



# CDHD Board of Health Meeting Agenda

September 2025

Board of Health Meeting Agenda  
September 15<sup>th</sup>, 2025, at 2:00 PM at the Douglas County Public Services Building  
140 19<sup>th</sup> Street NW, East Wenatchee

***This Board meeting will be a hybrid of in person and online. Participants can attend via computer, phone or in person. Meeting attendance instructions are posted on the landing page of [cdhd.wa.gov](http://cdhd.wa.gov)***

- I. General Business (5 Minutes)**
  - a. Call Meeting to Order – Roll Call
  - b. Approval of the Agenda
- II. Consent Agenda (5 Minutes)**
  - a. Approval of August 18<sup>th</sup>, 2025 Board Meeting Minutes
  - b. Approval of August payroll in the amount of \$347,792.40
  - c. Approval of August benefits in the amount of \$106,700.22
  - d. Approval of payment vouchers 20250589-20250662 in the amount of \$165,240.05
  - e. Approval of Contract Matrix
- III. Old Business (10 Minutes)**
  - a. Board of Health Positions Update
- IV. New Business (20 Minutes)**
  - a. Preliminary Budget Review
  - b. Surplus Items for Approval (Action)
  - c. Approval of Firefly VPN Replacement (Action)
- V. Public Comment (20 Minutes)**
  - a. *CDHD provides opportunities for public comments in person, remotely, or by submitting written comments. The Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone (or unmute your screen), state your name and the county jurisdiction you reside in. The Chair will direct Citizen comments to two to three minutes each.*
- VI. COVID-19 Resolution Presentation (30 Minutes)**
  - a. Bill Sullivan, or Designee, Presentation
  - b. Dr. Wallace, Health Officer Presentation
- VII. Executive Session (10 Minutes)**
  - a. Potential Litigation – RCW 42.30.220(1)(i)
- VIII. Adjournment**
- IX. Closed Session – RCW 42.30.140(4)(b) (40 minutes)**



### Table of Contents

Board of Health Meeting Agenda.....	1
Chelan-Douglas Health District Board of Health Regular Meeting Minutes August 18th, 20225.....	3
Payroll & Benefits.....	7
Payment Vouchers.....	9
Contract Matrix.....	13
Board of Health Position Update.....	15
Preliminary Budget Review (2026).....	16
Budget Surplus.....	20
Firefly VPN Replacement.....	21
Covid-19 Resolution.....	26
Covid-19 Resolution Legal Review.....	27
Administrator Report.....	33
Fiscal Report and Personnel.....	34
Community and Family Health Report and Personnel.....	40
Emergency Preparedness and Response Report and Personnel.....	46
Communicable Diseases & Epidemiology Report and Personnel.....	48
Communications and Outreach Report and Personnel.....	52
Environmental Health Report and Personnel.....	55
Chelan-Douglas Health Administrator's Update.....	59



# CDHD Board of Health

Regular Meeting Minutes

August 2025

## Chelan-Douglas Health District Board of Health Regular Meeting Minutes August 18<sup>th</sup>, 2025

### Board Member Attendance

Board Member	P	V	A	E	NV	Board Member	P	V	A	E	NV
Brad Hawkins (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michael Peterson (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shon Smith, <b>C</b> (2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bindu Nayak (8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Randy Agnew, <b>VC</b> (3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alma Chacon (9)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marc Straub (4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carin Smith (9)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerrilea Crawford (5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bill Sullivan (10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharon Waters (6)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daniel Moody (10)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marissa Smith (7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Joseph Hunter (11)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*C=Chair, VC=Vice Chair*

Key: P = Present (In-Person), V = Virtual, A = Absent, E=Excused, NV = Non-Voting

### Chelan-Douglas Health District Staff Present

Kristen Hosey, Health Administrator  
 Cari Hammonds, CFH Director  
 Julian Muro, Contract Procurement Manager  
 Erin McCool, Legal Counsel

Corey Lawson, Deputy Health Administrator  
 Kaila Smith, EPR Director  
 Stefano SoloGallegos, Facilities & IT Assistant  
 Dominique Gilley, Food Supervisor (Virtual)

### Public Presence

The meeting was held in person and via zoom and phone conference with members of the public attending and listening to the meeting

### Meeting

Chair Shon Smith called the meeting to order at 2:00 PM, then Chair Smith requested the Board Clerk (Corey Lawson) to take attendance

### Approval of Agenda

Chair Shon Smith requested a motion to approve agenda. **Randy Agnew moved to approve the agenda. Jerrilea Crawford seconded.**

Discussion occurred. Bill Sullivan expressed concern that the Covid-19 Vaccine resolution was not on the



# CDHD Board of Health

Regular Meeting Minutes

August 2025

agenda. Chair Shon Smith indicated that the resolution requires legal review prior to being placed on the agenda. The resolution is expected to make the agenda in September.

**The motion to approve the agenda carried.**

## Public Comment

Chair Shon Smith explained that 20 minutes had been set aside for public comment and asked for those presenting in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Smith identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Lori Bueller of Douglas County expressed concern over mRNA COVID-19 vaccines.
- Mark Shipman of Chelan County expressed in support of the local health jurisdiction and medical professionals.
- Darline Crumb of Douglas County expressed concern over COVID-19 vaccines.
- Lisa Templeton of King County (Informed Choice Washington) expressed concern over COVID-19 vaccines and Influenza vaccines. Lisa Templeton encouraged CDHD to continue to allow for employer choice of Covid-19 and Influenza vaccines.
- Pete Teigan of Douglas County spoke on behalf of Together for Youth and upcoming projects in Douglas County.

## Consent Agenda

- A. Approval of July 21<sup>st</sup>, 2025, Board Meeting Minutes
- B. Approval of July Payroll in the amount of \$352,141.30
- C. Approval of July Benefits in the amount of \$107,366.19
- D. Approval of Payment of 2025 Vouchers No. 20250524-20250543 in the amount of \$89,079.53
- E. Approval of Payment of 2025 Vouchers No. 20250544-20250556 in the amount of \$28,867.63
- F. Approval of Payment of 2025 Vouchers No. 20250557-20250572 in the amount of \$15,519.16
- G. Approval of Payment of 2025 Vouchers No. 20250573-20250588 in the amount of \$148,796.32
- H. Approval of Corrected June Coversheet (FSA/HSA)

Chair Shon Smith requested a motion to approve the consent agenda items A-H.

Bill Sullivan inquired about insurance costs in the amount of \$135,211.00. Board discussed insurance coverage and cost.

**Randy Agnew moved to approve the consent agenda. Bindu Nayak seconded. Motion carried unanimously.**

## Executive Session

### Pending Litigation – RCW 42.30.110(1)i

Chair Shon Smith requested a motion to enter into a 10-minute executive session.



# CDHD Board of Health

Regular Meeting Minutes

August 2025

**Marc Straub moved to enter executive session. Joey Hunter seconded. Motion carried unanimously without discussion.** Executive session extended 2 minutes. Executive session concluded at 2:44 PM.

## Old Business

### Potential Action/Pending Litigation:

**Jerrilea Crawford moved approve the settlement for payment of remaining balance of the Beazley policy. Marc Straub seconded. Motion carried unanimously.**

### Small Numbers Guidelines Update:

Kristen Hosey updated the board on the ongoing search for small numbers presenter

## New Business

### Firefly IT & Cybersecurity Provider

Chris Cochran and Erik Anderson from Firefly presented on IT & Cybersecurity services provided to the Chelan-Douglas Health District. Board members inquired about cybersecurity and record retention for the Chelan-Douglas Health District. Randy Agnew expressed the need for additional IT software for the Chelan-Douglas Health District.

## Reports

Dr. Kristen Hosey, Health Administrator, provided the Health Administrator Report. Questions and discussion occurred around well drilling, "pop-up" food vendors, emergency line (after hours), dogs in restaurants and overdose reporting.

No Health Officer report this meeting.

## Board Discussion

Brad Hawkins discussed upcoming board departures and a preliminary timeline to notify jurisdictions of upcoming openings with the board.

Randy Agnew expressed the need for a committee regarding software required to operate the Chelan-Douglas Health District

Bill Sullivan expressed further concern regarding WAC rules allowing dogs in restaurant facilities.

## Adjournment

**Chair Shon Smith** declared the meeting adjourned at **4:08 PM**.



# CDHD Board of Health

Regular Meeting Minutes  
August 2025

X

---

Shon Smith  
Board Chair

X

---

Corey Lawson  
Clerk of the Board



# CDHD Payroll & Benefits Approval

September 2025

Chelan-Douglas Health District  
Payroll 08-25-25 for pay period 08-01-25 to 08-15-25

Gross Pay	177,630.05
Benefits	53,056.18
Total Payroll Cost	<u>230,686.23</u>
Net Pay	129,356.09
Due to IRS	43,721.08
Due to ESD - SUTA	1,547.06
Due to ESD - WAFMLA	1,634.16
Due to ESD - WACares Fund	951.79
Due to L&I	2,191.90
Due to DRS for PERS	19,363.07
Due to DRS for DCP	1,653.74
Due to PEBB	28,479.90
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,166.85
Total Payroll Expenses	<u>230,686.23</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$177,630.05 in salaries and the \$53,056.18 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Diane Forhan  
Signed

8/20/25  
Date



# CDHD Payroll & Benefits Approval

September 2025

Chelan-Douglas Health District  
Payroll 09-10-25 for pay period 08-16-25 to 08-31-25

Gross Pay	170,162.35
Benefits	53,644.04
Total Payroll Cost	<u>223,806.39</u>
Net Pay	123,793.44
Due to IRS	41,107.46
Due to ESD - SUTA	1,435.42
Due to ESD - WAFMLA	1,565.50
Due to ESD - WACares Fund	908.47
Due to L&I	2,178.23
Due to DRS for PERS	19,071.32
Due to DRS for DCP	1,653.74
Due to PEBB	30,383.01
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,089.21
Total Payroll Expenses	<u>223,806.39</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$170,162.35 in salaries and the \$53,644.04 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Adlene Morales, Fiscal Supervisor  
Signed

9/5/25  
Date





# CDHD Payment Vouchers

September 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250589 through No. 20250610 are approved for payment in the amount of \$25,898.23 this day 15 of September, 2025.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250589	AG Supply Co.	16	Office Supply/Gas Expense	\$ 1,186.81
20250590	Alpha Media	15/55	Radio Advertising Expense	\$ 510.00
20250591	Amazon Capital	15/70	Office Supply	\$ 205.52
20250592	CI Information Management	16	Shred Bin Services	\$ 152.67
20250593	Cintas Corporation	16	Janitorial Supplies	\$ 182.75
20250594	Coleman Oil Co.	16	Gas Expense	\$ 76.88
20250595	Concensus Cloud Solutions	60/62/63	eFax Services Expense	\$ 108.59
20250596	Douglas County Sewer District #1	16	Sewer Utility Services	\$ 161.97
20250597	Empire Record Management	16	Storage Lease September	\$ 795.00
20250598	FFF Enterprise, Inc	83	Vaccines	\$ 3,119.66
20250599	Firefly	16	Monthly Invoice	\$ 9,235.19
20250600	Hosey, Kristen	16	Employee Reimbursement	\$ 522.08
20250601	InPrint Printing	15/76	Printing Services Expense	\$ 198.74
20250602	LesSchwab Tires	16	Tires and Service Fees	\$ 912.85
20250603	Mountain Barge Services	55	Field Supplies Expense	\$ 35.00
20250604	Ricoh	16	Copier Lease Contract	\$ 2,251.00
20250605	Rockwell Water Systems & Pumps	43	Well Site Inspection Services	\$ 469.74
20250606	Snitily, Stephanie	83	Employee Reimbursement	\$ 141.45
20250607	State Auditors Office	16	Audit Services	\$ 2,295.15
20250608	The 100 Building LLC	16	Rent and Utilities for September	\$ 2,961.00
20250609	Visa	16/41	License Renewal, Conference and Meals Expense	\$ 86.56
20250610	Waste Management	16	Monthly Garbage Disposal Services	\$ 289.62
				\$ 25,898.23



# CDHD Payment Vouchers

September 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250611 through No. 20250625 are approved for payment in the amount of \$92,740.05 this day 15 of September, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250611	ADP, INC	16	ADP Comprehensive Services	\$ 4,182.88
20250612	Alliant Insurance Services In.	16	Notary Bond	\$ 90.00
20250613	Amazon Capital Services	15/16	Office Supplies Expense	\$ 160.80
20250614	Bear Signs & Embroidery LLC	12	ACF Trailer Project	\$ 3,298.27
20250615	Chandler Business Interiors, Inc.	16	Office Furniture Purchase and Installation	\$ 78,741.71
20250616	Cintas Corporation	16	Janitorial Supplies	\$ 103.05
20250617	Enduris	16	Insurance Claim	\$ 250.00
20250618	Lieurance, Lexy	12	Employee Reimbursement	\$ 65.00
20250619	Local Tel Communications	16	Phone Expense	\$ 863.48
20250620	Rice, Brianna	70	Employee Reimbursement	\$ 62.53
20250621	Ricoh	16	Copier Lease Contract	\$ 1,515.89
20250622	Taylor Technologies	42	Field Supplies Expense	\$ 144.60
20250623	Verizon Wireless	Misc	Cell Phone Expense	\$ 2,151.90
20250624	Visa	Misc	Notary Renewal, Software Renewals, Training Fee	\$ 1,009.94
20250625	WVMCC Fiestas Mexicanas	15	Booth Fee	\$ 100.00
				\$ 92,740.05



# CDHD Payment Vouchers

September 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250626 through No. 20250643 are approved for payment in the amount of \$31,025.35 this day 15 of September, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250626	Cintas Corporation	16	Janitorial Supplies	\$ 126.90
20250627	Columbia Valley Community Health	23	TB Quarterly compensation	\$ 2,275.00
20250628	Corporate Translation Services	15/23/29	Interpreting Services	\$ 121.46
20250629	East Wenatchee Water District	16	Fire Line Connection and Water Utility Services	\$ 386.56
20250630	Firefly	16	Monthly Invoice	\$ 9,102.65
20250631	Gonzalez, Krishna	16	Employee Reimbursement	\$ 465.90
20250632	Health Equity	16	Healthcare Benefits August	\$ 125.00
20250633	Keyhole Security	16	Service Expense	\$ 2,713.80
20250634	Monroe, Maria Christina	15	Employee Reimbursement	\$ 49.00
20250635	Ogden Murphy Wallace	16	Legal services for July	\$ 5,495.10
20250636	Point & Pay	16	Check and Card Processing Fees	\$ 1,336.49
20250637	Pure Water Partners	16	Monthly Water Dispenser Expense	\$ 67.08
20250638	Sound Telecom	12	Answering Services	\$ 303.11
20250639	Staples Advantage	16	Janitorial Supplies	\$ 46.42
20250640	The DOH Associates, PS	16	Building Renovation	\$ 6,217.75
20250641	Visa	Misc	Office Supplies Expense, Field Supplies Expense, Other Expenditures	\$ 1,413.01
20250642	Water Solutions Inc.	16	Monthly Water Dispenser Expense	\$ 192.22
20250643	Young Innovations	82	Field Supplies Expense	\$ 587.90
				\$ 31,025.35



# CDHD Payment Vouchers

September 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250644 through No. 20250662 are approved for payment in the amount of \$14,576.42 this day 15 of September, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250644	Amazon Capital Services	12	Field Supplies Expense	\$ 111.71
20250645	Budgyt	16	Platform License Feature Add on	\$ 1,788.00
20250646	Cintas Corporation	16	Janitorial Supplies	\$ 126.90
20250647	Clarius Languages	15	Translation Services	\$ 160.00
20250648	Columbia Valley Community Health	23	Clinical Services	\$ 231.00
20250649	Consensus Cloud Solutions, LLC	29/60	eFax Services	\$ 217.18
20250650	Express Service Inc.	16	General Labor Services	\$ 953.40
20250651	Gilmore, Emily	16	Employee Reimbursement	\$ 320.80
20250652	In Print Printing	16	Business Cards	\$ 103.17
20250653	Kenoyer, Quinn	70	Employee Reimbursement	\$ 17.85
20250654	MacDonald Miller Facility	16	Building Services HVAC	\$ 444.17
20250655	ODP Business	16	Office Supplies Expense	\$ 166.67
20250656	Rice, Brianna	16	Employee Reimbursement	\$ 173.13
20250657	Shai Creates LLC	16	Monthly Service Retainer Scope	\$ 4,500.00
20250658	Townsquare Media	15/21/41	Advertising Expense	\$ 930.00
20250659	Valvoline-Instant Oil	16	Vehicles Expense	\$ 2,998.77
20250660	VISA	Misc	Training/Conference/Parking & Other Incidentals	\$ 538.67
20250661	Willhelm Consulting	16	Coaching Sessions	\$ 500.00
20250662	WSPHA	16	Membership Renewal	\$ 295.00
				\$ 14,576.42



# CDHD Contract Matrix

September 2025

Contract Number	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
Consolidated Contract CLH32044 Amendment #6 Maternal & Child Health Block Grant	Department of Health	The purpose pf the SOW is to support local interventions that impact the target population of the MCH Block Grant. The purpose for this amendment is to add funding for Oct 2025 thru Sept 2026	Replace	10/01/25 – 09/30/26	\$237,931	+\$115,000
Consolidated Contract CLH31044 Amendment #6 Foundational Public Health Services	Department of Health	The purpose of the SOW is to provide Foundational Public Health Services per RCW 43.70.512. This amendment adds SFY26 funds	Replace	07/01/25- 06/30/26	\$2,497,000	+\$2,497,000
Consolidated Contract CLH31044 Amendment #6 Office of Immunization- Regional Representatives	Department of Health	The purpose of the SOW is to define required Childhood Vaccine Program (CVP) activities for regional reps. The purpose for this amendment is to add funding for Jul 2025 thru Jun 2026	Replace	07/01/25-06/30/26	\$8,126	+\$8,126



# CDHD Contract Matrix

September 2025

Consolidated Contract CLH32044 Amendment #6 Office of Resiliency & Health Security PHEP	Department of Health	The purpose of the SOW is to support and sustain LHJ Public Health Emergency Preparedness. The purpose for this amendment is to add funding for Jul 2025 thru Jun 2026.	Replace	07/01/25-06/30/26	\$123,549	+\$123,549
Consolidated Contract CLH32044 Amendment #6 DCHS – ELC Covid-19 Response	Department of Health	The purpose is to provide funding for testing, investigation and contract tracing resources to limit the spread of COVID-19. This purpose for this amendment is to add funding for Jan-Dec 2025.	Replace	01/01/25- 12/31/25	\$181,215	+\$52,661
INTERLOCAL AGREEMENT Home Visiting Services Nurse Family Partnership CONTRACT #26-1139	WA State Department of Children, Youth, and Families (DCYF)	The purpose of this SOW is to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes for participants and strengthening coordination of services	Renew	07/01/25 – 07/31/26	\$387,922.50	+ \$387,922.50



# Board of Health Position Update

September 2025

## Outreach

- Mayors have been contacted regarding Board seats 5 and 6 (Wenatchee for Position 5; Bridgeport, Mansfield, Rock Island, and Waterville for Position 6).
- A press release announcing open positions was issued on Tuesday, September 2, 2025.
- Weekly social media posts are scheduled to promote community applications.
- A radio ad will run at the end of September to further raise awareness.

## Applications

- At least one application has been received to date.
- Applications are being collected online through CDHD's website (via ADP).
- The same questions used for previous application rounds are being used again to ensure consistency.
- Community recruitment is the focus for Position 8 (Public Health/Health Care Provider) and Position 10 (Community Stakeholder), which are open to residents of Chelan and Douglas Counties.
- Applications are also being accepted for alternate representative for Position 11, since not all current seats have alternates assigned.

## Position 12 (Tribal Representative)

- We have not yet submitted notification to the American Indian Health Commission to fill Position 12. This opening was mentioned in the press release.
- **Next Step:** Who would be the best person to reach out to the American Indian Health Commission?

## Application Deadline

- Applications are due by 5:00 p.m. on October 6, 2025.

## Screening & Review

- **October 8, 2025** – CDHD Executive Team will review applications for completeness and eligibility.

## Commissioner Appointment Process

- Commissioner meeting date to finalize appointments is still to be determined.
- Goal: Applications will be available for commissioner review by Friday, October 10, 2025.

## Next Steps

- Commissioners are expected to finalize appointments later in October.
- New Board members will be invited to attend meetings in advance of their January 2026 start in order to observe and become familiar with the Board's work.
- The American Indian Health Board will be contacted for position 12.



# PRELIMINARY BUDGET REVIEW

September 2025

## Chelan-Douglas Health District 2026 Budget 9/15/2025

Description	Total
<b>Description</b>	
Beginning Cash Balance 1-1-26	<b>4,091,488</b>
Less Cash Reserves	(2,000,000)
Cash Available to spend (includes \$1,248,500 FPHS Carryover from 2025)	2,091,488
2025 Carryover	<b>2,091,488</b>
2026 Program Revenue	6,742,915
2026 Program Expenses	<u>(6,943,276)</u>
12-31-2026 Balance (includes \$1,248,500 FPHS Carryover for 2026)	<b>1,891,127</b>
12-31-2026 Cash Reserves	<b>2,000,000</b>
12-31-26 Ending Cash Balance	<b><u>3,891,127</u></b>





# PRELIMINARY BUDGET REVIEW

September 2025

## Chelan-Douglas Health District 2026 Budget 9/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Beginning Balance</b>	<b>2,091,488</b>	<b>2,101,596</b>	
<b>Revenue</b>			
Permits			
640.001.32120.00.000 - HEALTH - BUSINESS LICENSES AND PERMITS	715,169	708,543	6,626
640.001.32210.00.000 - BUILDINGS AND STRUCTURE PERMITS	539,239	495,551	43,688
Federal Grants			
640.001.33310.55.000 - SUPPLEMENTAL NUTRITION PROGRAM-WIC	192,481	193,980	(1,499)
640.001.33360.00.000 - EPA ENV JUSTICE GOVT-TO-GOVT GRANT	-	55,864	(55,864)
640.001.33393.06.000 - PUBLIC HEALTH EMERGENCY PREPAREDNESS	218,000	175,362	42,638
640.001.33393.08.000 - MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000	5,000	
640.001.33393.26.000 - IMMUNIZATION GRANT	34,505	23,648	10,857
640.001.33393.32.000 - EPIDEMIOLOGY/LAB CAPACITY (ELC)	-	181,216	(181,216)
640.001.33393.35.000 - PUBLIC HEALTH WORKFORCE DEVELOPMENT	-	34,004	(34,004)
640.001.33393.77.000 - MEDICAID MATCH	171,654	319,592	(147,938)
640.001.33393.96.000 - PH INFRASTRUCTURE GRANT	100,000	99,535	465
640.001.33393.99.000 - PREVENTATIVE HEALTH/MCH BLOCK GRANT	112,000	107,120	4,880
State Grants			
640.001.33403.10.000 - DEPARTMENT OF ECOLOGY	158,476	162,184	(3,708)
640.001.33404.10.000 - STATE GRANT DCYF	387,000	372,912	14,088
640.001.33405.10.000 - DEPT OF NATURAL RESOURCES	-	148,439	(148,439)
640.001.33404.91.000 - DEPT OF HEALTH - GENERAL FUND	30,179	95,417	(65,238)
640.001.33406.90.000 - HCA GENERAL FUNDS	31,654	50,249	(18,595)
State Entitlements			
640.001.33604.24.000 - PUBLIC HEALTH ASSISTANCE	399,634	399,634	-
640.001.33604.25.000 - FOUNDATIONAL PUBLIC HEALTH SERVICES	2,498,000	2,541,740	(43,740)
Intergovernmental Revenue			
640.001.33862.00.000 - PUBLIC HEALTH ASSESSMENTS	457,819	457,819	-
640.001.33863.00.000 - INTERGOVERNMENTAL SERVICES REVENUE	-	-	-
Fees for Service			
640.001.34620.00.000 - PUBLIC HEALTH CLINIC	200	11,344	(11,144)
640.001.34650.00.000 - ENVIRONMENTAL HEALTH FEE FOR SERVICES	335,916	335,921	(5)
640.001.34670.00.000 - OTHER PUBLIC HEALTH FEES (VITAL STATS)	109,989	113,988	(3,999)
Miscellaneous Revenue			
640.001.35000.00.000 - FINES AND FORFEITS		(300)	300
640.001.36111.00.000 - INVESTMENT INTEREST	120,000	147,542	(27,542)
640.001.36700.00.000 - DONATIONS AND LOCAL GRANTS	126,000	53,005	72,995
640.001.36900.00.000 - OTHER MISCELLANEOUS REVENUES		7,932	(7,932)
<b>Total Revenue</b>	<b>6,742,915</b>	<b>7,297,240</b>	<b>(554,325)</b>



# PRELIMINARY BUDGET REVIEW

September 2025

## Chelan-Douglas Health District 2026 Budget 9/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Expenses</b>			
Salaries & Benefits			
640.001.56200.10.000 - SALARIES & WAGES	4,355,714	4,311,157	44,557
640.001.56200.20.000 - PERSONNEL BENEFITS	1,373,268	1,460,194	(86,925)
Supplies			
640.001.56200.31.100 - OFFICE SUPPLIES	24,110	37,414	(13,304)
640.001.56200.31.200 - CLINICAL SUPPLIES	800	1,450	(650)
640.001.56200.31.500 - FIELD SUPPLIES	28,050	133,945	(105,895)
640.001.56200.31.800 - JANITORIAL SUPPLIES	6,700	6,335	365
640.001.56200.35.100 - BOOKS, REFERENCES & VIDEOS	-	1,638	(1,638)
640.001.56200.35.200 - SOFTWARE	264,739	179,927	84,812
640.001.56200.35.300 - HARDWARE	3,750	17,700	(13,950)
640.001.56200.35.000 - SMALL TOOLS & MINOR EQUIPMENT	1,220	490	730
640.001.56200.31.300 - LABORATORY SUPPLIES	2,000	700	1,300
640.001.56200.31.400 - DRUGS & MEDICINES	9,240	4,000	5,240
Services			
640.001.56200.41.100 - SERVICES - LEGAL	105,000	111,287	(6,287)
640.001.56200.41.200 - SERVICES - AUDIT	40,000	32,000	8,000
640.001.56200.41.300 - SERVICES - INTERPRETING	2,350	3,820	(1,470)
640.001.56200.41.450 - SERVICES - ANSWERING SERVICE	2,500	2,913	(413)
640.001.56200.41.500 - SERVICES - OUTSIDE DRS & DENTISTS	9,100	9,100	-
640.001.56200.41.600 - SERVICES - COMPUTER	130,976	134,547	(3,571)
640.001.56200.41.800 - SERVICES - OUTSIDE LABORATORIES	1,500	140	1,360
640.001.56200.41.900 - SERVICES - CONTRACTS & MISC	19,860	266,273	(246,413)
640.001.56200.41.920 - SERVICES - LANDSCAPE	1,500	1,500	-
640.001.56200.41.930 - SERVICES - PARKING LOT MAINT	5,000	7,432	(2,432)
Communications			
640.001.56200.42.010 - TELEPHONE	39,323	43,395	(4,072)
640.001.56200.42.020 - POSTAGE	8,000	9,556	(1,556)
Travel/Training			
640.001.56200.43.100 - TRAVEL - MILEAGE	5,022	3,099	1,923
640.001.56200.43.200 - TRAVEL - GASOLINE & MAINTENANCE	13,300	15,351	(2,051)
640.001.56200.43.300 - PROFESSIONAL TRAVEL AND TRAINING	97,273	66,363	30,910
640.001.56200.43.400 - TRAVEL - CONFERENCES - MEALS & LODGING	2,409	37,427	(35,018)
640.001.56200.43.500 - TRAVEL - OTHER	4,316	13,916	(9,600)
Advertising			
640.001.56200.44.100 - ADVERTISING - NEWSPAPER	2,200	3,389	(1,189)
640.001.56200.44.200 - ADVERTISING - OTHER	26,655	31,950	(5,295)



# PRELIMINARY BUDGET REVIEW

September 2025

## Chelan-Douglas Health District 2026 Budget 9/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Expenses (continued)</b>			
Leases			
640.001.56200.45.000 - OPERATING RENTALS & LEASES	12,862	36,141	(23,279)
Utilities			
640.001.56200.47.000 - PUBLIC UTILITY SERVICES	19,400	19,379	21
Repairs & Maintenance			
640.001.56200.48.100 - EQUIPMENT	827	674	153
640.001.56200.48.200 - AUTOS	10,000	9,634	366
640.001.56200.48.300 - BUILDING	30,000	31,037	(1,037)
Printing			
640.001.56200.49.000 - PRINTING - OFFICE	5,250	1,532	3,718
640.001.56200.49.001 - PRINTING - COPIER	24,000	26,080	(2,080)
640.001.56200.49.200 - PAMPHLETS - PRINTED OR PURCHASED	610	2,765	(2,155)
Dues/Subscriptions			
640.001.56200.49.300 - DUES/MEMBERSHIPS/REGISTRATIONS	11,212	13,682	(2,470)
640.001.56200.49.400 - SUBSCRIPTIONS	2,178	3,863	(1,685)
Other Expenditures			
640.001.56200.46.000 - INSURANCE	140,000	140,561	(561)
640.001.56200.49.700 - CONTINUING EDUCATION	7,000	7,899	(899)
640.001.56200.49.500 - OTHER EXPENDITURES	94,061	65,693	28,368
<b>Total Expenses</b>	<b>6,943,276</b>	<b>7,307,348</b>	<b>(364,073)</b>
<b>Surplus/Deficit</b>	<b>(200,361)</b>	<b>(10,108)</b>	



# Budget Surplus

September 2025

Qty	Description	Condition
2	Dell Monitor	Obsolete/poor condition
1	Brother fax copier	Obsolete/poor condition
1	Black desk	No storage capacity after remodel
1	White C-shape Desk	No storage capacity after remodel
3	Glass Desk	No storage capacity after remodel
1	Small L desk shape	No storage capacity after remodel
4	Flexi Spot Desk	No storage capacity after remodel
1	Blak L shape desk	Obsolete/poor condition
1	White spot desk	No storage capacity after remodel
1	White Desk	No storage capacity after remodel
1	Small L white Desk	Obsolete/poor condition
4	Old office desk	Poor condition
1	Wooden desk	No storage capacity after remodel
4	Office Chairs	Poor condition
1	Mailbox	Poor condition
10	Book shelves	No storage capacity after remodel
11	File Cabinet	No storage capacity after remodel
4	Wooden chair	No storage capacity after remodel
3	Circle table	No storage capacity after remodel
1	Metal Bookshelf	Poor condition



# Firefly VPN Replacement

September 2025



## Vendor Bid & Quote Analysis

Completed by: Julian Muro

Date: 8/12/2025

Vendor:

Firefly

Juniper Networks

HPE Aruba Networking

Date Received:

9/11/2025

9/11/2025

Telephone & Email:

chris@firefly.ms

rcarroll@juniper.net

michael.wong4@hpe.com

Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total
		\$ 0.00			\$ 0.00			\$ 0.00			\$ 0.00

Notes:

Firefly offers  
ZTNA-Zero Trust Network Access  
That will enable an extra layer of  
security to our SonicWall network  
extender VPN Platform  
  
This is required for remote work for  
CDHD staff.  
  
54 licenses= 17.50 per license.  
1,070.00 Monthly charge  
  
=12,840 annual cost excluding taxes  
  
25 Licenses=17.50 per user  
562.50 Monthly charge  
= \$6,750.00 Excluding taxes.  
  
Their is also a 1 time configuration  
fee of 270.00

Notes:

Still pending

Notes:

Still pending quote

Notes:

Selected Vendor:

☐

Only Single offer received after competitive solicitation

Selection Justification:

*Attach scope of work on a separate page.*





# Firefly VPN Replacement

September 2025



## Quote

Quote Number: 7891  
Quote Name: Hardware Quote: ZTNA Solution  
Payment Terms: Due upon receipt  
Expiration Date: 10/01/2025

### Quote Prepared For

**Kristen Hosey**  
**Chelan-Douglas Health District**  
200 Valley Mall Parkway  
East Wenatchee, WA 98802  
United States  
Phone:(509) 886-6461  
kristen.hosey@cdhd.wa.gov

### Quote Prepared By

**Wendy Munson**  
**FIREFLY**  
21 S Chelan Ave  
Wenatchee, WA 98801  
United States  
Phone:509-663-8824  
Fax:509-665-0408  
[wendy@firefly.ms](mailto:wendy@firefly.ms)

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Monthly Items</b>					
1)	1	ZTNA Gateway	\$125.00	\$125.00	\$125.00
2)	25	ZTNA User	\$17.50	\$17.50	\$437.50
<b>Monthly Total</b>					<b>\$562.50</b>
<b>One-Time Items</b>					
3)	2	Configure, deploy, and verify ZTNA Gateway and User Setup	\$135.00	\$135.00	\$270.00
<b>One-Time Total</b>					<b>\$270.00</b>
<b>All quotes are estimates based on current prices. All quotes are only good for 30 days. All quotes are subject to change if the supply chain changes. We will provide a new quote if the price changes more than 1%.</b>					<b>Subtotal</b>
					<b>\$832.50</b>
					<b>Total Taxes</b>
					<b>\$71.60</b>
					<b>Total</b>
					<b>\$904.10</b>

This term auto-renews; please see MSA for details.  
This Quote is governed under the provisions of the Master Services Agreement located at <https://www.thinkfirefly.com/MSA> ("MSA"). This Quote is further defined by the conditions, provisions, and policies in our services guide located at <https://www.thinkfirefly.com/ServiceGuide> ("Services Guide"). **Charges of up to \$250 may be incurred for consumable items necessary for the completion of the project.** **The MSA and Services Guide contains important provisions related to the Services (including payment and auto-renewal terms), and by agreeing to this Quote, you agree to the provisions of the MSA and the Services Guide.** If you cannot access the MSA or Services Guide, or if you have any questions about those documents, then please do not sign this Quote and contact us for further information.

Authorizing Signature \_\_\_\_\_

Date \_\_\_\_\_



# Firefly VPN Replacement

September 2025



## Quote

Quote Number: 7951  
Quote Name: Hardware Quote: ZTNA 54 Users  
Payment Terms: Due upon receipt  
Expiration Date: 10/11/2025

### Quote Prepared For

Julian Muro  
Chelan-Douglas Health District  
200 Valley Mall Parkway  
East Wenatchee, WA 98802  
United States  
Phone: (509) 886-6416  
julian.muro@cdhd.wa.gov

### Quote Prepared By

Chris Cochran  
FIREFLY  
21 S Chelan Ave  
Wenatchee, WA 98801  
United States  
Phone:  
Fax: 509-665-0408  
[chris@firefly.ms](mailto:chris@firefly.ms)

Item #	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Monthly Items</b>					
1)	1	ZTNA Gateway	\$125.00	\$125.00	\$125.00
2)	54	ZTNA User	\$17.50	\$17.50	\$945.00
<b>Monthly Total</b>					<b>\$1,070.00</b>
<b>One-Time Items</b>					
3)	2	ZTNA Configuration/Installation	\$135.00	\$135.00	\$270.00
<b>One-Time Total</b>					<b>\$270.00</b>
<b>Subtotal</b>					<b>\$1,340.00</b>
<b>Total Taxes</b>					<b>\$115.24</b>
<b>Total</b>					<b>\$1,455.24</b>

This term auto-renews; please see MSA for details.  
This Quote is governed under the provisions of the Master Services Agreement located at <https://www.thinkfirefly.com/MSA> ("MSA"). This Quote is further defined by the conditions, provisions, and policies in our services guide. Charges of up to \$250 may be incurred for consumable items necessary for the completion of the project, located at <https://www.thinkfirefly.com/ServiceGuide> ("Services Guide"). **The MSA and Services Guide contains important provisions related to the Services (including payment and auto-renewal terms), and by agreeing to this Quote, you agree to the provisions of the MSA and the Services Guide.** If you cannot access the MSA or Services Guide, or if you have any questions about those documents, then please do not sign this Quote and contact us for further information.

Authorizing Signature \_\_\_\_\_

Date \_\_\_\_\_



# Firefly VPN Replacement

September 2025



## CDHD 2026 Budget

Managed Services	QTY	Unit Price	Line Total
Firefly Complete Management	70	105.00	7,350.00
•Security Awareness Training			
•Device Multifactor Authentication			
•Dark Web Scan			
•Network Management			
•Managed Detection + Response			
•Threat Monitoring & Remediation			
•Web Filtering/DNS Filtering			
•Privileged Access Manager			
•Automated Hotfixes, Patches, Updates			
•Scheduled Automatic Reboots			
•Unlimited Remote/Onsite Support			
		Monthly Total	7,350.00
		WA Sales TAX	646.80
		Monthly Total	\$7,996.80

Monthly Licenses	QTY	Unit Price	Line Total
Barraeuda Email Archiving Software	73	8.27	603.71
Email Security Filtering	73	7.72	563.56
Monthly Server Local & Cloud Backup Solution	3	135.00	405.00
UniFi Monthly Wireless	17	5.25	89.25
CloudBackup O365 Sharepoint	73	5.50	401.50
Email MDR	73	5.25	383.25
Workstation Backups - Critical PCs	5	15.75	78.75
		Monthly Total	\$2,525.02
Monthly Managed Service and License Total w/ Sales Tax			\$10,744.02
Annual Managed Service and License Total w/ Sales Tax			\$128,928.26

Yearly Core IT Renewals	QTY	Unit Price	Line Total
Cdhd.info Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdistrict.com Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdistrict.org Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdistrict.info Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdepartment.com Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdepartment.org Domain Renewal (03/04/2026)	1	55.00	55.00
Chelandouglashealthdepartment.info Domain Renewal (03/04/2026)	1	55.00	55.00
		Sub Total	\$385.00
		WA Sales TAX	\$33.88

21 S. Chelan Ave.  
Wenatchee, WA 98801

[www.thinkfirefly.com](http://www.thinkfirefly.com)

Ph: 509.663.7082





# Firefly VPN Replacement

September 2025



		Sub Total	\$418.88
<b>IT Projects Recommendations</b>			
	QTY	Unit Price	Line Total
Workstation Backups - Critical PCs	5	15.75	78.75
Email MDR Implementation	2	140.00	280.00
Migrate Barracuda over to Firefly Archive to save \$474/month	5	140.00	700.00
		Sub Total	\$1,058.75
		WA Sales TAX	\$93.17
		Annual Total	\$1,151.92
<b>Optional Recommendations</b>			
Password Manager/Month (Optional)	73	6	438
QuickPass Application (cost included in Managed Services)	32	0	0
		Sub Total	\$438.00
		WA Sales TAX	\$38.54
		Annual Total	\$476.54
		Total IT Budget	\$130,975.61

\* Pricing assumes a 5% annual increase, though we always work closely with vendors to maintain current costs whenever possible.

21 S. Chelan Ave.  
Wenatchee, WA 98801

[www.thinkfirefly.com](http://www.thinkfirefly.com)

Ph: 509.663.7082



Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF HEALTH OF THE CHELAN-DOUGLAS HEALTH DISTRICT  
TO SUSPEND ADMINISTRATION AND PROMOTION OF COVID-19 SHOTS UNTIL THEIR  
SAFETY AND EFFICACY CAN BE ADEQUATELY DEMONSTRATED.**

Whereas, the Centers for Disease Control (CDC) Vaccine Adverse Event Reporting System (VAERS) database is the nation's primary vaccine early warning system used to alert public health officials about vaccine safety signals (<https://vaers.hhs.gov/about.html>); and

Whereas, at least 70 percent of vaccine injuries appearing in the VAERS database were reported by health care professionals and pharmaceutical companies under threat of penalty for falsifying data (<https://openvaers.com/faq/who-reports-to-vaers>); and

Whereas, as of July 25, 2025, VAERS contains reports of 1,665,735 adverse events, 221,113 hospitalizations, and 38,742 deaths associated with the COVID-19 shots (<https://openvaers.com/>); and

Whereas, considering the safety signals associated with COVID-19 shots, the Board considers it prudent to reevaluate potential benefits and risks of these products to public health; now therefore,

**THE BOARD OF HEALTH OF THE CHELAN-DOUGLAS HEALTH DISTRICT HEREBY RESOLVES  
AS FOLLOWS:**

1. Immediately suspend administration and promotion of COVID-19 shots until their safety and efficacy can be adequately demonstrated.
2. Evaluate new information as it becomes available to determine whether to resume administration and promotion of COVID-19 shots.

Submitted by:  
Bill Sullivan  
Position 10



# Covid-19 Resolution Legal Review

September 2025



OGDEN MURPHY WALLACE, PLLC  
701 FIFTH AVENUE, SUITE 5500  
SEATTLE, WA 98104-7045

T 206.447.0000  
F 206.447.0235

OMWLAW.COM

## MEMORANDUM

**Attorney-Client Privilege  
Attorney Work Product  
Confidential**

DATE: September 10, 2025

TO: Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator

FROM: Erin McCool & Kate Robertson, Ogden Murphy Wallace, PLLC

RE: Implications of ESHB 1531 on Proposed COVID-19 Vaccine Resolution

As a Public Health District located in Washington State, Chelan Douglas Health District ("CDHD" or "District") is a local health department subject to the laws of Washington State. RCW 70.05.010(1). Recently, a member of CDHD's Board drafted proposed Resolution 2025-05 regarding the administration and promotion of COVID-19 vaccines by the District ("Resolution").

You have asked us to analyze the impact of the recently passed ESHB 1531 on the District's potential adoption of the Resolution. In short, ESHB 1531 expressly prohibits local health departments from enacting policies that bar the implementation or promotion of evidence-based communicable disease control measures, including immunizations and vaccines. The Resolution's provisions to suspend administration and promotion of COVID-19 vaccines would directly conflict with, and be preempted by, state law, rendering the Resolution legally unenforceable if adopted. Below, we've addressed (1) the legal framework established by ESHB 1531 and related statutory and regulatory provisions, and (2) the associated legal analysis of the proposed Resolution, including potential conflicts with state law and resulting risks, followed by our conclusion and recommendations to ensure compliance.

### **I. Legal Framework of ESHB 1531**

The Washington State Legislature passed ESHB 1531 on April 21, 2025, effective immediately due to the inclusion of an emergency clause. See ESHB 1531.SL. The stated purpose of the bill is to ensure "that the public receives timely, well-researched, evidence-based, and science-driven information to make informed choices so that they can take personal control of their health and the health of their families." *Id.* at 2, § 1(2).

To achieve this purpose, the Legislature declared that:

(1) It is the policy of the state that public health responses to address communicable diseases be guided by the best available science on the safety and efficacy of



# Covid-19 Resolution Legal Review

September 2025

Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator  
September 10, 2025  
Page 2

evidence-based measures to control the spread of such diseases, **including immunizations and vaccines.**

(2) Consistent with th[is] policy . . . the state and local health officials must, within available resources, implement and promote evidence-based, appropriate measures to control the spread of communicable disease, **including immunizations and vaccines.** The state and its political subdivisions may **not enact statutes, ordinances, rules or policies that prohibit the implementation and promotion of such measures.** Any such statute, ordinance, rule, or policy in place on the effective date of this section is hereby declared **null and void.**

*Id.* at 2, § 2 (emphasis added). While ESHB 1531 imposes significant obligations and limitations on state and local health officials, it does not change any rules about individual vaccination decision or grant new powers to mandate vaccination. Instead, it is directed at ensuring governmental entities do not take action that undermines or prohibits evidence-based disease control measures.

## A. “Best Available Science” and State Interpretation

There is no definition of “best available science” in Washington statutes or rules. Federal definitions – while not controlling – may provide useful guidance. For example, 31 CFR § 34.2 and 33 U.S.C. § 1321(a)(27) define the term as: “science that maximizes the quality, objectivity, and integrity of information, including statistical information; uses peer-reviewed and publicly available data; and clearly documents and communicates risks and uncertainties in the scientific basis for such projects.”

Washington Department of Health (“DOH”) materials further illustrate the State’s interpretation. DOH’s Vaccine Advisory Committee describes the “best and most durable public health decisions” as those “made in plain sight, in consultation with medical professionals, and [] backed by rigorous review of current data.” WASH. DEP’T OF HEALTH, VACCINE ADVISORY COMM. MEETING MINUTES at 8 (June 13, 2025). Furthermore, DOH continues to recommend the current COVID-19 vaccines, emphasizes “ensuring equitable access,” and states that they “remain one of [the] most effective tools for preventing severe illness.” *COVID-19 Vaccine Information*, WASH. DEP’T OF HEALTH.

Additionally, Washington, California, Oregon, and Hawaii, recently announced the formation of the West Coast Health Alliance, which will provide their own “evidence-based unified recommendations to their residents regarding who should receive immunization and to help ensure the public has access and credible information for confidence in vaccine safety and efficacy.” *Washington, California and Oregon to Launch New West Coast Health Alliance to Uphold Scientific Integrity in Public Health as Trump Destroys CDC’s Credibility*, WASH. GOVERNOR (Sept. 3, 2025). Through the Alliance, the states will coordinate immunization guidelines “by aligning immunization recommendations informed by respected national medical organizations[, which] will allow residents to receive consistent, science-based recommendations.” *Id.*

Although the term “best available science” is not used in the public materials associated with the Alliance, the State views its own recommendations and that of national medical organizations as





Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator  
September 10, 2025  
Page 3

meeting this standard. As noted, the DOH continues to recommend the current COVID-19 vaccines, and, after announcing the Alliance, the State Secretary of Health issued a standing order authorizing health care providers to administer all approved COVID-19 vaccines<sup>1</sup> "to all persons aged 6 months and older, including pregnant individuals." WASH. STATE COVID-19 VACCINE STANDING ORDER (Sept. 4, 2025).

## **B. Related State and Local Health Authority Provisions**

Local health boards are charged under RCW 70.05.060 with enforcing the public health laws of the state and the rules of the State Board of Health, supervising the maintenance of all health and sanitary measures, and taking such measures as are necessary to promote the public health. Because ESHB 1531 is now part of the "public health laws of the state," the Board is statutorily obligated to enforce it.

Similarly, WAC 246-100-036 imposes affirmative obligations on local health officers to prevent and control the spread of communicable diseases, including initiating disease control measures, providing public health information, and ensuring access to prevention measures. *See also* RCW 70.05.070. This includes a requirement to "[t]ake appropriate action to control or prevent the spread of dangerous, contagious or infectious diseases," which necessarily incorporates evidence-based measures the State has deemed effective under ESHB 1531, including immunizations and vaccines.

## **II. CDHD's Draft Resolution on COVID-19 Vaccines and the Impact of ESHB 1531**

Before assessing the legal effect of ESHB 1531, it is important to summarize the content and stated rationale of the District's draft Resolution. This provides context for evaluating whether the Resolution's provisions are consistent with the District's statutory and regulatory obligations.

### **A. Summary of Draft Resolution**

The draft Resolution would require the District to (1) "Immediately suspend administration and promotion of currently available COVID-19 shots until their safety and efficacy can be adequately demonstrated," and (2) "Evaluate new information as it becomes available to determine whether to resume administration and promotion of COVID-19 shots." The Resolution is premised on recitals that include, among other things, the following statements:

- The CDC Vaccine Adverse Event Reporting System (VAERS) database "is the nation's primary vaccine early warning system used to alert public health officials about vaccine safety signals."

---

<sup>1</sup> Recently, the FDA revoked the emergency use approvals for COVID-19 vaccines while formally approving for use the SPIKEVAX, NUVAXOVID, COMIRNATY, and MNEXSPIKE COVID-19 vaccines. *See* Mary Kekatos, *FDA Approves Updated COVID Vaccines with Restrictions*, ABC News (Aug. 27, 2025). While the FDA approval authorizes the use in individuals who are 65 years of age and older as well as children of a certain age (ranges from 6 months to 12 years) through individuals who are 65 years of age with at least one underlying condition, these limitations do not prohibit the continued administration of the approved COVID-19 vaccines to children, adults, or pregnant women without underlying conditions.



# Covid-19 Resolution Legal Review

September 2025

Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator  
September 10, 2025  
Page 4

- More than 70% of vaccine injuries reported to VAERS “were reported by health care professionals and pharmaceutical companies under threat of penalty for falsifying data.”
- VAERS contains reports of adverse events, hospitalizations, and deaths associated with the COVID-19 vaccines.

Based on these statements, the recitals conclude by stating that: “considering the safety signals associated with COVID-19 shots, the Board considers it prudent to reevaluate potential benefits and risks of these products to public health.”

It is also important to note that the Resolution was neither drafted nor endorsed by the Health Officer. The next subsection examines issues related to the Resolution’s language and reliance on supporting sources, providing further context for its potential impact.

## B. Evaluation of Language and Supporting Sources

As a preliminary matter, it is worth noting that some of the language used in the draft Resolution creates confusion around when administration and promotion of COVID-19 shots may resume in the event that the Resolution is adopted. For example, the draft Resolution states that the Board will suspend administration and promotion of COVID-19 vaccines “until their safety and efficacy can be **adequately demonstrated**.” However, no further information is provided regarding what is required for safety and efficacy to be adequately demonstrated or who will determine whether the safety and efficacy can be adequately demonstrated. This could create confusion and inconsistent application.

In addition to the unclear language, the sources used in the recitals of the draft Resolution may be problematic in regard to their use to support a resolution approved by the District. Notably, while the recitals do initially cite the Federal government’s VAERS website, they then go on to cite “OpenVAERS” when discussing specific data. See *OpenVAERS*, OPENVAERS. Unlike VAERS, which is managed by the CDC and FDA, OpenVAERS “is a project developed by a small team of people with vaccine injuries or who have children with vaccine injuries.” *Who is Behind OpenVAERS?*, OPENVAERS (Apr. 21, 2022). OpenVAERS does not share their methodology so there is a lack of clarity in whether the data accurately reflects that on VAERS. Essentially, OpenVAERS is a website that is designed to mimic the actual VAERS website. Although it includes disclaimers related to this and reflective of the CDC’s warnings around VAERS data, it should not be relied upon as a scientific basis (much less as the best available science) to support any action by the Board.

Finally, the Resolution states that “at least 70 percent of vaccine injuries appearing in the VAERS database were reported by health care professionals and pharmaceutical companies **under threat of penalty for falsifying data**,” citing OpenVAERS in support. Although “knowingly filing a false VAERS report with the intent to mislead the Department of Health and Human Services is a violation of Federal law (18 U.S. Code § 1001) punishable by fine and imprisonment,” this does not mean that health care professionals and pharmaceutical companies will be penalized for reporting adverse events that they are unsure were caused by a vaccine; nor does it indicate that the reports contained in VAERS have been independently verified for accuracy or that they reflect confirmed causation. *VAERS Questions and Answers*, FDA (Oct. 4, 2024). Instead, health care professionals are only



# Covid-19 Resolution Legal Review

September 2025

Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator  
September 10, 2025  
Page 5

required to report certain adverse events that occur within a specified time period after vaccination and certain adverse events identified by vaccine manufacturers as a contraindication to further doses of a vaccine. *VAERS FAQs*, VAERS. Health care professionals may also report administration errors and any adverse event that occurs after the administration of a vaccine, regardless of whether it is clear that a vaccine caused the adverse event. *Id.* Finally, CDC states that “VAERS reports alone cannot be used to determine if a vaccine caused or contributed to an adverse event or illness,” and cannot be interpreted “as evidence about the existence, severity, frequency, or rates of problems associated with vaccines.” *VAERS Data*, VAERS.

## C. Impact of ESHB 1531 on the Resolution

As discussed above, ESHB 1531 establishes a State policy that public health responses to communicable diseases must be guided by the “best available science on the safety and efficacy of evidence-based measures to control the spread of such disease, including immunizations and vaccines.” ESHB 1531.SL at 2, § 2(1). Consistent with this policy, it requires State and local health officials, within available resources, to implement and promote such evidence-based measures. Accordingly, it prohibits the State and its political subdivisions – including public health districts – from enacting any statute, ordinance, rule, or policy that prohibits the implementation or promotion of such measures and declares that any statute, ordinance, rule, or policy in contravention of this is null and void.

The Resolution’s directive to suspend administration and promotion of COVID-19 vaccines constitutes a “policy” within the meaning of ESHB 1531 that directly prohibits the implementation and promotion of a measure DOH currently recognizes as evidence-based and effective for preventing severe illness. It is also contrary to the State’s COVID-19 Vaccine Standing Order and the recommendations coming out of the new West Coast Health Alliance. Because ESHB 1531 makes such local policies null and void by operation of law, the Resolution would be legally unenforceable upon adoption. Violation of ESHB 1531 in this way could lead to State involvement, which could ultimately lead to funding issues for the District, as well as litigation brought by the State or other interested parties with appropriate standing.

This preemption is reinforced by RCW 70.05.060, which obligates local health boards to enforce the public health laws of the state, including ESHB 1531, and by WAC 246-100-036, which requires the local health officer to take appropriate action to control or prevent the spread of dangerous, contagious, or infectious diseases using evidence-based measures. A policy suspending vaccine administration and promotion would place both the Board and the Health Officer in direct violation of these statutory and regulatory duties. For example, if the District suspended administration of the COVID-19 vaccines, some individuals in the community may be unable to get the vaccine at all (e.g., unhoused individuals), which may make it impossible for the Board and the Health Officer to fulfill their duties.

Accordingly, adoption of the Resolution would result in a direct conflict with state law, rendering it null, void, and unenforceable as a matter of law.

## III. Conclusions and Recommendations





# Covid-19 Resolution Legal Review

September 2025

Executive Committee, Chelan Douglas Health District Board  
Kristen Hosey, Health Administrator  
September 10, 2025  
Page 6

ESHB 1531 renders any local policy that prohibits the implementation or promotion of evidence-based communicable disease control measures "null and void." The Resolution's suspension of COVID-19 vaccine administration and promotion would therefore be unenforceable if adopted. It would also place the Board in conflict with its statutory duty to enforce state public health laws and potentially obstruct the Health Officer from performing his regulatory obligations.

The Board should not adopt the Resolution in its current form. It is legally untenable to adopt a Resolution not recommended by the Health Officer, as well as one contrary to the State's policy and recommendations, and doing so risks litigation and potential funding issues. Any alternative approach should be developed in consultation with the Health Officer to ensure consistency with ESBH 1531 and applicable state public health requirements. If the Board wishes to address concerns regarding COVID-19 vaccine safety and efficacy while remaining consistent with state law, it could consider measures such as:

- Publishing regular, plain language summaries of vaccine safety monitoring data from DOH, CDC, and FDA, including context on reported adverse events.
- Holding public forums where residents can ask questions and receive responses from qualified medical professionals.
- Providing enhanced informed consent materials at vaccination sites that outline known benefits and potential risks in clear, accessible language.

To remain compliant with ESBH 1531 and other state public health requirements, these measures should be developed using the most current, verifiable data available from recognized public health and medical authorities. This will help ensure that the District's communications are accurate, credible, and legally compliant, while also responding to community concerns and maintaining public trust.

Cc: Corey Lawson, Deputy Administrator





## Administrator's Report

### Highlights:

Fiscal  
Community and Family Health  
Emergency Preparedness and Response  
Communicable Disease and Epidemiology  
Communications and Outreach  
Environmental Health  
Administrator Update



## Fiscal Report and Personnel



***Diane Forhan***

*Interim Fiscal  
Director*



***Adeline Moralez***

*Fiscal Supervisor*



***Krishna Gonzalez***

*Accountant*



***AnaMaria Ruelas***

*Fiscal Assistant*



***Julian Moro***

*Contracts & Procurement  
Manager*

## Division Highlights

The District's annual audit by the State Auditor (SAO) is in progress. Fiscal staff continue to work on the annual audit and have been supplying all requested information. The District had the entrance conference on August 27. As of September 8, the SAO has advised that field work is complete, unless they determine they need additional information later.

Fiscal staff continue to work on the Department of Children, Youth, and Families (DCYF) desk audit. DCYF has reviewed the District's submissions and had a list of questions. Fiscal staff responded on September 10.

Fiscal staff continue to train in their new positions.



# Fiscal Report

September 2025

Fiscal staff have been working on a preliminary budget for 2026. Additionally, two DOH program managers have requested budgets for their specific program. These include the WIC grant and the MCH Block Grant. Fiscal staff have submitted the MCH Block Grant budget and are currently working on the WIC grant budget.

## Essential Data

Through August 2025, with 66.7% of the year complete, the District is at 49.3% of budgeted revenue and 64.1% of budgeted expenses.

The District's FPHS funding for July 25-June 26 should be arriving late September/early October.



# Fiscal Report

September 2025

## CHELAN-DOUGLAS HEALTH DISTRICT Budget vs. Actuals 2025 Approved Budget YTD August 2025

	Actual	Total 2025 July Revised Budget	% of Budget
Income			
640.001.32120.00.000 HEALTH - BUSINESS LICENSES AND PERMITS	471,665.50	708,542.90	66.57%
640.001.32210.00.000 BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	379,456.75	495,551.00	76.57%
640.001.33310.55.000 SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	127,719.54	193,980.41	65.84%
640.001.33360.00.000 EPA ENV JUSTICE GOVT-TO-GOVT GRANT	55,864.32	55,864.32	100.00%
640.001.33393.06.000 PUBLIC HEALTH EMERGENCY PREPAREDNESS	107,238.06	175,362.45	61.15%
640.001.33393.08.000 MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000.00	5,000.00	100.00%
640.001.33393.26.000 IMMUNIZATION GRANT	13,364.68	23,648.00	56.52%
640.001.33393.32.000 EPIDEMIOLOGY/LAB CAPACITY (ELC)	151,051.80	181,215.88	83.35%
640.001.33393.35.000 PUBLIC HEALTH WORKFORCE DEVELOPMENT	48,325.22	34,004.00	142.12%
640.001.33393.59.000 PERINATAL MENTAL HEALTH COMMUNITY CAPACITY	133.76	0.00	
640.001.33393.77.000 MEDICAID MATCH	252,848.71	319,592.27	79.12%
640.001.33393.96.000 PH INFRASTRUCTURE GRANT	33,160.77	99,534.56	33.32%
640.001.33393.99.000 PREVENTATIVE HEALTH/MCH BLOCK GRANT	60,804.19	107,120.34	56.76%
640.001.33403.10.000 DEPARTMENT OF ECOLOGY	113,893.81	162,184.08	70.23%
640.001.33404.10.000 STATE GRANT DCYF	235,525.11	372,911.63	63.16%
640.001.33404.91.000 DEPT OF HEALTH GENERAL FUND	69,379.18	95,417.00	72.71%
640.001.33405.10.000 DEPT OF NATURAL RESOURCES	148,439.84	148,439.00	100.00%
640.001.33406.90.000 HCA GENERAL FUNDS	41,437.00	50,248.50	82.46%
640.001.33604.24.000 PUBLIC HEALTH ASSISTANCE	399,634.00	399,634.00	100.00%
640.001.33604.25.000 FOUNDATIONAL PUBLIC HEALTH SERVICES	40,000.00	2,541,740.00	1.57% *
640.001.33862.00.000 PUBLIC HEALTH ASSESSMENTS	305,212.40	457,818.80	66.67%
640.001.33863.00.000 INTERGOVERNMENTAL SERVICES REVENUE	65,367.90	0.00	
640.001.34620.00.000 PUBLIC HEALTH CLINIC	10,068.00	11,344.00	88.75%
640.001.34650.00.000 ENVIRONMENTAL HEALTH FEE FOR SERVICES	257,205.00	335,920.58	76.57%
640.001.34670.00.000 OTHER PUBLIC HEALTH FEES (VITAL STATS)	90,341.84	113,988.00	79.26%
640.001.35000.00.000 FINES AND FORFEITS	-300.00	-300.00	100.00%
640.001.36111.00.000 INVESTMENT INTEREST	95,194.72	147,542.02	64.52%
640.001.36700.00.000 CONTRIBUTIONS & DONATIONS, PRIVATE	13,434.00	53,005.00	25.34%
640.001.36900.00.000 OTHER MISCELLANEOUS REVENUES	6,595.36	7,931.65	83.15%
Total Income	\$ 3,598,061.46	\$ 7,297,240.39	49.31%



# Fiscal Report

September 2025

## CHELAN-DOUGLAS HEALTH DISTRICT Budget vs. Actuals 2025 Approved Budget YTD August 2025

	Actual	Total 2025 July Revised Budget	% of Budget
Expenses			
640.001.56200.10.000 SALARIES & WAGES	2,672,540.20	4,311,157.43	61.99%
640.001.56200.20.000 PERSONNEL BENEFITS	909,372.97	1,460,193.52	62.28%
640.001.56200.30.000 SUPPLIES	142,404.39	185,971.86	76.57%
640.001.56200.35.200 SOFTWARE	115,982.85	179,927.27	64.46%
640.001.56200.35.300 HARDWARE	3,000.21	17,700.21	16.95%
640.001.56200.41.100 SERVICES - LEGAL	62,518.80	111,287.00	56.18%
640.001.56200.41.200 SERVICES - AUDIT	2,295.15	32,000.00	7.17%
640.001.56200.41.300 SERVICES - INTERPRETING	406.48	3,820.48	10.64%
640.001.56200.41.450 SERVICES - ANSWERING SERVICE	2,590.86	2,912.62	88.95%
640.001.56200.41.500 SERVICES - OUTSIDE DRS & DENTISTS	4,550.00	9,100.00	50.00%
640.001.56200.41.600 SERVICES - COMPUTER	78,171.71	134,546.61	58.10%
640.001.56200.41.900 SERVICES - CONTRACTS & MISC	209,151.71	266,413.22	78.51%
640.001.56200.41.920 SERVICES - LANDSCAPING	0.00	1,500.00	0.00%
640.001.56200.41.930 SERVICES - PARKING LOT MAINT	2,312.02	7,431.77	31.11%
640.001.56200.42.010 TELEPHONE	25,915.73	43,395.19	59.72%
640.001.56200.42.020 POSTAGE	7,529.14	9,556.02	78.79%
640.001.56200.43.000 TRAVEL/TRAINING	94,414.56	136,156.93	69.34%
640.001.56200.40.000 ADVERTISING	31,441.76	35,339.11	88.97%
640.001.56200.45.000 OPERATING RENTALS & LEASES	29,223.70	36,140.70	80.86%
640.001.56200.46.000 INSURANCE	136,022.00	140,561.00	96.77%
640.001.56200.47.000 PUBLIC UTILITY SERVICES	12,301.98	19,378.75	63.48%
640.001.56200.48.000 REPAIRS	40,389.52	41,345.11	97.69%
640.001.56200.49.000 PRINTING - OFFICE	5,577.31	1,531.71	364.12%
640.001.56200.49.001 PRINTING - COPIER	17,154.96	26,080.19	65.78%
640.001.56200.49.200 PAMPHLETS - PRINTED OR PURCHASED	0.00	2,765.00	0.00%
640.001.56200.49.300 DUES & MEMBERSHIPS	10,527.71	13,682.00	76.95%
640.001.56200.49.400 SUBSCRIPTIONS	222.75	3,862.75	5.77%
640.001.56200.49.500 OTHER EXPENDITURES	66,851.46	65,692.68	101.76%
640.001.56200.49.700 CONTINUING EDUCATION	2,932.37	7,899.11	37.12%
Total Expenses	\$ 4,685,802.30	\$ 7,307,348.24	64.12%
Surplus / (Deficit)	\$ (1,087,740.84)	\$ (10,107.85)	

\* reminder that the majority of FPHS fund will be received in one lump sum in September or October



# Fiscal Report

September 2025

## CHELAN-DOUGLAS HEALTH DISTRICT Cash/Investments 8/31/2025

Cash on Hand - Petty Cash	500.00
General Account - Chelan County Treasurer	65,336.82
Payroll Clearing Account - Key Bank	42,978.30
Investment Account - Chelan County Treasurer	2,819,781.57
<i>Investment broken out as follows:</i>	
Reserves	2,000,000.00
ARPA Building Remodel Reserves	-
General Investment	819,781.57
Total Cash/Investments	2,928,596.69

## CHELAN-DOUGLAS HEALTH DISTRICT Budget vs Actuals 2025 Budget YTD August 2025

	<u>YTD</u>	<u>Budget</u>	
Permits	851,122.25	1,204,093.90	70.7%
Federal Grants	855,511.05	1,195,322.23	71.6%
State Grants	608,674.94	829,200.21	73.4%
State Entitlements	439,634.00	2,941,374.00	14.9%
Assessments/Intergov Rev	370,580.30	457,818.80	80.9%
Fees	357,614.84	461,252.58	77.5%
Interest	95,194.72	147,542.02	64.5%
Other Revenue	19,729.36	60,636.65	32.5%
Total Revenue	3,598,061.46	7,297,240.39	49.3%
Wages	2,672,540.20	4,311,157.43	62.0%
Benefits	909,372.97	1,460,193.52	62.3%
Supplies	323,906.25	383,599.34	84.4%
Services	779,982.88	1,152,397.95	67.7%
Total Expenses	4,685,802.30	7,307,348.24	64.1%
Surplus /Deficit	(1,087,740.84)	(10,107.85)	



**CHELAN-DOUGLAS HEALTH DISTRICT  
2025 Capital Budget  
Aug-25**

<b>Project to date (includes 2024 Expenditures)</b>	<b><u>Approved</u></b>	<b><u>Expended</u></b>	<b><u>%</u></b>	
<b>640.001.56200.62.030 IMPROVEMENTS TO BUILDING</b>				
Bathroom Remodel	459,129.00	403,292.58	87.84%	remaining
Remodel /Workstations/General Office Imp	1,159,404.00	1,057,744.22	91.23%	157,496.20
 WSALPHO Additional FPHS for wiring	 110,000.00	 110,000.00	 100.00%	
 Total	 <u><b>1,728,533.00</b></u>	 <u><b>1,571,036.80</b></u>	 <u><b>90.89%</b></u>	
 Approved 12-16-24 for 2025				
640.001.56200.64.100 VEHICLES	42,132.00	44,373.75	105.32%	





# Community and Family Health Report

September 2025

## Community and Family Health Report and Personnel



**Cari Hammond**

CFH Director

**Lisa Pilkinton**

Health Educator

**Emily Gilmore**

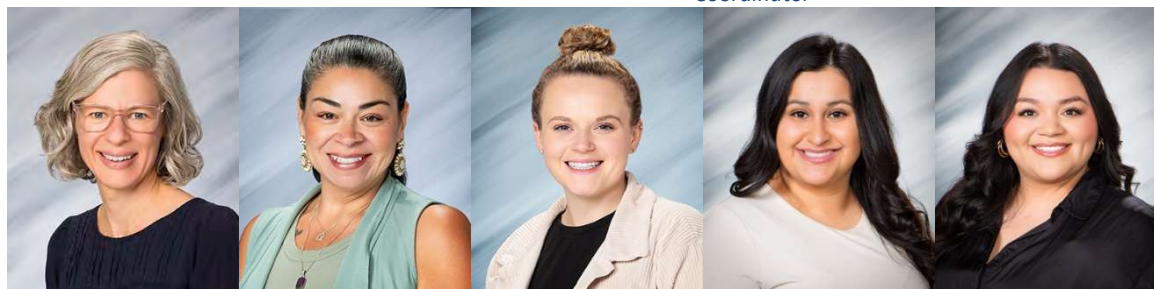
MCH Lead

**Stephanie Snitily**

Immunization  
Coordinator

**Katie Young**

NFP Supervisor/NHV



**Julia Austin**

NFP/NHV  
Certifier

**Veniece Ceballos**

NFP/NHV

**Brianna Rice**

Community Health  
Dietitian

**Ana Macias**

WIC Coordinator  
& Certifier

**Yanet Lozano**

WIC Certifier/Clerk



**Quinn Kenoyer**

Health Systems  
Improvement  
Coordinator

**Norma Renteria**

Program Assistant

**Lupita Espinoza**

ABCD Coordinator

**Garth Donald**

Mental Health & Substance  
Use Coordinator





# Community and Family Health Report

September 2025

## Division Highlights

The NFP Program earned \$8,426.00 for the FY25 end-of-year performance payment for meeting performance measures for enrollment, client retention, depression screening, and healthy birth weight.

NFP Success Story: "I really appreciate having a nurse come to visit me. Otherwise, I don't have any support most days. Becoming a parent has been very challenging, but having a nurse to talk to about my concerns has made a big difference. I chose to transfer to a new nurse after my nurse left the program because it's been so helpful in my life."

Brianna Rice joined the NCW Food Council Advisory Board to help address food security in the region.

Garth Donald collaborated with 8 partner agencies to implement a new MOUD Outreach Program targeting the homeless population in Wenatchee.

## Nurse-Family Partnership

Number of Families Enrolled	Number of Families Served	Number of Children Served	New Clients Enrolled	Clients Closed	Number of Graduates	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
44	43	35	3	*7	6	53	13

*\*Dismissed from program for other reasons (moving out of area, unable to contact)*

## Childcare Consultation

Completed 2 childcare consultations: provided education on developmental milestones through infancy and caring for a child with special healthcare needs.

## Women Infants & Children (WIC)

	FMNP Fund Allocated	Amount Issued	Remaining FMNP Balance
East Wenatchee	\$4,800.00	\$4740.00	\$60.00
Leavenworth	\$60.00	\$0.00	\$60.00



# Community and Family Health Report

September 2025

July 2025	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload	Agency Total
East Wenatchee	108	112	386	606	611
Leavenworth	0	1	4	5	

*\*August caseload is not yet available*

## Immunizations

VFC Site Visits	IQIP Visits	Unannounced S & H Visits	IIS Trainings for Providers	Trainings related to regional scope of work
0	2 2-month follow-up visits 2 12-month follow-up visits Total: 4	0	2	8

## Access to Baby & Child Dentistry

Number of Children Enrolled	Number of Community Outreach Events / total # reached	Number of partners visited	Total Outgoing Referrals to Other Services
53	5/2,670	0	70



# Community and Family Health Report

September 2025

## Children & Youth with Special Health Care Needs (CYSHCN)

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Closed	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
40	1	0	1	87	24	0/00

## Community Connect

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Closed	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
8	27	8	0	*	6/2,810

*\*Data is not available yet*

## Safety & Prevention (Lifecourse)

Event	Attendance/# of meetings and/or events
CVCH Back to School Fair- Traffic Garden: Talked with youth about what different traffic signs (Yield, Railroad Xing, arrows, etc.) mean, how to choose and wear a helmet, and how to stay safe on a bike or scooter when riding in the city	1,000
NCW District Fair- Importance of Handwashing	
Recruitment for Child Fatality Review members	N/A
Naloxone Training	7 people



# Community and Family Health Report

September 2025



*Traffic Garden*

## Health Education (Lifecourse)

Event	Attendance/# of meetings and/or events
Bridgeport Back to School Resource Fair- recruited for YAB	280
YAB Recruitment- presented to 9-12 graders at Eastmont High School	133
Joined the Planning Committee for a "Brain Health and Dementia Awareness Grant" that was awarded to Confluence Health. Working alongside Tamara Steffen (Geriatric Social Worker at Confluence) and Aging and Adult Care to train the public about Brain Health and Dementia Awareness.	2
Planning meetings for Fall Prevention Expo to place in Waterville on September 23	16



# Community and Family Health Report

September 2025

## Community Health Nutrition (Lifecourse and WIC)

Event	Attendance OR # of meetings and/or events
YMCA Youth Camp Nutrition Lesson	10
High Risk WIC Client Appointments Scheduled	14
CDHD WIC Staff Inservice	1
Meetings with Community Partners to discuss NCW Food Council	3
YWCA Enrichment Class	1
Farmers Market food demo and recipe distribution- 120 samples given; 75 recipes given	1
Weight loss support group	8
Manson Back to School Event- distributed grocery shopping lists by food group & ideas on saving money while still purchasing healthy food options.	70

### Definitions:

NFP- Nurse-Family Partnership

NSO- National Service Office

ABCD- Access to Baby and Child Dentistry

YAB- Youth Advisory Board

CADT- Center for Alcohol & Drug Treatment

WIC- Women, Infants, Children

CVP- Childhood Vaccine Program

VFC- Vaccine for Children

IQIP- Immunization Quality Improvement for Providers

AVP- Adult Vaccine Program

HCA- Health Care Authority

MOUD- Medications for Opioid Use Disorder

CD/I/V Prevention- Chronic Disease, Injury, Violence Prevention

MCH- Maternal Child Health

Lifecourse= MCH, Access & Linkage to Care, CD/I/V Prevention

CYSHCN- Children & Youth with Special Health Care Needs

S&H- Storage & Handling

FMNP- Farmers Market Nutrition Program



# Emergency Preparedness and Response Report

September 2025

## Emergency Preparedness and Response Report and Personnel



**Kaila Smith**

*Regional Emergency  
Response Coordinator*

**Eric Torres**

*Regional Environmental  
Hazards Mitigation  
Program Manager*

**Lexi Lieurance**

*Local Emergency  
Response Coordinator*

**Griselda Lozano**

*Program Assistant*

### Division Highlights

In the month of August our team deployed 7 Commercial Air Cleaners, delivered 22 HEPA Air Cleaners to Kittitas County Public Health, delivered 18 HEPA Cleaners to Okanogan County Public Health, Delivered and installed indoor air monitors at 3 public libraries in Grant County.

### Medical Reserve Corps

On August 1<sup>st</sup>, Lexy Lieurance and Griselda Lozano attended National Night out in East Wenatchee with several Medical Reserve Corps (MRC) members. Kaila Smith and Griselda Lozano represented the program at National Night out in Chelan on August 5<sup>th</sup> with MRC members.

Lexy Lieurance delivered “Stop the bleed” training to 7 people in Chelan and Douglas counties.

### Naloxone Vending

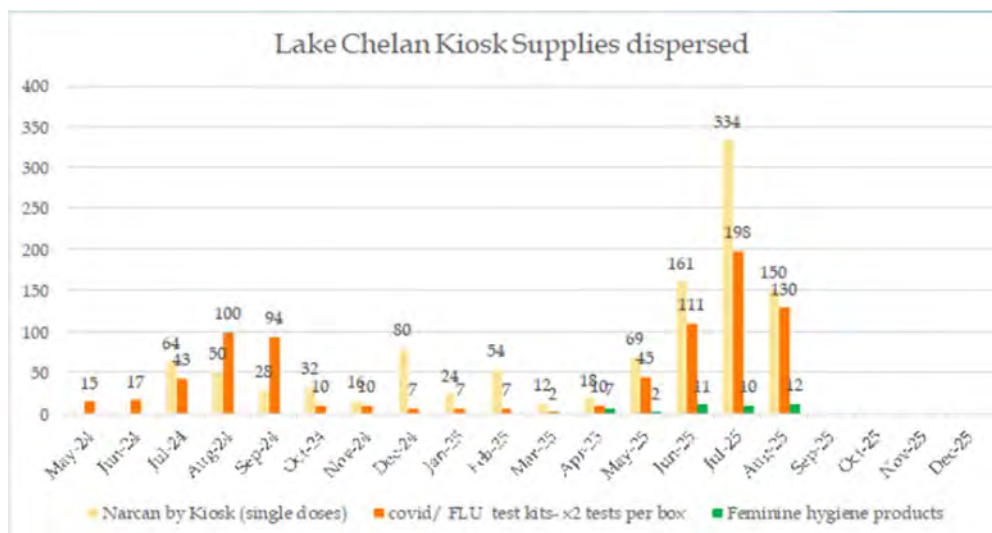
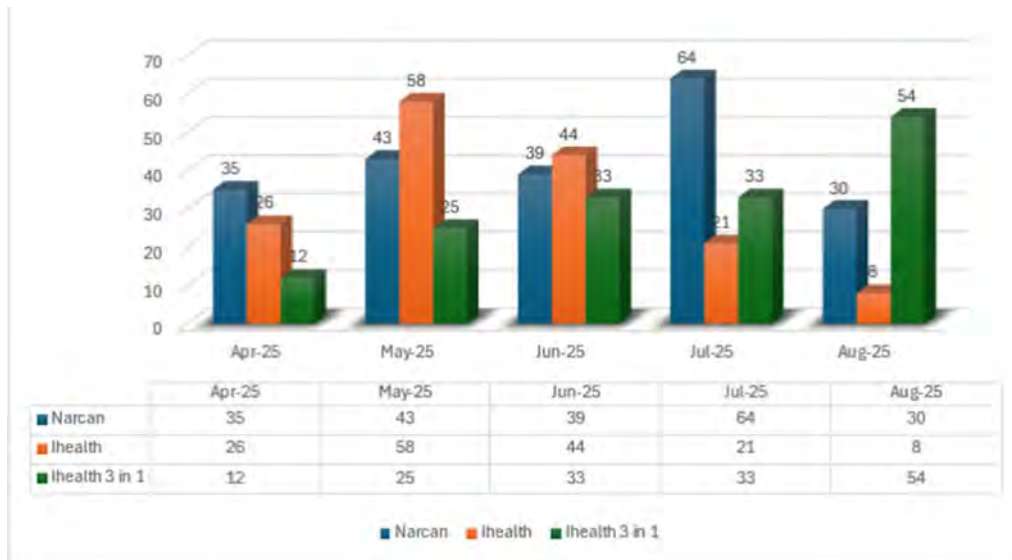
The Chelan-Douglas Health District community medical needs vending machine has shown a steady increase in the distribution of the iHealth 3 in 1 test kits. This reflects a shift in preference and the availability of the multi-functional testing option. Distribution patterns indicate that Naloxone remains a consistent priority. Similarly, the vending machine at Lake Chelan Health is also seeing a consistent trend in iHealth testing kits and Naloxone distribution. Tables on the next page.





# Emergency Preparedness and Response Report

September 2025





## Communicable Diseases & Epidemiology Report and Personnel



**Haron Siringi**

*Communicable Disease  
Supervisor*

**Elizabeth Austin**

*Regional Epidemiologist  
& Biostatistician*

**Devin Wall**

*PHN II: TB & CD  
Specialist*

**Alissa Sindelar**

*PHN II: TB & CD  
Specialist*

**Jenny Ezpeleta**

*Regional Assessment  
Coordinator*

### Communicable Disease and Notifiable Conditions

**About this Division:** The Communicable Disease (CD) team plays a vital role in preventing and controlling communicable diseases in Chelan and Douglas Counties by tracking and investigating outbreaks, coordinating public health lab testing, and providing locally relevant responses in accordance with the FPHS Standards.

99 case investigations were conducted in August, 2025:

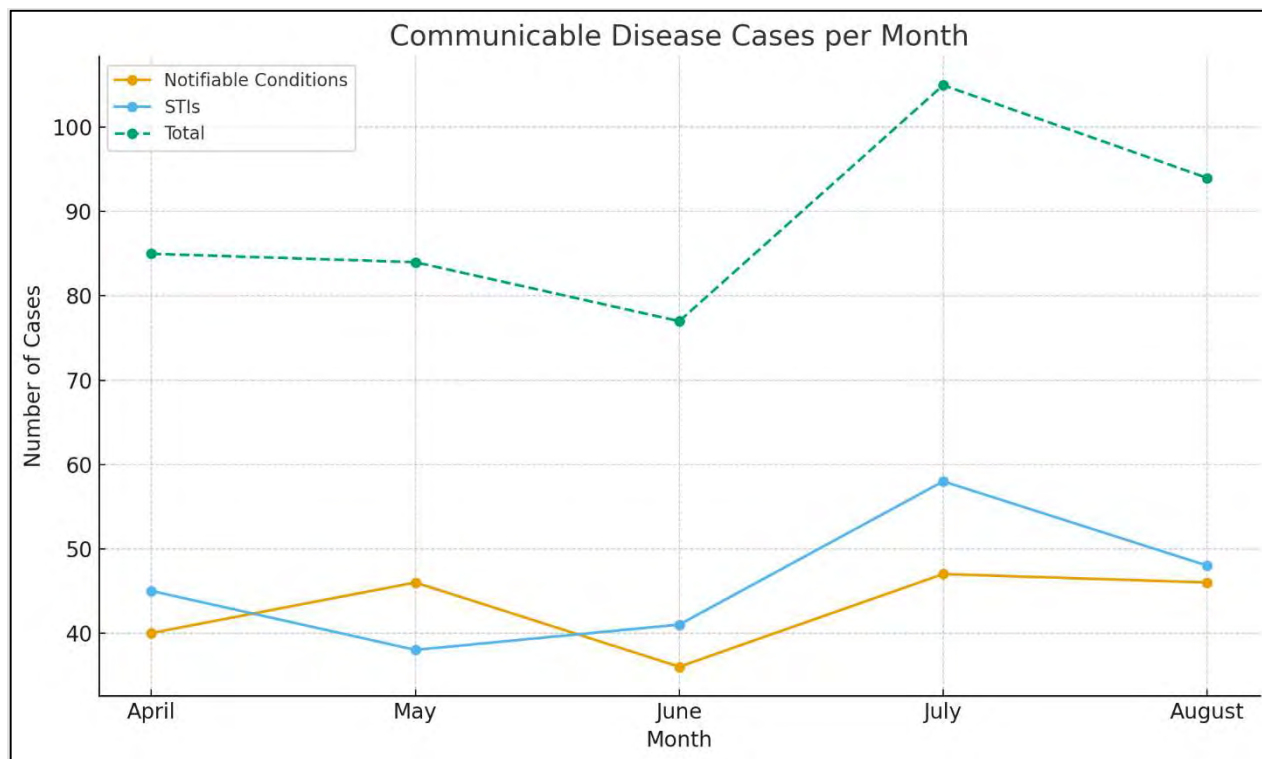
- 46 cases were Notifiable Conditions
- 48 cases were Sexually Transmitted Infections (STIs)
- Less than 10 Overdose Events Reported

Top 3 in August 2025	# of cases
Hepatitis C	11
Bats (suspected rabies)	10
Campylobacter	<10

At the August Provider Call, the CD-Epi team met with leaders in the community to discuss overdose reporting and the low numbers of events that have been reported so far. Another meeting is expected to occur this month with healthcare leaders to better understand if there are barriers to reporting.

A summary of CD investigation per month since April is on the next page.





## Assessment and Surveillance

**About this Division:** The CD-Epi team at CDHD also plays a critical role in assessment, surveillance and epidemiology by gathering and managing essential health data, analyzing trends to identify community health priorities, and using that insight to inform planning, guide decisions and support public health actions. Some funding includes regional work, including epidemiology and assessment support to Okanogan County.

### Community Health Assessment (CHA):

Two chapters of the Community Health Assessment (CHA) are in progress, and two are completed. CHA chapters, with the exception of the Behavioral Health Chapter, are entirely developed from already existing data sources. CHA progress is visible in the following table:

CHA Chapter	Status
Demographics of CDHD	Complete
Behavioral Health	Complete
Maternal and Child Health	Drafted – In Final Review by Health Administrator
Injury and Violence Prevention	In Development with Life Course Staff

Technical assistance is being provided to OPHD in developing similar CHA chapters as part of the shared FPHS funding model. August's monthly site visit to Okanogan County Public Health District (OCPHD) occurred on August 13<sup>th</sup>.

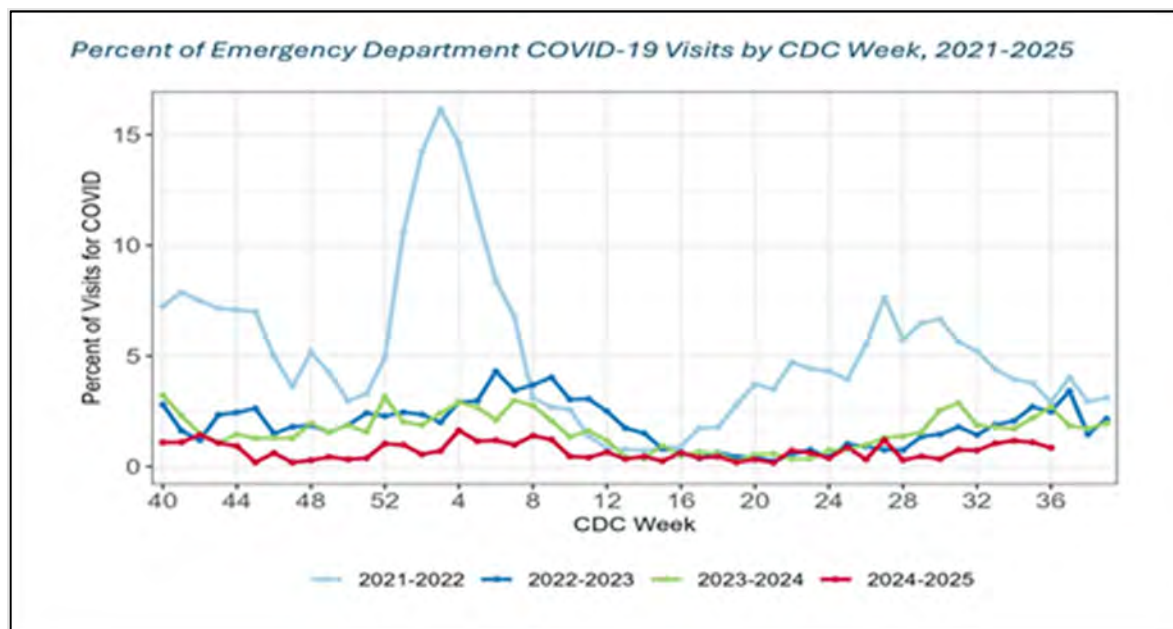


# Communicable Diseases/Epi Report

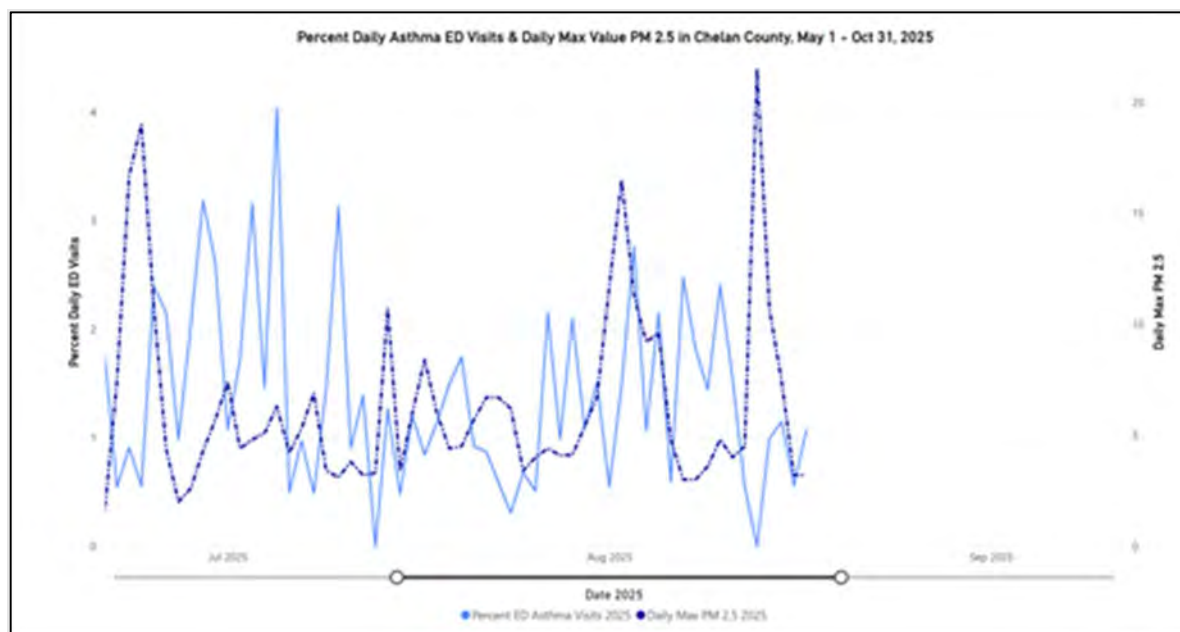
September 2025

## Weekly Viral Respiratory Reporting:

Each week the Regional Epidemiologist provides the Health Officer and Health Administrators from CDHD and OCPHD a viral respiratory report. One example is the graph below.



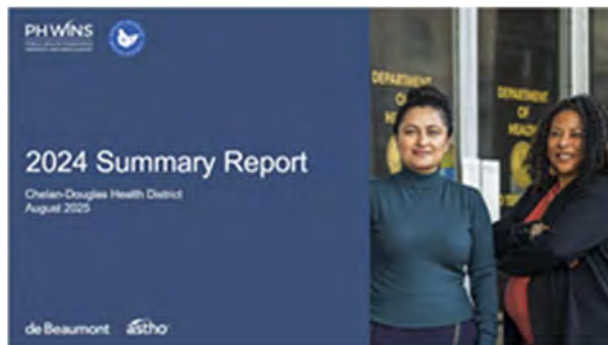
The Regional Epidemiologist has also been working on 6 data visualizations updated to note **trends in wildfire smoke-related illnesses and conditions** in Chelan-Douglas & Okanogan counties. An example is below.





## PH Wins Data:

The PH Wins Summary Report from the survey staff completed in 2024 was provided to the Regional Assessment Coordinator in July. In August she worked to put together a presentation based on the PH Wins data to inform leadership and staff on workforce data collected and compared with state and national responses. The cover of the report provided by de Beaumont is here:

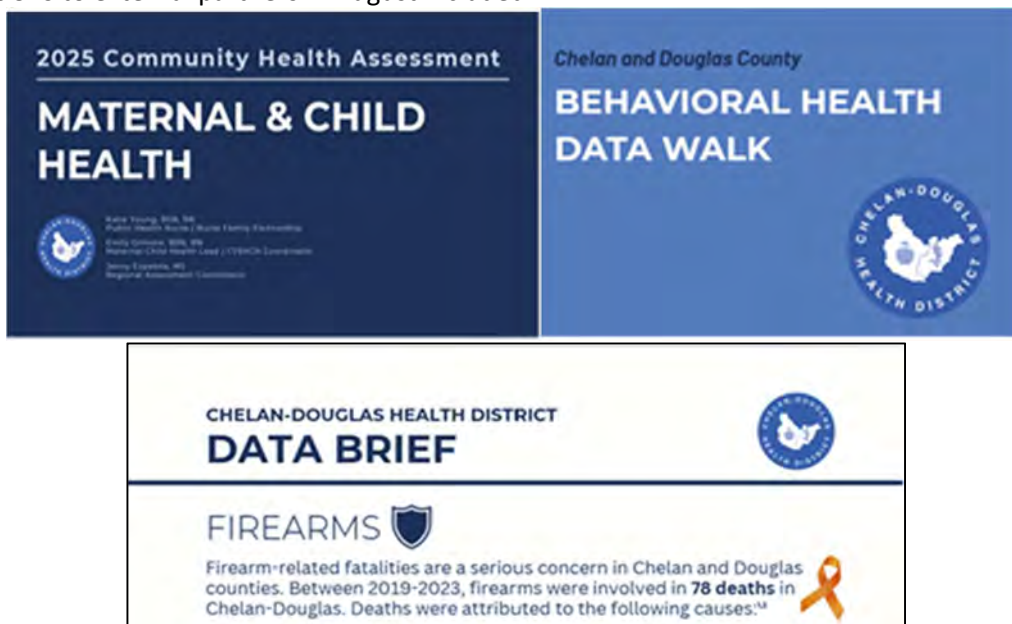


## Other Updates

### UW SEAL Student Engagement:

- Three (3) epidemiology students are working with the CD-Epi Department and projects are wrapping up
- Students are working on the following:
  - Developing an internal dashboard for CD Investigations to help with reporting trends
  - Mapping sexually transmitted infections (STIs) in CDHD
  - Mapping High-Risk Avian Influenza transmission risk areas

**Presentations** to external partners in August included:





# Communications and Outreach Report

September 2025

## Communications and Outreach Report and Personnel



***Maria Christina Monroe***

*Communications &  
Language Access Director*

***Miriam Pamatz***

*Public Health  
Communications &  
Outreach Coordinator*

***Adelaida Caballero***

*Outreach Worker*

### Division Highlights

- Grant Award: CDHD was awarded \$4,000 from NCW Tech Alliance to support communications and technology-related initiatives.
- Educational Support: The team assisted the Washington State Department of Health with the Notifiable Conditions Series – Tickborne Illnesses” in early August. The next event will be in November on the first Thursday of the month.
- Board of Health Recruitment – a press release was issued on September 2<sup>nd</sup> encouraging applications to the Board of Health
- Air Quality Advisory – a press release was provided to alert residents and provide health guidance.
- Media Engagement – participated in an on-air interview with KOZI Radio

Social Media Analytics can be found on the following page.

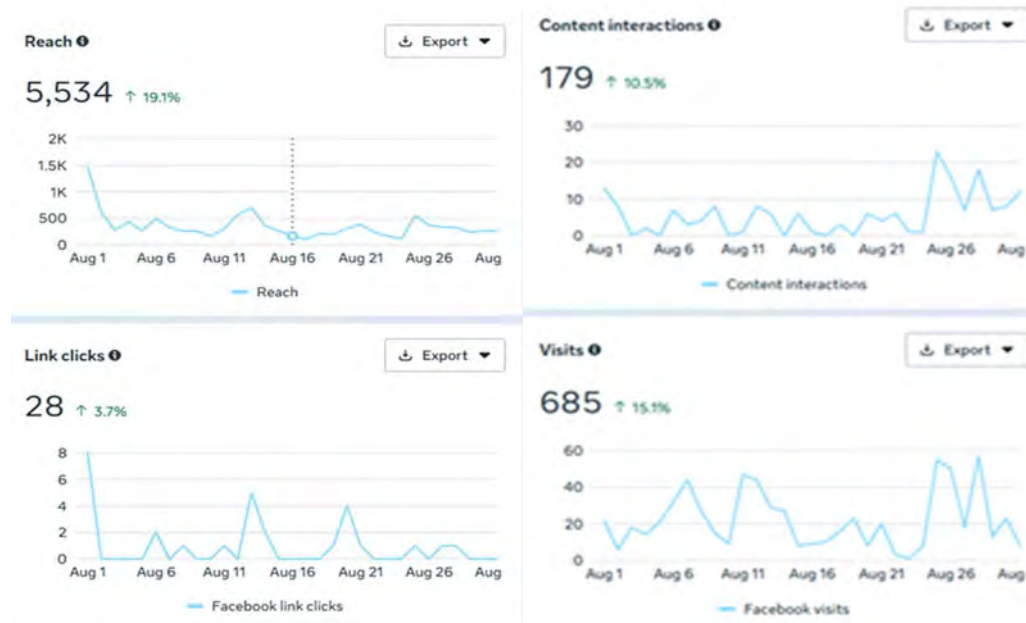


# Communications and Outreach Report

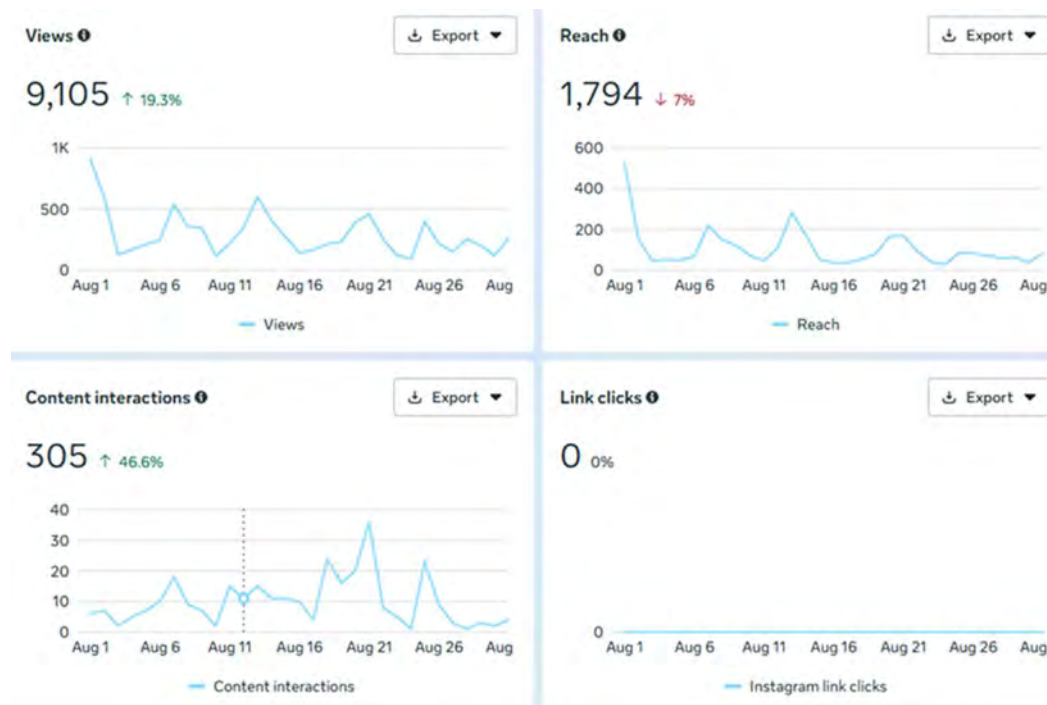
September 2025

## Social Media Analytics

### Facebook



## Instagram Analytics







# Communications and Outreach Report

September 2025

## External Events & Outreach



*8/5 CVCH Ag. Mobile Clinic @ Monitor*



*8/5 National Night Out @ Chelan*

National Night Out @Eastmont Park

2nd Harvest @Omak

CVCH Ag. Mobile Clinic @Monitor

National Night Out @Chelan

CVCH Back to School Health Fair @CVCH

CVCH Back to School Health Fair @Chelan

God's Closet @East Wenatchee

Community Resource Fair for school staff @Wenatchee High School

Seedlings Resource Fair @East Wenatchee

Community Block Party

NCW Fair @Waterville

Manon's Back to School BBQ

Tabling @Community Action Food Bank,

Back to School Health Fair @Bridgeport

CVCH Ag. Mobile Clinic @Manson

## Workforce Development & Training

Future-Proof Funding: What Community-Based Organizations Must Do Now

Attended Bilingual Staff Assessment meeting

Attended a meeting with Interfaith Justice Coalition

Attended a meeting with LHJ Language Access Collaborative



# Environmental Health Report

September 2025

## Environmental Health Report and Personnel

### *Food and Living Environment*



**Dominique Gilley**

**Reid Brownlee**

**Giovanni Cervantes**

**Lisa O'Daffer**

**Ericka Bentancourt**

*Supervisor*

*Inspector*

*Inspector*

*Inspector*

*Inspector*

### *Onsite, Land-use, and Drinking Water*



**Richmond Petty**

**Juanita Garibay**

**Dom Cimmeyotti**

**Susan Baker**

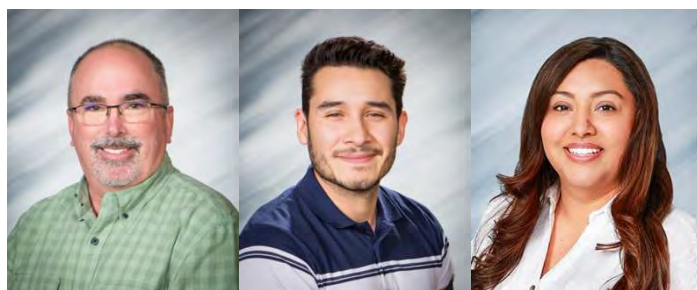
*Supervisor*

*Inspector*

*Inspector*

*Program Assistant*

### *Solid Waste*



**Brian Dickey**

**Javier Ramos**

**Karina Castro**

*Supervisor*

*Technician*

*Health Educator*



## Division Highlights

The Environmental Health Division, in collaboration with DOH officials, Department of Social and Human Services (DSHS), and the Local Health Officer have engaged with a local facility regarding ongoing Legionella remediation. At this juncture the facility has surpassed the 30-day remedial mandate issued on July 29<sup>th</sup>, 2025. Ongoing remedial efforts continue as DSHS has taken licensing action with the facility until remedial measures are completed.

The Environmental Health Division has begun outlining the scope of the "Operations and Maintenance" program to be implemented in accordance to WAC 246-272A-0270. Beginning February 1<sup>st</sup>, 2027 Washington state law will require on-site septic systems to be inspected by an approved Operations and Maintenance provider prior to property transfer or sale.

The Environmental Health Division met with DOH officials regarding the upcoming fusion project by Helion. Helion will create the world's first fusion energy plant in Chelan County, Washington as part of a power purchase agreement with Microsoft. The anticipated operational year is 2028 with groundbreaking having already occurred. Permitting and licensure will be handled through the DOH, who has agreed to meet with the board upon request.

## Food and Living Environment

The food section met with St. Francis House and The People's Foundation to aid in expansion of the homeless feeding program.

Ongoing efforts continue to ensure all food establishments are operating with any required permitting.

A winery situation involving zoning and permitting requirements was reviewed collaboratively by Chelan County Planners, the State Department of Transportation (DOT), the Fire Marshal's Office, and the Local Health Jurisdiction.

Grant and other funding opportunities are currently being pursued to provide a digital field inspection client.

## Onsite-Wastewater

Service provider renewals were sent out via Smartgov on August 13<sup>th</sup>, 2025 with an anticipated 200 active service providers due for renewal. Expiration date is September 30<sup>th</sup>, 2025.

Malaga Water District has designated a well protection area to safeguard against nitrate contamination. This action affects the number of lots allowed in two new subdivisions proposed near the District's wells. Chelan County Community Development Director Deanna Walter, representatives from Port of Real Homes (Jon and Austin), and Commissioner Kevin Overbay have met to discuss potential approaches. Engagement of a third-party technical consultant will be necessary to identify workable remedies.



# Environmental Health Report

September 2025

Chelan-Douglas Health District is working closely with Chelan and Douglas County planners regarding the Lake Chelan Yacht Club's pending building permits. At this time, the permits are on hold while additional information is gathered to better understand the potential impact of nitrogen levels (total nitrogen loading rate) on water quality.

The On-Site Wastewater team completed an initial 8-hour training for New Well Drilling Inspections – occurring at the completion of the well drilling process. An operating procedure is being developed to carry out this program.

## Water Recreation

Seasonal pool inspections are nearly complete, with 176 of the required 311 inspections finished so far. This represents about 99% of seasonal facilities, including year-round pools.

On September 10<sup>th</sup>, 2025 Fish Lake tested positive for high levels of microcystin because of algae growth. Sampling was conducted based on a customer complaint. Warning signs were subsequently posted.

## Solid Waste

Currently 9.5% of all solid waste facility paper files have been digitized.

The solid waste section developed and provided BOMA guidance for temporary food establishments.

A partial approval has been issued for the Douglas County hazardous waste facility to allow for construction to begin.

Collaboration occurred with the Douglas County solid waste division in efforts to better provide resources and support for hoarding cases.

A fine was issued to an inert waste facility for permit violations.

Karina Castro completed all requirements within her training period with the Department of Ecology and is now a fully credentialed PPA (Pollution Prevention Assistance) Inspector.

## Statistics and Data

Food Program Essential Data				
	June	July	August	Total
<b>Routine Inspections</b>	71	74	61	<b>206</b>
<b>Pre-Opening Inspections</b>	15	6	6	<b>37</b>
<b>Plan and Menu Review</b>	8	8	12	<b>28</b>
<b>Temporary Event Permits</b>	77	48	72	<b>197</b>
<b>Exempt Temporary Event Permits</b>	8	4	5	<b>17</b>
<b>Complaints</b>	10	7	14	<b>31</b>



# Environmental Health Report

September 2025

Water Recreation Program Essential Data				
	June	July	August	Total
Routine Inspections	16	99	54	169
Pre-Opening Inspections	2	0	0	2
Complaints	1	0	0	1
Injury Investigations	0	0	0	0
Variance Reviews	0	0	0	0

Solid Waste Essential Data				
	June	July	August	Total
Facility Inspections	6	8	5	19
Solid Waste Complaints	17	22	25	64
Misc. Complaints	17	5	5	27
PPA Visits/Screening	16	15	10	41

On-Site Wastewater Essential Data				
	June	July	August	Total
Septic System Reviews	58	57	47	162
OSS Permits	48	45	37	130
Project Reviews	10	11	9	30
Drinking Water Reviews	17	18	11	46
Private Water Reviews	16	17	10	43
Public Water Reviews	1	0	1	2
Land Use Reviews	20	17	23	60
Plat/CUP Reviews	11	11	10	32
Mylar Reviews	4	2	5	11
Misc. Reviews	5	4	8	17
Field Inspections	58	105	60	223
Occupancy Approvals	28	35	32	95
Complaints	4	3	5	12





## Chelan-Douglas Health Administrator's Update



**Kristen Hosey**

*Administrator  
CD/EPI Director*



**Corey Lawson**

*Deputy Administrator  
EH Director  
Clerk of the Board*



**Susan Jacques**

*Human Resources  
Director*



**Maria Gonzalez**

*Clerk III*



**Tammy Miller**

*Deputy Registrar*



**Stefano SolaGallegos**

*Facilities & IT Assistant*

## Highlights

- The Health Administrator continues to provide oversight to the CD-Epi Division, and shares oversight of Operations and Fiscal with the Deputy Administrator.
- Health Administrators attended a virtual state-wide meeting on new Rural Health funding allocations, although funding for local health jurisdictions (LHJs) is unknown and unlikely.
- Dr. Hosey will be presenting at the Washington State Public Health Association meeting next month on the impact of remote work on local health jurisdictions – which is timely given the discussion today about the agency VPNs.



# Administrator's Report

September 2025

- CDHD has signed an agreement with Tacoma-Pierce County Health Department to receive shared FPHS communications services for the Providers Page on the CDHD website; as that site is updated, more information will be provided to this board.

## Facilities and Operations

Building renovations are nearly completed. Staff have moved to their respective offices, including those that were next door. As of writing this report there are still small construction wrap-up items outstanding, including a few invoices, but majority of activities are completed.

The lease on the next-door office space will be completed on September 30th. All staff have been moved to the main building and storage of surplus items are all that remains. We plan to surplus various furniture and materials following this meeting, which will allow us to hand over the office space on time, as well as begin utilizing our basement classroom again.

## IT and Cybersecurity

Following the last meeting, Dr. Hosey reached out to the insurance team at Enduris to get minimal standards for cybersecurity. Those are now under review by Firefly.

Firefly notified CDHD on Thursday, August 28th that all VPN connections would be shut down at 5pm. After meeting with Firefly, out of abundance of caution, remote work employees were brought back into the office to work on the CDHD network until a new system is put into place. This was a good exercise of our drafted Continuity of Operations Plan (COOP) and the staff did an excellent job of adapting to this sudden requirement.

## Small Numbers Guidelines

The Health Administrator met with Washington State Association of Local Public Health Officials (WSALPHO) staff who were able to identify a subject matter expert on the small numbers guidelines that were provided to the BOH at a previous meeting. Shannon Hoskins, a long-standing analyst at local health jurisdictions, will present to the BOH at the October meeting. She plans to present in-person.

## Staffing Updates

Hollie Casey, Clerk of the Board, resigned in early September. We are pausing on filling that position (an Exempt position), and the Policy Analyst position, while we determine our budget for 2026.

Remaining Open Positions:

- PHN II – Nurse Family Partnership RN: this position is still open, and interviews are underway.
- Operations Director: this position is still open for applicants and interviews are underway. Last week we also posted an Environmental Health Director position to see if we receive more qualified applicants in that role as filling either would remove some of the administrative burden



# Administrator's Report

September 2025

on the Health Administrator and Deputy Administrator. We hope to fill one of these director roles soon (note: the CD-Epi Director role was also paused and the oversight absorbed by the Administrators but is not posted at this time).

The open Board of Health Positions will also be accepted on the CDHD website, utilizing the same application platform (ADP) that is used for any open position at the agency.

## Workforce Development

The Regional Assessment Coordinator received the national data for the PH Wins Survey that was completed in 2024 by CDHD Staff. Results of that survey, and comparison of survey results with state and national public health workforce trends, will be available by the next BOH meeting.

Trainings that have been identified this fall as needs for the agency (that are free or covered by state grants) include the following:

- Digital Literacy training hosted by the NCW Tech Alliance
- An all-staff Nash Consulting training on leadership and company culture
- Active Shooter training

A new procedure for reviewing conferences and travel is being finalized by administrators to ensure professional development opportunities align with the mission and vision of CDHD, as well as the needs of the community. We anticipate most travel being covered by the Public Health Infrastructure Grant (PHIG) moving forward as budgets tighten.

## Contract Updates

Contracts between \$10,000 and \$25,000: None.

Executive Team Contracts between \$25,001-\$65,000: None.