



CDHD Board of Health

Agenda

Board of Health Meeting Agenda
November 17th, 2025, at 2:00 PM at the
Douglas County Public Services Building
140 19th Street NW, East Wenatchee

This Board meeting will be a hybrid of in person and online. Participants can attend via computer, phone or in person. Meeting attendance instructions are posted on the landing page of cdhd.wa.gov

- I. General Business (5 Minutes)**
 - a. Call Meeting to Order – Roll Call
 - b. Approval of the Agenda
- II. Public Comment (20 Minutes)**
 - a. *CDHD is providing opportunities for public comment in person, remotely, or by submitting written comment. The Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone (or unmute your screen), state your name and the county jurisdiction you reside in. The Chair will direct Citizen comments to two to three minutes each.*
- III. Consent Agenda (5 Minutes)**
 - a. Approval of October 20th, 2025 Board Meeting Minutes
 - b. Approval of October payroll in the amount of \$333,900.35
 - c. Approval of October benefits in the amount of \$102,830.44
 - d. Approval of payment vouchers 20250748-20250813 in the amount of \$233,900.35
 - e. Approval of contract matrix
- IV. Old Business (20 minutes):**
 - a. Board of Health Positions Update
 - b. Preliminary Budget Discussion
- V. New Business (20 Minutes)**
 - a. Layoff and Furlough Discussion
 - b. Fee Schedule Discussion
- VI. Reports (20 Minutes)**
 - a. Health Officer Report – Dr. James Wallace
 - b. Health Administrator Report – Dr. Kristen Hosey
- VII. Board Discussion (if time allows)**
- VIII. Adjournment**
- IX. Closed Session – RCW 42.30.140(4)(b) (30 Minutes)**



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CDHD Board of Health

Regular Meeting Minutes

October 2025

Chelan-Douglas Health District Board of Health Regular Meeting Minutes October 20th, 2025

Board Member Attendance

Board Member	P	V	A	E	NV	Board Member	P	V	A	E	NV
Brad Hawkins (1)	☒	☐	☐	☐	☐	Michael Peterson (7)	☒	☐	☐	☐	☒
Shon Smith, C (2)	☒	☐	☐	☐	☐	Bindu Nayak (8)	☒	☐	☐	☐	☐
Randy Agnew, VC (3)	☒	☐	☐	☐	☐	Alma Chacon (9)	☒	☐	☐	☐	☐
Marc Straub (4)	☒	☐	☐	☐	☐	Carin Smith (9)	☐	☐	☒	☐	☐
Jerrilea Crawford (5)	☒	☐	☐	☐	☐	Bill Sullivan (10)	☒	☐	☐	☐	☐
Sharon Waters (6)	☐	☐	☒	☐	☐	Daniel Moody (10)	☒	☐	☐	☐	☒
Marissa Smith (7)	☐	☒	☐	☐	☐	Joseph Hunter (11)	☐	☒	☐	☐	☐

C=Chair, VC=Vice Chair

Key: P = Present (In-Person), V = Virtual, A = Absent, E=Excused, NV = Non-Voting

Chelan-Douglas Health District Staff Present

Kristen Hosey, Health Administrator

Corey Lawson, Deputy Health Administrator

Kaila Smith, EPR Manager

Julian Muro, Contract Procurement Manager

Stefano SoloGallegos, Facilities & IT Assistant

Erin McCool, Legal Counsel

Dr. James Wallace, Health Officer (Virtual)

Public Presence

The meeting was held in person and via zoom and phone conference with members of the public attending and listening to the meeting

Meeting

Chair Shon Smith called the meeting to order at 2:00 PM, then Chair Smith requested the Board Clerk (Corey Lawson) to take attendance.

Approval of Agenda

Randy Agnew moved to approve agenda. Jerrilea Crawford 2nd. Motion carried unanimously.



CDHD Board of Health

Regular Meeting Minutes

October 2025

Public Comment

Chair Shon Smith explained that 3 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves.

- Kim Darlington, Douglas County, voiced concerns regarding the COVID-19 vaccine
- Darline Crumb, Douglas County, voiced concerns regarding the COVID-19 vaccine
- Pete Taygan, Together For Youth, voiced appreciation for CDHD staff hosting the Behavioral Health Data Showcase

Approval of Consent Agenda

Alma Chacon moved to approved consent agenda. Marc Straub 2nd. Motion carried unanimously.

Executive Session

Randy Agnew moves to enter executive session. Jerrilea Crawford 2nd. Executive session begins at 2:13 PM. Executive session ends at 2:30 PM.

Old Business

Potential Action/Pending Litigation

Joey hunter moves to approve draft settlement agreement as presented. Jerrilea Crawford 2nd. Motion carries unanimously.

Board of Health Position Update

Dr. Hosey updated the Board regarding upcoming open Board positions. Board discussion occurred regarding the upcoming open Board of Health positions.

Preliminary Budget Update

Discussion occurred regarding the upcoming 2026 budget.

New Business

Surplus Items

Discussion occurred regarding the proposed surplus list. Jerrilea Crawford moved to approve surplus items list. Randy Agnew 2nd. Motion carries.

Small Numbers Presentation

A small reportable numbers presentation was provided by Shannon Hoskins. Board discussion occurred regarding the reporting of small numbers.



CDHD Board of Health

Regular Meeting Minutes
October 2025

Reporting

Dr. Hosey presented the Administrator’s report.
Corey Lawson presented a Deputy Administrator update.

Adjournment

Chair Shon Smith declared the meeting adjourned at 4:12 PM.

Closed Session

Closed session began at the adjournment of the open meeting.

X

Shon Smith
Board Chair

X

Corey Lawson
Clerk of the Board



CDHD Payroll & Benefits Approval

November 2025

Chelan-Douglas Health District
Payroll 10-24-25 for pay period 10-01-25 to 10-15-25

Gross Pay	168,065.84
Benefits	51,652.83

Total Payroll Cost	<u>219,718.67</u>
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Net Pay	122,493.61
Due to IRS	40,442.25
Due to ESD - SUTA	985.02
Due to ESD - WAFMLA	1,546.22
Due to ESD - WACares Fund	896.32
Due to L&I	2,158.77
Due to DRS for PERS	18,955.80
Due to DRS for DCP	1,653.74
Due to PEBB	28,866.97
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,099.38

Total Payroll Expenses	<u>219,718.67</u>
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I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$168,065.84 in salaries and the \$51,652.83 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Arlene Morales
Signed

10/22/25
Date



CDHD Payroll & Benefits Approval

November 2025

Chelan-Douglas Health District
Payroll 11-10-25 for pay period 10-16-25 to 10-31-25

Gross Pay	165,580.52
Benefits	51,177.61
Total Payroll Cost	<u>216,758.13</u>
Net Pay	120,326.00
Due to IRS	40,141.06
Due to ESD - SUTA	850.29
Due to ESD - WAFMLA	1,523.38
Due to ESD - WACares Fund	881.89
Due to L&I	2,141.20
Due to DRS for PERS	18,673.21
Due to DRS for DCP	1,653.74
Due to PEBB	28,866.97
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,079.80
Total Payroll Expenses	<u>216,758.13</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$165,580.52 in salaries and the \$51,177.61 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Chelene Morales
Signed

11/6/25
Date



CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250748 through No. 20250758 are approved for payment in the amount of \$25,333.22 this day 17th of November, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant			Amount
20250748	Alpha Media	15/41/12	Advertising Expense	\$ 510.00
20250749	Amazon Capital Services	62	Office Supplies Expense	\$ 184.76
20250750	CI Information Management	16	Onsite Shredding Services	\$ 152.67
20250751	Cintas Corporation	16	Janitorial Supplies	\$ 126.90
20250752	Consensus Cloud Solutions, LLC	60/62/63	eFax Services	\$ 108.59
20250753	MacDonald-Miller Facility Solutions, Inc	16	Building Services HVAC	\$ 444.17
20250754	State Auditors Office	16	Audit Services	\$ 21,968.53
20250755	Visa	Misc	Lodging, Office Supplies, Software Expense, Other Expenditures	\$ 1,007.47
20250756	Water Solutions	16	Monthly Water Dispenser Expense	\$ 192.22
20250757	Waxie Sanitary	16	Janitorial Supplies	\$ 137.91
20250758	Wilhelm Consulting	16	Coaching Services	\$ 500.00
				\$ 25,333.22



CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250759 through No. 20250779 are approved for payment in the amount of \$30,177.42 this day 17th of November, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant		Amount
20250759	ADP, Inc	16 ADP Service Expense	\$ 4,040.88
20250760	Amazon Capital Services	82 Field Supplies Expense	\$ 22.52
20250761	Cintas Corporation	16 Janitorial Supplies	\$ 126.90
20250762	Coleman Oil	16 Gas Expense	\$ 124.63
20250763	Confluence Health	16 Employee test for employment	\$ 1,016.80
20250764	DCYF	63 Return Of Overpayment	\$ 931.35
20250765	Douglas County PUD	16 Utilities Expense	\$ 12.00
20250766	Douglas County Sewer	16 Sewer Utilities Expense	\$ 161.97
20250767	East Wenatchee Water District	16 Utility Expense	\$ 317.23
20250768	Empire Records Management	16 Storage Lease Agreement for November	\$ 795.00
20250769	LastPass	16 Software Expense	\$ 6,516.00
20250770	LocalTel Communications	16 Phone Expense	\$ 1,039.89
20250771	Monroe, Maria Christina	15 Employee Reimbursement	\$ 85.40
20250772	Ogden Murphy Wallace PLLC	16 Legal Service	\$ 8,930.10
20250773	Pilkinton, Lisa	70 Employee Reimbursement	\$ 37.77
20250774	Rice, Brianna	16 Employee Reimbursement	\$ 486.23
20250775	SteriCycle, Inc	16 Hazardous Drug Disposal	\$ 55.13
20250776	The DOH Associates, PS	16 Building Renovations	\$ 762.00
20250777	Verizon Wireless	Misc Phone Expense	\$ 2,114.57
20250778	Visa	Misc Lodging, Software Expense, Office Supplies, & Other Expenditures	\$ 2,363.02
20250779	WA State Department of Revenue	Misc Use Tax Quarter 3	\$ 238.03
			\$ 30,177.42



CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers **No. 20250780** through **No. 20250790** are approved for payment in the amount of \$154,950.52 this day 17th of November, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant		Amount
20250780	Amazon	Misc Office Supplies	\$ 657.05
20250781	Berry Construction	16 Building Renovations	\$ 138,690.33
20250782	Cintas Corporation	16 Janitorial Supplies	\$ 126.90
20250783	Firefly	16 Monthly Invoice	\$ 9,728.83
20250784	Health Equity	16 Healthcare Benefits October	\$ 125.00
20250785	Keyhole Security	16 Service Expense	\$ 439.28
20250786	MacDonald-Miller Facility Solutions, Inc.	16 Building Services HVAC	\$ 659.17
20250787	Rice, Brianna	70 Employee Reimbursement	\$ 26.19
20250788	RYC Analytics	16 Guest Speaker BOH	\$ 3,208.00
20250789	Snitily, Stephanie	21 Employee Reimbursement	\$ 54.97
20250790	Visa	90/16 Office Supplies, Lodging and Membership Fee	\$ 1,234.80
			\$ 154,950.52



CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250791 through No. 20250813 are approved for payment in the amount of \$23,439.19 this day 17th of November, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant		Amount
20250791	Alliance 2020, Inc.	16 Background Check Expense	\$ 78.47
20250792	Bear Signs & Embroidery LLC	16 Embroider Scrubs, Adhesive Vinyl Expense	\$ 521.30
20250793	Cintas Corporation	16 Janitorial Supplies Expense	\$ 182.75
20250794	Douglas County PUD	16 Utilities Expense	\$ 372.00
20250795	Gonzalez, Krishna	16 Employee Reimbursement	\$ 112.00
20250796	Henry Schein, Inc	29 Clinical Supplies Expense	\$ 20.62
20250797	InPrint Printing	Misc Confidential Envelopes, Referral Cards, Business Cards	\$ 491.96
20250798	Jendco Inc.	12 Regional ACF Project	\$ 9,794.30
20250799	Kenoyer, Quinn	16 Employee Reimbursement	\$ 70.84
20250800	Morales, Adilene	16 Employee Reimbursement	\$ 82.00
20250801	ODP Business Solutions LLC	16 Office Supplies	\$ 134.48
20250802	Pat Armstrong Ford Lincoln	12 Oil Change on the Mobile Unit	\$ 100.87
20250803	Pitney Bowes	16 Postage Replenish Expense	\$ 1,500.00
20250804	Pure Water Partners	16 Monthly Water Dispenser Expense	\$ 67.08
20250805	Reynolds Real Estate, LLC	16 Parking Lot Maintenance Quarter 3	\$ 380.25
20250806	Ruelas, AnaMaria	16 Employee Reimbursement	\$ 82.00
20250807	Shai Creates LLC	15 Monthly Service Retainer Scope	\$ 4,887.00
20250808	Smith, Kaila	12 Employee Reimbursement	\$ 77.97
20250809	Town Square Media	15/21/55 Advertising Expense	\$ 720.00
20250810	VISA	Misc Lodging Expense, Rental Expense, Training and Other Expenditures	\$ 985.19
20250811	Visconti's Italian Restaurants Inc.	16 Catering Services for Nash Training	\$ 1,835.89
20250812	Water Solutions Inc.	16 Monthly Water Dispenser Expense	\$ 192.22
20250813	Willhelm Consulting	16 Coaching Session	\$ 750.00
			\$ 23,439.19



CDHD Contract Matrix

November 2025

Contract Number	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
Interagency Agreement No. C2600021	Department of Ecology State of Washington	The purpose of the SOW is to implement the provisions of the well tagging, sealing, and decommissioning components. Reimbursement is based on 50% of fees collected.	New	07/01/25-06/30/31	unknown	unknown
Consolidated Contract CLH31044 Amendment #7 Foundational Public Health Services	Department of Health	The purpose of the SOW is to provide Foundational Public Health Services per RCW 43.70.512. This amendment corrects SFY26 funds.	Replace	07/01/25- 06/30/26	\$2,498,000	+\$1,000
Consolidated Contract CLH31044 Amendment #7	Department of Health	The purpose of the SOW is to support local interventions that	Replace	10/01/25- 09/30/26	\$129,234	-\$108,697



CDHD Contract Matrix

November 2025

Maternal & Child Health Block Grant		impact the target population of the MCH Block Grant. The purpose of the Amendment is to remove funding for FFY26 and add funding for FFY25.				
Consolidated Contract CLH32044 Amendment #7 Office of Drinking Water Group A Program	Department of Health	This SOW provides funding to the LHJ for conducting sanitary surveys and providing technical assistance to small community and non-community Group A water systems. This revision corrects total allocation.	Replace	01/01/25-12/31/27	\$8,400	+\$0
Consolidated Contract CLH31044 Amendment #7 Injury & Violence Prevention – Traumatic Brain Injury	Department of Health	The purpose of the SOW is to plan, organize and implement community education and awareness events in the community addressing child injury topics.	New	11/01/25-06/30/26	\$8,000	+\$8,000



CDHD Contract Matrix

November 2025

Consolidated Contract CLH31044 Amendment #7 Office of Immunization- Regional Representatives	Department of Health	The purpose of the SOW is to define required Childhood Vaccine Program (CVP) activities for regional reps. The purpose for this amendment is to add additional funds, add deliverable/outcome and add program specific requirements.	Replace	07/01/25-06/30/26	\$34,505	+\$26,379
Consolidated Contract CLH32044 Amendment #7 Public Health Infrastructure Grant	Department of Health	The purpose of the SOW is to provide funding to establish, expand, train, and sustain the LHJ public health workforce. The purpose for this amendment is to add funding and update task due dates.	Replace	01/01/25-11/30/27	\$314,361	+\$200,000
Consolidated Contract CLH32044 Amendment #7 Office of Resiliency & Health Security PHEP	Department of Health	The purpose of the SOW is to support and sustain LHJ Public Health Emergency Preparedness. The purpose for this amendment is to add	Replace	07/01/25-06/30/26	\$218,493	+\$94,944



CDHD Contract Matrix

November 2025

		funding for Jul 2025 thru Jun 2026.				
Consolidated Contract CLH32044 Amendment #7 FFY26 USDA WIC CLIENT SVS CONTRACT	Department of Health	The purpose of the SOW is to provide WIC Services. The purpose for this amendment is to add funding, and revise program specific requirements.	Replace	10/01/25-09/30/26	\$186,193	+\$27,574



2026 Preliminary Budget

November 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	Total
Description	
Beginning Cash Balance 1-1-26	4,078,310
Less Cash Reserves	(2,000,000)
Cash Available to spend (includes \$1,248,500 FPHS Carryover from 2025)	2,078,310
2025 Carryover	2,078,310
2026 Program Revenue	6,916,427
2026 Program Expenses	<u>(7,021,203)</u>
12-31-2026 Balance (includes \$1,248,500 FPHS Carryover for 2026)	1,973,534
12-31-2026 Cash Reserves	2,000,000
12-31-26 Ending Cash Balance	<u>3,973,534</u>



2026 Preliminary Budget

November 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Beginning Balance	2,078,310	2,101,596	
Revenue			
Permits			
640.001.32120.00.000 - HEALTH - BUSINESS LICENSES AND PERMITS	797,639	708,543	89,096
640.001.32210.00.000 - BUILDINGS AND STRUCTURE PERMITS	603,947	495,551	108,396
Federal Grants			
640.001.33310.55.000 - SUPPLEMENTAL NUTRITION PROGRAM-WIC	192,481	193,980	(1,499)
640.001.33360.00.000 - EPA ENV JUSTICE GOVT-TO-GOVT GRANT	-	55,864	(55,864)
640.001.33393.06.000 - PUBLIC HEALTH EMERGENCY PREPAREDNESS	218,000	175,362	42,638
640.001.33393.08.000 - MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000	5,000	
640.001.33393.26.000 - IMMUNIZATION GRANT	34,505	23,648	10,857
640.001.33393.32.000 - EPIDEMIOLOGY/LAB CAPACITY (ELC)	-	181,216	(181,216)
640.001.33393.35.000 - PUBLIC HEALTH WORKFORCE DEVELOPMENT	-	34,004	(34,004)
640.001.33393.77.000 - MEDICAID MATCH	171,654	319,592	(147,938)
640.001.33393.96.000 - PH INFRASTRUCTURE GRANT	100,000	99,535	465
640.001.33393.99.000 - PREVENTATIVE HEALTH/MCH BLOCK GRANT	112,000	107,120	4,880
State Grants			
640.001.33403.10.000 - DEPARTMENT OF ECOLOGY	158,476	162,184	(3,708)
640.001.33404.10.000 - STATE GRANT DCYF	407,000	372,912	34,088
640.001.33405.10.000 - DEPT OF NATURAL RESOURCES	-	148,439	(148,439)
640.001.33404.91.000 - DEPT OF HEALTH - GENERAL FUND	30,179	95,417	(65,238)
640.001.33406.90.000 - HCA GENERAL FUNDS	31,654	50,249	(18,595)
State Entitlements			
640.001.33604.24.000 - PUBLIC HEALTH ASSISTANCE	399,634	399,634	-
640.001.33604.25.000 - FOUNDATIONAL PUBLIC HEALTH SERVICES	2,498,000	2,541,740	(43,740)
Intergovernmental Revenue			
640.001.33862.00.000 - PUBLIC HEALTH ASSESSMENTS	457,819	457,819	-
640.001.33863.00.000 - INTERGOVERNMENTAL SERVICES REVENUE	-	-	-
Fees for Service			
640.001.34620.00.000 - PUBLIC HEALTH CLINIC	3,500	11,344	(7,844)
640.001.34650.00.000 - ENVIRONMENTAL HEALTH FEE FOR SERVICES	338,951	335,921	3,030
640.001.34670.00.000 - OTHER PUBLIC HEALTH FEES (VITAL STATS)	109,989	113,988	(3,999)
Miscellaneous Revenue			
640.001.35000.00.000 - FINES AND FORFEITS		(300)	300
640.001.36111.00.000 - INVESTMENT INTEREST	120,000	147,542	(27,542)
640.001.36700.00.000 - DONATIONS AND LOCAL GRANTS	126,000	53,005	72,995
640.001.36900.00.000 - OTHER MISCELLANEOUS REVENUES		7,932	(7,932)
Total Revenue	6,916,427	7,297,240	(380,813)



2026 Preliminary Budget

November 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Expenses			
Salaries & Benefits			
640.001.56200.10.000 - SALARIES & WAGES	4,415,943	4,311,157	104,786
640.001.56200.20.000 - PERSONNEL BENEFITS	1,403,422	1,460,194	(56,772)
Supplies			
640.001.56200.31.100 - OFFICE SUPPLIES	24,310	37,414	(13,104)
640.001.56200.31.200 - CLINICAL SUPPLIES	800	1,450	(650)
640.001.56200.31.500 - FIELD SUPPLIES	29,050	133,945	(104,895)
640.001.56200.31.800 - JANITORIAL SUPPLIES	6,700	6,335	365
640.001.56200.35.100 - BOOKS, REFERENCES & VIDEOS	-	1,638	(1,638)
640.001.56200.35.200 - SOFTWARE	265,339	179,927	85,411
640.001.56200.35.300 - HARDWARE	3,750	17,700	(13,950)
640.001.56200.35.000 - SMALL TOOLS & MINOR EQUIPMENT	1,220	490	730
640.001.56200.31.300 - LABORATORY SUPPLIES	2,000	700	1,300
640.001.56200.31.400 - DRUGS & MEDICINES	9,240	4,000	5,240
Services			
640.001.56200.41.100 - SERVICES - LEGAL	105,000	111,287	(6,287)
640.001.56200.41.200 - SERVICES - AUDIT	40,000	32,000	8,000
640.001.56200.41.300 - SERVICES - INTERPRETING	2,350	3,820	(1,470)
640.001.56200.41.450 - SERVICES - ANSWERING SERVICE	2,500	2,913	(413)
640.001.56200.41.500 - SERVICES - OUTSIDE DRS & DENTISTS	9,100	9,100	-
640.001.56200.41.600 - SERVICES - COMPUTER	137,726	134,547	3,179
640.001.56200.41.800 - SERVICES - OUTSIDE LABORATORIES	1,500	140	1,360
640.001.56200.41.900 - SERVICES - CONTRACTS & MISC	15,060	266,273	(251,213)
640.001.56200.41.920 - SERVICES - LANDSCAPE	1,500	1,500	-
640.001.56200.41.930 - SERVICES - PARKING LOT MAINT	5,000	7,432	(2,432)
Communications			
640.001.56200.42.010 - TELEPHONE	39,323	43,395	(4,072)
640.001.56200.42.020 - POSTAGE	6,000	9,556	(3,556)
Travel/Training			
640.001.56200.43.100 - TRAVEL - MILEAGE	5,022	3,099	1,923
640.001.56200.43.200 - TRAVEL - GASOLINE & MAINTENANCE	13,300	15,351	(2,051)
640.001.56200.43.300 - PROFESSIONAL TRAVEL AND TRAINING	97,273	66,363	30,910
640.001.56200.43.400 - TRAVEL - CONFERENCES - MEALS & LODGING	2,409	37,427	(35,018)
640.001.56200.43.500 - TRAVEL - OTHER	4,316	13,916	(9,600)
Advertising			
640.001.56200.44.100 - ADVERTISING - NEWSPAPER	2,200	3,389	(1,189)
640.001.56200.44.200 - ADVERTISING - OTHER	26,655	31,950	(5,295)



2026 Preliminary Budget

November 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Expenses (continued)			
Leases			
640.001.56200.45.000 - OPERATING RENTALS & LEASES	10,558	36,141	(25,583)
Utilities			
640.001.56200.47.000 - PUBLIC UTILITY SERVICES	18,000	19,379	(1,379)
Repairs & Maintenance			
640.001.56200.48.100 - EQUIPMENT	827	674	153
640.001.56200.48.200 - AUTOS	10,000	9,634	366
640.001.56200.48.300 - BUILDING	30,000	31,037	(1,037)
Printing			
640.001.56200.49.000 - PRINTING - OFFICE	5,250	1,532	3,718
640.001.56200.49.001 - PRINTING - COPIER	24,000	26,080	(2,080)
640.001.56200.49.200 - PAMPHLETS - PRINTED OR PURCHASED	610	2,765	(2,155)
Dues/Subscriptions			
640.001.56200.49.300 - DUES/MEMBERSHIPS/REGISTRATIONS	11,212	13,682	(2,470)
640.001.56200.49.400 - SUBSCRIPTIONS	2,178	3,863	(1,685)
Other Expenditures			
640.001.56200.46.000 - INSURANCE	140,000	140,561	(561)
640.001.56200.49.700 - CONTINUING EDUCATION	7,000	7,899	(899)
640.001.56200.49.500 - OTHER EXPENDITURES	83,561	65,693	17,868
Total Expenses	7,021,203	7,307,348	(286,145)
Surplus/Deficit	(104,776)	(10,108)	



Proposed Fee Schedule 2026

Environmental Health

Fee Class	DIVISION SERVICE	Current	New/ Proposed 2026
	Land Use		
550	Plats with Municipal sewer and water	\$65	\$75
551	Short Plat, BSP <5 lots Review	\$495	\$555
552	Major Plat, BSP >5- 20 lots Review	\$745	\$835
552	Major Plat Review, per lot over 20 lots	\$45	\$50
558	Pre-application Review	\$65	
559	Project Review Fee	\$110	\$125
553	Other Land Use Review (per hour)	\$110	\$125
	Water		
520	Private Water Review	\$330	\$370
526	Group B System Review, Expanding or Modification	\$560	\$625
522	New Group B	\$930	\$1040
527	Public water source review	\$330	\$370
524	Op Check, Private Water	\$375	\$420
523	Op Check, Public System	\$125	\$140
513	Sanitary Survey	\$620	\$695
525	Record Report, water	\$110	\$125
528	Variance Request - Alternative Well Placement	\$210	\$235
	On-Site Sewage		
543	Site Evaluation	\$560	\$625



2026 Fee Discussion

November 2025

545	Site Eval, Bulk Rate	\$250	\$280
502	Privy, Compost or Incinerator Toilet	\$250	\$280
546	Permit for System <1,000 720 gpd	\$790	\$885
549	Permit for System >=1,000 720 gpd	\$1115	\$1250
500	Permit Reactivation	\$125	\$140
554	Connect to Existing System	\$190	\$215
501	Op Check	\$435	\$485
399	Major Repair (Single-family Residential only)	\$680	\$680
557	Minor Repair (Single-family Residential only)	\$190	\$190
504	Installer Test/O&M Test (includes 1st year license if passed)	\$250	\$280
503	Annual Installer License	\$170	
555	Annual Septage Pumpers License	\$125	
507	Annual Septic Operation & Maintenance Provider License	\$170	
	OSS Service Provider License Fee		\$200
	Operations and Maintenance Review*		\$25
556	Annual Operating Permit w/ site visit	\$190	\$215
	Annual Operating Permit no Site Visit	\$125	\$140
	Late Fee, permit renewal	15%	
547	Misc. Hourly Charge	\$110 → \$125	\$125
1002	Reinspection	\$190	\$215
1003	Re-design	\$250	\$280
	Food		
1004	New/Remodel Plan Review F1/F2/F5	\$475	\$530
	New/Remodel Plan Review F1/F2/F5, without permit/approval	\$945	
1005	New/Remodel Plan Review F3/F4	\$240	\$270
	New/Remodel Plan Review F3/F4, without permit/approval	\$475	
1007	Amended Remodel Plan and Menu Review F1/F2/F5	\$240	\$270



2026 Fee Discussion

November 2025

	Amended Remodel Plan and Menu Review F3/F4	\$120	\$135
1020	Ownership Change Inspection	\$180	\$200
561	Annual Permit - Complex/Large (F1)	\$945	\$1060
562	Annual Permit - Complex/Small (F2)	\$590	\$660
563	Annual Permit - Simple (F3)	\$240	\$270
564	Annual Permit - Minimum (F4)	\$120	\$135
5615	Seasonal F1/F2 operation, ≤ 6 months	50%	
	Late Fee, permit renewal	50%	
	Penalty Fee, operating without a permit Penalty Fee may be used towards Plan/Menu Review up to 100%	\$500	\$750
1015	Reinspection	\$180	\$200
	Foodborne Illness Outbreak Investigation per hour	\$110	
567	Temporary, 1-3 day event (T1)	\$120	
1013	Temporary, 4-7 day event (T4)	\$180	
1014	Temporary, 8-21 day event (T8)(RT)	\$240	
1055	Temporary, Recurring (High Risk)	\$240	
1056	Temporary, Low Risk, 1-21 day event	\$70	
1016	Temporary, Recurring (Low Risk)	\$110	
1018	Additional Temp Location (each)	\$25	
	Temporary Fees: 3-7 days prior to event = 2 days prior to event	\$20 200%	
	Suggested New Temporary Fees (bundled):		
	Temporary, Low Risk, Single Event		\$90
	Temporary, Low Risk, 5 Events		\$360
	Temporary, Low Risk, 10 Events		\$720
	Temporary, High Risk, Single Event		\$135
	Temporary, High Risk, 5 Events		\$540



2026 Fee Discussion

November 2025

	Temporary, High Risk, 10 Events		\$1,080
568	Temporary, Reinspection	\$60	\$65
569	Food Service Worker Card Test	\$10	\$10
1024	Duplicate Card	\$10	\$10
	Chemical and Physical Hazards		
	Work Plan Review Fee	\$590	\$660
	Certificate of Completion and Project Completion fee	\$590	\$660
	Living Environment		
	Pools		
1027	Yearlong (P1)	\$455	\$510
1028	Seasonal (P2)	\$345	\$385
1029	B&B Pools PB (P3)	\$290	\$325
1065	2nd B&B Pool PB (P4)	\$145	\$160
596	Reinspection	\$175	\$195
1032	Late & Penalty fees	\$0	
	Illness or injury investigation	\$110	
	Plan Review (& \$240 deposit)	\$110	
	Construction Review (& \$180 deposit/pool)	\$110	
	Penalty, construction w/o health permit	\$360	\$405
	Camps		
580	Group Camps (GC)	\$345	\$385
581	Plan Review	\$230	\$260
582	New Owner		
	Schools		
	Facility Inspections per hour	\$110	\$125
	Plan Review per hour	\$110	\$125
	Illness or Injury investigation per hour	\$110	\$125



2026 Fee Discussion

November 2025

	Solid Waste		
	Monitoring Fee @ 308 facility		
	Facility Permits (annual):		
	Transfer Facility Bridgeport Bar (Okanogan County Owner)		
	Interagency /facility Agreement	\$1600	\$1790
	PCS Permits, per hour	\$110	\$125
	Permits Modification and or SEPA, per hour	\$110	\$125
	(Plus deposit 1st 8 hours)		
	350 Facility, document reviews, re-inspections, District time		
	(350 facility without operation fees) per hour	\$110	\$125
	Landfill Closure per hour	\$110	\$125
	Operations Fee/Tipping Fee		
	Waste Management Landfill	\$1/ton	\$1.12/ton
	Administrative Fees		
	Hearing Examiner Fee		As billed
	Administrative Fee		\$5

*Implemented no later than February 2027 pursuant to WAC 246-272A-0270

Personal Health

The following are minimum fees and may be changed by State, Federal mandates, or local costs. Unless otherwise stated, fees are set by Medicaid allowances and are subject to change throughout the year.

Fee Class	DIVISION SERVICE	Current
	Office Calls	
99201	Brief - New Patient	\$26
99211	Brief - Est Patient	\$15
99202	Limited - New Patient	\$45
99212	Limited - Est Patient	\$27



2026 Fee Discussion

November 2025

99203	Intermediate - New Patient	\$66
99213	Intermediate - Est Patient	\$44
99204	Intermediate - New Patient	\$101
99214	Intermediate - Est Patient	\$65
99204	Intermediate - New Patient	\$127
99214	Intermediate - Est Patient	\$88
	TB Fees	
86580/ 99201	TB Skin Test	\$31
86480	Quantiferon Test	\$88
89220	Sputum Induction	\$10
87116	Sputum Smear/Culture	\$12
81025	Urine Pregnancy Test	\$5
84450	Hepatic Function Panel	\$12
87116	Urine for AFB Culture	\$12
N/A	Vision Acuity Test	n/c
N/A	Color Blindness Test	n/c
71010	CXR PA + Reading	\$57
71020	CXR PA + Lat + Reading	\$74
71021	CXR Apical + Lordotic + Reading	
71022	CXR + Lat + Oblique + Reading	
	DOT (Directly Observed Therapy)	
	Office Calls - pricing as stated above	
	Home Visit by RN	
99341	Brief - New Patient	\$35
99347	Brief - Est Patient	\$38
99342	Limited - New Patient	\$51



2026 Fee Discussion

November 2025

99348	Limited - Est Patient	\$51
99343	Intermediate - New Patient	\$81
99349	Intermediate - Est Patient	\$74
99344	Intermediate - New Patient	\$106
99350	Intermediate - Est Patient	\$103
99345	Intermediate - New Patient	\$128
	Home Visit by O/R	
T1020	Brief - New Patient	\$38
T1020 TS	Brief - Est Patient	\$23
	Immunizations	
	Flu PH 6-35 month	\$30
	Flu PH 36 month +	\$30
	Flumist	\$30
	Flue 36 month + Private	\$30

Vital Statistics Fees

Per RCW 70.58.107 - NO Proposed changes for this section

Fee Class	DIVISION SERVICE	Current
	Certified Copy of Birth Certificate	\$25
	Certified Copy of Death Certificate	\$25
	Extra Copies of Death Certificate	\$25
	Vital Records Expedited Service	\$10
	Corrected Death Certificates	\$10



2026 Fee Discussion

November 2025

	Record Search Fee	\$8
	Late Fee (other than permits)	1.5% of Bal (\$10 min)
	Returned Check/Bank Draft Fee	\$39
	Other fees relating to mailing	Cost + 10%
	Postage (large envelope)	\$3.00
	Fax	\$3.00 1 st pg \$1.50 each addtl

Misc. Fees

Fee Class	DIVISION SERVICE	Current	
	Infant/Toddler Nurse Consultation Fee (monthly visit)	\$88	\$125
	Returned Check/Bank Draft Fee	\$39	\$39
	Late Fee Charge (Other Than Permits) CA = Cost Allocation (overhead)	1.5% of Bal (\$10 min)	1.5% of Bal (\$10 min)
	Shipping/Handling Fee (Fed Ex, UPS, etc.)	Cost + CA	Cost + CA
	FAX (Long Distance)	\$3.00 \$1.50	\$3.00 \$1.50
	Postage (large envelopes)	\$3.00	\$3.00



Administrator's Report Cover Page

November 2025

Administrator's Report

Highlights:

Fiscal
Community and Family Health
Emergency Preparedness and Response
Communicable Disease and Epidemiology
Communications and Outreach
Environmental Health
Administrator Update



Fiscal and Operations Report and Personnel



Diane Forhan

Interim Fiscal Director



Adeline Moralez

Fiscal Supervisor



Krishna Gonzalez

Accountant



AnaMaria Ruelas

Fiscal Assistant



Julian Moro

Contracts & Procurement Manager



Stefano SolaGallegos

Facilities & IT Assistant



Ryan Lamb

Operations and Fiscal Director

Division Highlights

Ryan Lamb is the new District's Fiscal/Operations Director. Ryan previously worked at Wenatchee Valley College (WVC) as their Fiscal Director. He started at the District on November 3, and we are excited to welcome him to our team!

Essential Data

Through October 2025, with 83.3% of the year complete, the District is at 89.8% of budgeted revenue and 82.2% of budgeted expenses.



Fiscal

The District's annual audit by the State Auditor (SAO) is complete and an exit conference will be scheduled in the next few weeks. If Board Members plan on attending the exit conference, please let Kristen or Corey know. The District is required to post a public meeting notice if there is a quorum for the exit conference.

The District completed the Nurse Family Partnership desk audit, with minor suggestions that have been addressed in the final response to the WA State Department of Children, Youth and Families (DCYF).

Fiscal staff continue to train in their new positions.

Fiscal staff attended a training through Washington Finance Office Association (WFOA) presented by Specialist from the Office of the Washington State Auditor for an overview of BARS.

Operations

The Operations team is wrapping up the office remodel and working through the final punch list to ensure all items are completed.

Efforts are underway to clean up surplus items and remove old file cabinets from the office, improving workspace organization.

The team is currently operating with reduced staffing due to one employee on medical leave until January.



Fiscal Report

November 2025

CHELAN-DOUGLAS HEALTH DISTRICT Budget vs. Actuals 2025 Approved Budget YTD October 2025

	Actual	Total 2025 July Revised Budget	% of Budget
Income			
640.001.32120.00.000 HEALTH - BUSINESS LICENSES AND PERMITS	524,603.50	708,542.90	74.04%
640.001.32210.00.000 BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	425,236.75	495,551.00	85.81%
640.001.33310.55.000 SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	147,152.07	193,980.41	75.86%
640.001.33360.00.000 EPA ENV JUSTICE GOVT-TO-GOVT GRANT	55,864.32	55,864.32	100.00%
640.001.33393.06.000 PUBLIC HEALTH EMERGENCY PREPAREDNESS	160,810.52	175,362.45	91.70%
640.001.33393.08.000 MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000.00	5,000.00	100.00%
640.001.33393.26.000 IMMUNIZATION GRANT	18,991.61	23,648.00	80.31%
640.001.33393.32.000 EPIDEMIOLOGY/LAB CAPACITY (ELC)	176,002.56	181,215.88	97.12%
640.001.33393.35.000 PUBLIC HEALTH WORKFORCE DEVELOPMENT	48,325.22	34,004.00	142.12%
640.001.33393.59.000 PERINATAL MENTAL HEALTH COMMUNITY CAPACITY	1,533.61		
640.001.33393.77.000 MEDICAID MATCH	302,459.50	319,592.27	94.64%
640.001.33393.96.000 PH INFRASTRUCTURE GRANT	36,493.78	99,534.56	36.66%
640.001.33393.99.000 PREVENTATIVE HEALTH/MCH BLOCK GRANT	74,918.15	107,120.34	69.94%
640.001.33403.10.000 DEPARTMENT OF ECOLOGY	129,480.47	162,184.08	79.84%
640.001.33404.10.000 STATE GRANT DCYF	306,805.37	372,911.63	82.27%
640.001.33404.91.000 DEPT OF HEALTH GENERAL FUND	69,379.18	95,417.00	72.71%
640.001.33405.10.000 DEPT OF NATURAL RESOURCES	148,439.84	148,439.00	100.00%
640.001.33406.90.000 HCA GENERAL FUNDS	57,073.00	50,248.50	113.58%
640.001.33604.24.000 PUBLIC HEALTH ASSISTANCE	399,634.00	399,634.00	100.00%
640.001.33604.25.000 FOUNDATIONAL PUBLIC HEALTH SERVICES	2,538,000.00	2,541,740.00	99.85%
640.001.33862.00.000 PUBLIC HEALTH ASSESSMENTS	381,515.50	457,818.80	83.33%
640.001.33863.00.000 INTERGOVERNMENTAL SERVICES REVENUE	0.00	0.00	
640.001.34620.00.000 PUBLIC HEALTH CLINIC	12,679.00	11,344.00	111.77%
640.001.34650.00.000 ENVIRONMENTAL HEALTH FEE FOR SERVICES	271,746.80	335,920.58	80.90%
640.001.34670.00.000 OTHER PUBLIC HEALTH FEES (VITAL STATS)	108,744.72	113,988.00	95.40%
640.001.35000.00.000 FINES AND FORFEITS	200.00	-300.00	-66.67%
640.001.36111.00.000 INVESTMENT INTEREST	105,741.18	147,542.02	71.67%
640.001.36700.00.000 CONTRIBUTIONS & DONATIONS, PRIVATE	36,665.14	53,005.00	69.17%
640.001.36900.00.000 OTHER MISCELLANEOUS REVENUES	7,231.87	7,931.65	91.18%
Total Income	\$ 6,550,727.66	\$ 7,297,240.39	89.77%



Fiscal Report

November 2025

CHELAN-DOUGLAS HEALTH DISTRICT Budget vs. Actuals 2025 Approved Budget YTD October 2025

	Total 2025 July Revised		
	Actual	Budget	% of Budget
Expenses			
640.001.56200.10.000 SALARIES & WAGES	3,522,774.28	4,311,157.43	81.71%
640.001.56200.20.000 PERSONNEL BENEFITS	1,172,336.85	1,460,193.52	80.29%
640.001.56200.30.000 SUPPLIES	156,384.37	185,971.86	84.09%
640.001.56200.35.200 SOFTWARE	165,888.80	179,927.27	92.20%
640.001.56200.35.300 HARDWARE	3,000.21	17,700.21	16.95%
640.001.56200.41.100 SERVICES - LEGAL	83,578.30	111,287.00	75.10%
640.001.56200.41.200 SERVICES - AUDIT	40,066.64	32,000.00	125.21%
640.001.56200.41.300 SERVICES - INTERPRETING	605.05	3,820.48	15.84%
640.001.56200.41.450 SERVICES - ANSWERING SERVICE	3,383.51	2,912.62	116.17%
640.001.56200.41.500 SERVICES - OUTSIDE DRS & DENTISTS	4,550.00	9,100.00	50.00%
640.001.56200.41.600 SERVICES - COMPUTER	97,619.49	134,546.61	72.55%
640.001.56200.41.900 SERVICES - CONTRACTS & MISC	223,804.88	266,413.22	84.01%
640.001.56200.41.920 SERVICES - LANDSCAPING	0.00	1,500.00	0.00%
640.001.56200.41.930 SERVICES - PARKING LOT MAINT	2,692.27	7,431.77	36.23%
640.001.56200.42.010 TELEPHONE	31,826.34	43,395.19	73.34%
640.001.56200.42.020 POSTAGE	8,096.05	9,556.02	84.72%
640.001.56200.43.000 TRAVEL/TRAINING	104,054.82	136,156.93	76.42%
640.001.56200.40.000 ADVERTISING	33,901.76	35,339.11	95.93%
640.001.56200.45.000 OPERATING RENTALS & LEASES	31,383.70	36,140.70	86.84%
640.001.56200.46.000 INSURANCE	135,232.00	140,561.00	96.21%
640.001.56200.47.000 PUBLIC UTILITY SERVICES	15,174.95	19,378.75	78.31%
640.001.56200.48.000 REPAIRS	48,553.20	41,345.11	117.43%
640.001.56200.49.000 PRINTING - OFFICE	6,426.92	1,531.71	419.59%
640.001.56200.49.001 PRINTING - COPIER	18,181.63	26,080.19	69.71%
640.001.56200.49.200 PAMPHLETS - PRINTED OR PURCHASED	0.00	2,765.00	0.00%
640.001.56200.49.300 DUES & MEMBERSHIPS	11,010.16	13,682.00	80.47%
640.001.56200.49.400 SUBSCRIPTIONS	816.33	3,862.75	21.13%
640.001.56200.49.500 OTHER EXPENDITURES	82,320.77	65,692.68	125.31%
640.001.56200.49.700 CONTINUING EDUCATION	2,932.37	7,899.11	37.12%
Total Expenses	\$ 6,006,595.65	\$ 7,307,348.24	82.20%
Surplus / (Deficit)	\$ 544,132.01	\$ (10,107.85)	



Fiscal Report

November 2025

CHELAN-DOUGLAS HEALTH DISTRICT Cash/Investments 10/31/2025

Cash on Hand - Petty Cash	500.00	
General Account - Chelan County Treasurer	83,573.74	
Payroll Clearing Account - Key Bank	51,951.33	
Investment Account - Chelan County Treasurer	4,608,328.03	
<i>Investment broken out as follows:</i>		
Reserves		2,000,000.00
General Investment		2,608,328.03
Total Cash/Investments	4,744,353.10	

CHELAN-DOUGLAS HEALTH DISTRICT Budget vs Actuals 2025 Budget YTD October 2025

	<u>YTD</u>	<u>Budget</u>	
Permits	949,840.25	1,204,093.90	78.9%
Federal Grants	1,027,551.34	1,195,322.23	86.0%
State Grants	711,177.86	829,200.21	85.8%
State Entitlements	2,937,634.00	2,941,374.00	99.9%
Assessments/Intergov Rev	381,515.50	457,818.80	83.3%
Fees	393,170.52	461,252.58	85.2%
Interest	105,741.18	147,542.02	71.7%
Other Revenue	44,097.01	60,636.65	72.7%
Total Revenue	6,550,727.66	7,297,240.39	89.8%
Wages	3,522,774.28	4,311,157.43	81.7%
Benefits	1,172,336.85	1,460,193.52	80.3%
Supplies	408,851.68	383,599.34	106.6%
Services	902,632.84	1,152,397.95	78.3%
Total Expenses	6,006,595.65	7,307,348.24	82.2%
Surplus /Deficit	544,132.01	(10,107.85)	



**CHELAN-DOUGLAS HEALTH DISTRICT
2025 Capital Budget
Oct-25**

Project to date (includes 2024 Expenditures)	<u>Approved</u>	<u>Expended</u>	<u>%</u>	
640.001.56200.62.030 IMPROVEMENTS TO BUILDING				
Bathroom Remodel	459,129.00	403,292.58	87.84%	remaining
Remodel /Workstations/General Office Imp	1,159,404.00	1,207,409.82	104.14%	7,830.60
 WSALPHO Additional FPHS for wiring	 110,000.00	 110,000.00	 100.00%	
 Total	 <u>1,728,533.00</u>	 <u>1,720,702.40</u>	 <u>99.55%</u>	
 Approved 12-16-24 for 2025				
640.001.56200.64.100 VEHICLES	42,132.00	44,373.75	105.32%	



Community and Family Health Report

November 2025

Community and Family Health Report and Personnel



Cari Hammond

CFH Director



Lisa Pilkinton

Health Educator



Emily Gilmore

NFP/NHV



Stephanie Snitily

Immunization
Coordinator



Katie Young

NFP Supervisor/NHV



Veniece Ceballos

NFP/NHV



Brianna Rice

Community Health
Dietitian



Ana Macias

WIC Coordinator
& Certifier



Yanet Lozano

WIC Certifier



Quinn Kenoyer

Health Systems
Improvement
Coordinator



Norma Renteria

Program Assistant



Lupita Espinoza

ABCD Coordinator



Garth Donald

Mental Health & Substance
Use Coordinator



Community and Family Health Report

November 2025

Division Highlights

In early September, DOH WIC staff began meeting with local WIC agencies to discuss potential funding cuts for FFY26. By late September, the possibility of a government shutdown and its impacts were communicated to programs. Although states have not yet received a Notice of Funding Award, the DOH has received limited USDA FNS and Section 32 funds to support food benefits and minimal operations through mid-to-late November. Food funding is contingent on benefit redemption rates. The shutdown has significantly affected operations—DOH is operating with 10 staff after temporarily laying off 50, and 1 WIC clinic in Washington has closed. Several clinics have furloughed or may furlough staff. CDHD has issued furlough notices to two of three WIC staff and may proceed if the shutdown continues past November. CDHD will receive \$27,574 to sustain operations through November, though this is insufficient to support full operations. A total WIC shutdown in WA would impact more than 3,000 women, infants, and children in Chelan and Douglas counties, heightening food insecurity and reducing access to infant formula for already vulnerable families.

<https://media.nwica.org/wic%20vs%20snap%20factsheet.pdf>.

The NFP program has received the highest program fidelity score among all 13 NFP sites in Washington State and exceeded the national average score for the first quarter of the program's fiscal year. This achievement reflects the team's exceptional commitment to delivering high-quality, evidence-based home visiting services to families in the community.

We provided an educational session on the infant RSV monoclonal antibody for regional vaccine providers. The session was well received, and participants expressed interest in future continuing education opportunities. We also recognized seven (7) clinics in the region with Immunize Washington awards that met immunization coverage goals for childhood, adolescents and/ or HPV dose initiation.

On October 14, our Lifecourse and Epi teams presented behavioral health data at an event hosted at Wenatchee Valley College (WVC), engaging more than 60 professionals working in the behavioral health field. The feedback was overwhelmingly positive, and there is strong interest in continuing conversations around data sharing and collaboration.

Childcare Consultation

Due to a staffing transition, we did not conduct any childcare consults in October.

Nurse-Family Partnership

Number of Families Enrolled	Number of Families Served	Number of Children Served	New Clients Enrolled	Clients Closed	Number of Graduates	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
46	36	26	3	*1	0	45	16

**Dismissed from program for other reasons (moving out of area, unable to contact)*



Community and Family Health Report

November 2025

Women Infants & Children (WIC)

August 2025	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload	Agency Total
East Wenatchee	114	106	376	596	601
Leavenworth	0	1	4	5	

**September & October caseload data not yet available*

October Clinic Appointments				
APPT TYPE	TOTAL	ATTENDED	CANCELLED	MISSED
Initial Certification (IC)	8	4	0	4
Subsequent Certification (SC)	60	39	6	15
Mid-Certification Assessment (Mid Cert-HA)	51	40	0	11
Nutrition Education (NE-I)	125	90	10	25
Nutrition Education with RD (NE-I-RD)	1	0	0	1
Food Benefits Only (FBI)	24	17	3	4
Breastfeeding Education (BFE)	5	5	0	0
High-Risk Nutrition Education (RD)	16	10	3	3
Anthropometrics (ANTHRO/LAB)	15	9	1	5



Community and Family Health Report

November 2025

Immunizations

VFC Site Visits	IQIP Visits	Unannounced S & H Visits	IIS Trainings for Providers	Trainings related to regional scope of work	Vaccine Clinics
1	1	0	1	5	Vaccinated 57 CDHD staff and Douglas Co. Employees

Access to Baby & Child Dentistry

Number of Children Enrolled	Number of Community Outreach Events / total # reached	Total Outgoing Referrals to Other Services
8	3/850	13

Community Connect

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Discharged	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
19	9	7	0	*	4/850

*Data report not available yet



Community and Family Health Report

November 2025

Lifecourse Programs

Safety & Prevention

Event	Attendance/# of meetings and/or events
Naloxone Trainings	36 attendees/5 trainings
Child Fatality Review Team Orientation	7 attendees
Behavioral Health Data Showcase- presented data to community partners that work in the behavioral health field and/or work with people who need to access behavioral health services	60 attendees

Health Education

Event	Attendance/# of meetings and/or events
YAB Meeting- 13 students were QPR trained – Teaching how to recognize suicidal behaviors and how to respond	13 students
Think Again: Brain Health and Dementia Awareness event on the importance of understanding your health numbers and taking proactive steps to support brain health	30 attendees

Community Health Nutrition

Event	Attendance OR # of meetings and/or events
Created Food Resource Guides for Chelan and Douglas Counties	N/A
Think Again: Brain Health and Dementia Awareness event-presented on relationship between nutrition and brain health	30 attendees
Second Harvest Food Distribution Event- recipes shared (featuring simple and low-cost ingredients to utilize foods distributed) in English and Spanish	300 recipe cards given in English and Spanish
Started planning community-wide formula drive to support community members losing access to SNAP benefits and potential loss of WIC benefits	N/A



Community and Family Health Report

November 2025

Definitions:

NFP- Nurse-Family Partnership

NSO- National Service Office

ABCD- Access to Baby and Child Dentistry

YAB- Youth Advisory Board

CADT- Center for Alcohol & Drug Treatment

WIC- Women, Infants, Children

CVP- Childhood Vaccine Program

VFC- Vaccine for Children

HCA- Health Care Authority

AVP- Adult Vaccine Program

USDA- U.S Dept of Agriculture

CD/I/V Prevention- Chronic Disease, Injury, Violence Prevention

MCH- Maternal Child Health

Lifecourse= MCH, Access & Linkage to Care, CD/I/V Prevention

CYSHCN- Children & Youth with Special Health Care Needs

S&H- Storage & Handling

FMNP- Farmers Market Nutrition Program

MCHBG- Maternal Child Health Block Grant

MOUD- Medications for Opioid Use Disorder

IQIP- Immunization Quality Improvement for Providers

CCRJ- Chelan County Regional Jail

FNS- Food and Nutrition Service



Emergency Preparedness and Response Report

November 2025

Emergency Preparedness and Response Report and Personnel



Kaila Smith

*Regional Emergency
Response Coordinator*

Eric Torres

*Regional Environmental
Hazards Mitigation
Program Manager*

Lexi Lieurance

*Local Emergency
Response Coordinator*

Griselda Lozano

Program Assistant

Division Highlights

The Emergency Preparedness and Response (EPR) team has been actively engaged in strengthening both our internal readiness and our connection with the community. Looking ahead, the team remains dedicated to building a robust, well-trained response force capable of meeting any public health challenge.

Medical Reserve Corps

The Chelan-Douglas Medical Reserve Corps (CDMRC) had another busy month. This month, CDMRC provided Stop the Bleed training to a total of 25 participants at the YMCA and Waterville. MRC members continue to advance on their required training, and we are looking forward to planning for 2026. In addition, the CDMRC staffed a first aid at the Alzheimer's Association Walk, participated in the 2nd Harvest Food Drive assisting with POD food box distribution and observed the Ellensburg Flu Clinic operations with a focus on inventory tracking, POD logistics and vaccination data entry.

Trunk or Treat

The Chelan-Douglas Health District (CDHD) EPR team participated in two community Trunk-or-Treat events to promote safety and preparedness. The first event, held in Waterville, reached more than 100 children, while the second event in Douglas County engaged over 300 participants. At both locations, the EPR team distributed reflective bracelets, emergency whistles, apples, and information on safe trick-or-treating practices. These outreach efforts support the principles of harm reduction, a key component of Emergency Support Function 8 (ESF 8) – Public Health and Medical Services, by promoting injury prevention and community safety through proactive education and resource distribution.



Emergency Preparedness and Response Report

November 2025

Regional Support

The Chelan-Douglas Health District (CDHD) Regional Emergency Response Coordinator (RERC) participated in Grant County's response to the Highly Pathogenic Avian Influenza (HPAI) outbreak. During this response, CDHD joined the Washington State Department of Health (DOH) and the Grant County Health District for a site visit to a commercial agricultural facility and deployed the mobile command unit to conduct testing of potentially exposed workers. Additionally, the RERC participated in daily coordination calls with DOH and the Incident Management Team (IMT). This engagement provided CDHD with valuable opportunities to evaluate existing response plans and strengthen preparedness strategies for future HPAI events.

Regional Environmental Hazards Mitigation Program

October was a very busy month for the Environmental Hazards Mitigation Program. In addition to providing indoor Air Quality monitoring at Wenatchee High School, Wenatchee Valley College, Cascade Christian Academy and many other facilities throughout the community, the team deployed 11 Commercial ISO-Aire Machines and picked up 34 of the Commercial ISO-Air Machines to store post-wildfire season. Post-wildfire season, the Regional Environmental Hazards Mitigation Program Manager continues to serve as the public health representative for the Central Washington Initiative project.



Communicable Diseases & Epidemiology Report and Personnel



Haron Siringi

*Communicable Disease
Supervisor*

Elizabeth Austin

*Regional Epidemiologist
& Biostatistician*

Devin Wall

*PHN II: TB & CD
Specialist*

Alissa Sindelar

*PHN II: TB & CD
Specialist*

Jenny Ezpeleta

*Regional Assessment
Coordinator*

Division Highlights:

In October, the Assessment and Surveillance team co-hosted CDHD's first ever "data showcase," which featured local behavioral health data from CDHD's 2025 Community Health Assessment. Participants viewed educational posters, engaged in group discussions and were asked to provide feedback on their top priorities. More information is available in the Surveillance section.

The CD team assisted Grant County by doing follow-up with exposed employees for the Avian Flu outbreak last month. This has been completed now.

Communicable Disease and Notifiable Conditions

About this Division: The Communicable Disease (CD) team plays a vital role in preventing and controlling communicable diseases in Chelan and Douglas Counties by tracking and investigating outbreaks, coordinating public health lab testing, and providing locally relevant responses in accordance with the FPHS Standards.

The CD team in October conducted 75 investigations, including:

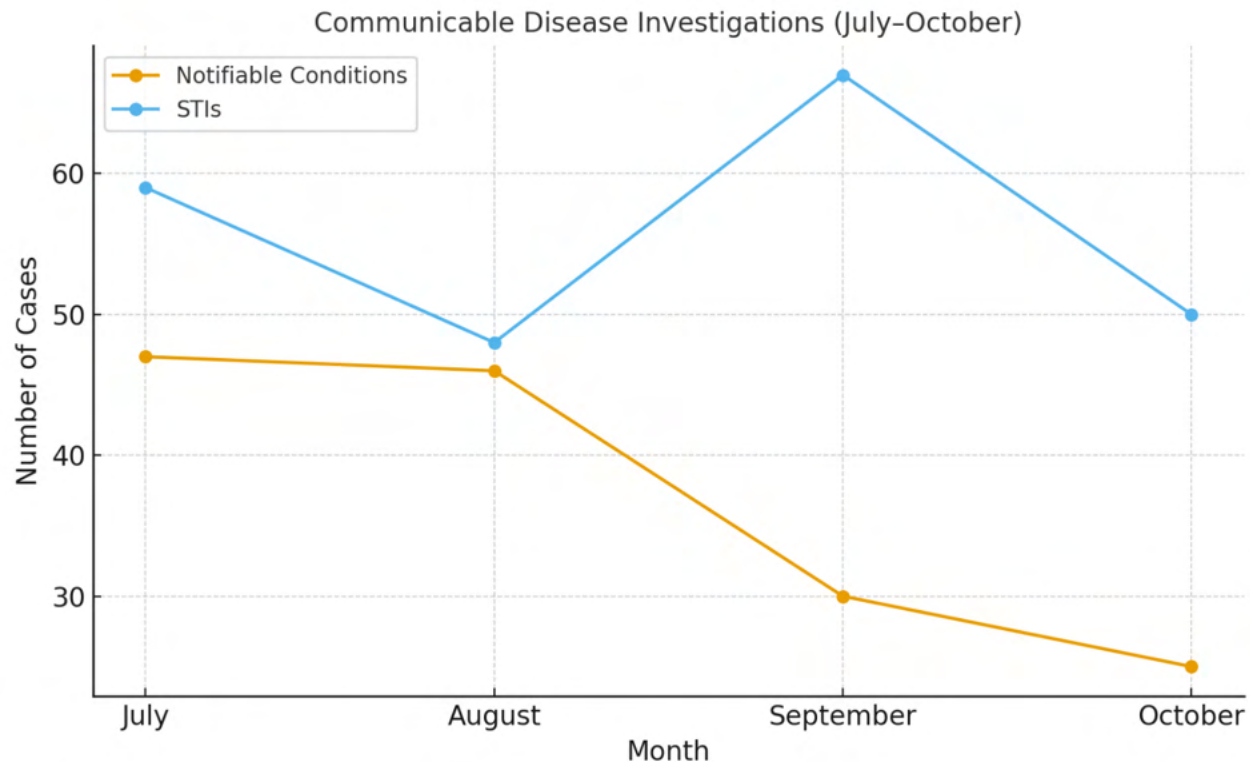
- 25 Notifiable Conditions
- 50 Sexually Transmitted Infections (STIs)
- 6 non-case support
- 2 COVID-19 outbreaks



Communicable Diseases/Epi Report

November 2025

The following table describes CD Investigation trends.



Assessment and Surveillance

About this Division: The CD-Epi team plays a critical role in assessment, surveillance and epidemiology by gathering and managing essential health data, analyzing trends to identify community health priorities, and using that insight to inform planning, guide decisions and support public health actions. This work is supported by regional funding and staff provide epidemiology and assessment support to Chelan-Douglas and Okanogan Counties.

Community Health Assessment (CHA):

The CHA is being completed by chapters, and the current progress is below.

CHA Chapter	Status
Demographics of CDHD	Published
Behavioral Health	Published
Maternal and Child Health	Translating
Injury and Violence Prevention	Final Draft
Chronic Disease and Nutrition	Draft

Regional Support:

As part of the shared FPHS funding model, technical assistance is being provided to Okanogan County Public Health District (OCPHD). This month, the Regional Epidemiologist developed a viral respiratory illness data dashboard. In November, the dashboard will be available to providers and the public, so they can track illness trends across Chelan, Douglas and Okanogan counties.



Regional staff also conducted a monthly site visit to Okanogan on October 8th, which included a meeting with Dr. Wallace at Family Health Centers in Omak. The team presented progress on the CHA chapters, regional STI data and forthcoming surveillance dashboards. The team also facilitated the NCW Epi Consortium meeting on October 14th and October 28th.

Disease Surveillance:

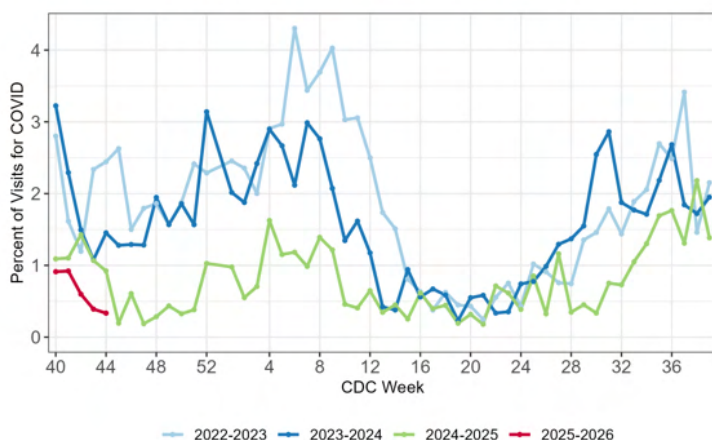
Disease surveillance in epidemiology is the continuous monitoring of health data to detect, understand, and respond to disease patterns and outbreaks.

- **Weekly Viral Respiratory Reporting:**

Each week, the Regional Epidemiologist provided the Health Officer and Health Administrators from CDHD and OCPHD with a viral respiratory report.

- **Wildfire Smoke-Related Illness:** The Regional Epidemiologist continued sharing trends in wildfire smoke-related illnesses and conditions in Chelan-Douglas & Okanogan counties. The wildfire surveillance season concluded on October 31st. Surveillance will resume in May 2026.

Percent of Emergency Department COVID-19 Visits by CDC Week, 2022-2026



Presentations:

To support the data showcase event on October 14th at Wenatchee Valley College (mentioned in the highlights), the team created a series of posters featuring local behavioral health data from CDHD's community health assessment:





Communicable Diseases/Epi Report

November 2025

Over **70** people from **34** organizations participated. In an exit survey, 96% of event participants rated their overall satisfaction as great or excellent. On a scale of one to ten, participants strongly agreed that the symposium was educational (8.8/10), engaging (9.0/10) and said that they would recommend the data showcase to a friend or colleague (8.6/10). Participants were invited to join CDHD staff and partners in future discussions and **16** people signed up. The CDHD team is planning a follow-up meeting this winter.



Other Updates

Internal Data Support:

The Assessment and Surveillance staff support data requests from CDHD departments and departments. Data requests are often used to inform strategic planning, support grant applications and enhance education and outreach activities. This month, the team responded to the following data requests:

- Grant Application – suicide prevention data
- Prioritized Prevention Plan – teen pregnancy and sexually transmitted disease data



Communications and Outreach Report

November 2025

Communications and Outreach Report and Personnel



Maria Christina Monroe

*Communications &
Language Access Director*

Miriam Pamatz

*Public Health
Communications &
Outreach Coordinator*

Adelaida Caballero

Outreach Worker

Introduction

The Communications department has been diligently advancing language access initiatives, while the Outreach team continues to identify and organize activities that support the community's essential needs.

Highlights

In October, the team worked on the following activities:

- Development of a Bilingual Policy and SOP in coordination with legal, HR, and the union – if a policy is developed, it will likely come to this board for approval
- 2025 NCW Tech Alliance Digital Commitment
- Press Releases included:
 - Press Release 2025-07: CDHD announces Progress in filling BOH seats
 - Press Release 2027-08: Avian Influenza detected in neighboring county

Partnerships

The Communications and Language Access Director and the Public Health Communications and Outreach Coordinator collaborated and met with the following groups and agencies:

- LHJ PIO Check-in
- PIO Regional Meeting
- Region 7 Healthcare Alliance
- Readiness Meeting
- FPHS: LHJ Language Access Group
- NCW Tech Alliance



Communications and Outreach Report

November 2025

- La Pera Radio
- 2nd Harvest Foods
- Web Designers
- Met with several CDHD departments to prep and release communication

Training

Communications Director attended PHSKC's Pride Survey: What have we learned? Where are we headed? webinar.

**10/29 2nd Harvest Food Distribution
@ Town Toyota Center**

**10/30 Trunk or Treat
@ Waterville**





Environmental Health Report

November 2025

Environmental Health Report and Personnel

Food and Living Environment



Dominique Gilley

Reid Brownlee

Giovanni Cervantes

Lisa O'Daffer

Ericka Bentancourt

Supervisor

Inspector

Inspector

Inspector

Inspector

Onsite, Land-use, and Drinking Water



Richmond Petty

Juanita Garibay

Dom Cimmeyotti

Susan Baker

Supervisor

Inspector

Inspector

Program Assistant

Solid Waste



Brian Dickey

Javier Ramos

Karina Castro

Supervisor

Technician

Health Educator



Division Highlights

- The Environmental Health Division has begun evaluating needs and goals for calendar year 2026 with the anticipation of complete development of the on-site wastewater Operations and Maintenance program as required by WAC 246-272A-0270.
- Updates to the Emergency Operations Plan and Continuity of Operations plan are underway including providing operational procedures for Environmental Health Specialists and Industry during natural disasters or declared emergencies as it relates to food establishments.
- Emergency Operations Plan updated to include correct procedures for inspections of emergency shelters.
- The PPA grant is facing a 1.88% reduction or approximately \$9,685.58 reduction for fiscal year 2025-2027

Food and Living Environment

- The food program has begun preparing for upcoming food permit renewals for calendar year 2026 – with anticipation of reminders being mailed December 1st, 2025.
- The food team has begun outlining additional educational and permitting information for mobile food units to be shared on social media platforms in 2026.
- Temporary food events have slowed while entering the holiday season – allowing completion of 161 routine food inspections in the month of October.

Onsite-Wastewater

- Service Provider Renewal period has been completed and update to our lists for Licensed Installers, Licensed O&M Providers and Licensed Septic Pumpers are pending on our website.
- Well Delegation Program agreement has been signed by the Washington Dept of Ecology and has been forwarded to our Administrator, Dr. Kristen Hosey, for review. Provided Well Delegation Program proposal to summarize the benefits to enter into the agreement with Ecology.
- TAG (Technical Advisory Group) meeting revealed some issues with Onsite application processes and requirements. As a result, OSS Program refined our processes and requirements involving project reviews, septic system connection permits, and tank replacement/tank only septic permits. See attached guidance document.
- Onsite program has worked with our partners with Chelan & Douglas Counties to help educate clients and streamline the permit process both with the counties and the health district. We developed a guidance document to help permit techs at the county level to determine if review with CDHD is necessary or can be waived. See attached guidance document.
- Onsite program is working towards implementing new guidance for O&M providers to utilize OnlineRME to meet WAC 246-272A guidelines regarding Time of Sale OSS inspections.
- Malaga Water District has established a wellhead protection area to protect the groundwater supply from nitrates. Development within the wellhead protection area will be allowed, but minimum lot size will be 2.5 acres, and these developments must require a nitrogen reducing enhanced septic system. Currently, this has impacted two(2) proposed subdivisions.



Environmental Health Report

November 2025

- Onsite team completed the last two (2) sanitary surveys required per our DOH-Office of Drinking Water contract. We completed a total of 15 sanitary surveys or water system inspections for 2025 of Group A water systems. Additionally, we have been tasked with conducting a special purpose investigation of a Group B water system, Tai Chi Orchards in Bridgeport, to determine if they qualify as a Group A water system.
- Hosted the WOSSA O&M Service Providers training and testing on October 1st and Basic Installers training and testing, October 2nd & 3rd at the newly renovated CDHD Classroom. WOSSA has been scheduling the training and testing every 6 months but can coordinate more frequent training if the need increases.

Solid Waste

- 3rd Quarter PPA program report submitted
- Currently the PPA program has met 36.3% of the yearly goal for site visits/attempts and 81.3% of the yearly goal for completed PPA visits
- The solid waste program has digitized 19.4% of all historical solid waste files while archiving or destroying old records per archival requirements



Environmental Health Report

November 2025

Statistics and Data

Food Program Essential Data				
	August	September	October	Total
Routine Inspections	61	40	161	262
Pre-Opening Inspections	6	7	6	19
Plan and Menu Review	12	5	7	24
Temporary Event Permits	72	69	25	163
Exempt Temporary Event Permits	5	9	0	14
Complaints	14	10	11	35

Water Recreation Program Essential Data				
	August	September	October	Total
Routine Inspections	54	19	19	92
Pre-Opening Inspections	0	0	0	0
Complaints	0	2	2	4
Injury Investigations	0	0	0	0
Variance Reviews	0	0	0	0

Solid Waste Essential Data				
	August	September	October	Total
Facility Inspections	5	5	8	18
Solid Waste Complaints	25	13	23	59
Misc. Complaints	5	15	13	33
PPA Visits/Screening	10	19	4	33

On-Site Wastewater Essential Data				
	August	September	October	Total
Septic System Reviews	47	60	46	107
OSS Permits	37	49	39	125
Project Reviews	9	10	7	26
Drinking Water Reviews	11	18	2	31
Private Water Reviews	10	16	15	41
Public Water Reviews	1	2	0	3
Land Use Reviews	23	22	2	47
Plat/CUP Reviews	10	14	13	37
Mylar Reviews	5	7	1	13
Misc. Reviews	8	1	0	9
Field Inspections	60	66	93	219
Occupancy Approvals	32	31	37	100
Complaints	5	8	0	13



Chelan-Douglas Health Administrator's Update



Kristen Hosey

*Administrator
CD/EPI Director*



Corey Lawson

*Deputy Administrator
EH Director
Clerk of the Board*



Susan Jacques

*Human Resources
Director*



Maria Gonzalez

Clerk

Highlights

I have three highlights for this report, which include an update that we are collecting formula, and a celebration of our NFP and CHA/CHIP teams at CDHD:

- 1. Infant Formula Drive!** This month, CDHD launched an Infant Formula Drive to support families in need across Chelan and Douglas counties. Donations of infant formula may be dropped off at the CDHD lobby, Upper Valley MEND Community Cupboard, and Fire Stations 1, 3, 4, 10, 11, 12, 13, and 17.

Additional details are available on our website.: [Formula Drive](#)

Families in need may pick up formula from our office lobby on Tuesdays (9:00 a.m.–5:00 p.m.) or at Upper Valley MEND Community Cupboard. Our goal is to distribute **5,000 cans of formula** this month.

- 2. NFP Fidelity Scores:** CDHD's Nurse-Family Partnership program achieved the **highest fidelity scores in Washington State** this quarter and exceeded the national average—an exceptional achievement, particularly given that the team operated with two nurses for part of the quarter.

Since its launch in 2019, our NFP program has served **211 families** in Chelan and Douglas counties. Evidence from national evaluations shows that NFP generates an estimated



Administrator's Report

November 2025

\$5.70 in public savings for every \$1.00 invested through reduced Medicaid costs, lower rates of child abuse and neglect, decreased crime, and improved maternal and child outcomes.

Our press release with additional detail is available here: [2025-09: CDHD's NFP Program earns highest Fidelity score in Washington State](#)

- 3. Data Walk on Behavioral Health CHA:** On Tuesday, October 14, CDHD hosted a Behavioral Health Data Walk in partnership with the Central Washington Area Health Education Center (CW-AHEC). The event highlighted key findings from the 2025 Behavioral Health chapter of the Community Health Assessment, including access to care, substance use trends, and regional behavioral health indicators.

The room was full, and the discussion generated strong interest in continued collaboration. Attendees signed up for a follow-up session, which we plan to host in our new basement classroom before year-end.

The Behavioral Health CHA chapter is available on our website under [Health Data](#)



Staffing Updates

We are in the final interviews for our last open position, the Public Health Nurse III in the Maternal Child Health Block Grant. This position was held by our PHN Emily, who has transitioned over to the NFP program once that position was vacated this summer. We do not have any additional open positions at this time at CDHD.

Ryan Lamb, our new Operations (and Fiscal) Director started this month. He has an extensive background in both operations and fiscal, as well as experience working with state and federal grants, purchasing and audits. He has been training with Diane and has already found us more cost-saving options for some of our vendors in the valley. We are thrilled to have him onboard and Diane now hopes to be able to properly retire at the end of this year.

Contract negotiations continue with the union for the next Collective Bargaining Agreement (CBA).

Workforce Development

This Wednesday, November 19th, all staff will be participating in the Nash Consulting training titled, *Managing with Mind and Heart* and is the same local organization that our supervisors and managers have been working with over the past two years to strengthen communication and leadership skills. The



Administrator's Report

November 2025

recommendation to do this came from some of the COVID-19 After Action Report recommendations, and I believe has been a positive contribution that likely has improved our turnover rates. The training will occur in the morning. Funds for this training come from a state infrastructure grant.

State-Wide Work

Small Numbers Reporting – Statewide Alignment

Dr. Wallace, Corey, and I met with Shannon Hoskins following last month's Board meeting to discuss statewide alignment on small numbers reporting and next steps for advocacy through WSALPHO. We are also drafting a CDHD standard operating procedure (SOP) and continuing conversations with DOH around improving data-sharing agreement processes.

Washington State Public Health Association (WSPHA) Annual Meeting

I presented at the WSPHA meeting in Yakima on the impacts of hybrid and remote work requirements on rural local health jurisdictions, in collaboration with the Northwest Center for Public Health Practice (University of Washington).

Several CDHD staff also presented, including Joey Hunter and Dr. Nayak.

While at the conference, I met with the new Secretary of Health, Dennis Worsham, to discuss statewide priorities, including improvements to DOH data-sharing agreements. Corey and I also met with him again on November 7 to support development of orientation materials for new local Health Administrators, a resource currently not offered by DOH.

Contract Updates

Contracts between \$10,000 and \$25,000:

1. Website Update: CDHD staff reviewed multiple website agencies and approved a new website host – Streamline. They will be able to offer the same services as other vendors at a lower cost, and additionally they have 24/hour support in emergencies and have an affordable platform for getting our website ADA compliant ahead of the 2027 mandate. See attached bid sheet for more information.

Executive Team Contracts between \$25,001-\$65,000:

1. None.



Administrator's Report

November 2025



Vendor Bid & Quote Analysis

Completed by: Maria Christina Monroe

Date: 10/20/2025

Vendor: Propaganda

Streamline

Shai Creates

Date Received: 10/17/2025

10/10/2025

Telephone & Email: Caitlin Pinter-509.413.1719

Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total
\$160.00	1							

Notes:

Notes:

Notes:

Notes:

\$4,800/month Services:

\$4,801.50/month Services:

website updates, tech support, monthly newsletter, digital and print designs
HubSpot Management
Brand, Strategic, Writing services
Analytics

Selected Vendor:

Streamline

☐ Only Single offer received after competitive solicitation

Selection Justification:

Streamline will provide ADA compliance at 100%, a requirement for all gov' agencies by 2027. They provide almost all of the services that the other two offer for half the price. They do not do any creation of content-it is staff controlled but they have various templates that we can switch our website to.

Attach scope of work on a separate page.



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Health Officer Update

James Wallace, MD, MPH

November 17th, 2025

Chelan-Douglas Health Officer Update

Health Officer Update

- Avian Influenza & Grant County Outbreak
- Botulism Contamination
- Respiratory Illness Activity & Planning



Central Washington
Area Health Education Center
Wenatchee Valley College

Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802



NOTIFIABLE CONDITIONS SERIES:

Highly Pathogenic Avian Flu (Novel Influenza A)

James Wallace, MD, MPH,
Health Officer, Chelan, Douglas, Okanogan Counties

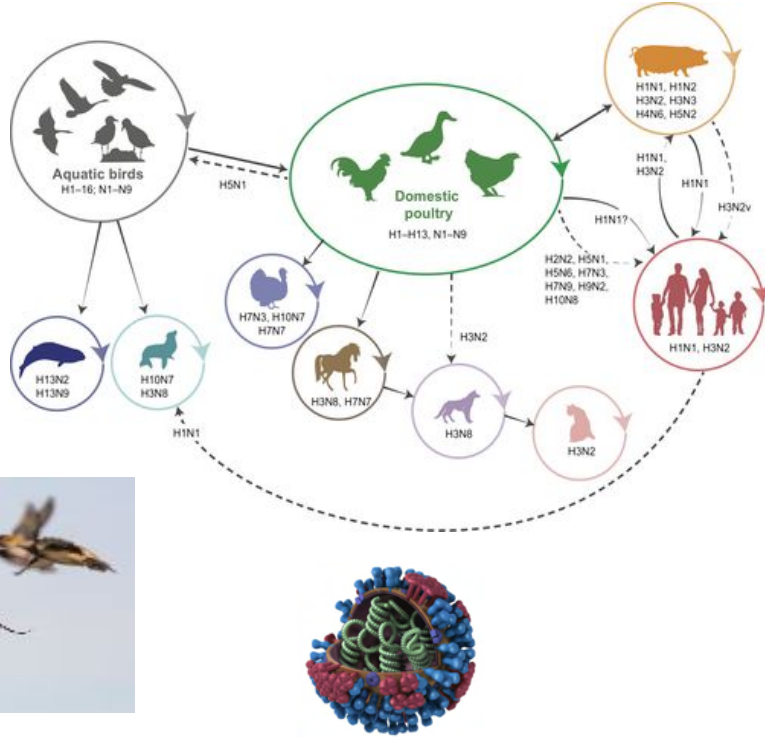
Kristen N. Hosey, DNP, RN
Health Administrator, Chelan-Douglas Health District (CDHD)

Amber McCoy
Investigations and Response Division Manager
Grant County Health District

Kaila Smith
Regional Emergency Response Coordinator

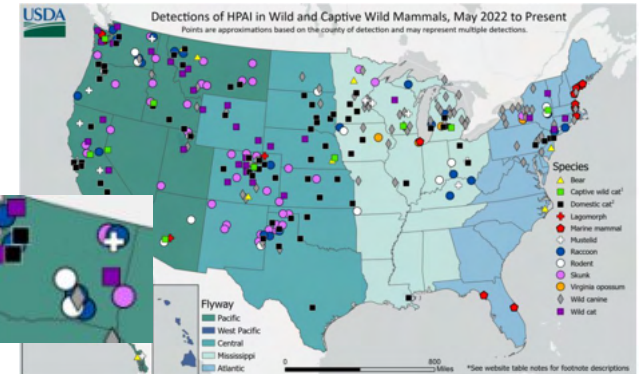
Anna Halloran, MHPA
Regional HAI Epidemiologist for Eastern Washington, DOH

Highly Pathogenic Avian Influenza (HPAI)



HPAI - Multi-agency Response

- **Fish & Wildlife**
 - Respond to wildlife outbreaks
 - Inter-state surveillance
 - Laboratory diagnostics
- **Department of Agriculture**
 - Respond to commercial & domestic outbreaks
 - Livestock & poultry industry protections
 - PPE, exposure prevention
- **Public Health**
 - Guidance for worker/owner/public exposure prevention
 - Identify and monitor human exposures
 - Test, treat, follow up with symptomatic cases
 - Viral genomics surveillance



HPAI - Multi-agency Response



Healthcare Systems

- Educate and counsel patients
- Screen for exposure to HPAI
- Test for HPAI
- Subtype Influenza A specimens
- Isolate & PPE to avoid transmission
- Treat and prophylax with oseltamivir
- Report and collaborate with partners



CASCADE MEDICAL
PARTNERS IN YOUR HEALTH



Kinwell



Highly Pathogenic Avian Influenza

Grant County HPAI “bird-flu” Outbreak

- 10/7/25 - die-off at commercial poultry plant
 - 2M birds affected
 - 300+ workers & contractors exposed
 - Multi-agency response
 - ZERO worker transmission

New HPAI Case - Grays Harbor County - 11/13/2025

Health system preparedness

- Monitor exposed persons
- Screen and refer symptomatic persons for testing
- Utilize appropriate PPE
- Test through PHL
- Prophylax & treat

HPAI Resources

[Highly Pathogenic Avian Influenza H5N1 - Virology - 2025](#)

[HPAI in Dairy Cattle - Nature - 2025](#)

<https://www.cdhd.wa.gov/health/avian-flu>

<https://granthealth.org/CivicAlerts.aspx?AID=98>

<https://doh.wa.gov/you-and-your-family/illness-and-disease-z/avian-influenza>

AVIAN INFLUENZA GUIDANCE FOR POULTRY WORKERS



What is Avian Influenza (H5N1)?

H5N1 is a virus that can cause a disease known as avian influenza or “bird flu.” Although it is rare, people can get sick with bird flu when they come into contact with infected birds or animals, their body fluids, feces, or their environments.

How Poultry Workers Can Protect Themselves:

- 1 Wear protective clothing when working with sick or dead birds or their environments. This equipment should be provided by your employer.
- 2 Wash your hands throughout the day, after removing protective clothing, and before eating or drinking.



- 3 Shower at the end of your work shift and leave all contaminated clothing and equipment at work.



Botulism Contamination

2025 Infant Botulism Outbreak Linked to Infant Formula

15 cases in 12 states (1 in WA - Lewis Co)

- Do not use ByHeart Whole Nutrition infant formula
- Package, label, safely store existing formula
- Seek immediate medical care if your infant has consumed formula and develops symptoms

HCP evaluate and REPORT suspected botulism

Botulism Resources

[WA DOH 2025 Botulism Outbreak Updates](#)

[CDC Infant Botulism Outbreak | 2025](#)

[FDA Botulism Outbreak Investigation](#)

Product:

All ByHeart Whole Nutrition Infant Formula products have been [recalled](#). This includes all unexpired lots of formula cans and single-serve "anywhere pack" sticks.

ByHeart infant formula products makes up approximately 1% of all infant formula sold in the United States and this outbreak does not create shortage concerns of infant formula for parents and caregivers.

Symptoms of [Infant botulism](#)

Most infants with infant botulism will initially develop constipation, poor feeding, loss of head control, and difficulty swallowing, which can progress to difficulty breathing and respiratory arrest. Symptoms of infant botulism, which is diagnosed clinically, can take as long as several weeks to develop following formula ingestion.

Stores affected

ByHeart Whole Nutrition Infant Formula was available for sale online and in store at major retailers nationwide. ByHeart formula may also be available through online marketplaces but should not be sold or purchased.

Status

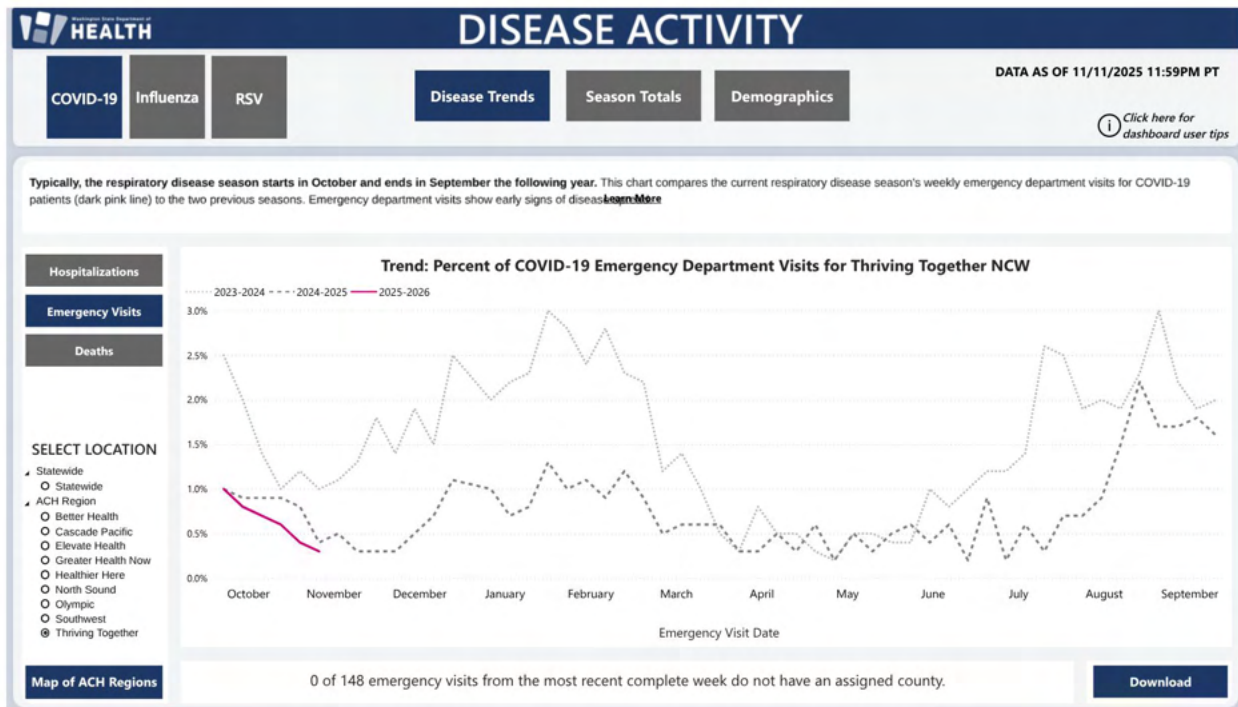
Ongoing



[Additional Product Images](#)

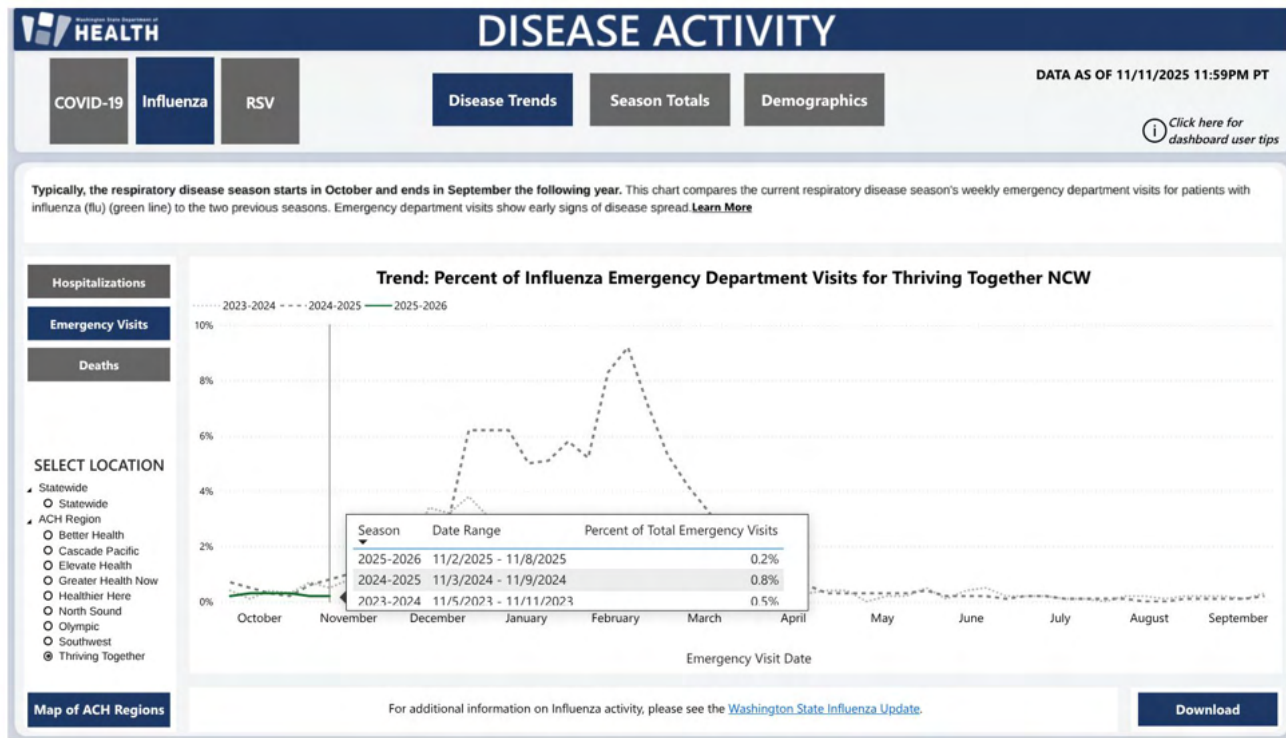
Respiratory Illness Dashboard

WA DOH Respiratory Illness Dashboard



Respiratory Illness Dashboard

[WA DOH Respiratory Illness Dashboard](#)



Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard

Acute Respiratory Illness (ARI)

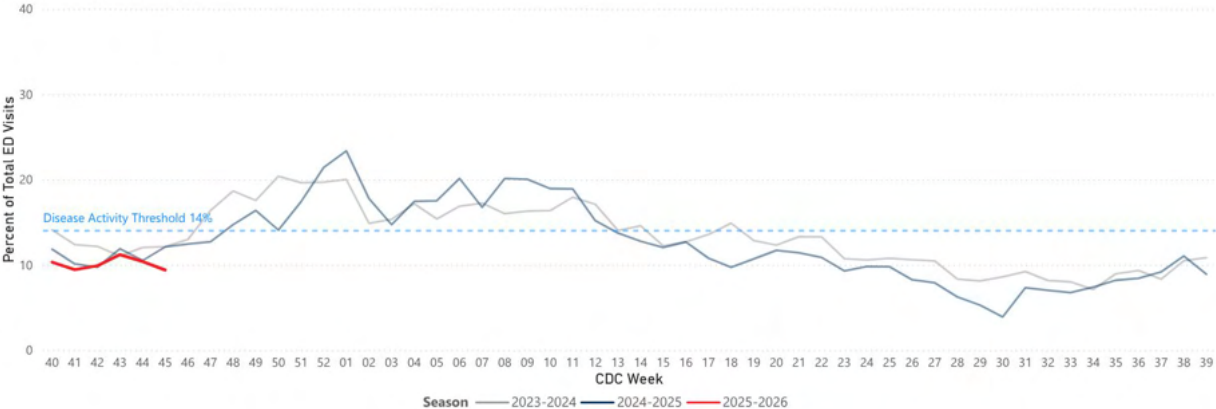
COVID-19

Influenza

Respiratory Syncytial Virus (RSV)

Visits by Age Group

Percent of Emergency Department Visits for Acute Respiratory Illness by County & Region
2023-24 through 2025-26 Seasons



Chelan-Douglas

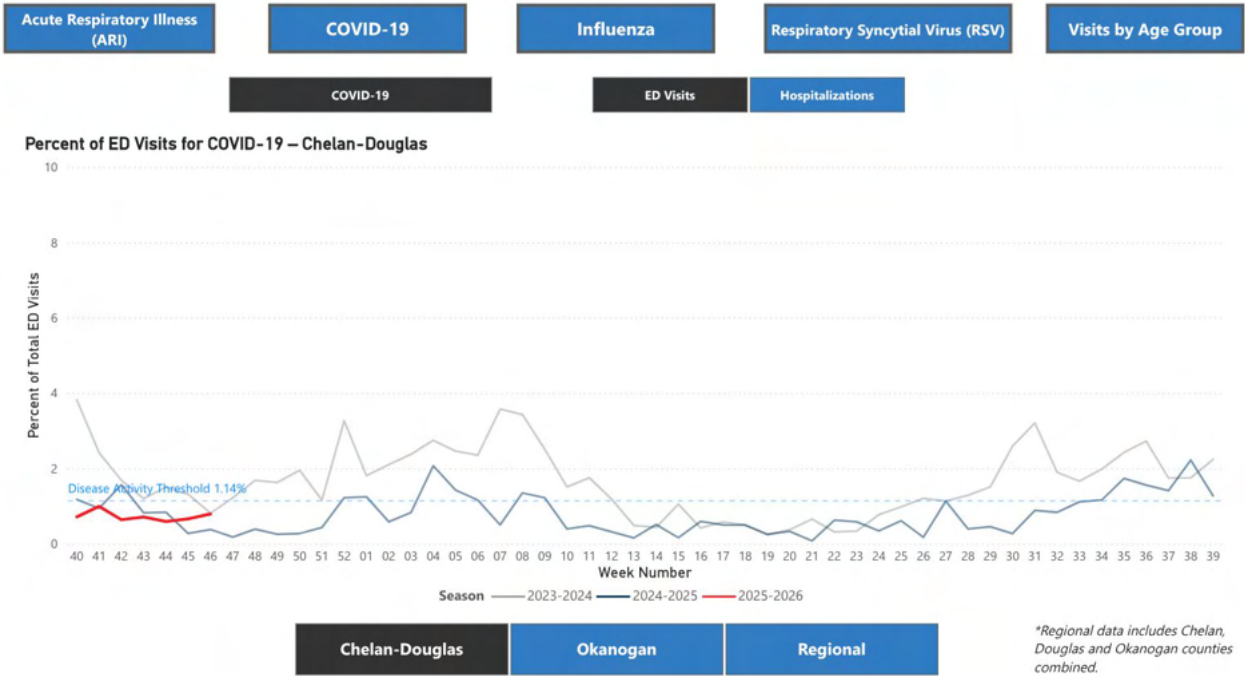
Okanogan

Regional

*Regional data includes Chelan, Douglas and Okanogan counties combined.

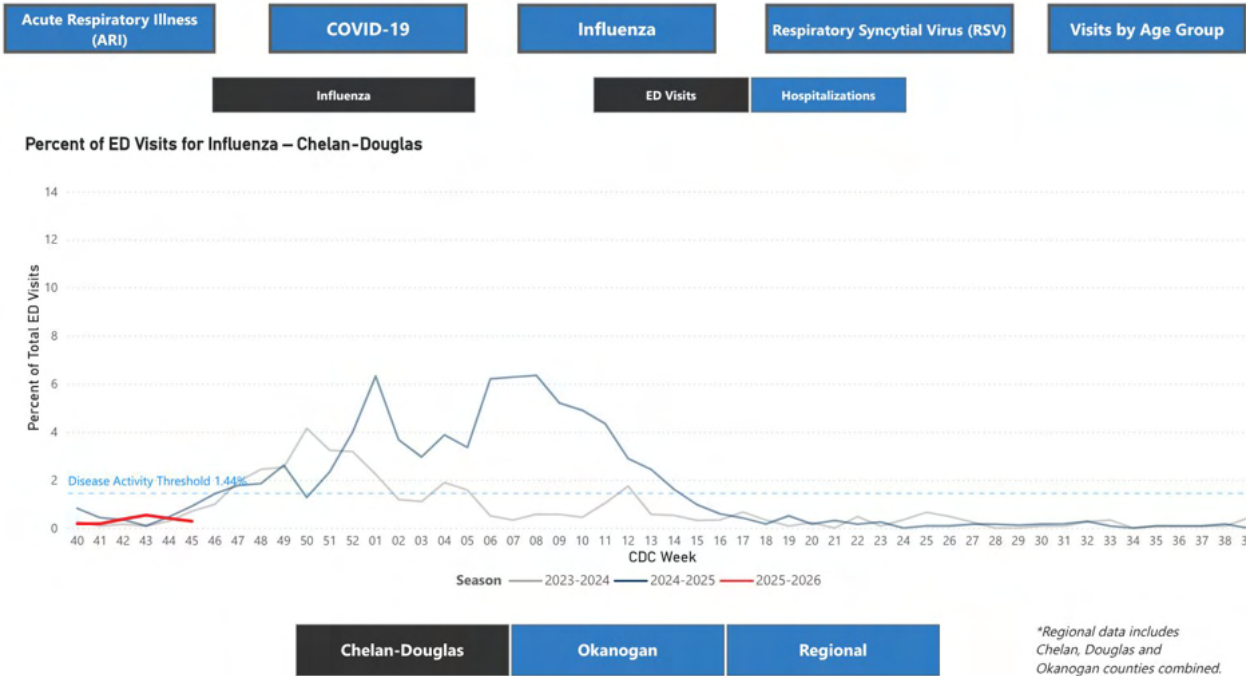
Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard



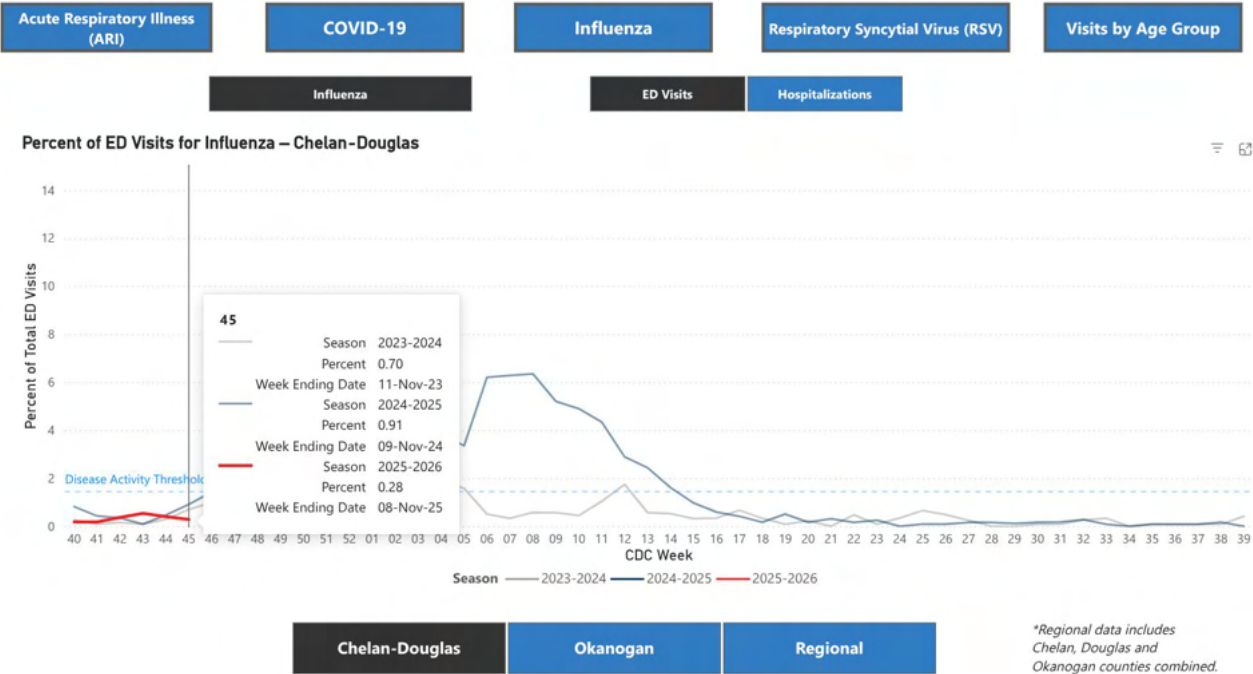
Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard



Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard

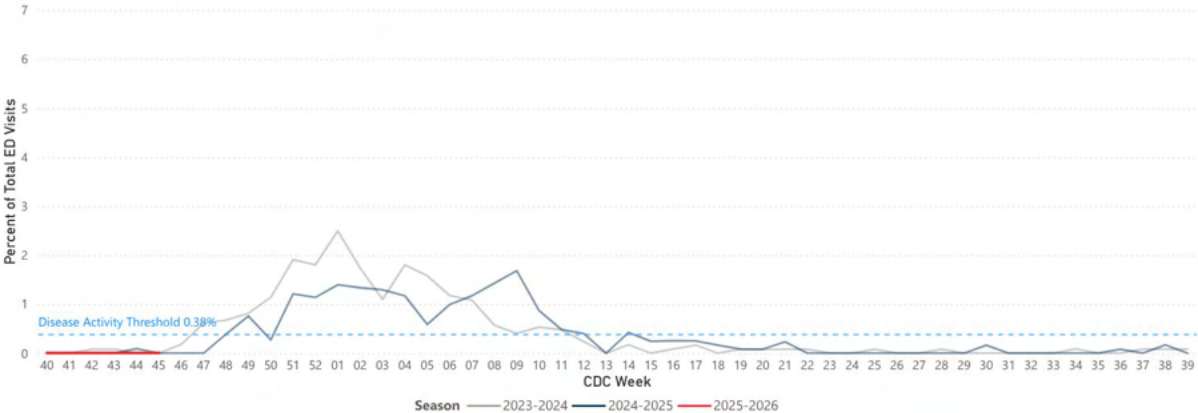


Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard



Percent of ED Visits for RSV – Chelan-Douglas



**Regional data includes Chelan, Douglas and Okanogan counties combined.*

Respiratory Illness Dashboard

Chelan-Douglas Respiratory Illness Dashboard

Acute Respiratory Illness (ARI)

COVID-19

Influenza

Respiratory Syncytial Virus (RSV)

Visits by Age Group

COVID-19

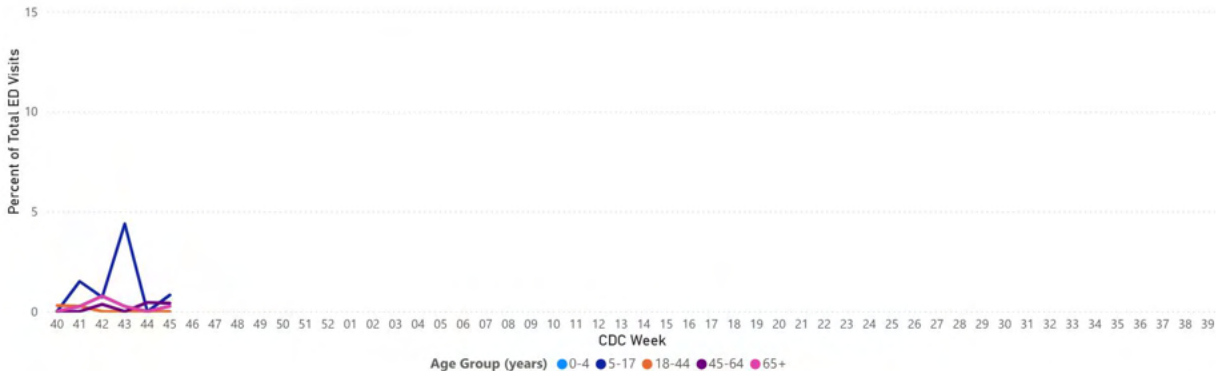
Influenza

RSV

ED Visits by Age

Hospitalizations by Age

Percent of ED Visits by Age for Influenza – Chelan-Douglas



Chelan-Douglas

Okanogan

Regional

**Regional data includes Chelan, Douglas and Okanogan counties combined.*



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Health Officer Update

James Wallace, MD, MPH

November 17th, 2025