



# CDHD Board of Health

Regular Meeting Minutes July 21<sup>st</sup>, 2025

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## Chelan-Douglas Health District Board of Health Regular Meeting Minutes –July 21st, 2025

### **Board Members Present (quorum):**

Shon Smith, Chair (2)  
Brad Hawkins (1)  
Jerrilea Crawford (5)  
Bill Sullivan (10)  
Alma Chacon (9)  
Joseph Hunter, Virtual/Online (11)

Randy Agnew, Vice Chair (3)  
Marc Straub (4)  
Marissa Smith (7)

### **Board Members Absent:**

Bindu Nayak (8) – excused  
Sharon Waters (6)  
Michael Peterson (7)  
Daniel Moody (10)

### **Non-Voting Alternate Board Members Present:**

Carin Smith (9)

### **Staff Present:**

Kristen Hosey, Health Administrator  
Corey Lawson, Deputy Health Administrator  
Dr. James Wallace, Interim Health Officer  
Stefano SoloGallegos, Facility and IT Assistant  
Julian Muro, Contract Procurement Manager

Chuck Zimmerman, CDHD Attorney  
Cari Hammond, CFH Director\*  
Kaila Smith, EPR Director  
Maria Christina Monroe, PIO\*  
Diane Forhan, Interim Fiscal Director\*

\*indicates attendance online

### **Public Present**

The meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

### **Meeting**

Chair Shon Smith called the meeting to order at 2:00PM, then Chair Smith requested the Board Clerk (Corey Lawson) to take attendance.

### **Approval of Agenda**

Jerrilea Crawford moved to approve the agenda, Marc Straub seconded. Motion carried unanimously without discussion.

### **Public Comment**

Chair Shon Smith explained that 20 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Smith identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.



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- Kim Darlington of Douglas County expressed her concerns COVID-19 mRNA vaccine
- Darline Crumb of Douglas County expressed her concern over side effects of the COVID-19 vaccine
- Carl Lambert of Douglas County expressed his concern over side effects of the COVID-19 vaccine
- Lisa Templeton of King County and Informed Choice expressed her concerns of DOH support for the COVID-19 vaccine.

## Consent Agenda

- a. Approval of June 16<sup>th</sup>, 2025, Board Meeting Minutes
- b. Approval of Payroll in the amount of \$360,040.35
- c. Approval of Benefits in the amount of \$123,603.62
- d. Approval of Payment of 2025 Vouchers No. 20250428-20250523 in the amount of \$650,138.58
- e. Approval of the Contract Matrix

**Jerrilea Crawford moved to approve the consent agenda. Marc Straub seconded. Motion carried unanimously.**

## Executive Sessions

- a. Pending Litigation – RCW 42.30.110(1)(i) (20 minutes)
  - a. Executive session extended 10 minutes
  - b. Executive session extended 10 minutes
- b. Potential Litigation – RCW 42.30.110(1)(i) (10 Minutes)

## Old Business

### Social Media Policy

The Social Media Policy was discussed, and Chuck Zimmerman discussed alterations referencing grammatical corrections to further demonstrate the intent of statements within.

**Jerrilea Crawford moved to approve the Social Media Policy with changes outlined by legal counsel and discussed by the board. Randy Agnew seconded. Motion carried unanimously.**

### Small Numbers Guidelines

The small numbers guidelines was discussed at length with board members, CDHD staff, present legal counsel, and the local Health officer. CDHD officials indicated that small numbers guidelines must be followed to adhere to Data Sharing Agreements with Washington State Department of Health. The legal counsel indicated the small numbers policy may need clarification for a lack of detail. The local health officer indicated that small numbers policies are in place to protect patients from identification and harm.

**Alma Chacon moved to have someone from the small numbers guidelines committee and an independent speaker to be made available to the board for a small numbers guidelines presentation. Bill Sullivan seconded. Motion carried unanimously.**



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## **New Business:**

### **Budget Amendment (Action Item)**

Diane Forhan, Interim Fiscal Director, presented a revised budget that included updates from reductions of state and federal funds, such as the reduction in Foundational Public Health Services (FPHS) funds. Board discussion followed.

**Randy Agnew moved to approve the amended budget. Marc Straub seconded. Motion carried unanimously.**

### **Upcoming Board Position Expirations**

Chair Shon Smith began by reminding the Board of upcoming term expirations. Board discussion followed. Dr. Kristen Hosey notified the board of a free, in-person Board of Health Training sponsored by WSALPHO in Ellensburg.

## **Reports**

### **Dr. James Wallace, Interim Health Officer**

Dr. James Wallace provided his presentation in-person, which included information on Hantavirus.

### **Kristen Hosey, Health Administrator**

Dr. Hosey presented the Health Administrator report. Jerrilea Crawford indicated that quarterly CD/Epi reporting may show a better representative for data trends.

Chair Shon Smith noted that the legal team will review the information received during public comment for possible discussion at a later meeting.

**Chair Smith declared the meeting adjourned at 4:53 PM.**

A handwritten signature in black ink, appearing to read "Shon Smith", written over a horizontal line.

Shon Smith, Board Chair

A handwritten signature in black ink, appearing to read "Corey Lawson", written over a horizontal line.

Corey Lawson, Clerk of the Board