both Hebrew and Greek at an advanced MDiv level. Such expertise will be demonstrated by means of a competency exam, which must be taken prior to the start of the first semester. Failure to demonstrate competence on the required examination will result in remedial language study and evaluation which must be completed during the first semester (fall or spring) of enrollment.

For further information, please visit the [Greek and Hebrew Languages page](#) in the Seminary's information center.

ThM Research Language Exam

The candidate must demonstrate a working knowledge of one language for research. Students in the biblical studies field should know either French or German. Students in historical and theological studies should know French, German, Dutch, or ecclesiastical Latin. If another language is of particular value for the candidate's studies, the advisor, upon request, may approve its substitution. An examination in the language chosen must be sustained prior to the completion of more than 3 courses and prior to submitting a thesis proposal or enrolling in capstone courses. Therefore, full-time students will sustain the exam before the spring of the first academic year.

ThM Capstone

The ThM capstone is the culminating requirement of the ThM. The typical capstone entails two additional courses with major research papers, although students, especially those within the historical and theological fields, may be encouraged by their advisor to write a thesis. The Research Language requirement must be sustained prior to submitting a thesis proposal or enrolling in capstone courses.

Two-Course Capstone

A "capstone course" is defined as any course within the student's concentration that culminates with a major research paper. After completing three courses and sustaining their research language exam, students may begin their capstone coursework. The requirement consists of two capstone courses. Hence, including the baseline coursework requirement, the total minimum number of courses for a ThM student pursuing the two-course capstone option will be eight.

Capstone courses may include any course within the student's concentration, including independent studies, even if the student has already taken the maximum two independent studies as part of their six baseline ThM courses. The major research paper substitutes for the normal course paper and should be 30-35 pages in length. The student should meet with the instructor 1-2 times throughout the semester to receive guidance on this paper. The paper will count toward the grade for the capstone course and will appear with a corresponding pass/fail grade on a student's transcript. Directed reading courses (E.g., Readings in Apologetics, Readings in Post-Biblical Judaism, etc.) and courses taken outside of Westminster cannot be used as capstone courses.

Students must secure approval from the instructor of the course to make a course a capstone with a major research paper. The student must submit proof of the instructor's approval to Student Success along with an official request to make the course a capstone by the add/drop deadline. Any student wishing to complete a capstone course which is not within the student's concentration will need to seek approval from the appropriate field committee, Student Success, and the instructor of the course. If the student fails to follow the outlined procedure, the request may be denied. Capstone courses are charged at the same tuition rate as a regular ThM course.

Thesis Capstone

The master's thesis addresses an approved subject within the candidate's concentration. Approval to write a thesis must be given by the student's advisor after completion of three courses and the research language exam. The student's thesis proposal must be approved by the academic advisor and/or the field committee within one semester after coursework is completed. Upon approval of the thesis proposal, the field committee will appoint a faculty member to share with the academic advisor the responsibility of reading and approving the thesis.

The thesis receives a letter grade and accounts for the final ten credit hours of the ThM degree. A high standard of scholarly research and writing is expected and the thesis must earn a grade of 'C' to pass. The word limit for the thesis is 50,000 words (excluding bibliography). The thesis must also conform to the format and bibliographic style requirements in the *Format Guidelines for WTS Theses, Dissertations and Projects*, which is available at the Center for Theological Writing and [online](#). Three copies of the

completed thesis must be submitted to the Student Success Office by March 1 for graduation in the following May. Full-time students who begin studies in the spring semester should submit their thesis by October 1 of their final year. The corresponding thesis fee must be paid prior to submission (see Chapter 11).

The field committee approves theses by May 1 (December 1 for fall submissions). If approved, some minor corrections may be required. The student must submit two copies of the approved thesis in final form to the Academic Support Office by May 15 (December 15 for fall submissions).

ThM Comprehensive Examination

An oral comprehensive examination is administered after submission of the thesis or, for students completing the two-course capstone, within a student's final term. The comprehensive examination is usually scheduled during the reading period.

It shall be conducted by members of the student's field committee under the direction of the department chair. All current faculty members shall have the opportunity of taking part. To be sustained, the oral examination must be approved by a majority of the faculty members present.

Students should reach out to Student Success for more information about the content of the comprehensive exam.

ThM Program Timeline

The minimum length of time to complete the ThM program is one academic year of full-time study. Normally, however, full-time students will either complete their program in three semesters (with the two-course capstone) or four semesters (with the thesis capstone). Half-time students take two courses per semester (or at least one capstone course, if applicable) and complete the program in no more than three years. Students progressing part-time may take up to six years to complete the program.

	Biblical	Historical/Theological
Full-time	1.5-2 years	1.5-2 years
Half-time	2.5-3 years	2.5-3 years
Other	Up to 6 years	

Each ThM student who is writing a thesis and who has completed all coursework must indicate continuation in the program by registering for Post-Coursework each succeeding academic year (fall through spring semesters). If the last course is completed in the fall semester, the candidate must indicate continuation in the program by registering for the following spring semester. For thesis fee payment, see Chapter 11.

ThM biblical studies students taking the minimum of one course per semester will complete the program in four years. The biblical studies student will be withdrawn (or approved for a leave of absence) during any semester in which no coursework is taken.

Schedule of Requirements:

Year	Requirement	Deadline Description
-	Greek & Hebrew Competency Exams (Biblical Studies only)	Due prior to day-one of the student's first semester (fall or spring).
Year 1	PT 421 - Theological Bibliography	Due prior to year two
	Research language exam	Due after completion of 3 courses, prior to thesis proposal or capstone courses.
Year 2-4	Thesis proposal (thesis capstone only)	Due in the term directly succeeding the term in which coursework is completed
Year 2-6	Thesis submission (thesis capstone only)	Due in the student's final term (March 1st)
	Comprehensive Exam	Due in the student's final term after all other requirements are completed

ThM Sample Schedules

The following are sample ThM schedules to show how to complete the program requirements within the program time limit.

Full-Time Thesis (2 Years, Fall Start)

Year 1				Year 2	
Summer (SU)	Fall (FA)	Winter (WI)	Spring (SP)	SU/FA	WI/SP
Hebrew/Greek*	3 Courses	PT 421p Research Language	3 Courses Thesis Proposal	Thesis Writing	Thesis Submission Comprehensive Exam

Full-Time Thesis (2 Years, Spring Start)

Year 1			Year 2		
SP	SU	FA	WI/SP	SU/FA	WI/SP
Hebrew/Greek* 3 Courses	PT 421p Research Language	3 Courses Thesis Proposal	Thesis Writing	Thesis Submission Comp. Exam	Graduation

Full-Time Two-Course Capstone (1.5 Years, Fall Start)

Year 1		Year 2	
SU/FA	WI/SP	SU/FA	WI/SP
Hebrew/Greek* 3 Courses	PT 421p 3 Courses Research Language	2 Capstones Comprehensive Exam	Graduation

Full-Time Two-Course Capstone (1.5 Years, Spring Start)

Year 1		Year 2		Year 3	
SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP
n/a	Hebrew/Greek* 3 Courses Research Language	PT 421p 3 Courses	2 Capstones Comp. Exam	n/a	Graduation

Half-Time Thesis (3 Years)

Year 1		Year 2		Year 3	
SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP
Hebrew/Greek* 2 Courses	2 Courses PT 421p Research Language	2 Courses	Thesis Proposal	Thesis Writing	Thesis Submission Comp. Exam

Half-Time Two-Course Capstone (2.5 Years)

Year 1		Year 2		Year 3	
SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP
Hebrew/Greek* 2 Courses	2 Courses PT 421p Research Language	2 Courses	1 Capstone	1 Capstone Comp. Exam	Graduation

*The Hebrew and Greek Competency Exams are only required for HB students.

ThM Program Time Limit

International students on F1 visa must be full-time every semester and complete all ThM requirements in two years (four semesters) or less. For all other students, the time limit to complete all ThM program requirements is six years from fall matriculation including any leave of absence or withdrawal period. For a comparison of the number of semesters required to complete the degree based on enrollment status, please refer to the ThM program timeline above. If the student has transferred from the PhD program, the amount of time in the PhD program will be included in determining the length of time the student has been working toward completing the ThM.

Students who do not expect to graduate within the program time limit must petition for one program extension by submitting an extension request ([online form](#)) to the Student Success team, which will bring the petition before the student's advisor and field committee for review. The proposed deadline for this single extension is agreed upon in conversation between the student, his or her advisor and the field committee chair. For International students on F1 visa, the International Student Advisor will provide initial review of the petition for approval of a program extension and the extension is limited to one year only. If the student is unable to graduate by the extended deadline, he or she is notified of their withdrawal from the program. In extreme circumstances, exceptions can be made for one additional extension at the approval of the field committee and, in the case of international students, the International Student Advisor. After this deadline, the student will be administratively withdrawn, without opportunity for re-entry. The deadline for students to submit their extension petition is the Add/Drop deadline in the spring semester (mid-February) prior to their originally anticipated graduation year.

The ThM degree shall be granted only to persons enrolled at Westminster at the time of the completion of their degree requirements.

Doctor of Ministry Degree Program

The Doctor of Ministry (DMin) is an advanced, professional degree program designed for those engaged in the full-time practice of ministry. It is the highest professional degree offered by Westminster. It differs from a PhD degree in that its focus is on competence in the practice of ministry rather than on advanced academic research. In this sense, it is better compared to other professional doctorates, such as those awarded in medicine (MD) or law (JD). Therefore, the purpose of the DMin program is to develop reflective practitioners in ministry who will grow not only in ministry comprehension and competence but also in character and conviction. Because it is a doctoral degree program, the student is expected to pursue a high standard of expertise in ministry reflection and practice.

While the DMin is built upon the biblical, theological, and professional foundations of the MDiv degree, the student benefits from the integration of the rich practical experiences gained from years of prior ministry. Thus a prerequisite for admission is at least three years in full-time pastoral ministry or Christian service along with the requisite MDiv. Application of theory and methodology must be evident in the applicant's history of professional ministry.

Pastoral Ministry Concentration in Korean

Westminster offers a concentration within the DMin which focuses on ministry in the Korean context. The purpose of the Pastoral Ministry Concentration in Korean (KDMin) is twofold:

First, the concentration aims to strengthen Korean-speaking pastors' preaching and expository skills. For this, half of the courses in the program delve into the rich tradition of Reformed homiletics based on Westminster's biblical and systematic theology as they explore various aspects of biblical genres. Students will also craft a personal philosophy and practicum for expository preaching. Also, the concentration seeks

to sharpen shepherding skills and competencies in ministry. For this, the second half of the coursework in this concentration seeks to enable students to take biblical truths and apply them to specific ministry areas, such as conflict resolution and pastoral counseling.

Second, the concentration strives to enable the students to make a significant contribution to the field of pastoral ministry or homiletics through an Applied Research Project. The program culminates in the completion of this project, through which the student is expected to demonstrate mastery in a particular area of pastoral ministry and theology. This work is accomplished in the student's Korean-speaking ministry context. Identifying a problem, challenge or question, proposing and applying a ministry model, and evaluating this model are essential aspects of the project. This work must be built upon a biblical foundation, taking into account both historical precedents and contemporary influences on the area in view.

DMin Student Learning Goals

Upon graduation, the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Understand and articulate the Westminster theological tradition, specifically Van Tilian apologetics, Vosian biblical theology, Christ-centered preaching, and the theology of the Westminster Standards.
3. Integrate and apply the various theological disciplines (exegesis, biblical theology, systematic theology, and historical theology) to a practical ministry context.
4. Develop and model advanced practices in homiletics, biblical counseling and pastoral care, leadership, evangelism, and apologetics.
5. Advance the practice of ministry through the composition of an applied research project.

DMin International Students

DMin students will not be able to obtain a full-time student visa through this program since the Doctor of Ministry does not require full-time residency and is intended to be a part-time program concurrent with a student's ongoing ministry. For KDMin students, a F-1 visa must be obtained after admission in order to attend residential modular courses.

DMin Non-Native English Speakers

The policies pertaining to all non-native English speakers are the same for all degree concentrations, except for the KDMin. (See Chapter 5.)

DMin Registration

Students can view details about the DMin program, course offerings, and scheduling in the [info center](#).

Registration opens late March/early April for summer modules and mid-November for January modules. Students are encouraged to register as early as possible to ensure that all pre-module assignments are completed by the first day of the module. Students must register for DMin modules no later than thirty days prior to the start of the course. After the registration deadline, late registrations must be approved by the DMin program director. No student in the DMin program is permitted to register after the first day of the module.

DMin Drops, Withdrawals and Related Issues

All requests to drop or withdraw from a module, withdraw from the program, or any other request that may affect a student's academic record or enrollment status must be communicated in writing either to the Student Success team or to the DMin program coordinator for consideration of approval. If Student Success does not receive written communication, that request will not be recognized by the administration.

DMin Incomplete Requests (Assignment Extensions)

If extenuating (unusual and unavoidable) circumstances prohibit students from submitting post-modular assignments by the deadline, a grade of incomplete may be requested.

Extension Requests: In order to request an extension for modular coursework, the student must submit a written petition to the DMin program coordinator. The petition must include the extenuating circumstances which the student believes warrant an incomplete and written approval from the professor. Approvals emailed by the professor to the DMin program coordinator are acceptable. If approved, the Student Success team will then assign the student an interim grade of "I" and a new deadline (up to 4 weeks maximum from the original deadline) to submit all post-modular assignment work. At the professor's discretion the grade will or will not be reduced. The final grade assigned by the professor will replace the "I" grade on the student's transcript. If the assignment is not submitted by the new deadline, the student will receive a failing grade for that module. If the request for an incomplete is not granted, Student Success will automatically assign a grade of "W" (withdrawn) for the module.

Extension requests must be submitted no later than one week prior to the modular coursework submission deadline of October 15th (for June KDMin modules), November 15th (for July and August modules and PRK1), March 31 (for winter KDMin modules) or April 15 (for other winter modules). For ThM modules approved for DMin credit, the extension requests must be submitted no later than seven weeks after the last day of the term in which the module is offered.

If the petition is denied and work is not submitted by the post-modular coursework submission deadline, a failing grade for that module will be assigned.

DMin Degree Requirements

DMin Course Work

DMin modules are designed to accommodate the schedules of active practitioners in ministry and Christian service. Eight modular courses are required for the DMin degree. Therefore, the program requires no more than eight weeks of residence in total.

Each module contains the following elements: theoretical issues, skills, and practicum. Students will typically be required to complete an assignment **before** attending the module, as well as **after** the module. Post-modular work must be uploaded electronically to Canvas by the following deadlines:

- DMin Modules offered in July/August term: November 15
- DMin Modules offered in Winter term: April 15
- ThM Modules approved for DMin credit: Eight weeks following the last day of the term in which the course is offered. (Dates are listed in the academic calendar.)

No credit will be given until all assignments are completed successfully. All work will be graded by the course instructor.

The student must successfully complete the following eight modules:

- DC1: Biblical Theology for Ministry
- DC2: The Westminster Assembly and Pastoral Ministry
- DC3: Covenantal Apologetics for Ministry
- DFP1: Foundations for Preaching
- DFL1: Foundations for Leadership
- DFE1: Foundations for Evangelism and Missions
- DFC1: Foundations for Pastoral Care and Counseling
- DFW1: Foundations for Christian Public Witness

Modules are offered in July and January. Students in the DMin program may substitute a ThM/PhD course offered in January or during the summer by approval of the Dean of Pastoral Theology and the professor of the course. A maximum of two “non-classroom” modules (via transfer credit and/or independent studies) is allowed.

In addition to these modular courses, students will be required to complete the Project Preparation Pathway, a structured, self-paced series of tutorials and activities designed to orient students to the program, provide them with the tools and research resources they will need, and prepare them to successfully complete the Applied Research Project Proposal and the degree-culminating Applied Research Project.

KDMin Course Work

KDMin Modules are designed to accommodate Korean-speaking pastors from around the world who are actively engaged in full-time ministry in a Korean-speaking church. Eight modular courses are required for the DMin degree and require no more than eight weeks of residence in total. Students are expected to take six modules at the Philadelphia campus in the June term, and two modules in the winter term offered fully online. Course work requires no more than three years, and for two subsequent years students are expected to complete an Applied Research Project in their home country. The procedure and format of the Applied Research proposal and completion is the same as Westminster's other DMin concentrations except that students will complete their project in Korean and it will be translated into English for faculty review.

Students will be required to complete assignments before attending the module, as well as after the module. Post-modular work must be uploaded electronically to Canvas by the following deadlines:

- KDMin Modules offered in Summer term: October 15
- PRK1 Core Module: November 15
- KDMin Modules offered in Winter term: March 31

No credit will be given until all assignments are completed successfully. Students' work will be graded by Korean adjunct professors. Students may not enroll in new modules until work in the previous course has been completed.

Core Modules: Six Required Modules, offered in June on the Philadelphia campus:

PRK1	Introduction and Orientation to Graduate Work, Westminster Hermeneutics and Theology
PRK2	Pastoral Theology

PPK1	Foundations for a Lifetime of Fruitful Preaching
PMK 1	Pastoral Ministry and Leadership in the Korean Church Context
PPK6	Preaching Christ from Old Testament Books
PPK 7	Preaching Christ from New Testament Books

Elective Modules: Choose two of the elective modules listed below, which are offered in Winter term.

PMK 6	Pastor as Peacemaker
PMK 7	Jonathan Edwards' Theology and Ministry
PPK3	Apologetics and Preaching

Applied Research Project

Each student will complete the Applied Research Project. The Applied Research Project is the culmination of the DMin program. It enables the student to conduct thorough research and develop expertise in a specific area of interest. It is designed to focus on a particular problem and to make a contribution to the student's understanding in that area. For the KDMin, the PRK1 module will introduce the student to project design.

The project proposal describes the project's intended research, ministry model, and timetable. More detailed guidelines and elements of the project proposal can be found in the Applied Research Project and Proposal Guide, available in the [information center](#).

The Applied Research Project must conform to the format and bibliographic style requirements found in the *Format Guidelines and Submission Requirements for WTS Theses, Dissertations and Projects*, available from the Center for Theological Writing and [online](#).

Projects and the associated project fee are due on **November 15** of the academic year in which the student intends to graduate. For the KDMin, the completed applied research project must be submitted no later than **August 15**, and its English translation must be submitted to the Academic Support office no later than **January 15**. The project will be reviewed by the student's academic advisor, a second reader from within the Westminster faculty, and by an individual unaffiliated with Westminster who is actively engaged in ministry related to the topic of the research project.

A project defense will be scheduled on campus usually before **April 15**. The student's advisor and second faculty reader, taking into consideration the recommendation of the external reader, will make the final determination on the project and the successful completion of the degree program as a whole. This determination will ordinarily be communicated to the student at the conclusion of the project defense. The student will incorporate feedback from the reviewers into the final version of the project, which is due by **May 1st**.

DMin Enrollment Status, Program Length and Time Limit

The DMin degree program commences in July (June for the KDMin) and requires at least three years to complete. The program is designed to meet the needs of ministry professionals. As such, students enrolled in the DMin program, whether in the coursework or post-coursework phase, are considered to be engaged in part-time study, with a "less than half-time" enrollment status.

The DMin program time limit is six years from the time of matriculation (including any leave of absence or withdrawal period). All eight modules should be completed in the first four years, and the research project in the remaining two years. Students who do not expect to graduate within the program time limit must petition for a single program extension by completing a program extension petition form. The proposed completion plan and deadline for this extension is agreed upon between the student, advisor, and the Dean of Pastoral Ministry. Students who are unable to graduate by the revised deadline will be notified of their withdrawal from the program. In extreme circumstances, one additional petition for an extension may be made at the approval of the Pastoral Theology field committee. After this deadline, the student will be administratively withdrawn, without opportunity for re-entry. The deadline for students to submit their extension petition is the Add/Drop deadline in the spring semester (mid-February) prior to their originally anticipated graduation year.

Doctor of Philosophy Degree Program

A student who holds a baccalaureate degree and a first theological degree from approved institutions receives the degree of Doctor of Philosophy (PhD) on the completion of the prescribed program of study. A minimum of two years of full-time coursework and a dissertation are required.

To satisfy the biblical language requirement for the PhD programs, the applicant must have the equivalent of the Greek and Hebrew requirements for the MDiv or MAR programs at Westminster.

The purpose of the program is to develop the capacity for independent inquiry and criticism required for doing original research in a particular area of biblical or theological study, teaching in a seminary or college, or providing specialized leadership in the church.

The degree of PhD is offered in two fields: (1) Historical and Theological Studies and (2) Hermeneutics and Biblical Interpretation. The Dean of Biblical and Theological Studies, in concert with field committees, bears general responsibility for the direction of the program, admitting students, supervising the curriculum, setting area examinations, and recommending candidates for the degree.

PhD Student Learning Goals

Upon graduation, the student will:

1. Communicate a deep love for the triune God, Scripture, biblical truth, and Christ's church; and a Christ-like humility in relation to others, exemplifying Christian integrity and character.
2. Survey, evaluate, and discuss relevant scholarship in the student's chosen department and cognate fields.
3. Develop advanced skills in scholarship for ongoing academic study and theological instruction.
4. Compose and defend a dissertation which makes an original contribution to the student's chosen discipline.
5. Utilize, in addition to Greek and Hebrew, a working knowledge of at least two non-English languages for assessment of and elaboration upon advanced scholarship.
6. Gain experience in teaching, course administration, and/or advanced research projects.

PhD International Students

For policies pertaining to international students, including the full-time status and program time limit requirement, see chapter 5. International students must maintain full-time status.

PhD Advising and Registration

The field committee will assign the doctoral student an academic advisor who will advise the student regarding the program of study. Since the entire program must achieve an appropriate balance between specialization and breadth, the student may need the academic advisor's approval for some courses taken.

PhD Degree Requirements

1. **Language Competency Examinations in Biblical Languages**

Admitted PhD students in Hermeneutics and Biblical Interpretation must demonstrate knowledge of grammar and reading proficiency at an advanced MDiv level in *both* Biblical Hebrew and New Testament Greek. Such expertise will be demonstrated by means of a competency exam in each language, which must be completed prior to the start of the first semester. Failure to demonstrate competence on the required examination will necessitate remedial language study and evaluation which must be completed during the first semester of enrollment.

For further information, please visit the [Greek and Hebrew Languages page](#) in the Seminary's information center.

2. **Preliminary Exams**

Preliminary exams are intended to gauge awareness and competency in the biblical and theological framework that is embodied in Westminster's distinct school of thought by focusing on select texts that are representative of the corpus. These examinations must be completed within one year after initial registration in the PhD program. Sustaining these examinations admits the student to the status of *prospective candidacy*. The preliminary exam requirement will be waived for students who have obtained an MAR or MDiv degree from Westminster with a grade point average of 3.6 and above.

3. **Research Language Exams**

The student must demonstrate a reading knowledge of two languages designated by the field committee in consultation with the student. All PhD students are strongly encouraged to enter the program with reading proficiency in one research language, normally either German or French. The first research language examination must be sustained prior to the completion of more than 3 courses. Therefore, full-time students will sustain the exam before the spring of the first academic year. Students will not be allowed to take more than 3 courses without first sustaining one research language exam. The second research language examination should be sustained before the completion of coursework, typically before the start of the fall of the third academic year. Both exams must be sustained prior to taking the comprehensive exams. Examinations are administered by the [Student Success team](#). See the academic calendar for the dates that the exams are offered.

4. **Coursework**

In addition to the coursework indicated for either field, a student must complete PT 421P Theological Bibliography and Research Methods (on a pass/fail basis and without tuition charge) in the year that he or she matriculates.

Students who wish to receive credit for courses taken at another institution should see chapter 6, Transfer of Credit/Shared Credit.

5. **Residency**

Fifty-percent of a PhD student's courses must be taken residually on campus (not online).

6. **Comprehensive Examinations**

Comprehensive examinations are set by the field committees. An oral examination on the basis of earlier written examinations shall complete the series of comprehensive examinations. The comprehensive exams may only be taken after preliminary and language exams as well as all coursework is completed. Students may, however, take their comprehensive exams during the final semester of coursework (see 1 through 4 above). See the academic calendar for the dates that the exams are offered.

7. **Dissertation Proposal**

The academic advisor shall encourage the student to give thought to the choice of a dissertation topic from the very beginning of his or her program. Approval of the dissertation proposal can only be granted when the student has successfully completed both written and oral comprehensive examinations. The dissertation proposal must be approved within one semester of sustaining comprehensive exams. Sustaining these examinations and approval of the dissertation proposal admits the student to the status of *full candidacy*.

8. **Dissertation**

The student must submit a dissertation. Upon admission to full candidacy, the field committee will appoint a dissertation advisor and one additional member of the Dissertation Committee. In making their plans, students should be aware that faculty will not ordinarily supervise dissertations while on professional advancement leave. A schedule of faculty leaves can be obtained from the Student Success Office. At least one member of a graduate school faculty other than Westminster will be added later as an external reader upon the recommendation of the Field Committees. International students on F-1 visa should consult the regulations concerning full-time status for international students and the deadline for submitting dissertations (see Chapter 5).

The dissertation must be a contribution to the knowledge of the subject worthy of publication and must show the candidate's ability to conduct independent research, to deal constructively with theological problems, and to communicate clearly and effectively in written English. The PhD dissertation specific word limit is 100,000 (excluding bibliography).

One copy of the completed dissertation is to be submitted for the advisor's approval by the December 15 deadline. If the advisor approves, the student inserts any small changes recommended by the advisor and presents the reviewed and completed dissertation to the Student Success Office by the January 31 deadline (see below for the January 31 procedure for submission).

The copy submitted on December 15 must conform to the format and bibliographic style requirements in the *Format Guidelines and Submission Requirements for WTS Theses, Dissertations, and Projects*, available from the Library and [online](#). Dissertations that still have problems in any of these areas will not be approved but will be returned to the student for further editing. (Students who are less skillful in written expression in English should consider employing a professional editor in preparing this copy.) For students aiming to submit their projects by the December 15th deadline, editorial assistance from the CTW should be arranged a minimum of six weeks in advance. The CTW recommends that students begin considering their editorial options at the beginning of the semester they expect to submit their thesis, and the CTW cannot guarantee that editorial requests placed after November 1st will be fulfilled.

A PDF copy and one hard copy of the completed dissertation and the dissertation fee must be submitted to the Student Success Office by January 31 for the following May graduation.

The dissertation will be submitted for review to an individual who is unaffiliated with Westminster but who is an expert in the field addressed in the dissertation and, in most

circumstances, presently teaches in a PhD program. Taking into account the evaluation provided by this individual, the appropriate field committee will make a final decision regarding approval of the dissertation by April 1 for May graduation. If approved, some minor corrections may be required.

The student must submit two copies of the approved dissertation, including the abstract, to the Student Success Office by May 1. Both copies of the dissertation will be bound and shelved with the bound periodicals in the Montgomery Library. The publication requirement will not be satisfied by any other form of publication, although microfilming does not preclude later publication by other methods, such as the mandatory publication of the abstract in the Westminster Theological Journal. By May 1 a digital copy of the dissertation must be submitted for publication by ProQuest and the Survey of Earned Doctorates must be completed. The Student Success team assists in coordinating both the survey and digital publication.

9. Dissertation Defense

Upon approving the dissertation, the student's field committee will set the time for a final examination both on the dissertation and on areas of knowledge cognate with it. This defense shall be conducted by faculty members of the relevant field committee, and the external reader may be invited to participate. To be sustained, this examination must be approved by a majority of the faculty members present.

PhD Program Timeline

Below are a few sample schedules to complete the PhD program within the time limit. These timelines list the **number of courses** (not credits) and other requirements. See the bottom table for a key. A more detailed schedule for full-time students can be obtained from Student Success.

Full-Time (4 Years)

Year 1		Year 2		Year 3		Year 4	
SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP
3 HG*	3 PE L1	3 L2	1 AR* CES	DPA	DR	DR	DISS

Part-Time (5 Years)

Year 1		Year 2		Year 3		Year 4		Year 5	
SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP	SU/FA	WI/SP
2 HG*	2 PE L1	2	2 AR*	2 L2	CES	DPA	DR	DR	DISS

Part-Time (6 Years)

Year 1		Year 2		Year 3		Year 4		Year 5		Year 6	
SU/F	W/SP	S/F	W/SP	SU/F	W/SP	SU/F	W/SP	SU/F	W/SP	SU/F	W/SP
2 HG*	2 PE L1	2	2 AR*	2 L2	CES	DPA	DR	DR	DR	DR	DISS

Part-Time (7 Years)

Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		Year 7	
S/F	W/SP	S/F	W/SP	S/F	W/SP	S/F	W/SP	S/F	W/SP	S/F	W/SP	S/F	W/SP
2 HG*	2 PE L1	2	2 AR*	2 L2	CEP	CES	DPA	DR	DR	DR	DR	DR	DISS

Terms Key

FA or F: Fall Semester

SU or S: Summer Term

WI or W: Winter Term

SP: Spring Semester

HG: Hebrew/Greek Competency Exams Passed

PE: Preliminary Exams Sustained

L1: First Research Language Exam Sustained

L2: Second Research Language Exam Sustained

CEP: Comprehensive Exams Preparation

CES: Comprehensive Exams Sustained

DPA: Dissertation Proposal Approved

DR: Dissertation Research/Writing

DISS: Dissertation Submission/Defense

AR: Aramaic Requirement Sustained

*Only required for HB students

PhD Program Time Limit

The program time limit for the PhD is seven years. All coursework for the PhD must be completed within three years after admission. International students on F1 visa must be full-time each semester and must complete all PhD requirements in five years or less. For all other students, the program time limit to complete all work for the PhD degree is seven years from the date of matriculation (including any leave of absence or withdrawal period). For a comparison of the number of semesters required to complete the degree based on enrollment status, please refer to the program length table.

Students who do not expect to graduate within the program time limit must petition for a program extension by submitting an extension request to the Student Success team, which will bring the petition before the student's advisor and field committee for review. For International students on F1 visa, the International Student Advisor will provide initial review of the petition for approval of a program extension and their extension is limited to one year only. The proposed deadline for this single extension

is agreed upon in conversation between the student, his or her advisor and the field committee chair. If the student is unable to graduate by the revised deadline, he or she is notified of their withdrawal from the program. In extreme circumstances, exceptions can be made for one additional extension at the approval of the field committee and, in the case of international students, the International Student Advisor. After this deadline, the student will be administratively withdrawn, without opportunity for re-entry. The deadline for students to submit their extension petition is the Add/Drop deadline in the spring semester (mid-February) prior to their originally anticipated graduation year.

The PhD degree shall be granted only to persons enrolled at Westminster at the time of the completion of their program of study.

Hermeneutics and Biblical Interpretation

The field of Hermeneutics and Biblical Interpretation is broken down into two concentrations: Old Testament and New Testament. Students will choose one of these concentrations at the time of application.

Course Work

A total of ten doctoral-level courses is required, plus PT 421P. This includes the following:

1. Four core seminars: NT 941 Inner-Biblical Interpretation; NT 981 History of Interpretation; NT 993 Hermeneutical Foundations; and OT 903 Critical Methodologies.
NT 941 and NT 981 are offered in the fall semester in alternating years. NT 993 and OT 903 are offered in the spring semester in alternating years. A full-time student should plan to take each of these four courses the first time it is offered during the student's time of residence.
2. Three directed reading courses: OT 981 Readings in Old Testament Introduction and Theology, NT 921 Readings in New Testament Introduction and Theology, and NT 791 Readings in the Literature of Post-Biblical Judaism. These courses are offered once every academic year.
3. Three elective courses: May require approval by the student's academic advisor. These electives must be NT or OT courses or courses in other concentrations (AP, CH and ST) that have been cross-listed to count as an NT or OT course. Only with written permission of the advisor may a student take a course in another concentration that is not on the approved list. A maximum of two elective courses may be independent studies. See chapter 6 for the seminary's transfer of credit policy.
4. In addition to coursework, students in the field of Hermeneutics and Biblical Interpretation (New Testament or Old Testament concentration) must also demonstrate competence in Biblical Aramaic in one of two ways: (1) passing an examination or (2) passing OT 461 or OT 761 with a grade of B- or better no more than three years prior to initial matriculation into the PhD.

Comprehensive Examinations

The comprehensive exam for Hermeneutics and Biblical Interpretation students consists of two written examinations that may be scheduled with no more than a day between them. The first written examination covers the area seminars; the second written examination covers the student's area of concentration in the canon. Each written examination will be five hours long.

All students in the PhD Hermeneutics and Biblical Interpretation program will be tested on both the written and oral comprehensive examinations and on the original language of that corpus of material which they have declared as their concentration. Students will be expected to translate and parse passages selected at random. It is strongly suggested that students decide early in their coursework what their concentration will be and begin serious work on mastering that corpus in the original language.

An oral examination of approximately two hours normally will be given two weeks after the written examinations.

Historical and Theological Studies

The Historical and Theological Studies concentration is offered in the following three concentrations: Church History, Systematic Theology, and Apologetics. Each student will choose one of these concentrations at the time of application.

Coursework

A total of ten doctoral-level courses is required, plus PT 421P.

1. Three core seminars: CH 990 Methods in Historical Theology and AP 721 Apologetics of Cornelius Van Til are offered in the fall semester in alternating years. ST 932 Westminster Standards is offered in the winter term in alternating years. A full-time student should plan to take each of these three courses the first time it is offered during the student's time of residence.
2. Three directed readings courses: AP 989 Readings in Apologetics, CH 989 Readings in Church History, and ST 989 Readings in Systematic Theology. These courses are offered once every academic year.
3. Four elective courses: It is recommended that electives be taken primarily from the student's concentration (the concentration within which the dissertation will be written), but electives may be selected from any department. Students may also take up to two "external" courses, taken at the doctoral level at another accredited university or seminary. It is expected that students will maintain a balance between classroom/seminar courses and independent/directed reading courses. Up to five of the ten courses may be directed reading or independent studies. Courses may require approval from the student's academic advisor.

The maximum number of courses taken at another institution ('external' and transfer credit combined) is four. The maximum number of off-campus courses ('external', transfer credit, and online courses) is five. Please see Transfer Credit/Shared Credit in Chapter 6.

For any 'external' courses at another school, the student should consult his or her academic advisor, make arrangements for enrollment at the other school, and contact the Student Success team before enrolling at the other school. Failure to conform to these stipulations may result in withdrawal of the student from the program and in the refusal of Westminster to count these courses toward degree requirements. If no Westminster course is taken in the semester a student is enrolled in a required 'external' course, the student will not pay a continuation fee to Westminster.

Comprehensive Examinations

The written comprehensive examinations test the student's knowledge of each of the three concentrations within the field. In the student's chosen concentration, extensive and in-depth knowledge is expected. The student will be required both to analyze and evaluate the central documents and ideas within that concentration and demonstrate ability to contribute creatively to discussion of the fundamental problems in the concentration. In each of the other two concentrations in the field, the student is expected to show a general familiarity with basic issues and trends and to be aware of the contributions of specific individuals. In all three concentrations, the student must reflect on the Seminary's own heritage and perspective, although no student is ever required to agree with the Seminary's position on any issue. Detailed descriptions of the requirements for all of the examinations, including recommended reading lists for the examinations, are available to matriculated students upon request to the Student Success team.

The written examinations are on two days—eight hours for the students' concentration on the first day and six hours for the other two concentrations within the field (three hours each) on the second day. There may not be more than one day between the two written examinations. The oral portion of the comprehensive examination will be scheduled as soon as possible after the written comprehensive examinations have been accepted.

9. Recommended Course Schedule Charts

Students are advised to follow the Recommended Course Schedule for their degree and emphasis to gain maximum benefit from the curriculum. A student who follows the schedule should not encounter course scheduling conflicts or course prerequisite issues. However, for all schedules, students are not required to take elective credits in the semester or term indicated. Students may take elective credits during any semester or term, as long as prerequisite requirements are met and no scheduling conflict with a required course exists.

Greek/Hebrew: The Recommended Course Schedule lists the recommended Greek and Hebrew sequences for the MDiv and MAR programs. Due to the sequencing of courses with language prerequisites, students who hope to complete the MDiv degree in three years (three year plan) or the MAR degree in two years (2 year plan) must complete both the Greek and Hebrew language requirements in their first academic year. Students who hope to complete the MDiv degree in four years (four-year plan) or MAR degree in three years (three year plan) must complete both the Greek and Hebrew language requirements in their first and second academic year. Additionally, students who want to take OT 211 and OT 223 residentially are strongly advised to take Hebrew 3 residentially. Students should contact the [Student Success](#) team with questions regarding their language requirements and course sequencing.

Writing Requirement: Based on the results of the Theological Writing Assessment, students who need writing instruction to meet the writing standards for their desired programs will be placed in the appropriate theological writing class; either Advanced Theological Writing (ATW) or Excellence in Theological Writing (ETW). If placed in either ATW or ETW, students must complete the requirement in their first academic year. If a second course is required, students must complete the course the following semester. Writing courses are 2 credits each and take the place of 2 elective credits in the course schedule. For students in the MDiv Pastoral Fellows, ATW and ETW are non-credit courses and do not replace elective credits. A maximum of 4 credits earned in TE classes can be counted toward the degree in all programs, with the exception of MDiv Pastoral Fellows. ATW II (TE 4) and ETW (TE 6) cannot be taken concurrently.

Students intending to complete the MDiv or MAR degree online can view other options for degree completion [in our Info center](#). Students not able to follow the recommended schedules should consult with the Student Success team to discuss their degree plan to ensure they can finish within the time limits for the degree.

MDiv, Pastoral Fellows

Recommended Course Schedule

Total semester hours required:

93 (excluding Languages)

111 (including Languages)

	First Year	Second Year	Third Year	Fourth Year
Summer	NT 001 Greek 1 3 hrs	OT 012 Hebrew 2 3 hrs		
		Missions Trip	Study Tour	
Fall	AP 101 Introduction to Apologetics 3 hrs CH 211 Ancient Church 2 hrs NT 002 Greek 2 3 hrs PT 111 Intro to Pastoral Theology & Ministry 2 hrs ST 101 Introduction to Systematic Theology 3 hrs Total: 13 hrs	CH 311 The Reformation 3 hrs NT 111 New Testament Introduction 3 hrs OT 013 Hebrew 3 3 hrs PC 111 Intro to Pastoral Counseling 2 hrs ST 211 Doctrine of Man 2 hrs Total: 13 hrs	CH 321 Church in the Modern Age 4 hrs NT 211 The Gospels 4 hrs OT 211 OT History and Theology I 3 hrs ST 313 Doctrine of Salvation 3 hrs PT 021P Case Study Seminar 0 hrs Total: 14 hrs	NT 311 Hebrews to Revelation 3 hrs OT 311 Prophetical Books 3 hrs PC 251 Marriage Counseling 2 hrs PT 231 Expository Preaching from the OT 1 hr ST 343 Doctrine of the Church 2 hrs Total: 11 hrs
Winter	NT 003 Greek 3 3 hrs Total: 3 hrs		PT 311 Foundations for Leadership 2 hr Total: 2 hr	PT 352 Evangelism & Missions in Local Church 2 hrs Total: 2 hrs
Spring	CH 223 Medieval Church 2 hrs OT 011 Hebrew 1 3 hrs PT 343 Theology of Evangelism & Missions 2 hrs ST 113 Doctrine of God 3 hrs Total: 10 hrs	NT 123 Hermeneutics 4 hrs OT 113 Old Testament Introduction 3 hrs PT 121 Theology & Practice of Preaching 2 hrs ST 223 Doctrine of Christ 3 hrs Total: 12 hrs	AP 213 Principles of Christian Apologetics 3 hrs NT 223 Acts and Pauline Epistles 4 hrs OT 223 OT History and Theology II 3 hrs PT 221 Expository Preaching from the NT 1 hr PT 333 Practices of Leadership 2 hrs PT 021P Case Study Seminar 0 hrs Total: 13 hrs	OT 323 Poetry and Wisdom 2 hrs PC 323 Peacemaking Pastor 2 hrs PT 353 Preaching in Pastoral Context 2 hrs PT 363 Westminster Standards for Ministry 2 hrs ST 231 Christian Ethics 2 hrs Total: 10 hrs

MDiv, General Ministries (Residential)

Recommended Course Schedule, Four-Year Plan

Total semester hours required:

93 (excluding Languages)

111 (including Languages)

	First Year			Second Year			Third Year			Fourth Year		
Fall	AP 101	Introduction to Apologetics	3 hrs	CH 311	The Reformation	3 hrs	CH 321	Church in the Modern Age	4 hrs	NT 311	Hebrews to Revelation	3 hrs
	CH 211	Ancient Church	2 hrs	NT 111	New Testament Introduction	3 hrs	NT 211	The Gospels	4 hrs	OT 311	Prophetical Books	3 hrs
	NT 001	Greek 1	3 hrs	OT 011	Hebrew 1	3 hrs	OT 211	OT History and Theology I	3 hrs	ST 343	Doctrine of the Church	2 hrs
	PT 111	Intro to Pastoral Theology & Ministry	2 hrs	PC 111	Intro to Pastoral Counseling	2 hrs	ST 313	Doctrine of Salvation	3 hrs		Electives ²	4 hrs
	ST 101	Introduction to Systematic Theology	3 hrs	ST 211	Doctrine of Man	2 hrs	PT 021P	Case Study Seminar	0 hrs			
	Total: 13 hrs			Total: 13 hrs			Total: 14 hrs			Total: 12 hrs		
Winter	NT 002	Greek 2	3 hrs	OT 012	Hebrew 2	3 hrs	PT 311	Foundations for Leadership	2 hr		Elective ²	2 hrs
	Total: 3 hrs						Total: 2 hr			Total: 2 hrs		
Spring	CH 223	Medieval Church	2 hrs	NT 123	Hermeneutics	4 hrs	AP 213	Principles of Christian Apologetics	3 hrs	OT 323	Poetry and Wisdom	2 hrs
	NT 003	Greek 3	3 hrs	OT 113	Old Testament Introduction	3 hrs	NT 223	Acts and Pauline Epistles	4 hrs	PT 123	Gospel Communication	2 hrs
	PT 343	Theology of Evangelism & Missions	2 hrs	OT 013	Hebrew 3	3 hrs	OT 223	OT History and Theology II	3 hrs	ST 231	Christian Ethics	2 hrs
	ST 113	Doctrine of God	3 hrs	ST 223	Doctrine of Christ	3 hrs	PT 021P	Case Study Seminar	0 hrs	PT 363	Westminster Standards for Ministry	2 hrs
		Elective ²	2 hrs					Electives ²	4 hrs		Elective ²	2 hrs
	Total: 12 hrs			Total: 13 hrs			Total: 13 hrs			Total: 11 hrs		

Footnotes for MDiv, General Studies (Residential) emphasis:

¹ Curricular Practical Training requirements: After completion of PT 111, students should begin their field experience. Two Case Study Seminars (PT 021P, PT 021P-2) are required, which can be taken any semester after completing PT 111.

²Of the 16 elective credits required for the MDiv General, 6 of the credits must be from the PT department. The remaining elective credit may be from any department. If students wish to take PT 121 in place of PT 123, they should choose to take that course instead of an elective in the spring semester. If students are required to take TE 3 and/or TE4, or TE 6, they will do so in place of an elective in their first academic year. A maximum of 4 credits earned in TE classes can be counted toward the degree.

³If students have taken PT 121, they should take two hours of elective credit in place of PT 123 in this term.

MDiv, General Ministries (Online)

Recommended Course Schedule, Four-Year Plan

Total semester hours required:

93 (excluding Languages)

111 (including Languages)

	First Year			Second Year			Third Year			Fourth Year		
Summer				NT 003	Greek 3	3 hrs	OT 013	Hebrew 3	3 hrs	OT 223	OT History and Theology II	3 hrs
				NT 111	New Testament Introduction	3 hrs	OT 113	Old Testament Introduction	3 hrs	NT 211	Gospels	4 hrs
				PT 121/123	Theo. of Preaching or Gospel Comm.	2 hrs	ST 211	Doctrine of Man	2 hrs	PT 0213	Mentored Ministry Seminar ²	0.5 hrs
								Elective ¹	2 hrs		PT Elective ¹	2 hrs
				Total:		8 hrs	Total:		10 hrs	Total:		9.5 hrs
Fall	AP 101	Intro to Apologetics	3 hrs	OT 011	Hebrew 1	3 hrs	CH 311	Reformation	3 hrs	NT 223	Acts and Pauline Epistles	4 hrs
	NT 001	Greek 1	3 hrs	AP 213	Principles of Christian Apologetics	3 hrs	ST 343	Doctrine of Church	2 hrs	OT 311	Prophets	3 hrs
	ST 101	Intro to Systematic Theology	3 hrs	CH 223	Medieval Church	2 hrs		Elective ¹	3 hrs	ST 231	Christian Ethics	2 hrs
				PT 0211	Mentored Ministry Seminar ²	0.5 hrs		PT Elective ¹	2 hrs	PT 0214	Mentored Ministry Seminar ²	0.5 hrs
	Total:		9 hrs	Total:		8.5 hrs	Total:		10 hrs	Total:		9.5 hrs
Winter	PT 111	Intro to Pastoral Ministry	2 hrs	PC 111	Intro to Pastoral Counseling	2 hrs	PT 343	Theology of Evangelism & Missions	2 hrs		PT Elective ¹	2 hrs
	Total:		2 hrs	Total:		2 hrs	Total:		2 hrs	Total:		2 hrs
Spring	CH 211	Ancient Church	2 hrs	OT 012	Hebrew 2	3 hrs	OT 211	OT History and Theology I	3 hrs	CH 321	Church in the Modern Age	4 hrs
	NT 002	Greek 2	3 hrs	NT 123	Hermeneutics	4 hrs	ST 223	Doctrine of Christ	3 hrs	NT 311	Hebrews to Revelation	3 hrs
	PT 311	Foundations for Leadership	2 hrs	PT 0212	Mentored Ministry Seminar ²	0.5 hrs	ST 313	Doctrine of Salvation	3 hrs	OT 323	Poetry & Wisdom	2 hrs
	ST 113	Doctrine of God	3 hrs		Elective	3 hrs						
	Total:		10 hrs	Total:		10.5 hrs	Total:		9 hrs	Total:		9 hrs

Footnotes for MDiv, General Studies (Online) emphasis:

¹ Of the 14 elective credits required for the MDiv General Ministries, 6 of the credits must be from the PT department. The remaining elective credit may be from any department. If students are required to take TE 3 and/or TE4, or TE 6, they will do so in place of an elective in their first academic year. A maximum of 4 credits earned in TE classes can be counted toward the degree.

² Students must be completing a module of Mentored Ministry in order to register for a seminar.

Master of Arts (Religion)

Residential

Recommended Course Schedule, 3-Year Plan

Total semester hours required:

56 (excluding Languages)

74 (including Languages)

	First Year			Second Year			Third Year		
Fall	AP 101	Introduction to Apologetics	3 hrs	OT 011	Hebrew 1	3 hrs	OT 211	OT History and Theology I	3 hrs
	NT 001	Greek 1	3 hrs	NT 111	New Testament Introduction	3 hrs	ST 313	Doctrine of Salvation	3 hrs
	ST 101	Intro to Systematic Theology	3 hrs		Department courses or electives ¹		CH 321	Church in the Modern Age	4 hrs
								Department courses or electives ¹	
			Total: 9+ hrs			Total: 6+ hrs			Total: 10+ hrs
Winter	NT 002	Greek 2	3 hrs	OT 012	Hebrew 2	3 hrs			
			Total: 3 hrs			Total: 3 hrs			
Spring	NT 003	Greek 3	3 hrs	NT 123	Hermeneutics	4 hrs	PT 363	Westminster Standards for Ministry	2 hrs
	PT 123	Gospel Communication	2 hr	OT 013	Hebrew 3	3 hrs	SUM EVAL	Summative Evaluation	1 hr
		Department courses or electives ¹			Department courses or electives ¹			Department courses or electives ¹	
			Total: 6+ hrs			Total: 7+ hrs			Total: 3+ hrs

¹Refer to the Department Course table below.

Online

Recommended Course Schedule, 3-Year Plan

	Second Year			Third Year		
Summer	NT 003	Greek 3	3 hrs	OT 013	Hebrew 3	3 hrs
	NT 111	New Testament Introduction	3 hrs		OT Department Course ¹	3 hrs
	PT 123	Gospel Communication	2 hrs		Elective	3 hrs
			Total: 8 hrs			Total: 9 hrs
Fall	AP 101	Intro to Apologetics	3 hrs	OT 011	Hebrew 1	3 hrs
	NT 001	Greek 1	3 hrs		CH Department Course ¹	2 hrs
	ST 101	Intro to Systematic Theology	3 hrs		Elective	3 hrs
			Total: 9 hrs			Total: 6 hrs
Winter		PT Department Course ¹	2 hrs		Elective	2 hrs
			Total: 2 hrs			Total: 2 hrs
Spring	NT 002	Greek 2	3 hrs	OT 012	Hebrew 2	3 hrs
		AP/ST Department Course ¹	3 hrs	NT 123	Hermeneutics	4 hrs
		Elective	2 hrs		Elective	2 hrs
			Total: 5+ hrs			Total: 9 hrs
				CH 321	Church in the Modern Age	4 hrs
				OT 211	OT History and Theology I	3 hrs
				ST 313	Doctrine of Salvation	3 hrs
				SUM EVAL	Summative Evaluation	1 hr
						Total: 11 hrs

¹Refer to the Department Course table below.

Department Courses (select one course in each group)														
Church History ²			New Testament ²			Old Testament ²			Systematic Theology & Apologetics ²			Pastoral Theology ²		
CH 211	Ancient Church	2 hrs	NT 211	The Gospels	4 hrs	OT 113	Old Testament Introduction	3 hrs	AP 213	Christian Apologetics	3 hrs	PC 111	Intro to Pastoral Counseling	2 hrs
CH 223	Medieval Church	2 hrs	NT 223	Acts and Pauline Epistles	4 hrs	OT 223	OT History and Theology II	3 hrs	ST 113	Doctrine of God	3 hrs	PT 111	Intro to Pastoral Min. & Theo.	2 hrs
CH 311	The Reformation	3 hrs				OT 311	Prophetical Books	3 hrs	ST 211	Doctrine of Man	2 hrs	PT 121	Theology of Preaching	2 hrs
						OT 323	Poetry and Wisdom	2 hrs	ST 223	Doctrine of Christ	3 hrs	PT 333	Practices of Leadership	2 hrs
									ST 231	Christian Ethics	2 hrs	PT 343	Theology of Evangelism & Missions	2 hrs
									ST 343	Doctrine of the Church	2 hrs	PT 221	Expository Preaching from the NT	2 hrs
												PT 231	Expository Preaching from the OT	2 hrs
¹ The total number of department and elective credits needed for the MAR is 30. If students are required to take TE 3 and/or TE 4, or TE 6, they will do so in place of an elective in their first academic year. A maximum of 4 credits earned in TE classes can be counted toward the degree.														
² Students are advised to note semesters in which courses are offered and the prerequisites for each course in order to properly plan their course of study.														

Master of Arts in Counseling

Total semester hours required: 61

Master of Arts (Theological Studies)

Total semester hours required: 36

Students in the Master of Arts in Counseling or the Master of Arts (Theological Studies) should use the following two charts as a reference for the sequence of their degree. For a full list of requirements for each program, please see Chapter 8 - Degree Programs. The following course offering chart is for this academic year only. Course offerings can be expected to change each academic year; however, all required courses for the programs will be offered at least one time in a given academic year.

	June	September	January	March
Counseling Courses*	Helping Relationships Counseling and Physiology Counseling in the Local Church Theology and Secular Psychology Marriage Counseling Ethics of Biblical Counseling	Dynamics of Biblical Change Applied Theology of the Person Everyday Problems in Counseling Counseling Observation Complex Problems in Counseling Culminating Seminar	Helping Relationships Counseling and Physiology Counseling in the Local Church Theology and Secular Psychology Marriage Counseling Ethics of Biblical Counseling Culminating Seminar	Dynamics of Biblical Change Applied Theology of the Person Everyday Problems in Counseling Counseling Observation Complex Problems in Counseling Culminating Seminar
Theology Courses	Bible Survey Principles of Biblical Interpretation Introduction to Apologetics New Testament Theology for Application Doctrine of God History of Christianity I Christianity and Culture	Bible Survey Principles of Biblical Interpretation Introduction to Systematic Theology History of Christianity II Old Testament Theology for Application Union with Christ Biblical Theology of Worship Gospel Communication	Bible Survey Principles of Biblical Interpretation Introduction to Apologetics New Testament Theology for Application Doctrine of God Introduction to Systematic Theology History of Christianity I Christianity and Culture Science and Faith	Bible Survey Introduction to Systematic Theology Introduction to Apologetics Doctrine of God History of Christianity II Old Testament Theology for Application Union with Christ Biblical Theology of Worship Gospel Communication
*Counseling courses are unavailable to MATS students.				

Master of Arts (Theological Studies) in Korean

Total semester hours required: 36

Students in the Korean-language Master of Arts (Theological Studies) should use the following chart as a reference for the sequence of their degree. For a full list of requirements for the program, please see Chapter 8 - Degree Programs. The following course offering chart is for this academic year only. As this program is newly launched and still developing, course offerings can be expected to change.

Summer	Fall	Winter	Spring
Old Testament Bible Survey	Old Testament Bible Survey	Old Testament Bible Survey	Old Testament Bible Survey
New Testament Bible Survey	Survey of Church History	New Testament Bible Survey	New Testament Bible Survey
Introduction to Apologetics	Principles of Biblical Interpretation	Old Testament Theology for Application	New Testament Theology for Application
New Testament Theology for Application	Introduction to Systematic Theology	Introduction to Apologetics	Introduction to Systematic Theology
Biblical Theology of Worship	Union with Christ	Doctrine of God	Christianity and Culture
Christianity and Culture		Science and Faith	

10. Course Descriptions

Course codes are to be interpreted as follows: The letters indicate the department, division within the department, or major: Old Testament (OT), New Testament (NT), Biblical Theology (BT), Church History (CH), Systematic Theology (ST), Apologetics (AP), Pastoral Theology (PT), Theological English (TE).

Courses indicated as 'PC' are master's level counseling courses; and 'PTC' designates online counseling courses. Courses beginning with the letter "D" are DMin modules. Korean language courses in the MATS and DMin programs are designated by the letter "K" in their course code. Spanish-language courses are designated by the letter "S" in their course code.

Except for DMin modules, the first digit indicates the level of the course:

- 0 Propaedeutic and non-credit courses
- 1-6 MAC, MATS, MAR, MDiv, or Certificate courses
- 7-9 ThM and PhD courses

All ThM, PhD, and DMin courses are three credit hours each. All other course credit hours vary. The letter "p" following a course number indicates that the course is graded on a pass-fail basis. A hyphenated number is appended to the course number for courses that can or must be taken more than once.

The Seminary reserves the right to add, withdraw, or change courses without prior notice.

Apologetics

Apologetics is a theological discipline that seeks to defend and commend the Christian faith. The apologetic tradition of Westminster attempts to apply Reformed theology to the challenges that confront Christianity and the church. Apologetics is an indispensable preparation for gospel ministry and for evangelism.

To that end, the Apologetics curriculum enables students:

- To understand biblical religion as a world-and-life view, rather than a set of isolated truths
- To develop arguments which address the deepest levels of various worldviews
- To articulate biblical principles for the defense and commendation of the gospel of Jesus Christ in evangelism
- To understand the patterns and cultural trends of our times
- To develop answers to some of the most frequent challenges raised against Christian faith
- To know something of the history of thought, Western and non-Western
- To be familiar with some of the most significant apologists throughout history
- To articulate the relationship between faith and reason

Apologetics Master's Level Courses

AP 101 Introduction to Apologetics

Purpose:

- To introduce students to Christian apologetics
- To learn the art of Christian persuasion
- To learn how to lift up Christ and give reasons for the hope that we have (1 Peter 3:15)
- To develop tools to understand the surrounding culture

Topics covered include the biblical basis for apologetics, developing a world-and-life view, the issue of meaning, covenantal apologetics, engaging contemporary culture, and highlights in the history of apologetics. We will give special attention to the problem of meaning, the problem of evil, world religions (including Islam), science and faith, reason and revelation, and aesthetics.

Residential (Fall term) and Online (January, March, June, Fall terms), Three hours.

AP 213 Principles of Christian Apologetics

Purpose:

- To build on the principles established in AP 101
- To establish the Scriptural warrant for the Christian faith
- To understand the place and importance of evidences in apologetics
- To establish biblical principles necessary for a defense of Christianity

Topics covered include the nature and structure of arguments, an in-depth analysis and critique of some of the traditional proofs for the existence of God, and the necessity of a Reformed doctrine of revelation for apologetics.

Residential (Spring term) and Online (Fall term), three hours.

Prerequisites: AP 101 and NT 003 (or equivalent), completed or in progress.

AP 433 Theology & Aesthetics

See AP 733. *Summer term, three hours.*

AP 441 The Apologetics of Cornelius Van Til

See AP 721. *Spring term, two hours.*

AP 562 Christianity and Culture

Purpose:

- To define culture and articulate the various aspects that make up culture and why it is a significant topic for believers to study
- To outline the biblical foundations and insights for culture and cultural engagement, giving special attention to the cultural mandate and its reiteration throughout Scripture and culmination in the Great Commission
- To describe various models for cultural engagement held by the church throughout the centuries and articulate one's own understanding of cultural engagement and the various ways God has called them to engage with culture
- To demonstrate the importance of wisdom and some general guidelines to consider when approaching current trends, issues, and the toughest questions presented to believers in the modern age

The course will begin by introducing students to the topic of culture, providing a preliminary definition and some examples of the way we engage with culture on a daily basis. From here, the course will lay out the biblical foundations for cultural engagement using the cultural mandate as the basis for our

understanding of Scripture's call to cultural engagement. Next, we will briefly assess different models for cultural engagement held among Christians, and look to Scripture for an appropriate model to adopt for engaging and analyzing culture. In the final section of the course, we will spend some time thinking through the issues, covering topics like art, secularization, race, and focus on how God's word is a reliable resource for the answers to the toughest questions thrown at us as believers in the 21st century.

Online (June and January terms), three hours.

Prerequisites: BT 101; AP 101 or ST 101

AP 623 The Apologetics of C. S. Lewis

See AP 923. *Spring term, two hours.*

AP 641 Theology of Religions

See AP 941. *Summer term, two hours.*

AP 644 Christian Encounter with Asian Traditions

See AP 944. *Summer term, three hours.*

AP 671 Science and Faith

Purpose:

- Articulate a framework for understanding and evaluating science within a biblically-based worldview, utilizing resources from systematic theology, presuppositional apologetics, and biblical theology.
- Interpret Genesis 1-3 as it has bearing on modern science.
- Interact critically with modern approaches to the relation of science and Christianity
- Analyze particular issues related to Christianity and science including the age of the earth, evolutionary theories, intelligent design, the origin of man, and the flood.

Science & Faith examines a framework for understanding and evaluating science within a biblically-based worldview, utilizing resources from systematic theology, presuppositional apologetics, and biblical theology. The course gives special attention to interpretations of Genesis 1-3, evolution, and how the doctrines of the Trinity, Revelation, and the creation of Man inform our understanding of science.

Online (January term), three hours.

Prerequisites: BT 101; AP 101 or ST 101

AP 681 Theology of Science

See AP 981. *Spring term, two hours.*

Prerequisites: ST 113 and AP 101, completed or in progress.

Apologetics ThM/PhD Level Courses

AP 721 The Apologetics of Cornelius Van Til

Purpose:

- To study in-depth the principles, method, and content of Van Til's apologetic
- To develop and critique Van Til's apologetic approach
- To apply the insights of Van Til's apologetic to current challenges to the Christian faith

Topics covered include the impact of Van Til's apologetic in the context of its development. There will be some attention given to critical analyses of Van Til's position. Seminar discussions will focus on the content of Van Til's thought.

Spring term.

AP 733 Theology & Aesthetics

Purpose:

- To understand the dynamics of art
- To arrive at a Reformed view of aesthetics
- To learn how Scripture speaks about the arts
- To develop convictions about the proper role of the arts in daily life
- To explore the role of the arts in worship

Topics covered include the present state of the arts, the character of beauty, art as a vocation, the arts in the Bible, and the special dynamic of evil and redemption in the arts. Sessions will integrate guest artists; a museum visit; and discussions of music, poems, novels, and paintings.

Summer term.

AP 923 The Apologetics of C. S. Lewis

Purpose:

- To become familiar with the theological and apologetic writings of C. S. Lewis
- To understand Lewis in the context of his time
- To understand and critically evaluate the major features of Lewis's theology and apologetic strategies

Topics covered include the context of C. S. Lewis; his idea of pre-evangelism; and his understanding of the key theological themes, religious psychology, and literary imagination.

Spring term.

AP 941 Theology of Religions

This course seeks to develop a theological account of religious consciousness, religious behavior, and the religious impulse of culture. We will examine several themes of Reformed thought—including Christian-theistic worldview, the nature of theological reason, and apologetic method—leading to a theology of religions, or a view of 'religions' in its theological relations, and an accompanying biblical theological approach to culture. Advanced reflection upon the biblical and theological foundations of worldview, religions, and culture are key components of the course.

Summer term.

AP 944 Christian Encounter with Asian Traditions

This course explores the theology and praxis of engagement with Asian traditions for ministry and missions. Students will reflect upon theological principles for religious encounter and then examine traditions of the Indian subcontinent and East Asia. Attention is given to origins and primary texts, contemporary iterations, avenues for dialogue, and the challenges of different ministry contexts.

Fall term.

AP 981 Theology of Science

Purpose:

- To develop a framework for understanding and evaluating science within a biblically-based worldview, utilizing resources from systematic theology, presuppositional apologetics, and biblical theology
- To interpret Genesis 1-3, weigh rival views of its meaning and implications, and consider its bearing on modern science
- To interact critically with modern approaches to the relation of science and Christianity, and with treatments of particular issues such as the age of the earth, uniformitarianism, evolutionary theories, intelligent design, the origin of man, and Noah's flood

Topics covered include theology of creation and providence; the word of God in providence; interpretation of Genesis 1-3; the relation of general and special revelation; the bearing of presuppositional apologetics on analysis of science; the influence of Christianity on the rise of science; and inductivist, instrumentalist, materialist, and relativist influences on thinking within and about science.

Spring term.

AP 989 Readings in Apologetics

This is a directed readings course required for PhD students in Historical & Theological Studies. As a directed readings course, it has no regularly scheduled class meetings.

Fall term.

Courses listed for other concentrations which may be counted as concentration courses in Apologetics: CH 733, OT 903, NT 931, NT 951, ST 701, ST 733, ST 761, ST 773, ST 791, ST 803, ST 901, ST 944.

Biblical Theology

BT 101 Bible Survey

Purpose:

- To articulate the importance of recognizing the unified nature and identity of God's Word as it relates to biblical theology
- To explain the significance of a redemptive-historical approach to the bible and of biblical theology as the basis for understanding Scripture and its application
- To trace various themes from the Old Testament into the New Testament, especially the themes of kingdom and covenant
- To summarize the OT and how it connects to its fulfillment in the life, death, resurrection, and ascension of Jesus Christ
- To situate any passage of Scripture within the larger context of the history of redemption as it climaxes in the person and work of Jesus Christ
- To explain the relationship between the NT and the OT, especially the relationship between Israel, Christ, and the Church
- To articulate how the theology of the NT is an organic unfolding of the themes and categories of the OT

This course will provide an overview of biblical theology as the organizing structure for understanding and valuing the unity and diversity of Scripture as God's revelation of Himself to us. Attention will be given to Scripture as God's Word as it is mediated through the various writers of the Old and New Testaments in various genres, times, and locations all the while contributing to the unified redemptive plot that unfolds throughout history and climaxes in the person and work of Jesus Christ and the gospel.

Online (June, September, January, and March terms), three hours.

Restrictions: Only available to MAC and MATS students.

BT 173 Principles of Biblical Interpretation

Purpose:

- To demonstrate the importance of understanding God's communication in Scripture as the foundation for biblical interpretation.
- To explain the significance of context in meaning, and will be able to demonstrate proficiency in evaluating the essential contextual features in a given passage as a necessary entry point to accessing a text's meaning
- To enter into an analysis of a text of Scripture and wisely engage with various tools that contribute to an informed understanding of the meaning and application of that passage.
- To elaborate upon any text's relationship to Jesus Christ and the gospel, and be able to situate the meaning of any passage within the redemptive-historical plot line of Scripture and make initial connections to present-day application.

Topics covered include the problem of meaning, historical and contemporary models for the interpretation and application of Scripture, Bible translations, resources for Bible study, genre, and contemporary challenges in interpretation (including the role of the reader and the impact of culture in the process of interpretation).

Online (June, September and January terms), three hours.

Restrictions: Only available to MAC and MATS students.

Church History

It has been well said that people make history, but they do not make the history that they choose. All human beings act in particular times, in particular places, and for a variety of different reasons. The aim of the Church History department is to teach students to understand the way in which human action is shaped by historical, social, economic, cultural, and theological concerns; and by so doing to allow the students to understand better their own positions as those who act in context. Though we live in an anti-historical age, the Church History department is committed to helping students realize the liberating importance of having a solid grasp of those historical trajectories which shape, often in hidden ways, the life of the church in the present.

To that end, the Church History curriculum enables students:

- To recognize the ambiguities and complexities of human history
- To examine themselves in the light of the past
- To engage with an epistemologically self-conscious historical methodology
- To see how the church's testimony to Christ has been preserved and articulated through the ages
- To recognize turning points in the history of the church
- To identify major types and paradigms of Christian vision in societies past and present
- To be well acquainted with the Reformed heritage
- To recognize global patterns in the spread of the gospel through missions
- To cultivate modesty with regard to their own times and cultures by setting these within the perspective of the great sweep of church history
- To be inspired by what they learn to proclaim God's grace to today's world

Church History Master's Level Courses

CH 141 History of Christianity I

Purpose:

- To identify key personalities, events, and doctrines within their particular cultural, social, and political contexts of the Ancient and Medieval Church.
- To summarize major movements and ideas of the Ancient and Medieval church, with special attention on the development of the Reformed tradition.
- To distinguish between varying theological traditions as formed in the Ancient church and developing into the Medieval period.
- To demonstrate contemporary applications of Ancient and Medieval church history, such as deepening our developing the creeds and councils in an effort to understand Scripture more faithfully and embolden believers by testimonies of God's faithfulness.

Topics covered will be drawn from the early Ancient church through the Medieval church. Students will be introduced to major movements and personalities of church history while gaining first hand exposure to primary source material to help articulate historical developments of theology.

Online (June and January terms), three hours.

Restrictions: Only available to MAC and MATS students.

CH 151 History of Christianity II

Purpose:

- To identify key personalities, events, and doctrines within their particular cultural, social, and political contexts of the Reformation and Modern Church.
- To summarize major movements and ideas of the Reformation and modern church, with special attention on the development of the Reformed tradition.
- To distinguish between varying theological traditions as formed in the Reformation and developing into the modern period.
- To demonstrate contemporary applications of Reformation and Modern church history, such as deepening our understanding of Scripture and emboldening believers by testimonies of God's faithfulness.

Topics covered will be drawn from the Reformation through the modern world. Students will be introduced to major movements and personalities of church history while gaining first hand exposure to primary source material to help articulate historical developments of theology.

Online (September and March terms), three hours.

Restrictions: Only available to MAC and MATS students.

CH 211 The Ancient Church

Purpose:

- To introduce students to the major events, personalities, and ideas which shaped the life and thought of the early church
- To encourage students to think historically about the church's past
- To enable students to read the major texts of the early Church Fathers for themselves

Topics and personalities covered include the first-century background, the Apostolic Fathers, Irenaeus, Tertullian, Origen, Trinitarian and Christological debates, Augustine, the rise of monasticism, and martyrdom.

Residential (Fall term) and Online (Spring term), two hours.

CH 223 The Medieval Church

Purpose:

- To introduce students to the major events, individuals, and ideas which shaped the medieval church
- To help students understand the historical context which shaped the development of medieval theology
- To enable students to read the major texts of the medieval theologians for themselves

Topics covered include the influence of Aristotelian philosophy on medieval theology, Thomas Aquinas, Anselm, Abelard, the pastoral theology of Gregory the Great, the rise of the monastic orders, John Duns Scotus, William Ockham, medieval mysticism, and the rise of Islam.

Residential (Spring term) and Online (Fall term), two hours.

CH 311 The Reformation

Purpose:

- To introduce students to the major events, personalities, and ideas which shaped the Reformation of the sixteenth and seventeenth centuries
- To encourage students to think historically about the church's past
- To enable students to read major theological texts from the Reformation for themselves

Topics and personalities covered include the late medieval context, Martin Luther, John Calvin, justification by faith, anabaptism, the Catholic Reformation, the Anglican settlements, and the rise of Puritanism.

Residential (Fall term) and Online (Fall term), three hours.

CH 321 The Church in the Modern Age

Purpose:

- To introduce students to the major events, individuals, and ideas that influenced the development of the church from the late seventeenth century to the present
- To help students examine the historical context out of which theological distinctions within the modern church emerged
- To encourage students to reflect upon the globalization of Christianity

Topics covered include Colonial North American Puritanism, the First and Second Great Awakenings, the history of American Presbyterianism, Old Princeton Theology, the Enlightenment and German Liberal Theology, the modern missionary movement, Fundamentalism, Evangelicalism, global Christianity, and the post-modern church.

Residential (Fall term) and Online (Spring term), four hours.

CH 401 Prolegomena in the Early-Modern Period

See CH 701. *Fall term, two hours.*

CH 442 Scripture from the Medieval Period to the Enlightenment

See CH 742. *Spring term, two hours.*

CH 471 J.N. Darby and the Formation of Dispensationalism

See CH 771. *Fall term, three hours.*

CH 473 Christianity and the Plague

See CH 773. *Spring term, two hours.*

CH 500 Latin I: Foundational Latin

See CH 800. *Fall term, two hours.*

CH 501 Latin II: Reading for Researchers

See CH 801. *Spring term, two hours.*

Prerequisite: CH 500

CH 541 The Westminster Assembly and Pastoral Ministry

See CH 841. *Fall term, two hours.*

CH 563 Scottish Presbyterianism

See CH 863. *Spring term, two hours.*

CH 591 Reformed Confessions and Catechisms

See CH 891. *Winter term, two hours.*

CH 690 Methods in Historical Theology

See CH 990. *Fall term, two hours.*

CH 691 History of the Korean Church from Korea to North America

See CH 992. *Fall term, two hours.*

Church History Th.M/PhD Level Courses**CH 701 Prolegomena in the Early-Modern Period**

Purpose:

- To familiarize students with formulations and debates surrounding theological prolegomena and metatheology in Reformed traditions in comparison with Lutheran and Roman Catholic developments as well as relevant philosophical developments through readings in primary and secondary literature.
- To acquaint students with the theological foundations, principles, and practices that developed between the late medieval and Enlightenment periods.
- To acquaint students with philosophical shifts and educational changes that influenced the development of theological prolegomena.
- To train students to articulate in a winsomely thoughtful and historically critical way the relationships between theological prolegomena and educational methods, theological convictions, and philosophical contexts in the early modern period.

This course surveys approaches and models of theological prolegomena across confessional lines from the period of the Reformation through the Enlightenment. Topics include late medieval models of prolegomena received in the early modern period, the nature of theology as science, wisdom, or practice, developments and controversies among Roman Catholics and Protestants on prolegomena between 1500 and 1780, models of Reformed prolegomena and the development of confessional standards, the discipline of theology and the habitus of faith, Cartesian and Socinian debates on the nature of theology, Spinoza on philosophy in theology, and Deist and Enlightenment critiques of theological prolegomena. *Fall term.*

CH 742 Scripture from the Medieval Period to the Enlightenment

Purpose:

- To familiarize students with formulations and debates surrounding the doctrine of Scripture in Reformed traditions in comparison with Lutheran and Roman Catholic developments as well as relevant philosophical developments through readings in primary and secondary literature.
- To acquaint students with the theological foundations, principles, and practices that developed between the late medieval and Enlightenment periods.
- To acquaint students with philosophical shifts and educational changes that influenced the development of theological prolegomena.
- To train students to articulate in a winsomely thoughtful and historically critical way the relationships between theological prolegomena and educational methods, theological convictions, and philosophical contexts in the early modern period.

Topics include late medieval approaches to Holy Scripture received in the early modern period, the, developments and controversies among Roman Catholics, Lutherans, Protestants, and other philosophers between 1500 and 1780, Reformed articulations of the doctrine of Scripture and the development of confessional standards, Cartesian and Socinian debates on the nature of Scripture, Spinoza on Scripture, and Deist and Enlightenment critiques of Scripture.

Spring term.

CH 771 J.N. Darby and the Formation of Dispensationalism

Purpose:

- Understand the social and religious context in which Darby operated
- Understand early iterations of dispensationalism as a response to those contexts as well as to ongoing exegetical work by Darby and other leaders of the Brethren
- Understand the evolution of dispensational thinking from its origins in the 1820s until the early twentieth century
- Critically engage with historical scholarship regarding the emergence of dispensationalism and its importance within global evangelical cultures

Fall term.

CH 773 Christianity and the Plague

Purpose:

- To familiarize students with the biblical and theological foundations commonly discussed, debated, and developed throughout Church history
- To acquaint students with the methodologies and research tools necessary to explore historical issues and their significance for theological development
- To train students to articulate in a winsomely thoughtful, historically critical, and biblically faithful way the relationships between faith and life in matters concerning the plague
- To acquaint students with Christian reactions and responses to major social catastrophes

This course surveys approaches and issues of theological and pastoral import with respect to the history of the plague in Christian history. Starting from the biblical data and exploring exegetical reception, we will explore how discrete instances of plague outbreaks impacted doctrinal development and pastoral practice. While the last major outbreak of the plague in Europe occurred in 1720, there are transferrable questions and issues surrounding exegesis, doctrine, pastoral practice, and evangelistic expansion. We will engage these issues through primary source documents as well as relevant secondary literature. The course is situated methodologically at the intersection of case studies, intellectual history and historical theology, and social history.

Spring term.

CH 800 Latin I: Foundational Latin

This is the first half of a 2 semester Latin course for graduate students introducing and advancing the student in steady order to a reading level of Latin literature from the classic period through the early modern period, using academic discourse and instruction. This course will focus on the Latin grammar and rules of the classical period in order to learn how to anticipate the particular way Christian patristic, medieval, and early modern writers bend and even break them! This course is designed to: 1) develop reading and translation skills in Latin for the reading of Christian theology and philosophy and 2) study the grammar of Classical Latin. Topics covered include all noun declensions, all verb conjugations, the degrees of adjectives, the uses of the subjunctive, participles, conditions, infinitives, and indirect forms of speech.

Fall term.

CH 801 Latin II: Reading for Researchers

This is the second half of a two semester Latin course for graduate students, introducing and advancing the student in steady order to a reading level of Latin literature from the classical period through the early modern period of Latin academic discourse and instruction. This course will focus on Latin of Christian patristic, medieval, and especially early modern writers. Students will continue in the rudiments of Latin grammar and syntax. They will also continue to memorize and learn vocabulary, necessarily. Additional recommended vocabulary lists will be appended by the professor. Students will be able to analyze and evaluate sentences of various complexity according to their structure and syntax. Moreover, they will be able to recognize, parse, decline, or conjugate (as applicable) all nouns, adjectives, verbs, and participles. Students, too, will be able to translate Latin sentences into flowing, English prose. Finally, students will be introduced to Latin paleography as well as transcription practices and conventions in the preparation of critical texts.

Spring term.

Prerequisite: CH 800

CH 841 The Westminster Assembly and Pastoral Ministry

Purpose:

- To introduce students to an important chapter in the history of pastoral care.
- To consider the practical challenges facing would-be architects of a remodelled church.
- To examine the ideals and realities of the Puritan experiment and consider how lessons from the past can impact our ministries today.

Topics covered include debates over preaching, pastoral care, worship, and church government. Texts will be drawn from the Westminster Assembly and its many members.

Fall term.

CH 863 Scottish Presbyterianism

Purpose:

- To enable students to understand how and why Presbyterianism developed in the manner in that it did
- To enable students to read for themselves some of the great foundational writings of the early Scottish Presbyterians
- To encourage students to reflect upon the relationship of historic Presbyterianism to the contemporary world

Theologians covered include John Knox, David Calderwood, Samuel Rutherford, and George Gillespie.

Spring term.

CH 891 Reformed Confessions and Catechisms

Purpose:

- To familiarize students with the confessional and pedagogical literature of the Reformed tradition
- To facilitate students' understanding of these documents in their historical context
- To encourage students to interact with these documents as items of perennial interest

Topics covered include the nature and function of confessions and catechisms, the various historical backgrounds and contexts for the documents, early Reformed confessions, the Three Forms of Unity, and the Westminster Standards.

Winter term.

CH 989 Readings in Church History

This is a directed readings course required for PhD students in Historical & Theological Studies. As a directed readings course, it has no regularly scheduled class meetings.

Spring term.

CH 990 Methods in Historical Theology

Purpose:

- To understand and articulate approaches to the study of history and its importance for theological disciplines.
- To Understand and evaluate current research trends and models employed in historical theology, church history, and related fields.
- To further develop appropriate strategies and processes for conducting their own research and documenting their usage of primary and secondary sources.
- To further develop a line of research questions for conducting original research in primary and secondary sources.
- To further develop critical and analytical skills for their original research projects.

This course introduces, surveys, examines and explores methodological questions of historiography in theological fields dependent upon historical research. While the primary explorations in this course focus on approaches from the relatively recent historical subdisciplines (e.g. Intellectual history, social, political, economic, cultural, and so forth) and their usage in the study of church history and historical theology, in order to assist students in the formation of their research method and conducting their own theological research, this course also emphasizes methodological questions arising from the intersection of historical methods and various contemporary theological models.

Fall term.

CH 992 History of the Korean Church from Korea to North America

Purpose:

- To provide an overview of the development of the Korean Church from its early days of Protestant missions until today, focusing on various challenges the church faced, including Shinto crisis, communist persecution, and the side-effects of rapid industrialization
- To provide a brief introduction to the Korean-American church as an important outgrowth of the Korean church movement in the twentieth century
- To stimulate both academic and ministerial interest in the study of the Korean Church

Fall term.

Courses listed for other concentrations which may be counted as concentration courses in Church History:
AP 721, AP 841, AP 903, NT 981, ST 733, ST 773, ST 791, ST 803, ST 811, ST 901, ST 932, ST 972.

Old Testament

Nothing is more foundational to Christian ministry than a full-orbed knowledge and embrace of the gospel. The Old Testament department is committed to teaching the first thirty-nine books of the Bible, with all the aspects entailed, as the anticipation of the glorious climactic fulfillment of redemption in Jesus Christ.

To this end, the Old Testament curriculum enables students:

- To acquire a reading and exegetical knowledge of biblical Hebrew
- To acquire a knowledge of the content of the Old Testament
- To grapple with the challenges of biblical interpretation
- To evaluate the ways in which the Old Testament has been interpreted in the past
- To perceive the unity of the Old and New Testaments and the hermeneutical significance of their unity
- To understand and value the historical context in which God gave his redemptive revelation, how it began in the Old Testament period and then culminated in the glorious and extraordinary climax to that history in Christ and his work in Christ as interpreted in the New Testament
- To understand the redemptive-historical framework of “kingdom through covenant” as the story-structure of the Old Testament
- To identify the major biblical-theological themes of the Old Testament and to recognize their importance for understanding the gospel
- To develop skill in understanding and applying each of the books of the Old Testament
- To learn to communicate the gospel through the Old Testament
- To be encouraged to embrace the gospel in continuing and vital ways through the glory of God’s self-disclosure and to fear the Lord and love him with the whole heart

Holy Land Studies

For courses at the Jerusalem University College, see Chapter 7.

Old Testament Master's Level Courses

OT 011, 012, 013 Biblical Hebrew

Purpose:

- To teach students elements of the Hebrew language
- To expose the student to a significant amount of biblical Hebrew through extensive translation of portions of the Hebrew Bible
- To prepare the student for further exegetical work in Old Testament courses

Topics covered include orthography, phonemics, morphology, and syntax. The third semester is devoted to extensive reading and translation of narrative and poetic materials from the Hebrew Bible. OT 011 students should note that required videos, practice materials, and quizzes will be provided before the course begins and in some cases may be due in the two weeks before the term starts. The student should log into Canvas to see the assignments and due dates, which will vary based on the term in which the course is taken.

Priority in registration given to MDiv and MAR students. See Chapter 9 for possible sequences and Chapter 6 for auditing restrictions. Residential and Online.

OT 113 Old Testament Introduction

Purpose:

- To introduce students to the complex hermeneutical, theological, and doctrinal issues surrounding Old Testament interpretation

Topics covered include the history of the Hebrew text; the use of the Old Testament in the Pseudepigrapha, Apocrypha, and New Testament; the major critical methods and postmodern interpretation; and biblical theology.

Residential (Spring term) and Online (Summer term), three hours.

Prerequisites: OT 012 (or equivalent), completed or in progress.

OT 141 Old Testament Theology for Application

Purpose:

- To expose the student to specific interpretive issues in Old Testament historical, prophetic and wisdom books
- To demonstrate how Old Testament historical, prophetic and wisdom books are to be interpreted and applied in light of the gospel
- To engage in close reading and apply to specific books the principles of biblical-theological interpretation learned in Bible Survey

Topics covered include redemptive-historical interpretation and the question of application; critique of various popular methods of application of biblical material; the nature of biblical history-writing; the office, function, and theology of the prophet in the Old Testament; understanding wisdom literature in light of the gospel; the specific theologies and redemptive-historical trajectories of several specific biblical books; and the use of the Old Testament in ministry.

Online (September and March terms), three hours.

Prerequisites: BT 101 or BT 173

Restrictions: Only available to MAC and MATS students.

OT 211 Old Testament History and Theology I

Purpose:

- To provide an introduction to the theology of the Pentateuch, focusing on Genesis 1–11
- To engage in the exegesis of selected passages from Genesis 1–11 with particular attention to their relationship to ancient Near Eastern literature, the theology of the Pentateuch as a whole, and to the history of redemption as it reaches its climax in the gospel

Topics covered include the narrative structure of the Bible, the Pentateuch and the history of redemption, Genesis 1–11 as an entry point to biblical theology.

Residential (Fall term) and Online (Spring term), three hours.

Prerequisites: OT 013 (or equivalent) and NT 123.

Note: Students who want to take OT 211 or OT 223 residentially are strongly advised to take Hebrew 3 residentially.

OT 223 Old Testament History and Theology II

Purpose:

- To explore the relationship among literature, history, and theology from Genesis 12 through Ezra/Nehemiah
- To provide a knowledge of the content of this section of canon
- To give a biblical-theological framework for applying these books in life and ministry

In addition to the theology and content of each of these books, topics include the relationship of Deuteronomy to the other books; Old Testament historiography; Old Testament theology; the relationship between revelation, history, and theology; and covenant.

Residential (Spring term) and Online (Summer term), three hours.

Prerequisites: OT 013 (or equivalent), OT 211, and NT 123.

OT 311 Prophetic Books

Purpose:

- To provide knowledge of the content of this portion of the canon
- To study the role of the Hebrew prophets in Israelite society and the nature of Israelite prophecy
- To give a biblical-theological framework to understand the prophetic books in life and ministry

Topics covered include the structure, content, and theology of the prophetic books and Daniel; the ancient Near Eastern setting of prophecy; the history of interpretation of the prophetic literature; and the role of the prophets in redemptive history. A portion of the course involves seminar discussions with the professor.

Residential (Fall term) and Online (Fall term), three hours.

Prerequisites: OT 013 (or equivalent) and NT 123.

OT 323 Poetry and Wisdom

Purpose:

- To gain a strong familiarity with the nature of Hebrew poetry
- To explore the theological context of the wisdom books (Job, Proverbs, Ecclesiastes), Psalms, and Song of Songs
- To discuss the theology of Old Testament wisdom vis-à-vis the gospel

Topics covered include the nature and diversity of Old Testament wisdom books; characteristics of Hebrew poetry; exegetical studies of various psalms, Job, Proverbs, Ecclesiastes, and Song of Songs; and wisdom and the New Testament.

Residential (Spring term) and Online (Spring term), two hours.

Prerequisites: OT 013 (or equivalent) and NT 123.

OT 411 The Post-Exilic Theology of Ezra-Nehemiah

See OT 711. Fall term, three hours.

Prerequisite: OT 013 (or equivalent).

OT 461 Biblical and Inscriptional Aramaic

See OT 761. Fall term, two hours.

Prerequisite: OT 013 (or equivalent).

OT 462 Aramaic 2

See OT 762. Spring term, two hours.

Prerequisites: OT 013 (or equivalent) and OT 461.

OT 473 Advanced Biblical Exegesis and Discourse Analysis of Hebrew Poetry

See OT 773. Fall term, three hours.

Prerequisites: NT 123, OT 013, and OT 223.

OT 475 Advanced Biblical Exegesis and Discourse Analysis of Hebrew Prose

See OT 775. Fall term, two hours.

Prerequisites: NT 123, OT 013, and OT 223.

OT 623 Lamentations

See OT 923. Spring term, two hours.

Prerequisites: OT 013 (or equivalent) and NT 123.

OT 640 Biblical Theology of Worship

See OT 940. Spring term, two hours.

OT 641 Biblical Theology of Worship

Purpose:

- To articulate a biblical-theological foundation for worship as it finds its inception in the book of Genesis and its climax in the book of Revelation
- To trace lines of continuity and discontinuity in Biblical worship practices over the course of redemptive history and articulate how these practices find their center in Christ
- To compare and contrast various worship practices of contemporary churches and evaluate them in light of a biblical-theological perspective of worship

Topics covered include worship as the people of the King, living in the presence of the King, living in harmony with the King's people, worship across redemptive history involving a sacred place, community, and time, and the various worship practices of God's people.

Online (September, March, Fall and Summer terms), three hours.

Prerequisites: BT 101 or BT 173

OT 651 Ugaritic I

See OT 751. *Fall term, two hours.*

Prerequisites: OT 013 (or equivalent).

OT 653 Ugaritic II

See OT 753. *Spring term, two hours.*

Prerequisites: OT 651.

OT 663 Judges

See OT 963. *Spring term, two hours.*

Prerequisites: OT 013 (or equivalent) and NT 123.

Old Testament Th.M/PhD Level Courses**OT 711 The Post-Exilic Theology of Ezra-Nehemiah**

Two of the watershed events in the history of Israel were the Exodus and the Exile and each have their own important lessons for understanding God's redeeming work. While our studies in the Old Testament often tend to focus on the "first" Exodus and the establishment of the Israelite monarchy, simply because of its predominance in the Pentateuch and the Prophets. Nonetheless, the theological reflection on Israel's covenantal history as done by the author of Ezra-Nehemiah offers an inspired re-evaluation of God's revelation through Israel's past. It's understanding of the Exile as a "second" Exodus is also an important development for God's people's Messianic expectation that would ultimately be fulfilled in the person and work of Jesus Christ. In this course we will apply our hermeneutical principles, our Reformed covenant theology, and our understanding of Ancient Near Eastern cultural and linguistic context as we explore the how the books of Ezra and Nehemiah develop of the theology of the Covenant of Grace during the Post-Exilic period.

Fall Term.

OT 720 The Book of Zechariah

The purpose of this course is to learn the content, themes, and theology of the book of Zechariah with a view toward understanding their fulfillment in the person of Jesus Christ and communicating their message in the context of the church. The class will include a close grammatical-historical reading of selected passages from the book of Zechariah and special attention will be given to the book's genre(s), motifs, and structure. Topics covered will include a study of critical and contemporary approaches to Zechariah, the history of post-exilic Israel, and the characteristics of apocalyptic literature.

Summer Term.

OT 751 Ugaritic I

Purpose:

- To obtain basic reading competence in Ugaritic
- To compare Ugaritic to Hebrew and other Semitic languages to better understand Hebrew as a West Semitic language
- To enter the thought world of an ancient Near Eastern culture
- To show how the study of Ugaritic enriches Old Testament interpretation

Topics covered include the place of Ugaritic among Semitic languages; introduction to Ugaritic grammar and syntax; translation of selections from Ugaritic mythological texts.

Fall term.

Prerequisites: OT 013 (or equivalent).

OT 753 Ugaritic II

Purpose:

- Advanced study of the Ugaritic language
- Further study and in-depth analysis of Ugaritic mythological texts

Spring term.

Prerequisites: OT 751.

OT 761 Biblical and Inscriptional Aramaic

Purpose:

- To gain a competence in reading biblical Aramaic texts
- To provide linguistic background to the study of biblical Aramaic with an introduction to inscriptional Aramaic

Topics covered include a survey of biblical Aramaic grammar, with an emphasis upon translation of the Aramaic portions of the Old Testament, and a brief introduction to inscriptional Aramaic, including translation of two or three texts from Syria-Palestine and Mesopotamia dating from the ninth and eighth centuries B.C.

Fall term.

Prerequisites: OT 013 (or equivalent). Students enrolled in the PhD program in Hermeneutics and Biblical Interpretation will need to obtain a final grade of B- or better in this course to satisfy the requirement of demonstrating competence in biblical Aramaic.

OT 762 Aramaic 2

Spring term.

Prerequisites: OT 013 (or equivalent) and OT 761.

OT 773 Advanced Biblical Exegesis and Discourse Analysis of Hebrew Poetry

The course is designed to help students become competent in advanced exegesis and discourse analysis of the Hebrew text of the Old Testament scriptures (with a focus on Genesis), so that they rightly handle God's Word as they proclaim it to God's people.

Fall term.

OT 775 Advanced Biblical Exegesis and Discourse Analysis of Hebrew Prose

The course is designed to help students become competent in advanced exegesis and discourse analysis of the Hebrew text of the Old Testament scriptures (with a focus on Lamentations), so that they rightly handle God's Word as they proclaim it to God's people.

Fall term.

OT 903 Critical Methodologies

Purpose:

- To explore various methods and approaches of biblical criticism and study
- To learn to be critical about the nature of one's assumptions concerning the nature of the Bible, its coherence, and its study

Topics covered include the traditional critical methods (source, form, redaction) as well as more contemporary approaches (literary, canonical, reader-response, ideological, etc.)

Spring term.

OT 923 Lamentations

Purpose:

- To engage in a close reading of the Hebrew of Lamentations, its poetic features and acrostic form, literary and rhetorical structures, theological content and reception

Topics covered include Lamentations' theology of sin and suffering, its explanation of why the fall of Jerusalem occurred, and its portrayal of disillusionment with Yahweh's willingness to intervene for his people's deliverance. In light of God's sovereignty, justice, and ultimate mercy in Christ, students will reflect on the role of prayer, meditation, complaint, and repentance in Lamentations as a way of handling catastrophe.

Spring term.

OT 940 Biblical Theology of Worship

Purpose:

- To discuss the sacred places, people, offerings and festivals of the Old Testament
- To trace the redemptive-historical development of forms of worship from the Garden of Eden to the exilic period and beyond into the New Testament

Topics covered are primarily exegetical, interacting with the Biblical materials rather than with historical-critical approaches. The goal of the course is to form a solid Biblical basis from which to address the issues of worship which face the contemporary church.

Spring term.

OT 963 Judges

Purpose:

- To engage in a close reading of the Hebrew text of the book of Judges
- To understand the book of Judges in the broader context of the Deuteronomistic History
- To explore redemptive-historical interpretation of the book of Judges and the proper application of its message in the contemporary church through preaching and counseling

Topics covered include the history of interpretation of the book of Judges; matters of special introduction to the book; the use of literary methods in reading the book of Judges; the relationship between literature, history and theology, in service of Christ-centered application.

Spring term.

OT 981 Directed Readings in Old Testament Introduction and Theology

Purpose:

- To introduce the broad spectrum of Old Testament introduction and theology

Topics covered include general introduction (canon, text, historical background, and language), special introduction (background to the individual books), critical methodologies, and Old Testament theology. Required of all PhD candidates in Hermeneutics and Biblical Interpretation. As a directed readings course, it has no class meetings.

Fall term.

Restrictions: Students may take only one term for credit.

Courses listed for other majors which may be counted as major courses for the ThM or PhD degree in Old Testament: NT 941, NT 981, NT 993.

New Testament

The New Testament department serves the mission of WTS to train specialists in the Bible by teaching the entirety of the New Testament, in its original language, as the full revelation of the covenant of God's grace in Jesus Christ, providing foundational training and tools for a lifetime of learning and ministry.

To this end, the New Testament curriculum enables students:

- To acquire facility in reading and rigorous exegesis of the New Testament in Greek
- To understand and value the historical context in which God accomplished his work in Christ, and through which he gave us the New Testament
- To perceive the unity of the Old and New Testaments and the hermeneutical significance thereof, with attention to our Confessional Standards
- To grapple with the challenges of biblical interpretation
- To recognize major biblical-theological themes of the New Testament and their importance for understanding the biblical message
- To develop skill in understanding and applying each of the books of the New Testament
- To encourage growth in godliness and spiritual maturity
- To evaluate the ways in which the New Testament has been interpreted in the past

New Testament Master's Level Courses

NT 001, NT 002, NT 003 New Testament Greek

Purpose:

- To prepare students for further work in the New Testament by giving them a reading knowledge of Koiné Greek

The course is designed for beginners; no prior knowledge of Greek is assumed. Students will cover the basics of grammar and acquire a core vocabulary. During the last semester students will do recitations from the Greek New Testament and be introduced to the issues of syntax.

Priority in registration given to MDiv and MAR students. See Chapter 9 for possible sequences and Chapter 6 for auditing restrictions. Residential and Online, three hours each.

NT 111 New Testament Introduction

Purpose:

- To continue to provide students with the historical and literary framework requisite for responsible New Testament interpretation.

Topics covered include introductory matters that apply to the New Testament as a whole, especially inscripturation, canon formation, textual transmission, textual criticism, historical background in Judaism and the Greco-Roman world, and especially how the Old Testament forms the most important background for the New Testament. Some attention will also be paid to linguistic background. The general approach to these issues is historical, but with an underlying concern for the theological dimensions of each.

Residential (Fall term), and Online (Summer term), three hours.

Prerequisites: NT 001 (or equivalent) completed or in progress.

NT 123 Biblical Hermeneutics: Old and New Testaments

Purpose:

- To grow in skill in understanding, interpreting, and applying the Bible

Topics covered include prolegomena to biblical interpretation, principles and practice of biblical interpretation, and the question of hermeneutics in the historical-critical tradition.

Residential (Spring terms) and Online (Spring term), four hours.

Prerequisites: NT 003 (or equivalent) completed or in progress, OT 012 (or equivalent) completed or in progress, NT 111 completed or in progress, and ST 101 completed or in progress. It is recommended that OT 012 be completed rather than in progress.

NT 143 New Testament Theology for Application

Purpose:

- To understand better the content and theology of the New Testament, with particular focus on how the Gospels, Acts, Epistles, and Revelation apply to life and counseling contexts.
- To describe how believers can meaningfully move from the text of Scripture to a wise, gospel-centered application of its truths
- To gain experience in seeing the Christological/Gospel-centered implications of any text as a prerequisite for meaningful personal application.
- To grow in their ability to rivet Scriptural truth to real-life ministry situations.

This course is aimed at students seeking to engage in the text of the New Testament for the purpose of engaging a wise and thoughtful application of the content and theology of the New Testament to our present world. Students will learn how the truths of the New Testament give meaning to and guidance for the various facets of a believers' life including a believer's world and life view, relationships, career, counseling, and ministry.

Online (June and January terms), three hours.

Prerequisites: BT 101 or BT 173

Restrictions: Only available to online MAC and MATS students.

NT 211 New Testament Interpretation: The Gospels

Purpose:

- To develop a framework of understanding for interpreting and applying the canonical Gospels
- To familiarize students with the Gospels' description of the earthly ministry and teaching of Jesus Christ, and to enable them to understand and apply the theology of the Gospels in ministry

Topics covered include a selective survey and critique of historical-critical investigation of the Gospels, questions of special introduction, an overview of the content and theology of Jesus' actions and teaching, and an examination of the character and special emphases of each canonical Gospel.

Residential (Fall term) and Online (Summer term), four hours.

Prerequisites: NT 003 (or equivalent), OT 013 (or equivalent) completed or in progress, NT 111, and NT 123.

NT 223 New Testament Interpretation: Acts and the Pauline Epistles

Purpose:

- To deepen understanding of Acts and the letters of Paul and apply them to students' lives and ministry

Topics covered include questions of special introduction, exegetical method, exegesis of selected texts, and basic themes in the theology of Acts and the letters of Paul.

Residential (Spring term) and Online (Fall term), four hours.

Prerequisites: NT 003 (or equivalent), OT 013 (or equivalent), NT 111, and NT 123.

NT 311 New Testament Interpretation: Hebrews to Revelation

Purpose:

- To introduce the particular character of Hebrews through Revelation
- To enable students to understand these books so that they can apply their teaching to their own lives and in their ministry

The course will deal with questions of special introduction, and will include the exegesis of selected passages in order to establish the structure and distinctive themes of these books.

Residential (Fall term) and Online (Spring term), three hours.

Prerequisites: NT 003 (or equivalent), NT 111, NT 123.

NT 403 Theology and the Exegesis of the Gospel of John

See NT 703. *Spring term, two hours.*

Prerequisites: NT 211

NT 405 The Gospel of Mark

See NT 705. *Summer term, two hours.*

Prerequisites: NT 211

NT 433 The Book of Revelation

See NT 733. *Fall term, three hours.*

Prerequisites: NT 003 (or equivalent) completed or in progress.

NT 463 The Acts of the Apostles

See NT 763. *Spring term, two hours.*

Prerequisites: NT 223.

NT 581 Theology of Hebrews

See NT 881. *Fall term, two hours.*

Prerequisites: NT 123.

NT 641 Inner-Biblical Interpretation

See NT 941. *Fall term, two hours.*

Prerequisites: NT 003 (or equivalent), OT 013 (or equivalent) recommended.

Restrictions: Limited enrollment.

NT 643 Christology of the New Testament and Early Church

See NT 943. *Spring term, two hours.*

Prerequisites: NT 123

NT 651 Theological Models and Exegesis

See NT 951. *Fall term, two hours.*

Prerequisites: NT 123.

NT 663 Greek Exegesis and Issues in Pauline Theology

See NT 963. *Spring term, two hours.*

Prerequisites: NT 123.

NT 681 History of Interpretation

See NT 981. *Fall term, two hours.*

Prerequisites: CH 211, NT 123.

New Testament ThM/PhD Level Courses**NT 703 Theology and Exegesis of the Gospel of John**

Purpose:

- To understand better the contours of John's theology and Christology
- To gain skill in exegesis of the Greek text of John's gospel
- To become familiar with some of the main lines of critical thought in relation to John's gospel

Topics covered include the background to John's thought, the content and literary structure of the gospel, and interaction with the history of Johannine studies.

Spring term.

NT 705 The Gospel of Mark

This class focuses particularly on the Gospel of Mark, paying attention to his biblical theology, his language, his Christological points, his narrative dynamics, and other features. Along with a sustained focus on exegesis, we will also read strategically selected secondary sources to enhance further our understanding of the Gospel of Mark. By prioritizing original language research, and supplementing that with conversations from contemporary scholarship, students will have a greater understanding of and appreciation for the Gospel of Mark, and be in a better position to teach, preach, and/or write on the Gospel.

Spring term.

NT 733 The Book of Revelation

Purpose:

- To interpret Revelation on the basis of the Greek text

Topics covered include the Old Testament background of its imagery, tracing the argument of the book, interpreting the various visions of the book, and the contemporary relevance of its message.

Fall term.

NT 763 The Acts of the Apostles

Purpose:

- To understand better the book of Acts in its redemptive-historical, theological, canonical, and historical setting.
- To gain skill in exegesis of the Greek text of Acts.
- To become familiar with some of the major interpretive issues in Acts.

Topics covered include the relationship of Acts to the Gospels and to Paul, the early Christian community, theology of Acts, and literary and structural features of Acts.

Summer module.

NT 791 Readings in the Literature of Post-Biblical Judaism

Purpose:

- To instill a firsthand familiarity with the major literary texts of early post-biblical Judaism as a background for better understanding the New Testament.

This is a directed readings course required for PhD students in Hermeneutics and Biblical Interpretation. Most of the readings cover the Old Testament Pseudepigrapha and Apocrypha, but there will also be select readings in Qumran, Josephus, and Philo. In addition, there will be some secondary readings surveying the field. As a directed readings course, it has no class meetings.

Spring term.

NT 851 Miracles and Miraculous Gifts

Purpose:

- To understand biblical teaching on miracle and prophecy, in order to evaluate the modern charismatic movement.

Topics covered include the theology of miracle and word revelation in the New Testament, with special attention to redemptive-historical interpretation of the book of Acts, and the evaluation of contemporary charismatic phenomena in the light of Scripture.

Fall term

NT 881 Theology of Hebrews

Purpose:

- To examine prominent themes in the teaching of Hebrews

Topics covered include eschatological structure; eschatology and ethics; the issue of apostasy; and aspects of the heavenly, high priestly ministry of Jesus.

Fall term.

NT 921 Directed Readings in New Testament Introduction and Theology

Purpose:

- To instill a general knowledge of the entire field of New Testament study

This is a reading course required of PhD students in Hermeneutics and Biblical Interpretation. Readings cover general introduction (canon, text, history of criticism), special introduction, and biblical theology.

As a directed readings course, it has no class meetings.

Fall and spring terms.

Restrictions: Students may only take one semester for credit. Limited to candidates for the PhD.

NT 931 Theology of Language & Interpretation

Purpose:

- To build a theology of language in order to draw implications for biblical interpretation.

Topics covered include major biblical teachings about God, the Word of God, verbal communication, and human language, with implications for the process of biblical interpretation, interpretive goals, and the appropriate qualifications of interpreters.

Fall term

NT 941 Inner-Biblical Interpretation *(Formerly New Testament Use of the Old Testament)*

Purpose:

- To examine the OT prophetic use of the OT
To examine the apostolic use of the Old Testament in its first-century hermeneutical context
- To enable students to discern whether, and in what respects, this apostolic usage may be regarded as determinative for exegesis today

Topics covered include New Testament use of the Old Testament in the light of its Old Testament context, and the New Testament context and its environment.

Fall term.

Restrictions: Area seminar for PhD students specializing in Hermeneutics and Biblical Interpretation; others admitted only by special permission of the instructor. Limited enrollment.

NT 943 Christology of the New Testament and the Early Church

Description:

- To understand and articulate various christological emphases of early Christian authors, ranging from the NT era to the third century.
- To gain skill in exegesis of key biblical texts relating to Christology, along with contemporary debates about them.
- To gain skill with primary sources relating to Christology from outside the New Testament
- To strengthen an understanding of orthodox Christology

Spring term.

NT 951 Theological Models and Exegesis

Purpose:

- To understand the role of interpretive frameworks in order to deepen interpretation

Topics covered include the interrelations of systematic theology and exegesis, with special attention to the covenant concept, theological concept formation, and key metaphors of theology; and the bearing of philosophy of science on theological method.

Fall term.

NT 955 Typology

Purpose:

- To exegete faithfully texts with a typological dimension and texts with important analogical relationships to major themes.
- To articulate clearly the theological basis for typological interpretation.
- To engage in research, analysis, and presentation of typological and analogical meanings in interaction with particular texts.
- To have skills in typological interpretation that will support further analysis and writing in historical theology, systematic theology, biblical interpretation, and communication in multiple settings.

To grow in understanding typological and analogical meaning relations belonging to biblical texts. The focus will be primarily on Old Testament typology, but with some attention to typology in the miracles of Jesus. The course includes attention to foundational principles: inspiration, divine and human meaning, progressive revelation, and redemptive history. Building on these principles, the course considers the nature of typology, its relation to analogy and prophecy, and guidelines for discerning and interpreting texts with a typological dimension.

Fall term.

NT 963 Greek Exegesis and Issues in Pauline Theology

Purpose:

- To understand better both the overall contours of Paul's theology and historical context, as well as specific elements of his message
- To gain familiarity with some of the major issues and contours in Pauline interpretation today
- To gain skill in exegeting portions of Paul's epistles in Greek

Topics covered may include current issues in Pauline studies, tracing key features of Pauline thought, Paul's use of Scripture, Paul's understanding of the law, Pauline soteriology, and the contextual nature of Paul's theology.

Spring term.

NT 981 History of Interpretation

Purpose:

- To enable students to learn the history of biblical interpretation through the study of primary documents from the Patristic period through the Reformation

The course will focus on those biblical interpreters whose work provoked significant developments in hermeneutical theory or practice in the church. Particular focus will be given to the Patristic period.

Fall term.

NT 993 Hermeneutical Foundations

Purpose:

- To evaluate and reform views on foundational issues in hermeneutics

Topics covered include the role of hermeneutics; the nature of meaning; divine authorship; grammatical-historical method; the problem of historical relativity; problems of circularity, incompleteness, and probability; and the work of the Holy Spirit in hermeneutics.

Spring term.

Restrictions: Area seminar for PhD students specializing in Hermeneutics and Biblical Interpretation; others admitted only by special permission of the instructor.

Courses listed for other majors which may be counted as major courses for the ThM or PhD degree in New Testament: OT 761, ST 781.

Theological English

The Department of Theological English exists to prepare and support students to use advanced academic English in their courses at Westminster.

To that end, the Theological English curriculum enables students:

- To develop students' ability to read, listen, speak, and write English to the high level required for success in WTS courses
- To familiarize students with theological concepts and styles of theological English used at Westminster
- To strengthen cross-cultural communication and global mission at Westminster

TE 3 Advanced Theological Writing I

Purpose:

- To communicate clearly in theological writing and respond to theological sources
- To interact appropriately with sources, document them correctly, and avoid plagiarism
- To write unified, coherent, and well developed paragraphs
- To compose simple, compound, and complex sentences with minimal grammar or word choice errors
- To recognize and correct common grammar errors while editing papers

Students receive correction of all written assignments for Westminster courses while enrolled in ATW.

Online, Fall and Spring terms. Two hours.

Note: For students in the MDiv Pastoral Fellows, TE 3 cannot be taken for credit. A maximum of 4 credits earned in TE classes can be counted toward a degree program.

TE 4 Advanced Theological Writing II

Purpose:

- To learn what is expected of writing in each theological genre (systematic theology, church history, biblical studies, apologetics, and pastoral theology)
- To develop a writing process that leads to excellence
- To practice writing unified, organized essays on theological topics
- To apply advanced knowledge of grammar and rhetoric to writing and editing practices
- To recognize, diagnose, and correct common errors in his or her own writing
- To deepen his or her theological vocabulary to improve fluency and accuracy
- To engage sources critically in essays and avoid inaccurate citation

Topics covered include a trinitarian view of writing; practicing a writing process; and writing in apologetics, systematics, biblical studies, pastoral theology, and church history. Students receive correction of all written assignments for Westminster courses while enrolled in ATW.

Online, Fall and Spring terms. Two Hours.

Restrictions: Students cannot be enrolled in TE 4 and TE 6 concurrently.

Note: For students in the MDiv Pastoral Fellows, TE 4 cannot be taken for credit. A maximum of 4 credits earned in TE classes can be counted toward a degree program.

TE 6 Excellence in Theological Writing

Purpose:

- To learn about writing within the theological genres (apologetics, systematic theology, biblical studies, church history, and pastoral theology);
- To learn a distinctly Christian approach to writing;
- To develop a writing process that leads to excellence;
- To craft more thoughtful arguments at the paragraph and essay level;
- To improve elements of style, grammar, punctuation, citation, and mechanics;
- To gain confidence and competence as a theological writer beyond seminary

Topics covered include a trinitarian approach to writing; writing as a service to Christ; a Christian view of rhetoric; writing within the genres of apologetics, systematic theology, biblical studies, church history, and pastoral theology; and continuing to develop as a writer. Students learn from examples of theological writing and practice skills they will use in their Westminster course papers.

Online, Fall and Spring terms. Two hours.

Restrictions: Students cannot be enrolled in TE 4 and TE 6 concurrently.

Note: For students in the MDiv Pastoral Fellows, TE 6 cannot be taken for credit. A maximum of 4 credits earned in TE classes can be counted toward a degree program.

Pastoral Theology

The Department of Pastoral Theology exists to apply biblical exegesis and theology in the formation of godly and competent practitioners who can minister God's unchanging Word to our changing world.

To that end, the Pastoral Theology curriculum enables students:

- To be faithful and effective preachers of God's Word to the present generation
- To shepherd the flock to which they have been called
- To minister the Word through biblical counseling
- To spread the good news of the kingdom of God in word and in deed in the task of evangelism and world missions
- To develop the realm of Christian education both within and outside of the church context
- To exercise gifts of leadership in various ministries
- To understand the church of Jesus Christ, its functions, its needs, and the variety of ministries into which leaders are called

Pastoral Theology Master's Level Courses

PC 111 Introduction to Pastoral Counseling *(formerly PT 361/PTC 363)*

This course is an introduction to the pastor's unique role as a physician of souls (*iatroi psychoi*) counselor of God's Word from a theologically Reformed perspective within the context of the local church. The course covers a brief history of pastoral counseling, the necessity of equipping the laity of the local church for effective change, the dynamics of biblical change, issues concerning the relationship between body and soul, counseling methodology, and the application of biblical and theological truth to people's common problems in living, such as guilt, fear/worry, anger, depression, and habitual sin. *Residential (Fall term) and Online (Winter and Spring terms), two hours.*

PC 251 Marriage Counseling in the Local Church

This course introduces marriage counseling within the context of pastoral ministry in the local church. It sets forth a Reformed, biblical, and confessional understanding of marriage, divorce and remarriage vis-à-vis contemporary culture. Then, it provides a basic biblical methodology for counseling married couples, including: pre/re-marriage counseling, relational dynamics (conflict, communication, roles, intimacy, family worship), as well as address special issues like headship/submission, sexual intimacy, abuse and adultery, and the appeal to church courts. *Residential (Fall term) and Online (Summer term), two hours.*

Prerequisites: PC 111.

PC 323 Peacemaking Pastor: Ministry of Reconciliation

This course will present a Reformed and biblical theology of conflict and reconciliation in the context of pastoral ministry. The God of reconciliation through Christ's reconciling work grounds the course as it addresses common conflicts in the local church and the path of peace dealing with repentance, confession of sin, forgiveness, conflict counseling, negotiation, mediation, and church discipline and restoration—all with the goal to equip pastors and church members to lay a foundation of biblical peacemaking in their local churches.

Residential (Spring term) and Online (Summer term), two hours.

Prerequisites: PC 111.

PT 021P, 021P-2 Case Study Seminar

Purpose:

- To discuss the integration of biblical and theological principles to ministry situations
- To provide a workshop in which each student will present one case from an actual ministry experience
- To learn to analyze problems, apply biblical principles, and propose appropriate solutions in the context of lively class discussions

Students in the MDiv program are required to take this seminar.

Fall and spring terms. Non-credit (class meets one hour per week).

Prerequisites: PT 111 (MDiv Pastoral/General) or PTC 151 (MDiv Counseling).

Restrictions: Auditing not permitted.

PT 0211P, 0212P, 0213P, 0214P Mentored Ministry Seminar

Purpose:

- To reflect on what is being learned in the Mentored Ministry modules
- To connect classroom learning to the modules

- To develop a community and network of peers

Mentored Ministry Seminars consist of cohort groups led by Mentored Ministry instructors, who will host bi-weekly discussions of students' field experience. Students are required to complete four (4) Mentored Ministry Seminars before graduation.

Online. Half a credit.

Prerequisites: PT 111 and either PT 121 or PT 123. Students must also be in the process of completing a module of Mentored Ministry in order to register for a seminar.

Restrictions: Limited to candidates for the MDiv (General). Auditing not permitted.

PT 111 Introduction to Pastoral Theology and Ministry

This course introduces the student to the character and calling of the pastor and Christians in positions of ministry, the theology that underlies ministry, and core competencies for pastoral ministry, especially prayer and preaching.

Residential (Fall term) and Online (Winter and Spring term), two hours.

PT 121 Theology and Practice of Preaching

This course builds on Introduction to Pastoral Theology and Ministry by developing students' theology of preaching, applying hermeneutical foundations to the disciplines of preaching, and providing a "lab" experience for students to practice the disciplines of expository preaching by preaching one sermon.

Residential (Fall term) and Online (Summer term), two hours.

PT 123 Gospel Communication

Whether you are called to preach or not, elders, deacons, catechetical and Sunday school teachers, small group leaders, and counselors are called to teach. This course, specifically designed for non-ordained ministry contexts, will set forth the foundational principles and practices for effectively communicating biblical and theological context in various teaching venues inside and outside the local church with a Christ-centered focus.

Residential (Spring term) and Online (Summer, March, and September term), two hours.

Note: MAC and MATS students may take this course for three hours instead of two.

PT 163 Church Growth and Church Planting

Purpose:

- To provide the student with various aspects of church growth methods, principles, and practices
- To review a brief history of the School of Church Growth
- To evaluate church growth principles and practices in order to become better equipped in the area of church growth ministries
- To develop skills in relationship to growing a church

Topics covered include church growth philosophy, history of church growth, organic church growth, theological presuppositions, critique of church growth, review of various urban models of church growth, and signs and wonders as a means to growth.

Residential (Spring term), two hours.

PT 221 Expository Preaching from the New Testament

This course builds on the Theology and Practice of Preaching by focusing on the hermeneutics and disciplines of preaching expository sermons from various genres in the literature of the New Testament and providing students with a “lab” experience to practice preaching two sermons from the New Testament.

Residential (Spring term) and Online (Summer term), two hours.

Prerequisites: PT 121, NT 123 (completed or in progress), NT 003 (completed or in progress).

Restrictions: Limited to candidates for the MDiv.

PT 231 Expository Preaching from the Old Testament

This course builds on the Theology and Practice of Preaching by focusing on the hermeneutics and disciplines of preaching expository sermons from various genres in the literature of the Old Testament and providing students with a “lab” experience to practice preaching two sermons from the Old Testament.

Residential (Fall term) and Online (Fall term), two hours.

Prerequisites: PT 121, NT 123 (completed or in progress), OT 013 (completed or in progress)

Restrictions: Limited to candidates for the MDiv.

PT 243 Preparing for Licensure and Ordination

Purpose:

- To prepare men for licensure and ordination in the Presbyterian Church in America (PCA), Orthodox Presbyterian Church (OPC), and other theologically-similar denominations

Topics covered include theology, church government, Bible knowledge, and church history within the context of a denomination’s examination process.

Residential (Spring term), one hour.

Restrictions: Limited to candidates for the MDiv (Pastoral Fellows).

PT 311 Foundations for Leadership in the Local Church

This course builds on Introduction to Pastoral Theology and Ministry by developing a biblical theology of leadership and offices in the church, deepening the students’ understanding of the character required of church leaders, and exploring the practice of shepherd-leadership in the context of Presbyterian church polity.

Residential (Winter term) and Online (Fall and Spring terms), two hours.

PT 333 Practices of Leadership in the Local Church

This course builds on Foundations for Leadership in the Local Church by providing students with a biblical and historically Reformed orientation for leading in worship and the administration of the sacraments, and equipping them for the practices of leadership in the body of Christ, such establishing biblical vision, developing biblical strategy, and mobilizing the body for ministry and mission.

Residential (Spring term) and Online (Summer term), two hours.

PT 343 Theology of Evangelism and Missions

This course builds on Introduction to Pastoral Theology and Ministry by introducing students to the biblical and theological foundation and vision for evangelism and missions, surveying the missionary activity of the church, identifying and addressing historic and contemporary challenges to faithful evangelistic and missionary endeavors, and exploring the biblical and theological principles and practice of contextualization.

Residential (Spring term) and Online (Winter and Summer terms), two hours.

PT 352 Evangelism and Missions in the Local Church

This course builds on Theology of Evangelism and Missions by instructing students in the habits and practice of personal evangelism, the range of approaches for mobilizing missions through the church, and exploring the relationship between evangelism and apologetics in various ministry contexts.

Residential (Winter term) and Online (Winter and Summer terms), two hours.

Prerequisites: PT 343.

PT 353 Preaching in Pastoral Context

This course builds on PT 111, PT 221, and AP 213 by focusing on the delivery of expository sermons in pastoral context, with particular emphasis on evangelistic and apologetic preaching, and providing students with “lab” experience to practice two sermons designed for delivery in a particular pastoral context.

Residential (Spring term), two hours.

Prerequisites: PT 121, NT 123, AP 213 (completed or in progress), NT 003 (completed or in progress), OT 013 (completed or in progress)

Restrictions: Limited to candidates for the MDiv (Pastoral Fellows).

PT 372 Worship

Purpose:

- To deepen students' biblical and theological understanding of public worship
- To familiarize students with historic patterns of Christian worship
- To help students develop a vision for a worshiping congregation
- To encourage students to be thoughtful, joyful worshipers of the triune God
- To provide students with resources as they plan and lead public worship

Topics covered include biblical-theological foundations of worship, the directive principle of worship as outlined in the Westminster Standards, the role of the means of grace in worship, contextualization and worship, music and worship, and contemporary issues with regard to worship.

Residential (Winter term), one hour.

PT 421/PT 421P Theological Bibliography and Research Methods

Purpose:

- To provide instruction on how to formulate a strategy for research
- To identify resources that will aid in the composition of a research project
- To explain the principles for solid research methods
- To create a workable outline and prepare the foundation of a research project
- To develop a sense of competency in the movement from planned research to a completed project
- To appreciate the importance of using each type of research tool effectively and properly
- To develop skills in using the Westminster library and other libraries
- To develop skills in using information resources on the internet

Topics covered include developing a research strategy; building bibliographies; using library catalogs, reference resources, periodical resources, and electronic resources on the internet; and critical thinking and writing.

PT 421: Fall term, one credit, regular tuition charge (MDiv/MAR students only).

PT 421P: Fall term, pass/fail, non-credit, no tuition charge (ThM/PhD students only).

PT 509 Christianity and Film: Great Conversations

Purpose:

- To learn how to “read” a film (in general)
- To explore the role of film in contemporary culture (i.e., how film reflects and shapes culture)
- To develop a Christian framework for looking at film

Students will be equipped to use the art of cinema to engage the post-Christian culture with the gospel. Movies are selected based on (i) their inherent quality as art; (ii) their ability to stimulate discussion on the meaning of life; and (iii) their popularity and accessibility. Particular attention is given to how the *sensus divinitatis* can be discerned in great movies.

Fall term.

PT 511 Christianity and Film: Great Directors

Purpose:

- To learn how to “read” a film (in general)
- To explore the role of film in contemporary culture (i.e., how film reflects and shapes culture)
- To develop a Christian framework for looking at film

Topics covered include film and culture, and the idea of “story” and representation in film. A key question: What do we learn through film of other human beings, of our own hearts, and even of God himself? Students will watch and journal about one film per week. The weekly film will be watched outside of class time.

Spring term.

PT 612 Church Revitalization

See PM6.

Winter term, two hours.

Practical Theology Counseling Courses

Online counseling courses are available only for online students. Residential MDiv Counseling students may, however, take online courses that are required as part of the degree emphasis.

PTC 151 Dynamics of Biblical Change

Purpose:

- Demonstrate an understanding of the biblical view of progressive sanctification.
- Describe and apply the Biblical Counseling model of change to your own life as well as to other situations presented in case study format.
- Analyze the ways that the Biblical Counseling model of change might affect a church’s worship, preaching, evangelism, missions, offices, youth ministry, fellowship, children’s programs, and equipping.

This course is a foundational counseling course that introduces the key framework and themes related to the wisdom and practice of biblical counseling. The way that you counsel other people is determined by how you understand God, yourself, other people, life's pressures, and change. This course addresses the depth, breadth, and balance of your understanding. How does Christ's past grace, present grace, and future grace speak to our hearts and change how we live our daily lives? This course is about people. It is about how we face the troubles of life. It is about how we deal with our inner struggles. It is about how we change into Jesus' image. Through case studies, class lectures, assigned readings, and Scripture, you'll explore these practical questions. Self-counseling projects will help you to make first-hand, practical application of the concepts learned in class.

Online (September and March terms), three hours.

PTC 178 Helping Relationships

Purpose:

- To help students develop a functional biblical counseling worldview
- To help students understand the importance of heart change as a methodological goal
- To develop an understanding of the role of Scripture in biblical counseling
- To highlight and practice the critical skills for effectiveness in biblical counseling

Part 1: Essential Skills for Everyday Conversations

- You need help and give help
- We are embodied souls with strengths and weaknesses
- All ministry of change is grounded in prayer

Part 2: More Skills for Longer Walks (Extended Conversations)

Know People

- Listening well
- Drawing people out
- Pursuing the past
- Helping people see God (the vertical) in normal life (the horizontal)

Know Scripture

- Retelling the person's story
- Using Scripture in conversation
- Learning how to speak well to strugglers

Online (June and January terms), three hours.

PTC 222 Counseling and Physiology

Purpose:

- To equip with a nuanced and practical biblical anthropology that will help distinguish between spiritual and physical issues in the lives of counselees
- To deepen understanding of a select group of acute and chronic problems having physiological manifestations, particularly those that affect intellect and mood
- To develop biblical strategies for pursuing counselees with such problems
- To sharpen abilities to critique the reigning presuppositions of biological psychiatry that serve to undermine Scripture's authority in the counseling process

Topics covered include biblical anthropology and its counseling implications on neuropsychology, psychopharmacology, dementia, traumatic brain injury, psychiatry, obsessive-compulsive disorder, panic attacks and hallucinations, attention deficit disorder, addiction, homosexuality, and autism.

Online (June and January terms), three hours.

PTC 243 Theology and Secular Psychology

Purpose:

- To teach students how to understand psychologists' observations, theories, and practices, and how to engage them critically, humbly, and lovingly
- To reinterpret through a redemptive gaze the things that psychologists see most clearly and care about most deeply
- To understand where biblical counseling fits in our cultural context, both within the evangelical church and within the surrounding mental health system

Topics covered include the skills of reinterpretation and redemptive interaction; historical overview of the biblical counseling and evangelical psychotherapy movements; the lay of the land in contemporary counseling; assessment of motivation theories and self-esteem theory; and primary source readings from a half dozen representative psychologists, ranging from high culture to self-help.

Online (June and January terms), two hours.

PTC 251 Marriage Counseling

Purpose:

- Apply a biblical theology of marriage to counseling ministry and methodology.
- Demonstrate a basic understanding of what goes wrong in marital relationships and how to work with spouses in wise and helpful ways.
- Discern a couple's fitness and capacity to proceed with marriage counseling.
- Conceptualize and diagram common conflict patterns while uncovering heart desires, fears, and inner experiences.
- Identify key marital crises while communicating a familiarity with their dynamics, causes, and remedies.
- Cultivate constructive and intimate conversations with couples in distress.
- Understand and demonstrate basic marriage counseling methodology with both spouses or only one spouse present.
- Foster Christlike love and strengthen one-flesh unions.

This course introduces Marriage Counseling and its complex, dynamic, and yet crucial form of counseling. This course will provide you with a basic theological framework and methodology for counseling that will help move couples beyond and beneath complaints to address dynamics, heart movements, and interpersonal patterns.

Online (June and January terms), three hours.

Restrictions: Only available to MAC and MDiv Counseling students.

PTC 261 Applied Theology of the Person

Purpose:

- To deepen students' understanding of biblical doctrine as it applies to the person
- To examine what doctrines are especially important to apply in this generation
- To understand how to apply biblical doctrine in personal ministry
- To be able to uncover the implicit theology in other models of personal ministry and dialogue effectively about these issues

This course aims to draw out answers about who we are and how we care for others from Scripture in such a way that we know God better, know ourselves better, and are led into faith and love. The course will consider non-Christian counseling case studies as a way to demonstrate careful engagement as well as Scripture's breadth and depth.

Online (September and March terms), three hours.

PTC 301 Everyday Problems in Counseling

Purpose:

- To identify the essential features of biblical counseling
- To identify current counseling issues that are apparent in the church
- To appreciate Scripture's depth as it addresses common problems such as suffering, anger, and anxiety
- To prepare students to move toward people with any type of struggle in a way that is helpful and Christ-centered

This course considers more than ten everyday problems that people face in a fallen world, such as suffering, shame, conflict, and anger. With each problem, we will consider how the Bible conceptualizes the experience and how it leads us to help others to persevere through problems with the goal that their faith expresses itself through love (Gal 5:6). Topics covered include abuse, guilt and legalism, fear, anger, bipolar disorder, schizophrenia, anorexia and bulimia, and addictions.

Online (September and March terms), three hours.

PTC 372 Counseling Observation

Purpose:

- Develop an effective counseling relationship by establishing trust, honesty, and using effective listening skills
- Continue to grow in the understanding of the complexity of human problems, the experience of sin and suffering, and how change happens
- Learn how to document a counseling session
- Learn how to employ an effective use of Scripture, prayer, and other spiritual resources in counseling
- Developmental stages of children and teens and how these may affect the counseling approach
- Learn how to conceptualize problems, develop an agenda for change, set goals, and implement particular strategies

Counseling Observation provides students with a "real-life" demonstration of how the biblical counseling methodologies explored in other counseling classes are actually applied in the counseling room. Each observation class is unique, as the observation experience will vary based upon the particular counselor and the counselee's particular problem and circumstances. Students will quickly see that biblical counseling is highly relational, not wooden or formulaic – there is no "one size fits all" approach.

PTC 372, Online (September and March terms), three hours.

Pre-requisites: PTC 151 Dynamics of Biblical Change and PTC 178 Helping Relationships.

PTC 394 Complex Problems in Counseling

This course will bring the lens of Scripture and hope of God's redemptive perspective to complex problems of human suffering and sin. We will explore topics with a careful nuance that seeks to truly understand the experience of what it is like to live as an embodied soul who wrestles with deep distress, profound brokenness, or an entrenched sin pattern with the hope of meeting strugglers with compassion, grace, and biblical truth.

Online (September and March terms), three hours.

Pre-requisites: PTC 151 Dynamics of Biblical Change, PTC 178 Helping Relationships, PTC 222 Counseling & Physiology, PTC 261 Applied Theology of the Person, PTC 301 Everyday Problems in Counseling, and PTC 372 Counseling Observation.

PTC 523 Counseling in the Local Church

Purpose:

- Understand the spectrum of interpersonal ministry that exists in the local church, recognizing both public and private ministries of the Word for the whole church as a ministering community
- Avoid pitfalls (e.g., issues of child safety, suicide) and to leverage opportunities (e.g., hospital visitation) in pastoral counseling
- Navigate counseling ministry within the broader structures of the church setting (e.g., church discipline, small groups, lay counseling)
- Examine and strengthen current pastoral care provision in local church settings

Counseling in the Local Church provides an introduction, biblical foundation, and historical context for pastoral care and counseling. Key issues that will be discussed include pastoral care, such as hospital visitation, crisis response, and church discipline are surveyed with practical instruction.

Online (June and January terms), two hours.

PTC 621 Ethics of Biblical Counseling

In Ethics of Biblical Counseling, students will develop a biblical-theological framework to navigate and evaluate the ethics of biblical counseling. Students will be equipped to assess situations related to their context, calling, and counseling relationships in a biblical, ethical manner. A framework will be offered to help students evaluate various ethical dilemmas and come to decisions that ultimately glorify the Lord and edify the body.

Online (June and January terms), two hours.

Pre-requisites: PTC 151 Dynamics of Biblical Change and PTC 178 Helping Relationships.

PTC 691 Culminating Seminar

Culminating Seminar draws together all the strands of teaching from the MAC program to help each student personally maximize his or her ability to put what they have learned into practice after graduation. In highly interactive, seminar-sized groups, students will work closely with one another and their faculty cohort leader through role plays and student counseling video review to identify strengths and weaknesses of their own counseling practice and to grow the skill of providing feedback on the counseling of others.

Online (September, January, and March terms), two hours.

Pre-requisites: BT 101 Bible Survey, PTC 151 Dynamics of Biblical Change, PTC 178 Helping Relationships, PTC 222 Counseling & Physiology, PTC 261 Applied Theology of the Person, PTC 301 Everyday Problems in Counseling, and PTC 372 Counseling Observation.

Systematic Theology

Systematic theology seeks rightly to divide the Word of truth. It aims at formulations which correctly understand the Scriptures through proper exegesis, and applies those formulations to the needs of the church and the issues of the day. To that end, the Systematic Theology curriculum enables students:

- To understand and be able to articulate “the whole counsel of God” in the form of the system of doctrine taught in Scripture
- To grasp the way this system of doctrine derives from sound interpretation that does justice to the unity of Scripture in its historical and authorial diversity
- To understand the history of doctrine, primarily the theological heritage of the Reformed Churches and their confessional documents, especially the Westminster Standards
- To recognize within the theological heritage of the Reformed Churches what is perennial and undoubted and what is not yet settled
- To value the Westminster Standards as a summary of the system of doctrine taught in Scripture and, where appropriate, be prepared *ex animo* to subscribe to them as such
- To embrace the system of doctrine taught in Scripture in a way that enhances devotion to God and service to the church and the world, and so, in all, “to know the love of Christ that surpasses knowledge”

Systematic Theology Master's Level Courses

ST 101 Introduction to Systematic Theology

Purpose:

- To provide foundations for the study of theology, particularly for deepening understanding of the teaching of Scripture as a whole and in its unity

This course sets the foundation for the study of theology by examining how and why theology is made possible and is necessary for us to properly know and understand who God is, how he makes himself known, and, in light of that, understand ourselves and the world around us.

Residential (Fall term) and Online (September, January, March, Fall, and Spring terms), three hours.

ST 113 Doctrine of God

Purpose:

- To grasp that we can know nothing of God except he first revealed himself to us
- To recognize that the doctrine of God (theology proper) seeks to unpack the teaching of Scripture and not directly the problems set by philosophy
- To value those ecumenical creeds of the church which give classic expression to vital elements of the doctrine of God, and whose doctrine is evident in the Westminster Standards
- To embrace the doctrine of God not as a bare set of propositions but as the very personal knowledge of God so essential to worship and service and so characteristic of a Reformed world and life view

Topics covered include revelation, names and attributes of God, and God as Trinity.

Residential (Spring term) and Online (June, January, March, Spring, Summer), three hours.

ST 211 Doctrine of Man

Purpose:

- To deepen understanding of biblical anthropology in its redemptive-historical and Reformed context

Topics covered include the theology of creation days; the nature of man, particularly as a psycho-somatic unity created in the image of God; the covenant of creation; the epistemological implications of Reformed anthropology; the fall and its implications; the imputation of Adam's sin; the intermediate state; the nature of free moral agency; and total depravity and inability. Special attention will be given from an exegetical perspective to the redemptive-historical character and systematic theological implications of Reformed anthropology.

Residential (Fall and Winter terms) and Online (Summer term), two hours.

Prerequisites: OT 011 (or equivalent), completed or in progress, and NT 003 (or equivalent).

ST 223 Doctrine of Christ

Purpose:

- To deepen understanding of the salvation accomplished by the triune God in Christ in both its central focus and comprehensive scope

Topics covered include the plan of salvation, the covenant of grace, and the person and work of Christ.

Residential (Spring term) and Online (Spring term), three hours.

Prerequisites: OT 012 (or equivalent) completed or in progress and NT 003 (or equivalent).

ST 231 Christian Ethics

Purpose:

- To study the redemptive-historical, covenantal, confessional, and biblical-theological foundations for Christian life and ethics
- To arrive at certain convictions about key moral issues facing the church today
- To grow in wisdom, the ability to discern good and evil in every situation

Topics covered include the biblical foundation for ethics, an introduction to different types of ethical systems, hermeneutical questions, Christians and the public square, sanctification, the clash of obligations, calling, stewardship, and selected ethical subjects.

Residential (Spring term) and Online (Fall term), two hours.

Prerequisites: OT 011 (or equivalent), completed or in progress, and NT 001 (or equivalent), completed or in progress.

ST 313 Doctrine of Salvation

Purpose:

- To deepen understanding of the application of the salvation applied by the triune God in Christ in both its central focus and comprehensive scope

Topics covered include the relationship between eschatology and soteriology; the meaning of, and relationship between, *historia salutis* and *ordo salutis*; the function of union with Christ in Reformed soteriology; the distinct-yet-inseparable benefits of union with Christ (e.g., justification, sanctification, and adoption); a survey of biblical eschatology; and theology of the sacraments. Special attention will be given from an exegetical perspective to the redemptive-historical character and systematic theological implications of Reformed soteriology and eschatology.

Residential (Spring term) and Online (Fall and Spring terms), three hours.

Prerequisites: OT 013 (or equivalent) and NT 003 (or equivalent).

ST 343 Doctrine of the Church

Purpose:

- To explain the Reformed doctrine of the church, the sacraments, and the means of grace
- To appreciate the biblical priority of the church, its structure and its spiritual vitality
- To discern the meaning of the spirituality of the church for ministry in the twenty-first century
- To strengthen the student's commitment to and service in the visible church

Topics covered include a biblical theology of the church; the relationship between church, the covenant of grace, and the kingdom of God; the marks, attributes, and mission of the church; the form of government; church office; and church discipline.

Residential (Fall term) and Online (Fall term), two hours.

Prerequisites: OT 013 (or equivalent), completed or in progress, NT 003 (or equivalent), completed or in progress, and ST 101.

ST 481 The Theology of Romans

See ST 781. *Fall term, two hours.*

ST 522 The Majesty of God

See ST 822. *Spring term, two hours.*

Prerequisites: ST 101 and ST 113

ST 532 The Westminster Standards

See ST 932. *Spring term, two hours.*

ST 601 The Trinitarian Theology of Cornelius Van Til

See ST 901. *Fall term, two hours.*

ST 611 Union with Christ

Purpose:

- Articulate the doctrine of union with Christ, its significance and its application to the life of every believer.
- Explain how Jesus' accomplishment of salvation relates to the work of the Holy Spirit in redemptive history and in the life of every believer.
- Relate the benefits of salvation to each other and to the person and work of Jesus.
- Explore the ways the doctrines of union with Christ and the Sacraments can serve to build up the Church and the individual believer.

This course will provide an in-depth study of the work of Christ and the Spirit in the life of the believer, covering the doctrine of the believer's union with Christ and each of the benefits that flow from that personal relationship (including Calling, Regeneration, Faith, Repentance, Justification, Adoption, Sanctification, Perseverance, and Assurance).

Online (September and March terms), three hours.

Restrictions: Only available to MAC and MATS students.

Systematic Theology ThM/PhD Level Courses

ST 781 The Theology of Romans

Purpose:

- To examine aspects of the teaching of Romans for their bearing on systematic theological issues

Topics covered include some prolegomena for systematic theology and for studying the theology of Romans, and exegetical-theological comments on selected passages.

Fall term.

ST 822 The Majesty of God

A study of the attributes of God through the Trinity.

Purpose:

- To understand key aspects of the doctrine of God in classical Christian theism, especially infinity, eternity, immutability, and simplicity
- to analyze critically Aristotle's metaphysics and its influence on formulations of classical Christian theism
- To deepen our understanding of the attributes of God, using trinitarian doctrine and the biblical teaching on the resurrection of Christ.

Topics covered include: absoluteness; infinity; eternity; immutability; simplicity; transcendence in relation to immanence; theological method; the use of the Trinity as a perspective on attributes; the resurrection of Christ as a manifestation of attributes; historical theology on attributes, especially classical Christian theism in Aquinas, Calvin, Turretin, and Charnock; the influence of Aristotle; the use of biblical theology with respect to attributes; the controversy over classical Christian theism and innovators; exegesis of selected texts.

Fall term.

ST 901 The Trinitarian Theology of Cornelius Van Til

Purpose:

- To investigate the context, structure, and significance of Cornelius Van Til's Trinitarian theology
- To encourage the student to engage critically central issues in Trinitarian theology from a Van Tillian perspective

Topics covered include the architectonic significance of the Trinity, both in Van Til's theology and apologetics. Special attention will be given to Van Til's historical and theological context; his theology of triune personhood; the structure and function of the representational principle; the distinctively Trinitarian character of the transcendental method; and Van Til's place in contemporary discussions of Trinitarian theology, ranging from the theological function of perichoresis to the notions of relationality and temporality within the Godhead.

Fall term.

ST 932 The Westminster Standards

Purpose:

- To exposit the theology of the Westminster Assembly by means of a study of the Westminster Confession of Faith

Topics covered include the origin, convening, and theology of the Westminster Assembly.

Spring term.

ST 954 Doctrine of Divine Knowledge

Topics covered include Molina's philosophical and theological arguments for middle knowledge, how it differs from a Reformed view of God's knowledge and of man's will, and the implications of Molina's view, especially as it influenced the Arminianism that arose in the seventeenth century.

Spring term.

ST 989 Readings in Systematic Theology

This is a directed readings course required for PhD students in Historical & Theological Studies. As a directed readings course, it has no regularly scheduled class meetings.

Fall term.

Courses listed for other concentrations which may be counted as concentration courses in Systematic Theology: CH 863, CH 883, CH 891, CH 901, CH 943, CH 951, CH 961, NT 853, NT 881, NT 931, NT 951, NT 961, NT 993, AP 713, AP 743, AP 753, AP 763, AP 773, AP 861, AP 931, AP 963, AP 981.

DMin Modules

DC 1: Biblical Theology for the Practice of Ministry

Purpose:

- To grasp the fundamental structures of biblical theology, the typology, and the Christ-centered hermeneutical approach arising from the Scriptures, in the tradition of Geerhardus Vos.
- To develop the implications of biblical theology for a vision that undergirds ministry, including pastoral expectations and experience in the present age.
- To more deeply appreciate how biblical theology informs preaching, together with examination of past and recent controversies and concerns over redemptive-historical preaching.
- To apply biblical theology to the mission of the church, with an examination of recent developments in “missional hermeneutics.”

A redemptive-historical hermeneutic is not only necessary for faithfully preaching and teaching Christ in and from all of Scripture, but also for fulfilling the full range of a minister’s calling in the context of the local church. Though the canon of Scripture concludes with the apostolic testimony to Christ, redemptive-history continues as the resurrected and reigning Lord fulfills his plans throughout the world in his promise to build his church. This course will explore how biblical-theology, sensitive to redemptive-history, is essential for a truly biblical vision of ministry, and must be the motivation for the pastor in all of his labors until Christ’s return.

Summer module.

DC 2: The Westminster Assembly and Pastoral Ministry

Purpose:

This course will explore how the Westminster Assembly’s debates and writings about preaching, pastoral care and discipline can inform pastoral ministry today.

January module.

DC 3: Covenantal Apologetics for Ministry

Purpose:

This course will explore how a covenantal apologetic—grounded in Scripture and arising from the structure of Reformed theology—is integral to pastoral ministry, both public and private.

Summer Module.

DFP 1 Foundations for Preaching: Theology and Practice

Purpose:

- To make good preachers better
- To aid experienced pastors in evaluating their preaching
- To revisit the foundations of biblical exposition
- To craft a personal philosophy and practicum for expository preaching

This seminar is designed to offer maximally fruitful and holistic critique of the students’ preaching as well as advance the students’ ability to preach expositively through an in-depth exploration of the foundations of biblical exposition. DFP 1 can count as a Pastoral Ministry concentration course.

Summer module.

DFW 1: Foundations for Christian Public Witness

This course aims to identify and understand biblical and Reformed theological resources to aid Christians in their public witness (i.e., extra-ecclesial cultural witness in the public square) in a variety of global

contexts (e.g., secularist indifference in the West, open persecution in the East, etc.). We will engage in the ongoing conversation between different “models” of Christian public engagement, and explore foundational concepts like nature and grace, creation and re-creation, common grace and divine providence, and the nature and extent of Christ’s Lordship.

Summer module.

DFL1: Foundations for Leadership: Theology and Practice

This course seeks to equip Christian leaders, particularly pastors, to intentionally reflect on the theology and practice of leadership and how these reflections might be applied to their own ministry. Students will grow in their appreciation of the identity of the leader, the stewardship of leadership, and in their ability to deploy the ministry transforming leadership practices prescribed in God’s Word. Students will also be equipped to engage and discern best practices in leadership from common grace sources in leadership and organizational theory.

Summer module.

DEL 1: Church Revitalization

Purpose:

- To address the contemporary church profile and the pressing need of church revitalization in North America along with related issues
- To acquaint the student with specific quality literature that deals with the issues of church renewal and revitalization
- To determine biblical models and theological principles applicable to church revitalization
- To identify those factors which bring church stagnation and decline
- To develop a plan to initiate church revitalization in the student’s ministry that is faithful to the Scripture, relevant to a specific situation, and clearly prioritized for practical application

Winter module.

DFE 1: Foundations for Evangelism and Missions: Theology and Practice

This module is dedicated to strengthening and sharpening students with the foundational theological principles and best practices for effective evangelism & missions.

Summer module.

DFC 1: Foundations for Pastoral Care and Counseling: Theology and Practice

This doctoral level course gives a general introduction to the pastor’s unique role as a “physician of souls” from a theologically Reformed perspective within the context of the local church. The course covers a brief history of pastoral care and counseling, the dynamics of biblical change, issues concerning the relationship between body and soul, counseling methodology, and the application of biblical and theological truth to people’s common problems in living, the necessity of equipping the laity of the local church for effective change, such as fear/worry, anger, depression, and habitual sin

Summer module.

Korean DMin Modules

PRK1: Introduction and Orientation to Graduate Work, Westminster Hermeneutics and Theology *Summer Module.*

This course aims to help new students gain familiarity with the Korean Doctor of Ministry Program and the distinctive theological heritages of Westminster Theological Seminary. The course will cover the following topics: Vision of the Korean DMin program, Program Requirements, Pastoral Ministry and Theology, Important Research Topics for Korean Churches, Westminster Theology, Westminster and the Korean Church, Research Methodology, Academic Writing, and Old Princeton Tour.

PPK1: Foundations for a Lifetime of Fruitful Preaching *Summer Module.*

This concentration seeks primarily to make good preachers better. Coursework in the concentration will reinforce and develop these skills through a foundational exploration of biblical exposition through extensive assigned readings, discussion of the readings in class, and homiletic lectures. The course will culminate in your crafting “A Personal Philosophy and Practicum for Expository Preaching.”

PPK6: Preaching Christ from the Old Testament *Summer Module.*

This course primarily aims to train preachers to deliver Christ-centered sermons from the Old Testament books. This goal will be achieved through the following two components of the curriculum. 1) Students will learn general principles of interpretation, practical application of interpretation, and challenges posed by specific characteristics of Scripture. 2) Students will explore the theological backgrounds of Old Testament narratives, Hebrew poetry, Psalms and Proverbs, and the Prophets, while discussing sermon strategies and approaches to preaching in a gospel-centered manner.

PMK1: Pastoral Ministry and Leadership in the Korean Church Context *Summer Module.*

Life-giving Ministry is based on Matthew 9:35: to save, nurture, and heal people through the gospel. This course seeks primarily to realize the true nature of Jesus’ Life-giving Ministry and to help pastors to serve, preach, and train others with a Life-giving Ministry philosophy. These goals will be achieved through establishing one’s own philosophy of ministry, examining sermons, and training in leadership on the basis of the Bible. This will be reinforced by constructive criticism on actual preaching, presentations, and discussion during the class.

PPK7: Preaching Christ from the New Testament *Summer Module.*

This course primarily aims to train preachers to deliver Christ-centered sermons from the New Testament books. It will explore how to understand the Gospels of Matthew and John, Luke–Acts, the Pauline Epistles, and the General Epistles; how to read them theologically; and how to preach them with a gospel-centered focus. Students will examine the cultural composition, genre, structure, and both the historical and redemptive-historical context of the New Testament, seeking to understand the unique role each book plays in proclaiming the whole counsel of God.

PRK2: Pastoral Theology

Summer Module.

This course seeks to equip seasoned pastors to intentionally reflect on the theology and practice of pastoral ministry, with a particular focus on preaching and leadership, and how these reflections might be applied to their own ministry. Students will grow in their appreciation of the priority of preaching, the primacy of exposition, and in their ability to proclaim Christ toward God's purpose. The students will also gain a biblical understanding of the identity of the pastor as a preacher-leader and be equipped to practice leadership from preaching.

PMK6: Pastor as Peacemaker

Winter Module.

This DMin course will present a theology of conflict and its biblical resolution in the context of pastoral ministry. Topics covered will include: confession, forgiveness, conflict counseling, negotiation, mediation, and church discipline. The goal will be to equip pastors to lay a foundation of biblical peacemaking in their local churches.

PMK7: Jonathan Edwards' Theology and Ministry

Winter Module.

This course will pay particular attention to Jonathan Edwards' trans-Atlantic philosophical and theological context, the apologetic and polemical trajectories of his homiletics, revival writings, personal correspondence, and treatises and discourses on both biblical and systematic theology. Lectures will interact with the most significant critical secondary material about Edwards' theological contribution. While covering the traditional loci, special consideration will be given to the programmatic nature of Edwards' views of the Trinity, covenant theology, the role of the beatific vision, his eschatological view of history, and his place in the history of Reformed theological thought.

PPK3: Apologetics and Preaching

Winter Module

This course explores (1) Christian apologetics in the tradition of Herman Bavinck, Johan Bavinck, and Cornelius Van Til, and (2) a Reformed understanding of preaching. The course examines biblical, theological, and confessional connections between apologetics and preaching, and demonstrates that they are mutually informative, equally under the Lordship of Christ, and undertaken for the gathering and perfecting of the saints (WCF 25.3). Preaching is apologetic in nature, and apologetics should exalt the Christ of the Scriptures and culminate in gospel proclamation.

11. Tuition and Financial Information

Tuition Policy and Guidelines

Payment Deadlines

A student's registration is fully finalized upon payment of tuition. Students who are not able to pay tuition and fees by the due date for their invoice will be dropped from their courses and charged a late fee, unless satisfactory arrangements for payment have been made with the Student Success team or with the Finance Office.

Having documented the ability to pay for their entire program to WTS to the U.S. government to obtain the Form I-20 and to obtain the visa, international students must pay in full the balance due by the first day of classes for each term in which they are enrolled.

Installment Payment Plans

MDiv, MAR, ThM, PhD, and DMin Courses:

Students may request an installment payment plan for a semester's tuition charges through their student account in Populi or by emailing support@wts.edu. Students should note the following:

- The terms of the payment plan are subject to approval by the Student Success team and must be in place by the payment deadline.
- The first payment of the installment plan is due on the due date of the initial invoice and the last payment must be made no later than the last day of the academic term.
- If a student does not comply with the terms of the installment plan, he or she may be charged a late fee for each missed payment and/or not be allowed to request future installment payments.

MAC, MATS, or Certificate courses:

Students may opt into an installment payment plan for a term's tuition charges by enrolling in a payment plan on their student account in Populi. Questions should be directed to support@online.wts.edu. KMATS students should contact kmats@wts.edu to request information about payment plans.

- The payment plan must be in place by the payment deadline.
- If a student does not comply with the terms of the installment plan, he or she may be charged a late fee for each missed payment, not be allowed to request future installment payments, or be administratively withdrawn from courses.

Outstanding Financial Obligations

A financial hold shall be placed on the record of any student with a payment to the Seminary outstanding after the due dates contained in the payment plan, or if the student has any other unpaid financial obligations to the Seminary (including the library). That student shall not be permitted to register for a subsequent semester, receive grade reports, have transcripts sent, request future payment plans, or receive a diploma.

If the account balance has not been paid in full by the conclusion of the semester/term, the student will be withdrawn from his or her program and will not be allowed to be reinstated until all outstanding payments have been made.

Government Loans

If using government loans to pay tuition, please note that the loan must be approved by the Financial Aid Office before the first day of the term. Those students who have applied for a government loan and have not received written approval before the first day of the semester or term will be required to pay their tuition and fees in full or to pay their tuition via an installment payment plan according to the terms outlined above. For more information contact the Financial Aid office.

Westminster Scholarships

Students who have been awarded a Westminster scholarship will see their scholarship amounts shown as “expected aid” on their Populi account. If a student loses scholarship eligibility during the semester for any reason, the balance owed for tuition and fees is expected to be repaid in full. Scholarships and grants will be removed for dropped classes and the student will be responsible to pay any resulting balance. Scholarships and grants are only applicable to classes taken for the specific degree in their award letter.

Tuition Payments

Payment schedule

With the exception of MAC, MATS, and DMin students, tuition payments for residential students taking courses are due by the first day of class for the semester/term. The continuation fee for students in post-coursework phase is due September 1 each year. If the last course is completed in the fall semester or winter term, half of the continuation fee is due February 1. A late fee of \$100.00 will be charged for balances that have not been paid by the due dates.

Tuition for MAC, MATS, and certificate students is due in full seven days after registration opens for all terms. Tuition for KMATS courses is due by the first day of the term.

DMin Payment Policies

1. The matriculation fee must be paid in full by the first day of the student’s first course.
2. Third Party Payments (TPPs) must be received by the first day of a course in order to be matched by WTS scholarship funds.
3. Full payment for courses taken is due by the registration period for the subsequent term (usually November 1st or April 1st).
4. Students with an outstanding balance on their account will be unable to register for the subsequent term.

Payment methods:

- **In the Student Billing Office:** by checks, cash, or money orders.
- **Online** via [Populi](#): by **e-check** or **credit card** (Visa, MasterCard, Discover or American Express). If paying by credit card, students are responsible for card surcharges of ~2.5%.
- **Bank Wire:** Students should contact the Finance Office for instructions via telephone at 215-572-3848 or utilize [Flywire](#), our international payment processing partner.

- **Government or Private Loans:** The loan must be approved before the first day of the term. If not approved, students are responsible to pay the full rate of tuition to stay enrolled in the course. Please contact the Financial Aid Office for information on receiving a loan.
- **By Mail:** Send a check with student name in the memo line to:

Westminster Theological Seminary
Attn: Student Billing
2960 Church Road
Glenside, PA 19038

Tuition and Special Fees

The following are tuition and fees for the 2025-2026 academic year, ending May 31, 2026, and are subject to change each academic year.

Tuition by Program

Master of Divinity, Master of Arts (Religion)

Cost per credit hour - Online courses	\$675
Cost per credit hour - Part-time residential students	\$675
MDiv General and MAR (residential) - cost per academic year for full-time students	
<i>*The cost per full-time credit hour for MDiv General students is \$1910</i>	\$53,000
<i>*The cost per full-time credit hour for MAR students is \$2,149</i>	
Pastoral Fellows - cost per academic year	\$61,000
<i>*The cost per credit hour is \$2198.</i>	

Master of Arts in Counseling, Master of Arts (Theological Studies), Certificate

Cost per credit hour	\$675
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Master of Theology

Matriculation fee due at initial enrollment	\$750
Cost per ThM course	\$4,350
<i>The cost of a 'capstone' course equals the normal ThM course cost.</i>	
Continuation fee	\$2,600
<i>Due for each year in which no coursework will be taken or any year after the six-year program time limit, until student has been fully approved to graduate — due Sept 1. If the last course is completed in the fall semester or winter term, one half the fee is due the following February 1.</i>	
Thesis fee	\$1,550
<i>ThM Thesis students only. Due when thesis is formally submitted, with a deadline of March 1 prior to commencement.</i>	

Doctor of Philosophy

Matriculation fee due at initial enrollment	\$1,400
Cost per course	\$5000
Continuation fee <i>Due for each year in which no coursework will be taken, until the student has been fully approved to graduate- due Sept 1. If the last course is completed in the fall semester or winter term, one half the fee is due the following February 1.</i>	\$2,600
Dissertation fee <i>Due when dissertation is formally submitted, with a deadline of Jan 31 prior to commencement.</i>	\$3,600

Doctor of Ministry

Matriculation fee due at initial enrollment, prior to first module	\$1,250
Cost per DMin course <i>Includes meal costs.</i>	\$3,650
Continuation fee <i>Due for each year in which no coursework will be taken or any year after the six-year program time limit, until the student has been fully approved to graduate — due Sept 1. If the last course is completed in the fall semester or winter term, one half the fee is due the following February 1.</i>	\$1,800
DMin Project Fee <i>Due when the applied research project is formally submitted, with a deadline of November 15 prior to commencement.</i>	\$2,600

Doctor of Ministry - Pastoral Concentration in Korean

Matriculation fee, due at initial enrollment, prior to first module	\$1,250
Annual Tuition <i>Due on the first day of the first module.</i>	\$9,980
Continuation Fee <i>Due June 15 in fourth year and any subsequent years in the program.</i>	\$1,750
DMin Project Fee <i>Due when the applied research project is formally submitted, with a deadline of January 15 prior to commencement.</i>	\$2,500
Project Translation <i>Depending on length/quality, the expense may vary.</i>	\$8,500

Theological English

Advanced Theological Writing Courses (per credit hour)	\$675
Excellence in Theological Writing Course (per credit hour)	\$675
Materials Fee for TE 3	\$80

Special Fees (non-refundable)

MAC and MATS Students: Only application and CCEF course recognition fee applies. No other fees required.

Enrollment deposit for new students and students entering a new degree program. Applied to tuition upon registration. Non-refundable.	\$500
Application fee	\$100
Auditing fee (See chapter 6 for restrictions on auditing)	
Full-time students & their spouses - up the number of credits taken by the full-time student	Free
All others	10% of tuition
CCEF SBC course recognition fee (courses taken prior to September 1, 2017)	\$100
CCEF SBC course recognition fee (courses taken after September 1, 2017)	\$1300
Spanish Certificate Courses (per course)	
Pilot program	\$200
Other courses	\$300
Student fee (includes student activity fee and technology fee - required of students with more than 50% of their enrollments on the residential campus)	
	Fall Semester \$250
	Spring Semester \$250
Reinstatement fee - Korean programs only	\$100
Adjunct-taught Independent Study Fee	\$500
Transcript fee - per transcript (electronic delivery)	\$10
Transcript fee - per transcript (mailed delivery)	\$15
<i>Additional charges will be assessed for express mailing services.</i>	

On-Campus Housing

Machen Hall

Rental rates (per person) for 2025-2026 are as follows:

	Per 4.5-month period (Sep 1-Jan 15; Jan 16-May 31)	Per summer month (July & August 2025 and June 2026)
Single	\$2,500	\$555

Seok Nam House

Single	\$2,790	\$620
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Refunds

Online Courses

Refund amounts are calculated on the number of calendar days in the term beginning with the first day of the semester and ending with the last day of exams. Students who drop a course on or before the first day of class will be refunded the complete amount of the tuition for the course. Students who withdraw beyond the first day of class will receive a prorated refund calculated based on the time lapsed, from the first day of class to the date the course was withdrawn, based on the refund schedules given below.

If a refund is given, it will be granted a refund in the form of a credit that will remain on the student's account for future terms of study. Cash refunds will not be granted. Credits will not be given if a student withdraws past the last date listed in the respective schedule. Refunds will not be granted outside of a credit for future terms.

MAC and MATS courses:

For each term (June, September, January, March), the following refund schedule will be used to determine a refund:

Up to the first day of the term	100% refund
2nd-13th day of the term	80% refund
14th-27 day of the term	60% refund
After 27th day of the term	No refunds will be issued

MDiv and MAR courses:

For each of the terms, the following schedule will be used to determine a refund:

During Add/Drop Period	100% refund
End of A/D to 20% of the semester	80% refund
21%-40% of the semester	60% refund
41%-60% of the semester	40% refund
*At 61% of the semester no refunds will be issued	

Residential Courses

A student is responsible for payment of all registered courses whether the course was attended or not.

For Dropped or Withdrawn Courses in a Semester or Term

The refund amount is calculated on the number of calendar days in the semester beginning with the first day of the semester and ending with the last day of exams. Students who drop a course before the add/drop deadline will be refunded the complete amount of the tuition for the course. Students who withdraw from a course on or before 60% of the semester has been completed will receive a prorated refund calculated based on the time lapsed, from the last day of the Add/Drop period to the date the course was withdrawn. No refunds will be given after 60% of the semester has elapsed.

For traditional residential courses in the fall or spring semester, please see the following refund schedule (weekends and school breaks are calculated in the refund):

During Add/Drop Period	100% refund
End of A/D to 20% of the semester	80% refund
21%-40% of the semester	60% refund
41%-60% of the semester	40% refund
*At 61% of the semester no refunds will be issued	

DMin students will only be refunded tuition for courses which they have not already attended. Contributions from ministry partners are non-refundable.

If an individual is suspended from the Seminary, no refund will be given.

It is the students responsibility to know the Add/Drop deadline and refund policies for the courses they are enrolled in.

Leave of Absence

A refund will not be given if the student's leave of absence is 60 days or less and is the only leave of absence taken in a twelve-month period.

Students in the post-coursework phase

A refund of 50% will be given if the student withdraws before the first day of the spring semester. No other refunds will be given for students in the post-coursework phase.

On-Campus Housing Charges

Machen Hall and Seok Nam House residents who move out of those residences before the end of the 4.5-month time frame over which housing charges are calculated during the academic year (Sept 1-Jan 15, Jan 15-May 31), will not receive a refund of the housing charges for that time frame.

Students with a Government loans

Please see Title IV Refund policy in Chapter 12 or the Financial Aid Office for more details regarding Changes in Eligibility, Direct Loan Refund Policy and Federal Calculation.

Appeals

Students who believe that individual circumstances warrant exceptions from the refund policy may appeal to the Finance Office.

12. Financial Aid

The following list represents options to fund a Westminster education (apart from personal resources):

- Outside scholarships from churches and organizations
- Funds from family and friends
- Westminster-administered scholarships
- VA and Service Member benefits
- Federal student loans
- Private educational loans

Scholarships

Westminster offers a variety of merit/need-based scholarships each year, who meet established criteria, as determined by the Scholarship Committee. All applicants are automatically considered for scholarships upon review of their admissions application. The scholarships are only applicable to classes required for the student's degree program and do not apply to any dropped classes. Any classes above and beyond the degree requirements do not qualify for the scholarship. Our scholarships may apply to degree specific fees in certain programs, which are outlined in award letters. Scholarships will not apply to credit transfer fees, student fees and the graduation fee.

Ministry Partnership Match Program

Eligible programs: MDiv, MAR, MATS, DMin and ThM. The application process varies by degree program and campus. Students should connect with the admissions office to understand how to apply for this scholarship program. The match is awarded in the admissions process and is need based.

Ministry must never be a solo endeavor. Even while at seminary, students who flourish do so because of a network of partners who encourage, support, and pray for their fruitfulness. Building your network during seminary can provide crucial prayer and financial support, and help you transition more easily into ministry roles after graduation—many of which rely on support raising, and all of which depend on God's people prayerfully supporting one another.

Westminster is dedicated to partnering with students who desire to develop their ministry support network. For students who receive the Ministry Partnership Match grant, Westminster will match support students receive from their network. Scholarship availability and dollar amounts matched vary by degree program and campus. Any third-party funds raised above and beyond a student's tuition needs will remain on the student's account for future terms. If extra third-party funds remain at graduation or time of withdrawal, extra funds will be donated to the general scholarship fund. Third party funds are due by the first day of class for a term in order to qualify for the Westminster portion of the match for that term. If the full match is applied for the term, the third party payment will be matched in a future term as long as the student meets the requirements for their match.

MDiv & MAR Scholarships

Scholarships only apply to courses taken residually. Students may request to take online courses, but they will be responsible for the cost of these courses. In order to maintain eligibility for their scholarships, students must be enrolled in at least 12 credits, with a minimum of 9 credits taken residually.

Merit Scholarships

A select number of merit/need-based scholarships are available for students within the MDiv and MAR residential programs. All applicants are considered at the time of admission. No separate application is needed. They are only applicable to classes required for the student's degree program. Any classes above and beyond degree criteria do not qualify for the scholarship.

Private Scholarships

Thanks to the generosity of our donors, Westminster offers a variety of privately-funded scholarships based upon specialized criteria like academic interest, home state or country, intentions after graduation, and similar other criteria. All applicants are considered at the time of admission. No separate application is needed. Financial Aid may ask for additional information at times to clarify a student's scholarship eligibility.

KMATS Scholarships

KMATS Scholarship

Merit-based award for KMATS students. Student must be admitted into the KMATS program.

KMATS Global Ministry Scholarship

Westminster will award financial support to global missionaries up to 30% of tuition for full-time and part-time KMATS students. Student must be admitted and submit a recommendation letter from their church's missionary committee and a copy of last two years' missionary report.

Korean Theological Studies Certificate Scholarship

Merit-based award for students in the Korean certificate program.

Advanced Degree Scholarships

PhD Scholarship

This is a merit-based full tuition grant for PhD students based on exceptional academic qualifications. This award is given by invitation only and applications will not be considered.

Korean Church Scholarship

The Korean Church Scholarship is a merit-based scholarship for Korean DMin students.

DMin Merit Scholarship

Determined by merit, the DMin scholarship is awarded subsequent to program admission and applies for the remainder of the program for both tuition and fees, assuming the student continues to meet the eligibility criteria listed below. Merit scholarships may cover up to 20% of tuition and fees, as determined by the Scholarship Committee.

Awarding of Scholarships

Students will be notified by email whether or not they have been awarded or re-awarded a scholarship. All scholarships are based on the generosity of our donors and are renewed on an annual basis pending funding received. Financial aid recipients will be issued an award notification letter including "passive acceptance" language and disclosures not requiring a student acceptance signature and thereby reducing

the turnaround time and expediting issuance of disbursements to the student. Given the sensitive nature of scholarship availability and funding, students will also be required to abide by an agreement of confidentiality.

Before any funds are disbursed to students, scholarship recipients are required to evidence that they are matriculated as students in an appropriate program and rate of study. Scholarships will only be applied to cover the cost of courses required for the degree program in which the recipient is enrolled. Any withdrawal from a course at any point during a term that results in a “W” on the transcript will result in the forfeit of all WTS financial aid and the student will be responsible for any balance created from the loss of aid.

The required rate of study to remain eligible for a scholarship is stated in a letter sent to students each academic year prior to enrollment. If, for a time, a full-time residential student is unable to maintain the prescribed rate of study due to hardship or a life event, the student may petition for a reduced course load for a specified period of time through the Student Success office.

All scholarships are calculated and applied based on the tuition rate associated with the student's degree program. Need-based scholarships may be used for costs associated with the “cost of attendance” of a student’s program.

Students who are awarded a scholarship and who have had tuition covered through other means may have their Westminster scholarship removed or the awarded amount adjusted at the discretion of the seminary. Only aid received by the Finance Office on behalf of the student which is designated solely for non-tuition expenses will not influence the amount of a Westminster scholarship.

The academic year extends from the summer term beginning in May through the spring semester ending the following May. For the MDiv, MAR, ThM, PhD, and DMin programs, the summer term is considered by itself in terms of aid. The winter term and the spring semester are considered together as the spring semester in terms of aid. Any reference to the spring semester assumes that the winter term is included. Scholarships are typically awarded for the fall and spring semesters only, but summer courses may be covered if required for the student’s program.

Appeal process

In certain situations, students may appeal for a re-evaluation of their eligibility for financial assistance. Students must write an appeal letter, stating their situation and reason for the appeal. Appeals will be reviewed by the Scholarship Committee and the students will be notified of their decision within a two week period.

Application of Westminster Scholarships & External Aid

Westminster Scholarships and External Aid

Westminster scholarships will be applied to the student’s account so long as the student remains within the eligibility requirements specified. If a student has been awarded a Westminster scholarship and also has received external aid, the Westminster scholarship will be applied to the student’s account last and any excess will not be refunded to the student. Under no circumstances will the Seminary pay out Westminster scholarships in excess of the student’s outstanding balance.

External Aid Designated for Non-Tuition purposes

If external aid is received for a particular student and is designated exclusively for a non-tuition expense such as books or living expenses, then the full amount of the aid will be given to the student and there will be no reduction of his or her Westminster scholarship (if applicable).

Veterans and Service Member Benefits

Westminster participates in the GI Bill® Benefits. Students who are veterans should refer to the [U.S. Department of Veterans Affairs website](#) for eligibility requirements. To receive benefit payments, eligible veterans should speak with their Educational Services Officer (ESO) or counselor within their Military Service prior to enrolling and contact Westminster's School Certifying Official (SCO) in the Financial Aid Office. Students using Ch. 33 Post 9/11 GI Bill® Benefits or Ch. 31 Voc-Rehab benefits must produce the VA's Certificate of Eligibility by the first day of class, as well as provide a written request to be certified in a given semester. Westminster will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities because of the student's inability to meet his or her financial obligations to Westminster due to the delayed disbursement funding from VA under Chapter 31 or 33.

For those receiving VA Benefits, note that students will only receive full allowance of VA benefits during the time the student is classified as full time, which the VA calculates on a day-to-day basis. If a student is enrolled in overlapping terms, the student may be classified by the VA as full time for the period that the sessions overlap and part time in the time the terms did not overlap. All benefits are applied at the discretion of the VA.

Intensive Course Certification

Westminster offers intensive courses in the winter and summer months, which can span the full length of a subterm or the entire semester, but will contain a portion in either a one week format or a weekend format. The official start and end dates of the intensive courses are determined by the Student Success team and will typically include additional time outside of the in-classroom meetings. The official dates that are set will be reported to the Department of Veterans Affairs for enrollment certification. Four weeks of entitlement will be used from the entire time reported, not just the time spent in the in-classroom portion of the intensive. Intensive courses will generally be certified for four weeks, beginning on the day the class first meets. Intensive 3 credit classes are considered full time.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.benefits.va.gov/gibill>.

Government Loans

The Seminary is approved to participate in the Federal Direct Student Loan Program (FDSLP), which is part of the Federal Title IV program for the administration of:

- Federal Direct Unsubsidized Loans
- Graduate PLUS Loans

The direct loan program is funded and insured by the federal government. The Seminary is also approved to participate in the Canada Student Loans Program. This program provides federally insured loans to students via private banks and is administered by the various Canadian provinces.

The **Federal Direct Unsubsidized Loan (FSUL)** is not need-based and has a 8.08% interest rate and a 1.057% loan fee for loans disbursed after July 1, 2024. It is available to students who may request up to

the smaller of \$20,500 or the Cost of Attendance (COA), which is determined by the sum of living expenses, tuition, fees (student and loan), and books. The interest due on an unsubsidized loan is paid by the student.

The **Graduate PLUS Loan** is not need-based and has a 9.08% interest rate and a 4.228% loan fee for loans disbursed after July 1, 2023. It is available to students with good credit history who want to borrow funds in excess of their total unsubsidized loan eligibility. The combined total of unsubsidized and GradPLUS loans plus other financial aid per academic year cannot exceed the student's COA. For further information on this loan, please contact the Financial Aid Office.

Recommended Loan Limits: Current and prospective students considering loans to finance their Westminster education are advised not to exceed a total student loan (combined undergraduate and graduate) indebtedness in excess of \$26,000 for an MDiv or MAR degree and \$20,000 for other master's degrees. Students requesting loans which will result in them exceeding a total loan debt level of \$26,000 for an MDiv or MAR degrees or \$20,000 for other master's degrees will be emailed a "Notice of Student Debt Management" about loan repayment or be required to meet with the Financial Aid Office for debt counseling.

Financial aid recipients will be issued an award notification letter. Students seeking federal loans will be required to accept their loan electronically through their Populi account before loans may be disbursed.

Primary Academic Year Definition

Westminster's academic year is defined as a minimum of two Periods of Enrollment (POEs), comprised of the fall and spring semesters—both typically 15 weeks in duration—for a total minimum of 30 weeks. A winter "intercession" term is offered to students, which is typically 4 weeks, and is combined with the spring semester for the sake of enrollment eligibility requirements for Financial Aid. **During the academic year so defined, a full-time MDiv or MAR student is expected to complete a minimum of 24 credits.** If for any reason the academic year is less than 30 weeks and the Seminary can show good cause for the reduction, the Seminary must file for a waiver from the Secretary of Education. In no case will the academic year be less than 28 weeks in duration. The academic year can also include other POEs as defined below. Please contact the Financial Aid Office to discuss your eligibility.

MATS Academic Year Definition

Westminster's academic year for the MATS degree is defined as four Periods of Enrollment (POEs), June, September, January, and March terms. Terms are 10 weeks in duration for a total maximum of 48 weeks. **Students can retain full-time status by completing a minimum of 30 weeks of class, which would include June, September, and March terms. During the academic year so defined, a full-time student is expected to complete 18 credits.**

Periods of Enrollment

A student's loan period, or Period of Enrollment (POE), is the term, semester, or academic year in which the student is registered. POE dates begin with the first day of classes (as specified in the Academic Calendar), which may or may not coincide with the first day of individual courses and end with the last day of the exam period. The minimum POE is a single module and the maximum POE is twelve months. If the POE begins with a term or semester comprised of modules (see POE Definitions below), the POE start date will be the first day of the term/semester, which coincides with the beginning of the first module; however, only the module(s) for which the student is registered and attending will be used for COA calculations.

POE Definitions Used for the Purposes of Determining Loan Limits:

Summer Term: 12 to 13 weeks (3 months), June through the end of August

- Module 1 ("June" Module): 4 weeks (1 month) during the month of June

- Module 2 (“July” Module): 4 weeks (1 month) during the month of July
- Module 3 (“August” Module): 4 weeks (1 month) during the month of August

Note: Modules 1-3 may not be considered individually for loan eligibility

Fall Semester: 15 weeks (4 months)

Spring Semester:

- Module 1 (“Winter” module): 4 weeks (1 month) during the month of January
- Module 2 (“Spring” module): 14 weeks (4 months)

POE Online Term Definitions Used for the Purposes of Determining Loan Limits

June Term: 10 weeks

September Term: 10 weeks

January Term: 10 weeks

March Term: 10 weeks

Student Loan Eligibility

In order to be eligible for an FDSLPL loan, a student must:

1. Be a U.S. citizen or eligible noncitizen.
2. Be enrolled at least half-time (see Enrollment Status Chart in Chapter 6) in one of the following degree programs: MDiv, MAR, MATS, ThM, or PhD
 - a. DMin, MAC, and Certificate students are not eligible to apply for federal loans.
3. Hold a baccalaureate degree, or have completed with a passing grade classes totaling 72 undergraduate or graduate credits.
4. Maintain Satisfactory Academic Progress (SAP) requirements as listed in the SAP section for Financial Aid below.

If the student does not meet the SAP standards due to the student having undergone undue hardship because of the death of a relative of the student, injury or illness of the student, or another special circumstance, a letter of appeal may be submitted to the Financial Aid Office requesting loan funds for an additional semester. If the appeal is approved, the student will be permitted to receive loan funds for one probationary semester in order to reestablish compliance with SAP requirements. If the student does not achieve SAP compliance after completing the probationary semester, he or she will be ineligible for future loan disbursements.

Loan Application Procedure

To apply for a student loan, students must submit the following loan application materials:

- Westminster Financial Aid Loan Request Form (contact financialaid@wts.edu)
- [Free Application for Federal Student Aid](#)
- Tax Return Transcript Information: Electronically transferred to the FAFSA using the IRS Data Retrieval Tool (preferred) or provide a Tax Transcript (available from [the IRS](#)).
- Non-tax filers: Proof of Non-Filing Status, provided by the IRS

Students borrowing through Westminster for the first time must also submit the following online (available through [this Federal Student aid Page](#)):

- Master Promissory Note (MPN) for Direct Unsubsidized Loans or Master Promissory Note for Graduate PLUS loans
- Loan Entrance Counseling for graduate students

It is critical that all application materials be completed and submitted as early as possible to ensure processing for timely disbursement.

FDSLP Loan Application Deadlines

If a student plans to pay for his or her tuition and fees with an FDSLP loan, the loan must be originated before the enrollment date (first day of classes). Loans take 1-2 weeks to process, so appropriate processing time must be factored in your request for a loan.

The student is responsible for paying all tuition and fees when payment is due, regardless of the status of the student's loan. Failure to submit completed loan application materials by the above deadline(s) may result in delayed enrollment or a student needing to submit payment through other means.

Loan Disbursement Dates

The first loan disbursement date for a term is within a week of the add/drop period ending. If the loan amount requested is within a reasonable amount for the term of the program, the full amount for the term may be disbursed in one lump sum. A second disbursement may be scheduled based on the professional judgment of the financial aid officer if the loan is found to be above the standard limits for the program. Unless a loan application is certified on a date past the halfway point of the POE, there must be multiple disbursements. The second disbursement should occur no sooner than after one-half of the POE has lapsed, unless the student's second module within the POE begins earlier. In that situation the second disbursement date may be up to 30 days before the beginning of the student's second module. If the loan application is certified beyond the halfway point of the POE, a single disbursement may be requested. [Standard disbursements for each semester may be found on the financial aid loan webpages.](#)

Changes in Student Eligibility Status

If a student is currently receiving an FDSLP loan or has received a FFELP or FDSLP loan through Westminster in prior academic years, the following procedures apply:

1. If a student drops or withdraws from a course: this may result in a change in eligibility, in which case the student's loan funds may be adjusted because of the change in his or her cost of attendance. If the drop/withdrawal happens before Loans are disbursed, eligibility will have to be reassessed and will be based on remaining classes. If the drop or withdrawal happens after the loan disbursement for the term, eligibility is determined when the disbursement is made. However if a student drops below part time, they will start their grace period for their loan and need to complete exit counseling. If a student drops completely from a term, a return of Title IV funds applies (see section below). Dropped classes will figure into SAP calculations and the student's completion rate and may affect loan eligibility in the future.
2. If the student wishes to withdraw from all or some of his or her courses: the student should notify the Student Success team and the Financial Aid Office in writing of the change in enrollment status.
3. If the student is considering taking a leave of absence (LOA): the student should first contact the Student Success team and Financial Aid Office for guidance. In addition, the student should be aware of what constitutes an approved Title IV LOA:
 - A LOA is limited to 180 days in any 12-month period.
 - Upon return, the student must be able to complete coursework begun prior to the LOA. This means that the student must be able to return at the exact point in the program where the student interrupted his or her coursework or training.
 - If a student fails to return from a LOA, the starting date of the grace period for repayment of loans is the start date of the LOA.
4. If the student graduates, ceases to be enrolled at least half-time, or withdraws completely: the student must complete the online Loan Exit Counseling (accessible through www.studentaid.gov). Deadlines to complete Loan Exit Counseling are as follows:

- For graduating students: the Monday of the last week of spring semester classes
- For withdrawing student: within two weeks of student's withdrawal date
- For student enrolled less than half-time: within two weeks of status as less than half-time
- For student who withdraws without notifying Student Success: the last date of recorded class attendance will be used as the withdrawal date
- For Leave of Absence (LOA) student: within two weeks of student's LOA date

Return of Title IV Funds

The Financial Aid Office will return loan proceeds for all FDSLP students who drop or withdraw from all courses or who take a leave of absence or are administratively withdrawn prior to completing 61 percent of a semester within 21 days of the student's drop date. Federal regulations are not related to the Seminary's charge adjustments, but rather to the adjustments of funds received through FDSLP.

When FDSLP financial aid is returned, a return to Title IV calculation is performed to determine the amount to return. Funds that the student is ineligible for based on this calculation will be sent back to Title IV within 30 days of the student's official drop date. The funds are returned whether or not the student has a positive balance on their account and the student may owe a balance to Westminster. Students will be responsible for paying the balance in full and will need to pay before being allowed to register for the next term.

If a student withdraws after the 60th percent point in the semester or term, no adjustments will be made to his or her FDSLP loan. He or she is considered to have earned 100 percent of this aid. Federal regulations require the Seminary to return unearned aid to the lender in the following order:

1. Unsubsidized Federal Direct Loan
2. Graduate PLUS Loan

Under the federal refund calculation regulations, all fees must be refunded to the Federal Title IV program, even those specified in the catalog as "non-refundable." The following schedule is applicable to all terms:

Federal Refund Calculation

Percent of POE Completed	Percent of Refund
Before the first day of classes	100%
1% to 10%	90% to 99%
11% to 20%	80% to 89%
21% to 30%	70% to 79%
31% to 40%	60% to 69%
41% to 50%	50% to 59%
51% to 60%	40% to 49%
61% or more	none

If it is determined that a student is eligible for title IV funds in excess of what student owes for dropped class(es), he or she will be issued a refund check sent no later than 45 days of funds going back to Title IV.

Within 30 days of the date of the institution's determination that the student withdrew, an institution must send a notice to any student who owes a title IV, HEA grant overpayment as a result of the student's withdrawal from the institution in order to recover the overpayment.

Return of Military Benefits

All dropped classes will be reported to the military and any funds for which the student is ineligible will be returned to the military source. The student will be responsible for any remaining balance on their accounts. The amount returned is prorated based on the withdrawal date of the student. For VA benefits, the VA determines what the student is eligible for and will send the school a debt notice for any amount the student needs to repay. For other benefits, the normal prorated amount for a withdrawal, as determined by Westminster, is used:

MAC and MATS courses:

For each term (June, September, January, March), the following refund schedule will be used to determine a refund:

Up to the first day of the term 100% refund
2nd-13th day of the term 80% refund
14th-27 day of the term 60% refund
After 27th day of the term no refunds will be issued

MDiv, MAR, ThM, PhD, and DMin courses:

For each of the terms, the following schedule will be used to determine a refund:

During Add/Drop Period 100% refund
End of A/D to 20% of the semester 80% refund
21%-40% of the semester 60% refund
41%-60% of the semester 40% refund
*At 61% of the semester no refunds will be issued

Loan Disputes

Students and alumni who are seeking help with a Federal loan issue that they were not able to resolve with the appropriate loan servicer, may contact the [Federal Student Aid Ombudsman Group](#).

Repayment Options

Various payment options are made available for student loans, including income-sensitive and income-based repayment plans. Contact your loan servicer for more information.

Alternative Education Loans

Students may wish to consider private education loans instead of government loans. Students may apply for private educational loans provided by commercial banks. These loans have variable or fixed interest rates which are competitive with those of government loans. Students wishing to apply for a bank student loan may compare interest rates, eligibility requirements, and application details of loans offered by different banks on [ELMSelect](#). Banks with which Westminster has worked in the past are listed on the ELMSelect site. Once the bank has processed and approved the loan application, the Financial Aid Office at Westminster will be contacted to certify the enrollment status of the loan applicant. Alternative loan disbursement dates will be aligned with those of government loans whenever possible. Westminster will provide a written or electronic form for a private education loan or a self-certification form upon request.

Schools that enter into an agreement with a potential student, student, or parent of a student regarding a Title IV, HEA loan are required to inform the student or parent that the loan will be submitted to the National Student Loan Data System (NSLDS), and will be accessible by guaranty agencies, lenders, and schools determined to be authorized users of the data system.

Satisfactory Academic Progress for Financial Aid

Satisfactory Academic Progress (SAP) measures the qualitative and quantitative aspect of a student's academic work as being adequate to receive financial aid, including student loans, VA Benefits, and/or scholarships. **SAP directly impacts a student's ability to receive and maintain their financial aid package.** Students are able to receive more than one type of financial aid, and should review their award letter to ensure they are in compliance with SAP standards.

Students will be notified by email of their failure to maintain SAP requirements for their scholarship or loan.

Scholarships

For MDiv and MAR students receiving a scholarship::

1. SAP will not be assessed until a student has completed or attempted 24 credit hours.
2. For students who have completed or attempted 24 credit hours or more: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, a probationary semester will be granted to permit the student to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

For any students enrolled in the MAC or MATS:

1. SAP will not be assessed until a student has attempted a minimum of 12 credit hours of study.
2. For students who have attempted 12 credit hours of study or more: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, the student will become ineligible to receive any further scholarship. Students are permitted to submit an appeal letter for a maximum of one semester, requesting a probationary semester to receive scholarships while working to improve their SAP.

For students enrolled in the KMATS:

1. SAP will not be assessed until a student has attempted a minimum of 12 credit hours of study.
2. For students who have attempted 12 credit hours of study or more: the student's cumulative GPA must be 2.67 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, the student will become ineligible to receive any further scholarship. Students are permitted to submit an appeal letter for a maximum of one semester, requesting a probationary semester to receive scholarships while working to improve their SAP.

For ThM and DMin students receiving scholarships:

1. SAP will not be assessed until a student has completed or attempted 2 courses in the program.
2. For students who have completed or attempted 2 or more courses: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, a probationary semester will be granted to permit the student to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

For PhD students receiving a PhD Grant:

1. SAP will not be assessed until a student has completed or attempted 3 courses in the program.
2. For students who have completed or attempted 3 courses or more in the program: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, a probationary semester will be

granted to permit the student to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

Federal Direct Loans

For any students in the MDiv or MAR program:

1. SAP will not be assessed until a student has completed or attempted 24 credit hours.
2. For students who have completed or attempted 24 credit hours or more: the student's cumulative GPA must be 2.0 or higher and the student must have a minimum completion rate of 75% for the residential program and 67% for the online program. If a student fails to maintain SAP, the student will become ineligible to receive any further loans. Students are permitted to submit an appeal letter for a maximum of one semester, requesting a probationary semester to receive loans while working to improve their SAP.*

For any students enrolled in the MATS program:

1. SAP will not be assessed until a student has attempted a minimum of 12 credit hours of study.
2. For students who have attempted 12 credit hours of study or more: the student's cumulative GPA must be 2.0 or higher and the student must have a minimum completion rate of 67%. If a student fails to maintain SAP, the student will become ineligible to receive any further loans. Students are permitted to submit an appeal letter for a maximum of one semester, requesting a probationary semester to receive loans while working to improve their SAP.*

For any students in the ThM or PhD program:

1. SAP will not be assessed until a student has completed or attempted 3 courses.
2. For students who have completed or attempted 3 courses or more: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, the student will become ineligible to receive any further loans. Students are permitted to submit an appeal letter for a maximum of one semester, requesting a probationary semester to receive loans while working to improve their SAP.*

*If the student does not meet the SAP standards due to the student having undergone undue hardship because of the death of a relative of the student, injury or illness of the student, or another special circumstance, a letter of appeal may be submitted to the Financial Aid Office requesting loan funds for an additional semester. If the appeal is approved, the student will be permitted to receive loan funds for one probationary semester in order to reestablish compliance with SAP requirements. If the student does not achieve SAP compliance after completing the probationary semester, he or she will be ineligible for future loan disbursements.

Veterans and Service Member Benefits

For any students in the MDiv or MAR program:

1. SAP will not be assessed until a student has completed or attempted 24 credit hours.
2. For students who have completed or attempted 24 credit hours or more: the student's cumulative GPA must be 2.0 or higher and the student must have a minimum completion rate of 75% for the residential program and 67% for the online program. If a student fails to maintain SAP, a probationary semester will be granted to permit the student to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

For any students enrolled in the MAC or MATS:

1. SAP will not be assessed until a student has attempted a minimum of 12 credit hours of study.
2. For students who have attempted 12 credit hours of study or more: the student's cumulative GPA must be 2.0 or higher and the student must have a minimum completion rate of 67%. If a student fails to maintain SAP, a probationary semester will be granted to permit the student

to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

For any students in the ThM, DMin, or PhD program:

1. SAP will not be assessed until a student has completed or attempted 3 courses.
2. For students who have completed or attempted 3 courses or more: the student's cumulative GPA must be 3.0 or higher and the student must have a minimum completion rate of 75%. If a student fails to maintain SAP, a probationary semester will be granted to permit the student to re-establish compliance. After the probationary semester, if SAP standards have not been re-established, the student's financial aid will be terminated.

2025-2026 Calendar

Summer Term 2025		
Greek Aramaic Competency Exams	By registration	May 14
Hebrew and Aramaic Competency Exams	By registration	May 15
MDiv & MAR courses: summer term begins	Residential & Online	June 2
KDMin modules	KDMIN	June 10-19
MAC, MATS & CERT courses: June term begins	Online	June 23
KMATs courses: Summer term begins	Online	June 23
Independence Day Holiday		July 4
Hebrew 2 (Residential students only)	Residential	July 7 - August 1
DMin Modules	Residential	July 14-25
Greek 1 (Residential Students only)	Residential	August 1-29
Hebrew 3 (Residential students only)	Residential	August 4-29
Online MDiv & MAR courses: Last day to withdraw from a course	Online	August 5
ThM & PhD Modules	Residential	August
KMATs courses: Summer term ends	Online	August 29
MAC, MATS & CERT courses: June term ends	Online	August 30
Online MDiv & MAR courses: summer term ends	Online	August 30
Fall Semester 2025		
Greek Competency Exams	By registration	August 27
Hebrew and Aramaic Competency Exams	By registration	August 28
ThM & PhD Research Language Exams	ThM & PhD	August 28
English Bible Exam	Residential	August 29
Residential Programs: New Student Orientation	Residential	August 29
Labor Day holiday		September 1
MDiv, MAR, ThM, & PhD: First day of classes	Residential and Online	September 3
Convocation		September 3
Fall Term Courses: Add/Drop Period	Residential and Online	September 3-12
MAC, MATS & CERT Courses: September term begins	Online	September 15
President's Day of Prayer		September 17
Herrell Lecture		TBA
KMATs Courses: Fall term begins	Online	September 29
English Bible Exam	Residential	October 10
Preaching Conference (Residential Courses cancelled on Wednesday)		October 14-15
Residential MAR Summative Evaluation	Residential	October 16-17
English Bible Exam	Residential	November 7
MDiv, MAR, ThM, PhD, & DMin: Registration for Winter Term and Spring Semester	Residential and online	November 10-21
Fall Term courses: Final date to withdraw from a fall course	Residential and Online	November 13
DMin: Completed projects due	DMIN	November 15
PhD Comprehensive Exams (Written)	PhD	November 11-13
MAC, MATS & CERT Courses: September term ends	Online	November 22
Residential courses: Last day of classes	Residential	November 26
Thanksgiving Holiday		November 27-28
Residential MDiv & MAR courses: Papers due	Residential	December 3
ThM & PhD Comprehensive Exams (Oral)	ThM & PhD	December 1-3
Reading period		December 1-3
Residential courses: Fall semester exams	Residential	December 4-12
Online MDiv & MAR courses: Fall semester exams open	Online	December 5
KMATs: Fall term ends	Online	December 5

ThM & PhD courses: Papers due	ThM & PhD	December 12
Online MDiv & MAR courses: Fall term ends	Online	December 13
PhD: Completed dissertations due to advisor for pre-approval	PhD	December 15
Winter Term 2026		
MAC, MATS & CERT courses: January term begins	Online	January 5
Residential MDiv & MAR courses: First day of month-long courses	Residential	January 5
Residential MDiv & MAR courses: Last day to register for a month-long course	Residential	January 5
Online MDiv & MAR courses: First day of term	Online	January 5
KMATS courses: Winter term begins	Online	January 5
Martin Luther King, Jr. Holiday		January 19
MDiv & MAR courses: Final date to withdraw from a month-long course	Residential and Online	January 23
KDMin Modules	KDMIN	January 12-16, 26-30
Residential MDiv & MAR courses: Last day of month-long classes	Residential	January 29
Greek Competency Exams	By registration	January 28
Reading period		January 29
Hebrew and Aramaic Competency Exams	By registration	January 29
ThM & PhD Research Language Exams	ThM & PhD	January 29
Residential courses: Winter term exams	Residential	January 30
English Bible Exam	Residential	January 30
PhD: Completed dissertations due	PhD	January 31
Online MDiv & MAR courses: Last day of term	Online	January 31
Spring Semester 2026		
Residential programs: New Student Orientation	Residential	February 6
Online MDiv & MAR courses: Spring term begins	Online	February 9
Residential Courses: First day of classes	Residential	February 9
Spring Term Courses: Add/Drop Period	Residential and Online	February 9-18
Convocation		February 11
English Bible Exam	Residential	February 13
President's Day of Prayer and Fasting		TBA
ThM: Completed theses due	ThM	March 1
MAC, MATS & CERT courses: January term ends	Online	March 14
Residential MAR Summative Evaluation	Residential	March 19-20
KMATS courses: Winter term ends	Online	March 13
Gaffin Lecture		TBA
English Bible Exam	Residential	March 20
MAC, MATS & CERT courses: March term begins	Online	March 23
KMATS courses: Spring term begins	Online	March 23
English Bible Exam	Residential	April 17
Spring vacation; classes commence Tuesday, April 7		March 29-April 5
Spring Term Courses: Final date to withdraw from a course	Residential and Online	April 21
MDiv, MAR, ThM, PhD, & DMin: Registration for 2025 Summer Term and Fall Semester	Residential and Online	April 20-May 1
PhD Comprehensive Exams (Written)	PhD	April 21-23
DMin & PhD: Approved versions of projects and dissertations due	DMin and PhD	May 1
Residential courses: Last day of classes	Residential	May 8
Residential MDiv & MAR courses: Course papers due	Residential	May 8
ThM & PhD Comprehensive Exams (Oral)	ThM & PhD	May 11-13
Reading period		May 11-13
Residential Courses: Spring semester exams	Residential	May 14-22
Online MDiv & MAR: Spring exams open	Online	May 15
ThM: Approved versions of theses due	ThM	May 15

Greek Competency Exams	By registration	May 21
Hebrew and Aramaic Competency Exams	By registration	May 22
ThM & PhD Research Language Exams	ThM & PhD	May 22
ThM and PhD: Course papers due	ThM & PhD	May 22
Online MDiv & MAR: Spring term ends	Online	May 23
Ninety-seventh Commencement		TBD
KMATs courses: Spring term ends	Online	May 29
MAC, MATS & CERT courses: March term ends	Online	May 30

Changelog

Throughout: Various punctuation, grammatical, and phrasing changes.

Throughout: Update to links to info.wts.edu.

Chapter 2

Updated accreditation status with the Middle States Commission on Higher Education. (Sept 8, 2025)

Chapter 3

Updated grievance policy. (Sept 8, 2025)

Chapter 4

Updated titles and appointments. (Sept 8, 2025)

Chapter 6

Clarified priority registration policy (Sept 1, 2025)

Clarified enrollment requirements for residential scholarships (Sept 8, 2025)

Added “Westminster Standards for Ministry” (PT 363) as a required course for residential MDiv and MAR programs (Sept 8, 2025)

Chapter 9

Added “Westminster Standards for Ministry” (PT 363) into the residential MDiv and MAR degree plans. (Sept 8, 2025)

Updated the MAC and MATS degree sequencing. (Sept, 8 2025)

Chapter 11

Clarified tuition rate for part-time residential MDiv and MAR students. (Sept 8, 2025)

Added fee for adjunct-led independent study. (Sept 8, 2025)

Chapter 12

Clarified enrollment requirements for residential MDiv and MAR scholarships. (Sept 8, 2025)