



**SUFFOLK WORKS BECAUSE WE DO!**

#### HEADQUARTERS

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#### EXECUTIVE BOARD

**DANIEL C. LEVLER**

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**STANLEY J. HUMIN, III**

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**CHRISTIAN W. LIMBACH**

VICE PRESIDENT

**THOMAS P. MORAN**

VICE PRESIDENT

**BRIAN VIGGIANO**

SERGEANT AT ARMS

#### Board of Directors

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Consumer Affairs

Civil Service

**Beverly Avgeros**

Crossing Guards

**Daniel Zvanovec**

District Attorney

**Michael Johnson**

Finance & Technology

**Christopher Weiner**

Family Services

**John Manzi**

FRES

**Joseph Muncey**

Hauppauge South

**Palma Barnes**

Health Services

**James Seitz**

H. Lee Dennison Unit

**James Eddings**

Labor Dept.

**JoanMarie Vaccaro**

Medicaid

**Ramona Scioli-DelZio**

Medical Examiners

**Michael Arnoni**

Parks Dept.

**Desirée Evangelista**

Patient Care

**Ben Chiaramonte**

Police Civilian

**Michelle Ramirez**

Police Emergency

**Lenny Daconto**

DPW Buildings

**Frank Denaro**

DPW Sanitation Blue

**Matthew Arendt**

DPW Sanitation White

**Shaun Fitzpatrick**

DPW Blue

**Geoff Mascaro**

DPW White

**Josephine Riley**

Retirees

**Todd Van Scoy**

Riverhead County Center

**William Mirra**

Sheriff/Probation Civilian

**Guyline Erickson**

Dept. of Social Services

**William Jones**

SCCC Blue

**Thomas Lima**

SCCC Security

**Josephine Makowski**

SCCC White

**Brian Viggiano**

Vector Control

## **BOARD OF DIRECTORS**

### **Minutes**

**July 31, 2020**

**Via ZOOM**

### **NOT PRESENT**

Daniel Zvanovec -

JoanMarie Vaccaro -

Brian J Viggiano -

Thomas Lima -

Michael Arnoni -

District Attorney Unit President

Medicaid Unit President

Vector Control Unit President - Excused

SCCC Security Unit President - Excused

Parks Department Unit President - Excused

### **PROXIES**

Danielle Botkin - Parks Department Treasurer

### **1. CALL TO ORDER**

The Meeting of the Suffolk County Association of Municipal Employees Board of Directors was called to order on Friday, July 31, 2020 at 10:21 a.m. President Daniel C. Levler and Recording Secretary Stanley J. Humin, III were present.

### **2. QUORUM**

Recording Secretary Humin logged attendance.

President Levler gave the Directors administrative updates and stressed the ever-the present need for consistent communication between AME leadership and with the membership.

### **3. PLEDGE OF ALLEGIANCE**

Pledge lead by Vice President Christina A Maher.

#### 4. MINUTES

##### A. February 28, 2020

Motion to adopt the February 28, 2020 minutes as amended (#8 “forward” all concerns) by Josephine Makowski, SCCC White Collar Unit President, second by Beverly Avgeros, Crossing Guard Unit President. Motion Carries 33-1.

##### B. March 26, 2020

Motion to adopt the March 26, 2020 minutes by unanimous consent.

#### 5. A. GRIEVANCE REPORT

Vice President Limbach discussed the report and trending issues with the Directors

#### B. HEALTH & SAFETY REPORT

Vice President Limbach discussed the report

#### 6. TELEPHONE VOTE

Motion by Shaun Fitzpatrick, DPW Blue Collar Unit President, second by Matthew Arendt, DPW Sanitation White Collar Unit President to take telephone votes A thru F together. Motion adopted unanimously.

Motion by Shaun Fitzpatrick, DPW Blue Collar Unit President, second by Matthew Arendt, DPW Sanitation White Collar Unit President to ratify telephone votes A and F. Motion adopted unanimously.

- A. **March 9, 2020 - Motion** by Daniel C. Levler to re-issue the 2020 Patient Care Unit Election following the attached proposed timeline.
- B. **March 16, 2020 - Motion** by Daniel C. Levler to retain AME Counsel outside of their retainer agreement, and at no additional cost to AME, for the purposes of preparing our CPS Caseworkers for the Grand Jury investigation.
- C. **March 18, 2020 - Motion** by Daniel C. Levler to waive the guideline set forth in the approved Unit Election Manual mandating the Election Committee be present for the 2020 Unit Election Ballot Count following CDC and World Health Organization recommendations due to concerns of COVID-19. The Election Designee and Association President will pick up all ballots and be present for Ballot Counting.

- D. **May 29, 2020 - Motion** by Daniel C. Levler to approve the rollover of 2019 unused funds as shown in the document "May 2020 Budget Amendment letter with report."
- E. **June 18, 2020 - Motion** by President Daniel C. Levler to implement the following procedure for the 2020 AME Convention: "As of July 15, 2020, a list of members in good standing will be available for all Unit Presidents as well as the required number of delegates needed for each unit. Unit Presidents will nominate the required number of delegates from Unit members in good standing, with ratification of those nominees by the Unit Board by no later than August 15, 2020. Once the 2020 Delegates are appointed, meeting minutes with the motions and votes appointing the 2020 delegates will be sent to the Association for eligibility verification and processing. Provided there are no issues with eligibility or submitted minutes, the Delegates will be informed of their appointment."
- F. **June 22, 2020 – Motion** by Daniel C. Levler to re-issue the 2020 Patient Care Unit Election due to COVID-19 following the attached proposed timeline.
- G. **July 16, 2020 – Committee on Discipline Inquiry** - Please find attached a report for your review. Please review this report as soon as possible and respond with your recommendation to proceed with formal charges, or to dismiss the matter outright.

President Levler read the Directors correspondence regarding the Committee on Discipline Inquiry.

Motion by James Seitz, H. Lee Dennison Unit President, second by Shaun Fitzpatrick, DPW Blue Collar Unit President to dismiss the matter. Motion adopted unanimously.

## 7. TREASURER'S REPORT

Treasurer Brown discussed the report

Motion by Michael Johnson, Finance and Technology Unit President, second by John Manzi, FRES Unit President to take Item 11 New Business A: AME Financial Code, B: Active Unit Operations Manual and C: Retiree Unit Operations Manual Out of Order. Motion adopted unanimously.

### NEW BUSINESS

#### A. AME Financial Code

Changes to the AME Financial code were presented and discussed.

Motion to accept the changes to the AME Financial Code by James Seitz, H. Lee Dennison Unit President, second by Ramona Scioli- DelZio, Medical Examiners Unit President. Motion carries.

B. Active Unit Operations Manual

Changes to the AME Active Unit Operations Manual were presented and discussed.

Motion to accept the changes to the AME Active Unit Operations Manual by James Seitz, H. Lee Dennison Unit President, second by Recording Secretary Stanley J. Humin, III. Motion carries.

C. Retiree Unit Operations Manual

Changes to the AME Retiree Unit Operations Manual were presented and discussed.

Motion to accept the changes to the AME Active Unit Operations Manual by James Seitz, H. Lee Dennison Unit President, second by William Jones, SCCC Blue Collar Unit President. Motion carries.

Motion by Michael Johnson, Finance and Technology Unit President, second by John Manzi, FRES Unit President to return to the agenda. Motion adopted unanimously

**8. COMMITTEE ON DISCIPLINE**

Suffolk AME General Counsel Mulvaney spoke to the autonomy of the COD and for General Counsel to review information prior to presentation to the BOD.

President Levler informed the Directors that correspondence would follow defining the roll of the Liaison to the COD.

A. Drawing for names of new term of 9<sup>th</sup> COD 07/11/2020 through 11/11/2020

AME General Counsel Mulvaney drew the names by random number generator. The list was culled for those who have already served on the committee. The following names were drawn:

#5-	Palma Barnes,	Health Services Unit President
#24-	Brian Viggiano,	Vector Control Unit President
#9-	Ramona Scioli-DelZio,	Medical Examiners Unit President
#11-	Michelle Ramirez,	Police Emergency Unit President
#4-	Joseph Muncey,	Hauppauge South Unit President
#21-	William Jones,	SCCC Blue Collar Unit President
#8-	Joan-Marie Vaccaro,	Medicaid Unit President

*\*The P.O. Box key will be given to the Committee upon meeting to designate a Chair and a Secretary.*

**9. COMMITTEE REPORTS**

None

**10. UNFINISHED BUSINESS**

None

**11. OPEN DISCUSSION**

Discussed.

**12. NEW BUSINESS**

A. AME Financial Code

B. Active Unit Operations Manual

C. Retiree Unit Operations Manual

A thru C taken out of order under Item 6 Treasurers Report

**13. UNIT REPORTING**

Discussed

**14. PUBLIC PORTION**

None

**15. ADJOURN**

Motion to adjourn at 1:01 p.m. by Frank Denaro, DPW Sanitation Blue Collar Unit President, second by Lenny Daconto, DPW Buildings Unit President. Motion adopted unanimously.

Submitted by Suffolk AME Recording Secretary Stanley J. Humin, III

A handwritten signature in black ink, appearing to read "Stanley J. Humin, III", with a stylized flourish at the end.

**Next Meeting:** Friday, August 28, 2020 @ 10:00 a.m.