



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Date: June 24, 2025

To: Healthcare Providers in Chelan-Douglas Counties

From: James Wallace, MD, Health Officer

Subject: Reporting Requirement for Overdoses as a Notifiable Condition

Dear Healthcare Provider,

This letter is to remind you of your obligation to report **all suspected or confirmed overdoses** to the Chelan-Douglas Health District (CDHD), as required under local public health authority granted by **WAC 246-101-505(3)(d)**. In 2019, overdoses were designated as a notifiable condition within our jurisdiction.

This reporting requirement applies to **all types of overdoses**, regardless of substance or intent, and includes both fatal and non-fatal cases.

Why Reporting Matters

Reporting overdose incidents serves two critical public health purposes:

1. **Data Monitoring:** It enables CDHD to accurately track trends in overdose activity and respond to emerging threats.
2. **Treatment Referral Pathways:** It creates an opportunity to connect individuals who have overdosed with lifesaving care, treatment, and recovery services.

How to Report

Reports should be submitted within **24 hours** of identification and include relevant information such as:

- Patient demographics (name, date of birth, contact information)
- Type of substance(s) involved
- Date and location of overdose
- Whether naloxone was administered

Reports can be submitted via:

- **Secure Fax:** [Overdose Event Form for Hospitals](#) to 509-886-6478
- **Online:** [Overdose Event Report Form for EMS and Hospitals](#)

For questions about the reporting process or to request training, please contact the Communicable Disease and Epidemiology (CD-Epi) team at 509-886-6400 or cd-epi@cdhd.wa.gov.

Your cooperation is critical in our region's efforts to reduce overdose deaths and improve outcomes for individuals affected by substance use.

Sincerely,

James Wallace, MD, MPH
Health Officer
Chelan-Douglas Health District