

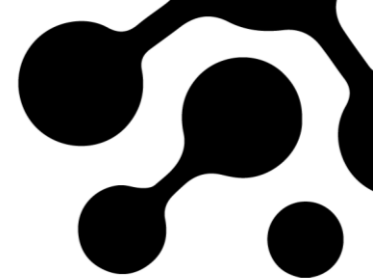
Workshop Speaker Guide

Contact:

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DATE AND TIMES

Tuesday June 17, from 9:00 am to 7:00 pm
Wednesday June 18 , from 9:00 am to 6:00 pm

VENUE

Maison de la Poste (Tour & Taxis)
Rue Picard 5/7, 1000 Brussels, Belgium

ACCESS

We invite you, whenever possible, to favor gentle and/or shared modes of transport.



BY BUS

Lines **14, 15, 57, 88, 89**

Stop: **Tour & Taxis**



BY TRAM

Lines **51, 93**

Stop : **Saintelette**



BY METRO

Lines **2, 6**

Stop : **Yser** or **Ribaucourt**



BY BIKE



Villo! Station in front: **Tour & Taxis n°54** – 3 Rue Picard



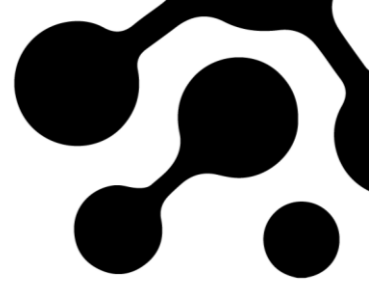
BY TRAIN

Brussels-North Station – 10-minute walk



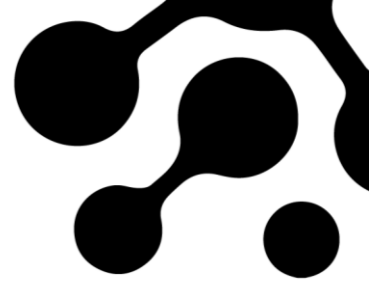
BY CAR

Accessible from the center of Brussels.
Parkings (13 Rue Picard and Drève Anna Boch) open 24/7.



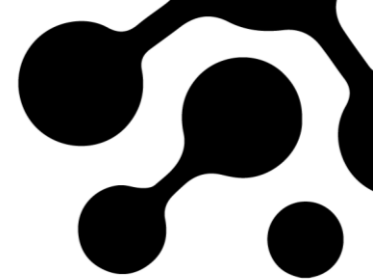
ON SITE WELCOME

- Upon your arrival, please direct yourself to the "Speaker" reception desk to collect your SPEAKER badge.
- During the two days, your SPEAKER badge will give you access to:
 - the exhibition area
 - the exhibitors' workshops
 - all the conferences /round-tables and panel discussions
- Free cloakroom will be at your disposal.
- Signage will be provided throughout the site to facilitate access.



ABOUT YOUR TALK

- To ensure that the event runs smoothly, please **arrive at Maison de la Poste 45 min before** the start of your workshop.
- Workshops will take place in the **Workshop Room**.
- Only **2 speakers** per workshop are allowed
- Should you wish to display some slides, please use the event PowerPoint template (16:9 format) and bring your presentation on a USB device.
- Do not plan to broadcast video hosted on Internet.
- A remote control to run slideshow will be available.
- A technician will be on hand to assist you if necessary.
- Speakers must present themselves in the Workshop Room **10 minutes** before start of speech.
- Please respect your slot timing, including Q&A session.
- Stage will be arranged with 2 standing tables and high stools.
- Please mute your mobile phone on stage.



FREE WIFI

Free Wi-Fi will be available on site:

- Network: Maison de la Poste
- Password: Gathering

PREPARE YOUR VISIT (by flashing the QR codes)



**Conference &
Panel Discussion
Program**



**Workshop
Program**



**Exhibitor
List**