

Scored forms are a valuable tool for organizations to categorize and prioritize actions based on recipient responses to questions. These capabilities can be used to automate existing scored forms, such as the PHQ-9, and to help organizations act on other forms, such as follow-up on satisfaction surveys, Social Determinants of Health (SDoH), Health Risk Assessments (HRAs), etc.

Scored Forms allow you to assign points to key question types (checkboxes, radio buttons, ratings, dropdowns, and yes/no answers). Based on a recipient's responses, the form automatically calculates a total score, enables the administrator to classify the total score into categories.

Send forms using every channel available today: via campaigns, chatbots, and by an agent in Virtual Visits and QuincyCHAT.

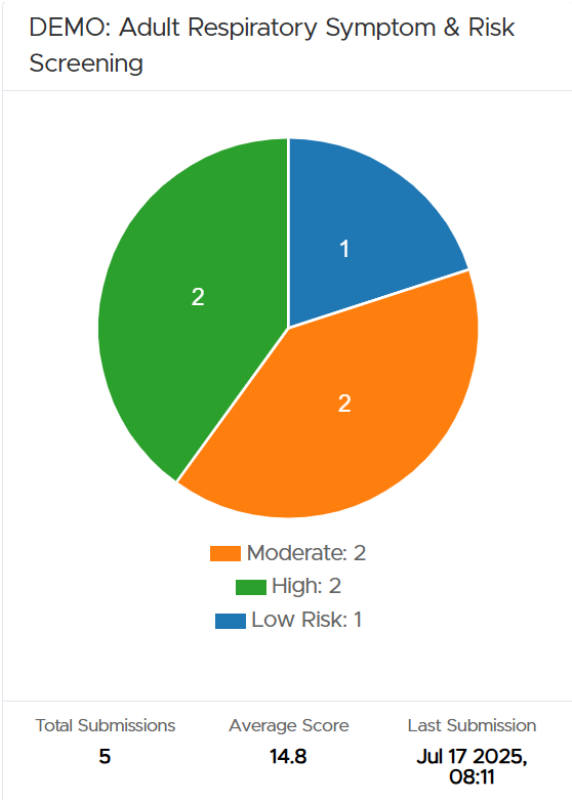
Recipients who interact with forms do not see scores or score groupings.

This guide provides an overview of how users can use reporting capabilities to aggregate responses and drill into specific individuals whom they may wish to contact based on their answers.

Users must have Administrator permissions to view reports. To access reporting of results from individuals who completed a scored form from the Forms page, click on Scored Forms.



Each form that has been submitted by individuals will have a panel that looks like this, where you can see how all individuals who completed the report were categorized, the total number of submissions, the average score, and the date of the most recent form submission.



Click on the pie chart to drill into delivery details and to see detailed responses for a specific recipient.

Category Distribution Chart

Median Chart

Opened 0

Submitted 5

Completed 1

Uploaded 0

Upload Failed 0




Abandoned 0

Webhook 0
















SFTP Uploads 0

Notifications Email 0










Partially Filled 0

ID	Form Name	Submitted By	Opened At	Submitted At	Status	Time Taken	Total Score	Category	Submission
10105	DEMO: Adult Respiratory	Anton RealDemo	Jul 17 2025, 08:08:00	Jul 17 2025, 08:11:00	Submitted	a minute	20	High	  

From here, the viewer can easily glance at the list and see the individuals with the highest score and risk to focus on first.

ID	Form Name	Submitted By	Opened At	Submitted At	Status	Time Taken	Total Score	Category	Submission
10105	DEMO: Adult Respiratory Symptom & Risk Screening	Anton RealDemo	Jul 17 2025, 08:10:29	Jul 17 2025, 08:11:28	Submitted	a minute	20	High	  
10104	DEMO: Adult Respiratory Symptom & Risk Screening	Anton Demo QSACC	Jul 17 2025, 03:54:26	Jul 17 2025, 03:54:51	Submitted	a few seconds	10	Moderate	  
10103	DEMO: Adult Respiratory Symptom & Risk Screening	Anton Demo QSACC	Jul 17 2025, 03:51:56	Jul 17 2025, 03:52:53	Submitted	a minute	29	High	  
10102	DEMO: Adult Respiratory Symptom & Risk Screening	Anton Demo QSACC	Jul 17 2025, 03:49:47	Jul 17 2025, 03:51:20	Submitted	2 minutes	10	Moderate	  
10101	DEMO: Adult Respiratory Symptom & Risk Screening	Anton Demo QSACC	Jul 17 2025, 03:46:08	Jul 17 2025, 03:47:50	Completed	2 minutes	5	Low Risk	  

To view details, click on one of the icons under submission:

Icon	Function
<div>Submission</div>   	<p>The checklist icon provides access to the form as the recipient saw it, with their specific answers displayed. From here, the organizational user can:</p> <ul style="list-style-type: none"> Mark the document as complete to prevent further edits to the document Print a PDF document Upload the document into the EHR if their organization has set up integration to be triggered manually
<div>Submission</div>   	<p>The PDF icon shows a view-only page containing both the recipient's answers and an additional page that shows the scoring total and the individual score for the recipient's specific answers.</p>
<div>Submission</div>   	<p>The log icon enables the agent to view delivery status details, including who submitted, opened, and sent by, along with names, dates, and timestamps.</p>