

EAST QUAY

**FACILITIES AND
MAINTENANCE
TECHNICIAN
RECRUITMENT PACK
DECEMBER 2025**

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Overview

Post: Facilities and Maintenance Technician

Part-time: 2-3 days per week (16-24 hours)

Location: Watchet, Somerset.

Salary: £11,200 to £12,000 for 16 hours per week to £16,800 to £18,000 for 24 hours per week (Full Time Equivalent £28,000 to £30,000). Dependent on experience.

Deadline for applications: 30th January 2026 5pm

Interviews: Week Beginning 9th February 2026

Start date: ASAP, by mid-March ideally.

Responsible to: East Quay General Manager

Work alongside: East Quay General Manager, East Quay Assistant Manager, Directors, Front of House Team, Chefs, Cultural Team

We are looking for a practical, proactive, and community-minded Maintenance Technician to join our team at East Quay. You will play an important role in keeping our building and site running smoothly - from day-to-day maintenance and record keeping to supporting occasional larger projects across our community arts space.

This role is ideal for someone with a broad range of practical skills and a positive attitude. We appreciate that applicants may not have the full range of skills we are describing but should be able to demonstrate a range of skills and experience alongside a willingness to learn. For the right candidate there could be potential to grow the role supporting our wider aims for the organisation around regenerative practice.

You'll work closely with the East Quay General Manager alongside a friendly and collaborative team including cafe and restaurant staff, the culture team, and studio tenants.

Key Responsibilities

This job description is a guide to the nature of the work. It is not wholly comprehensive or restrictive and may be reviewed as required; other responsibilities may be added depending on experience and need.

- Carry out general building maintenance, including basic plumbing, carpentry, and electrical tasks (PAT testing training can be provided);
- Undertake a variety of planned and reactive maintenance tasks across all areas of the site;
- Complete preventative maintenance in line with agreed schedules and safety standards;
- Support facilities operations, including assembling furniture, maintaining outside areas, clearing waste, and keeping areas clean and tidy;
- Work independently or as part of a team to complete repairs and maintenance effectively;
- Conduct regular safety, fire, and COSHH checks to ensure compliance with health and safety regulations;
- Liaise with external suppliers and contractors for specialist repair or services, ensure all work meets safety and environmental standards;
- Inspect, maintain, and repair tools, equipment, and systems, and arrange external servicing as required;
- Organise the movement, storage, or disposal of furniture and equipment as needed;
- Act as a keyholder, contributing to the safety and security of the building;
- Communicate effectively with building users to minimise disruption during maintenance work;
- Support occasional technical or cultural projects as required by the wider East Quay team;
- Train and support the wider East Quay team in safe maintenance practices;
- Attend team meetings as required and contribute positively with the wider East Quay team;
- Promote and embed environmentally sustainable and energy-efficient working practices.

Person specification

Essential Experience and Qualifications:

- Broad practical experience across plumbing, electrical, carpentry, and general maintenance tasks;
- Willingness to take on a wide range of tasks and responsibilities;
- Organised, with a strong ability to manage workloads, set priorities, and meet deadlines;
- Calm, adaptable, and reliable under pressure, with a relaxed approach to working hours (some evening and weekend work may be required);
- Friendly, approachable and aligned with East Quay's values;
- Understanding of health and safety regulations and safe working practices;
- Strong team ethic and collaborative approach;
- Commitment to equality and diversity;
- Commitment to environmental responsibility;
- Pre-employment Disclosure Barring Service (DBS) check required.
- Ability to juggle multiple priorities and work to deadlines.
- Enthusiastic, motivated and keen to fit in with the ethos of East Quay.

Desirable:

- Qualification in electrical or mechanical systems (or willingness to work towards one);
- Health and Safety qualification (e.g., IOSH or equivalent);
- First Aid at Work qualification (or willingness to obtain);
- Good literacy, numeracy, and IT skills;
- Experience with sustainable or energy-efficient building practices;
- Knowledge or concern around circular economics (reclaiming / reusing of materials etc);
- Experience of exhibition/theatre install and technical support.
- Gardening or grounds maintenance experience.

Equal Opportunities

We want our company to be representative of all sections of society and welcome applications from everyone. Equality and diversity considerations are not an 'add on' to the work that we do, rather enabling access and engagement to the broadest range of people from and beyond our community is the very reason for our existence. We are committed to achieving a truly inclusive environment for all, providing an atmosphere where everyone can take part, learn, work and engage free from prejudice, discrimination, harassment and violence.

We would be grateful if you could please complete our Equal Opportunities form.

Caring responsibilities or other personal circumstances

We have a dynamic and flexible internal culture that gives employees control over the way they work and supports wellbeing. We will be as flexible as we possibly can be in terms of supporting staff to balance their work and their personal lives. We are keen to have a conversation to find practical solutions to meet candidates' own situations whilst meeting the needs of the organisation.

This role will require staff members to work during school holidays and may require some weekends and evenings. The position is advertised as a 16-24 hour role but please do talk to us if caring responsibilities or other circumstances mean you would like to discuss possibilities in these respects.

Making an application

Please send a CV including two referees and a letter of application (maximum 2 sides) detailing:

- Your suitability for the position
- Relevant experience
- Why you want to work at East Quay

Please apply to jobs@onioncollective.co.uk by **30th January 2026 5pm.**

Interviews will take place week beginning 9th February 2026 and the appointed postholder will preferably commence duties in mid March.

Contact

If you would like to have an informal conversation about the role, please contact Miriam Higgs on email miriam@onioncollective.co.uk in the first instance.

If you have any questions about the recruitment process, please contact Kiri Carter via jobs@onioncollective.co.uk.

Letting you know

We will contact all unsuccessful candidates to tell them they have not been short-listed for interview.

References and DBS

All appointments are made subject to satisfactory references, satisfactory enhanced DBS check, and the right to work in the UK.

Travel to work

We actively encourage sustainable travel to and from East Quay and support walking, cycling, and car sharing wherever possible.

More information about East Quay can be found at www.eastquaywatchet.co.uk



Working at East Quay, Onion Collective and Contains Art

East Quay is operated in Consortium by Onion Collective and Contains Art and is home to more than ten creative businesses, artists and freelance practitioners. We have a team of around 30 staff working across culture, learning, community-building, alternative futures and hospitality.

We are firmly committed to creating a supportive, reflective, nurturing working environment that provides opportunities for fun, purpose and advancement for our team and the artists and partners with whom we work. We aim to be non-conformist as an employer, prioritising wellbeing, flexibility, personal needs and shared respect and responsibility.

About East Quay

East Quay is about culture, purpose and imagination. Our overall ambition is to establish it as a transformational cultural centre rooted in place but oriented toward the future – a living, breathing site where art, community, ecology and imagination intersect to model more hopeful, just and regenerative ways of living. Over the next few years, our priorities are to deepen East Quay's role as both an anchor for local belonging and a laboratory for experimentation: a space that nurtures connection, curiosity and collective agency while pioneering new cultural, economic and ecological practices that respond to the crises and opportunities of our times.

We aim to strengthen East Quay's foundations as a community hub of shared values, care and creative participation, embedding practices of inclusion, justice, and ecological consciousness across everything we do – from programming and partnerships to governance and the built environment itself. At the same time, we intend to expand its function as a site of radical imagination and learning, using exhibitions, residencies, labs and convenings to explore alternative futures, post-capitalist economies, and bioregional resilience. East Quay will act as a network connector – linking people, ideas, and movements across generations and sectors. Ultimately, our ambition is for East Quay to stand as a cultural commons for the region: a place where creativity fuels belonging, art drives systemic change, and new narratives of interdependence, care and possibility are possible.

About Onion Collective CIC

Onion Collective is a social enterprise working to tackle social, cultural and environmental justice in our hometown here in Watchet, through wide reaching and ambitious regeneration projects. Where any profits are made, they are reinvested to benefit the town and community as a whole.

The organisation was founded by a group of friends who decided to see if we could make a little bit of difference in the world by initiating community and cultural projects and activity and by seeking to prioritise connection, compassion and curiosity in our work and the world we help to create. We believe a different kind of economy is possible and are working to demonstrate the future now, for example through East Quay and Understory, which is about community connectedness and social capital. We also undertake a small amount of consultancy work to support other communities and we conduct our own investigations and publish our own writing, in particular about community enterprise and the next economy.

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