



# CDHD Board of Health

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Board of Health Meeting Agenda  
December 15, 2025, at 2:00 PM at the Douglas County Public Services Building  
140 19<sup>th</sup> Street NW, East Wenatchee

***This Board meeting will be a hybrid of in person and online. Participants can attend via computer, phone or in person. Meeting attendance instructions are posted on the landing page of [cdhd.wa.gov](http://cdhd.wa.gov)***

- I. General Business (5 Minutes)**
  - a. Call Meeting to Order – Roll Call
  - b. Approval of the Agenda
  
- II. Consent Agenda (5 Minutes)**
  - a. Approval of November 17th, 2025 Board Meeting Minutes
  - b. Approval of November payroll in the amount of \$342,700.10
  - c. Approval of November benefits in the amount of \$105,757.73
  - d. Approval of payment vouchers in the amount of \$51,898.18
  - e. Approval of contract matrix
  
- III. Public Comment**
  - a. *CDHD is providing opportunities for public comment in person, remotely, or by submitting written comment. The Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone (or unmute your screen), state your name and the county jurisdiction you reside in. The Chair will direct Citizen comments to two to three minutes each.*
  
- IV. Old Business (20 minutes):**
  - a. Board of Health Positions Update
  - b. Approval of Fees to move to Hearing Process (Action)
  - c. 2026 Budget Approval (Action)
  
- V. Closed Session – RCW 42-30.140(4)(b)(30 Minutes)**
  
- VI. New Business (20 Minutes)**
  - a. Potential Action related to Collective Bargaining (Action)
  - b. Outgoing Board Member Recognition
  
- VII. Reports (20 Minutes)**
  - a. Dr. James Wallace, Health Officer Report
  - b. Corey Lawson, Deputy Health Administrator Update
  - c. Dr. Kristen Hosey, Health Administrator Report
  
- VIII. Adjournment**



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# CDHD Board of Health

Regular Meeting Minutes

October 2025

## Chelan-Douglas Health District Board of Health Regular Meeting Minutes November 17<sup>th</sup>, 2025

### Board Member Attendance

Board Member	P	V	A	E	NV	Board Member	P	V	A	E	NV
Brad Hawkins (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michael Peterson (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shon Smith, C (2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bindu Nayak (8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Randy Agnew, VC (3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Newman (8)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marc Straub (4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alma Chacon (9)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerrilea Crawford (5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carin Smith (9)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sharon Waters (6)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bill Sullivan (10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marissa Smith (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daniel Moody (10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>C=Chair, VC=Vice Chair</i>						Joseph Hunter (11)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Key: P = Present (In-Person), V = Virtual, A = Absent, E=Excused, NV = Non-Voting

### Chelan-Douglas Health District Staff Present

Kristen Hosey, Health Administrator  
 Julian Muro, Contract Procurement Manager  
 Erin McCool, Legal Counsel  
 Ryan Lamb, Operations Director  
 Richmond Petty, EH Supervisor - Onsite Septic

Corey Lawson, Deputy Health Administrator  
 Stefano SoloGallegos, Facilities & IT Assistant  
 Dr. James Wallace, Health Officer  
 Brian Dickey, EH Supervisor – Solid Waste

### Public Presence

The meeting was held in person and via zoom and phone conference with members of the public attending and listening to the meeting

### Meeting

Chair Shon Smith called the meeting to order at 2:00 PM, then Chair Smith requested the Board Clerk (Corey Lawson) to take attendance.



# CDHD Board of Health

Regular Meeting Minutes

October 2025

## Approval of Agenda

**Randy Agnew moved to approve consent agenda as presented. Alma Chacon second. The motion carried unanimously.**

## Public Comment

- Kim Darlington, Pharmacist, Douglas County voiced concerns regarding the COVID-19 vaccine.
- Lisa Templeton, Informed Choice voiced concerns regarding the COVID-19 Vaccine.

## Old Business

### **Board of Health Positions Update**

The Board discussed the upcoming open positions and members completing service. No action was taken.

### **Preliminary Budget Discussion**

The Board discussed the 2026 preliminary budget. No action was taken.

## New Business

### **Layoff and Furlough Discussion**

The Board and Dr. Hosey discussed potential policy creation for layoffs and furloughs. No action was taken.

### **Fee Schedule Discussion**

The Chelan-Douglas Health District provided proposed fee revisions for calendar year 2026. Board discussion occurred. No action was taken.

## Reporting

Dr. Wallace presented the Health Officer Report.

Dr. Hosey presented the Health Administrator Report. Board discussion occurred.



# CDHD Board of Health

Regular Meeting Minutes

October 2025

## Adjournment

Chair Shon Smith declared the meeting adjourned at 3:50 PM.

Closed Session – RCW 42.30.140(4)(b)

X

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Shon Smith  
Board Chair

X

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Corey Lawson  
Clerk of the Board



# CDHD Payroll & Benefits Approval

November 2025

Chelan-Douglas Health District  
Payroll 11-25-25 for pay period 11-01-25 to 11-15-25

Gross Pay	170,748.30
Benefits	53,404.20
<b>Total Payroll Cost</b>	<b><u>224,152.50</u></b>
Net Pay	124,073.16
Due to IRS	41,559.15
Due to ESD - SUTA	782.39
Due to ESD - WAFMLA	1,570.88
Due to ESD - WACares Fund	911.88
Due to L&I	2,157.12
Due to DRS for PERS	19,179.39
Due to DRS for DCP	1,728.74
Due to PEBB	30,493.47
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,075.73
<b>Total Payroll Expenses</b>	<b><u>224,152.50</u></b>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$170,748.30 in salaries and the \$53,404.20 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Diane Forman  
Signed

11/20/25  
Date



# CDHD Payroll & Benefits Approval

November 2025

Chelan-Douglas Health District  
Payroll 12-10-25 for pay period 11-16-25 to 11-30-25

Gross Pay	171,951.80
Benefits	52,353.53
Total Payroll Cost	<u>224,305.33</u>
Net Pay	125,163.67
Due to IRS	41,600.49
Due to ESD - SUTA	635.90
Due to ESD - WAFMLA	1,581.97
Due to ESD - WACares Fund	918.85
Due to L&I	2,178.96
Due to DRS for PERS	19,332.22
Due to DRS for DCP	1,728.74
Due to PEBB	29,417.47
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,126.47
Total Payroll Expenses	<u>224,305.33</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$171,951.80 in salaries and the \$52,353.53 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Adeline Morales, Fiscal Supervisor  
Signed

12/4/25  
Date



# CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers **No. 20250814** through **No. 20250823** are approved for payment in the amount of \$5,015.89 this day 15th of December, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250814	Amazon	12	Field Supplies Expense	\$ 2,737.10
20250815	Cintas Corporation	16	Janitorial Supplies	\$ 114.97
20250816	Consensus Cloud Solutions, LLC	60/62/63	eFax Services	\$ 108.59
20250817	Douglas County Sewer District #1	16	Sewer Utility Services	\$ 161.97
20250818	Empire Record Management	16	Storage Lease Agreement for December	\$ 795.00
20250819	ODP Business Solutions LLC	16	Office Supplies Expense	\$ 175.76
20250820	Sound Telecom	12	After Hour On-Call Services	\$ 308.73
20250821	Stericycle, Inc	83	Hazardous Drug Disposal	\$ 55.13
20250822	VISA	70	Other Expenditures Expense	\$ 269.02
20250823	Waste Management Of Wenatchee	16	Monthly Water Dispenser Expense	\$ 289.62
				\$ 5,015.89



# CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250824 through No. 20250844 are approved for payment in the amount of \$18,243.68 this day 15th of December, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Number	Claimant			Amount
20250824	ADP, Inc.	16	ADP Comprehensive Service Time and Attendance	\$ 3,972.04
20250825	AG Supply Co.	16	Gas Expense	\$ 1,692.50
20250826	Anatek Labs Inc.	43	Water Testing Services	\$ 40.00
20250827	Cintas Corporation	16	Janitorial Supplies	\$ 229.94
20250828	Clarius Languages	15	Translating Services	\$ 225.00
20250829	Coleman Oil Company	16	Gas Expense	\$ 166.32
20250830	Columbia Valley Community Health	23	TB Quarterly Compensation	\$ 2,275.00
20250831	Confluence Health	16	Employee Test for Employment	\$ 501.45
20250832	East Wenatchee Water District	16	Fire Line Connection and Water Utility Services	\$ 187.23
20250833	Firefly	16	ZTNA configuration fee	\$ 73.31
20250834	Hammond, Carl	16	Employee Reimbursement	\$ 27.99
20250835	In Print Printing	41/44	Printing Services	\$ 1,086.00
20250836	Jeffers, Danielson, Sonn & Aylward	16	Legal Services	\$ 210.00
20250837	Language Testing International LLC	16	Language Testing-Employees	\$ 283.00
20250838	Local-Tel Communications	16	Monthly Phone Expense	\$ 803.72
20250839	Nash Consulting	16	Training Expense	\$ 292.50
20250840	Phillips, Paul	82	ABCD Development Day Expense Reimbursement	\$ 405.03
20250841	Pilkinton, Lisa	70	Employee Reimbursement	\$ 36.56
20250842	State Auditors Office	16	Audit Services	\$ 2,726.36
20250843	Verizon Wireless	Misc	Cell Phone Expense	\$ 2,036.35
20250844	VISA	16/63	MEALS, Software Expense, Office Supplies, Other Expenditures	\$ 973.38
				\$ 18,243.68



# CDHD Payment Vouchers

November 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250845 through No. 20250864 are approved for payment in the amount of \$28,638.61 this day 15th of December, 2025

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
President of the Board of Health

Voucher Numb	Claimant		Amount
20250845	Alliance 2020	16 Background Check Expense	\$ 108.61
20250846	Amazon Capital Services	16/63 Office Supplies Expense	\$ 551.86
20250847	Cintas Corporation	16 Janitorial Supplies	\$ 190.69
20250848	Connoisseur Media Holdco, Inc	15/55 Radio Advertising Expense	\$ 510.00
20250849	Firefly	16 Monthly Invoice	\$ 9,747.84
20250850	Health Equity	16 Healthcare Benefit November	\$ 125.00
20250851	Johns Hopkins University	63 Training Expense	\$ 125.00
20250852	Ogden, Murphy Wallace	16 Legal Services October	\$ 4,011.80
20250853	Pamatz, Miriam	16 Employee Reimbursement	\$ 69.72
20250854	Parsons Photography	15 Business Portrait Sessions	\$ 119.68
20250855	Plumco Inc	16 Maintenance Service Expense	\$ 130.32
20250856	Point & Pay	16 Check and Card Processing Fee	\$ 884.54
20250857	Pure Water Partners	16 Monthly Water Dispenser Expense	\$ 67.08
20250858	Ricoh USA, Inc.	16 Copier Expense	\$ 3,475.65
20250859	Shai Creates LLC	15 Software Expense	\$ 4,887.00
20250860	Sound Telecom	12 Answering Services Expense	\$ 255.92
20250861	The DOH Associates, PS	16 Building Renovation Expense	\$ 1,599.75
20250862	Town Square Media	15/21 Advertising Expense	\$ 900.00
20250863	Water Solutions	16 Monthly Water Dispenser Expense	\$ 128.15
20250864	Willhelm Consulting	16 Coaching Services	\$ 750.00
			\$ 28,638.61



# CDHD Contract Matrix

November 2025

Contract Number	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
Interagency Agreement for Medicaid Administrative Claiming  Contract K8621	Health Care Authority	The purpose of the SOW is to provide reimbursement from HCA for activities related to Medicaid outreach and linkage.	Renew	01/01/26 – 12/31/29	Unknown	Unknown
INTERLOCAL AGREEMENT Home Visiting Services Nurse Family Partnership Amendment #26-1139-01	WA State Department of Children, Youth, and Families (DCYF)	The purpose of this SOW is to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes for participants and strengthening coordination of services. The purpose for this amendment is to add funding for Concrete goods.	Replace	07/01/25 – 07/31/26	\$392,635	+ \$4,712.50



## Proposed Fee Schedule 2026

### Environmental Health

Fee Class	DIVISION SERVICE	Proposed 2026
	Land Use	
550	Plats with Municipal sewer and water	\$75
551	Short Plat, BSP <5 lots Review	\$555
552	Major Plat, BSP >5- 20 lots Review	\$835
552	Major Plat Review, per lot over 20 lots	\$50
559	Project Review Fee	\$125
553	Other Land Use Review (per hour)	\$125
	Water	
520	Private Water Review	\$370
526	Group B System Review, Expanding or Modification	\$625
522	New Group B	\$1040
527	Public water source review	\$370
524	Op Check, Private Water	\$420
523	Op Check, Public System	\$140
513	Sanitary Survey	\$695
525	Record Report, water	\$125
528	Variance Request - Alternative Well Placement	\$235
	On-Site Sewage	
543	Site Evaluation	\$625
545	Site Eval, Bulk Rate	\$280



# 2026 Fee Proposal

December 2025

502	Privy, Compost or Incinerator Toilet	\$280
546	Permit for System <720 gpd	\$885
549	Permit for System >720 gpd	\$1250
500	Permit Reactivation	\$140
554	Connect to Existing System	\$215
501	Op Check	\$485
399	Major Repair (Single-family Residential only)	\$680
557	Minor Repair (Single-family Residential only)	\$190
504	Installer Test/O&M Test (includes 1st year license if passed)	\$280
	OSS Service Provider License Fee	\$200
	Operations and Maintenance Review*	\$25
556	Annual Operating Permit w/ site visit	\$215
	Annual Operating Permit no Site Visit	\$140
	Late Fee, permit renewal	15%
547	Misc. Hourly Charge	\$125
1002	Reinspection	\$215
1003	Re-design	\$280
	<b>Food</b>	
1004	New/Remodel Plan Review F1/F2/F5	\$530
1005	New/Remodel Plan Review F3/F4	\$270
1007	Remodel Plan and Menu Review F1/F2/F5	\$270
	Remodel Plan and Menu Review F3/F4	\$135
1020	Ownership Change Inspection	\$200
561	Annual Permit - Complex/Large (F1)	\$1060
562	Annual Permit - Complex/Small (F2)	\$660
563	Annual Permit - Simple (F3)	\$270
564	Annual Permit - Minimum (F4)	\$135
5615	Seasonal F1/F2 operation, ≤ 6 months	50%



# 2026 Fee Proposal

December 2025

	Late Fee, permit renewal	50%
	Penalty Fee, operating without a permit	\$750
1015	Reinspection	\$200
	<b>Temporary Food Permit Fees</b>	
	Temporary, Low Risk, Single Event	\$90
	Temporary, Low Risk, 5 Events	\$360
	Temporary, Low Risk, 10 Events	\$720
	Temporary, High Risk, Single Event	\$135
	Temporary, High Risk, 5 Events	\$540
	Temporary, High Risk, 10 Events	\$1,080
568	Temporary, Reinspection	\$65
569	Food Service Worker Card Test	\$10
1024	Duplicate Card	\$10
	<b>Chemical and Physical Hazards</b>	
	Work Plan Review Fee	\$660
	Certificate of Completion and Project Completion fee	\$660
	<b>Living Environment</b>	
	<b>Pools</b>	
1027	Yearlong (P1)	\$510
1028	Seasonal (P2)	\$385
1029	B&B Pools PB (P3)	\$325
1065	2nd B&B Pool PB (P4)	\$160
596	Reinspection	\$195
	Penalty, construction w/o health permit	\$405
	<b>Camps</b>	
580	Group Camps (GC)	\$385
581	Plan Review	\$260



# 2026 Fee Proposal

December 2025

582	New Owner	
	<b>Schools</b>	
	Facility Inspections per hour	\$125
	Plan Review per hour	\$125
	Illness or Injury investigation per hour	\$125
	<b>Solid Waste</b>	
	Monitoring Fee @ 308 facility	
	<b>Facility Permits (annual):</b>	
	Transfer Facility Bridgeport Bar (Okanogan County Owner)	
	Interagency /facility Agreement	\$1790
	PCS Permits, per hour	\$125
	Permits Modification and or SEPA, per hour	\$125
	<b>(Plus deposit 1st 8 hours)</b>	
	350 Facility, document reviews, re-inspections, District time	
	(350 facility without operation fees) per hour	\$125
	Landfill Closure per hour	\$125
	Operations Fee/Tipping Fee	
	<b>Waste Management Landfill</b>	\$1.12/ton
	<b>Administrative Fees</b>	
	Hearing Examiner Fee	As billed
	Administrative Fee	\$5

\*Implemented no later than February 2027 pursuant to WAC 246-272A-0270



# 2026 Fee Proposal

December 2025

## Personal Health

The following are minimum fees and may be changed by State, Federal mandates, or local costs. Unless otherwise stated, fees are set by Medicaid allowances and are subject to change throughout the year.

Fee Classes	DIVISION SERVICE	Current
	Office Calls	
99201	Brief - New Patient	\$26
99211	Brief - Est Patient	\$15
99202	Limited - New Patient	\$45
99212	Limited - Est Patient	\$27
99203	Intermediate - New Patient	\$66
99213	Intermediate - Est Patient	\$44
99204	Intermediate - New Patient	\$101
99214	Intermediate - Est Patient	\$65
99204	Intermediate - New Patient	\$127
99214	Intermediate - Est Patient	\$88
	TB Fees	
86580/ 99201	TB Skin Test	\$31
86480	Quantiferon Test	\$88
89220	Sputum Induction	\$10
87116	Sputum Smear/Culture	\$12
81025	Urine Pregnancy Test	\$5
84450	Hepatic Function Panel	\$12
87116	Urine for AFB Culture	\$12
N/A	Vision Acuity Test	n/c
N/A	Color Blindness Test	n/c
71010	CXR PA + Reading	\$57
71020	CXR PA + Lat + Reading	\$74



# 2026 Fee Proposal

December 2025

71021	CXR Apical + Lordotic + Reading	
71022	CXR + Lat + Oblique + Reading	
	<b>DOT (Directly Observed Therapy)</b>	
	Office Calls - pricing as stated above	
	Home Visit by RN	
99341	Brief - New Patient	\$35
99347	Brief - Est Patient	\$38
99342	Limited - New Patient	\$51
99348	Limited - Est Patient	\$51
99343	Intermediate - New Patient	\$81
99349	Intermediate - Est Patient	\$74
99344	Intermediate - New Patient	\$106
99350	Intermediate - Est Patient	\$103
99345	Intermediate - New Patient	\$128
	Home Visit by O/R	
T1020	Brief - New Patient	\$38
T1020 TS	Brief - Est Patient	\$23
	<b>Immunizations</b>	
	Flu PH 6-35 month	\$30
	Flu PH 36 month +	\$30
	Flumist	\$30
	Flue 36 month + Private	\$30



# 2026 Fee Proposal

December 2025

## Vital Statistics Fees

Per RCW 70.58.107 - NO Proposed changes for this section

Fee Class	DIVISION SERVICE	Current
	Certified Copy of Birth Certificate	\$25
	Certified Copy of Death Certificate	\$25
	Extra Copies of Death Certificate	\$25
	Vital Records Expedited Service	\$10
	Corrected Death Certificates	\$10
	Record Search Fee	\$8
	Late Fee (other than permits)	1.5% of Bal (\$10 min)
	Returned Check/Bank Draft Fee	\$39
	Other fees relating to mailing	Cost + 10%
	Postage (large envelope)	\$3.00
	Fax	\$3.00 1 <sup>st</sup> pg \$1.50 each addtl

## Misc. Fees

Fee Class	DIVISION SERVICE	2026 Proposed
	Infant/Toddler Nurse Consultation Fee (monthly visit)	\$125
	Returned Check/Bank Draft Fee	\$39
	Late Fee Charge (Other Than Permits) CA = Cost Allocation (overhead)	1.5% of Bal (\$10 min)
	Shipping/Handling Fee (Fed Ex, UPS, etc.)	Cost + CA
	FAX (Long Distance)	\$3.00 \$1.50
	Postage (large envelopes)	\$3.00



# 2026 Budget Proposal

December 2025

**Chelan-Douglas Health District  
2026 Budget  
12/15/2025**

Description	Total
<b>Description</b>	
Beginning Cash Balance 1-1-26	<b>4,234,491</b>
Less Cash Reserves	(2,000,000)
Cash Available to spend (includes \$1,248,500 FPHS Carryover from 2025)	2,234,491
2025 Carryover	<b>2,234,491</b>
2026 Program Revenue	6,954,427
2026 Program Expenses	<u>(6,966,313)</u>
12-31-2026 Balance (includes \$1,248,500 FPHS Carryover for 2026)	<b>2,222,605</b>
12-31-2026 Cash Reserves	<u>2,000,000</u>
12-31-26 Ending Cash Balance	<b>4,222,605</b>



# 2026 Budget Proposal

December 2025

## Chelan-Douglas Health District 2026 Budget 12/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Beginning Balance</b>	<b>2,234,491</b>	<b>2,101,596</b>	
<b>Revenue</b>			
Permits			
640.001.32120.00.000 - HEALTH - BUSINESS LICENSES AND PERMITS	797,639	708,543	89,096
640.001.32210.00.000 - BUILDINGS AND STRUCTURE PERMITS	603,947	495,551	108,396
Federal Grants			
640.001.33310.55.000 - SUPPLEMENTAL NUTRITION PROGRAM-WIC	192,481	193,980	(1,499)
640.001.33360.00.000 - EPA ENV JUSTICE GOVT-TO-GOVT GRANT	-	55,864	(55,864)
640.001.33393.06.000 - PUBLIC HEALTH EMERGENCY PREPAREDNESS	218,000	175,362	42,638
640.001.33393.08.000 - MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000	5,000	
640.001.33393.26.000 - IMMUNIZATION GRANT	34,505	23,648	10,857
640.001.33393.32.000 - EPIDEMIOLOGY/LAB CAPACITY (ELC)	-	181,216	(181,216)
640.001.33393.35.000 - PUBLIC HEALTH WORKFORCE DEVELOPMENT	-	34,004	(34,004)
640.001.33393.59.000 - PERINATAL MENTAL HEALTH COMMUNITY CAP	14,000	-	14,000
640.001.33393.77.000 - MEDICAID MATCH	206,654	319,592	(112,938)
640.001.33393.96.000 - PH INFRASTRUCTURE GRANT	100,000	99,535	465
640.001.33393.99.000 - PREVENTATIVE HEALTH/MCH BLOCK GRANT	112,000	107,120	4,880
State Grants			
640.001.33403.10.000 - DEPARTMENT OF ECOLOGY	158,476	162,184	(3,708)
640.001.33404.10.000 - STATE GRANT DCYF	387,000	372,912	14,088
640.001.33405.10.000 - DEPT OF NATURAL RESOURCES	-	148,439	(148,439)
640.001.33404.91.000 - DEPT OF HEALTH - GENERAL FUND	37,179	95,417	(58,238)
640.001.33406.90.000 - HCA GENERAL FUNDS	31,654	50,249	(18,595)
State Entitlements			
640.001.33604.24.000 - PUBLIC HEALTH ASSISTANCE	399,634	399,634	-
640.001.33604.25.000 - FOUNDATIONAL PUBLIC HEALTH SERVICES	2,498,000	2,541,740	(43,740)
Intergovernmental Revenue			
640.001.33862.00.000 - PUBLIC HEALTH ASSESSMENTS	457,819	457,819	-
640.001.33863.00.000 - INTERGOVERNMENTAL SERVICES REVENUE	-	-	-
Fees for Service			
640.001.34620.00.000 - PUBLIC HEALTH CLINIC	5,500	11,344	(5,844)
640.001.34650.00.000 - ENVIRONMENTAL HEALTH FEE FOR SERVICES	338,951	335,921	3,030
640.001.34670.00.000 - OTHER PUBLIC HEALTH FEES (VITAL STATS)	109,989	113,988	(3,999)
Miscellaneous Revenue			
640.001.35000.00.000 - FINES AND FORFEITS		(300)	300
640.001.36111.00.000 - INVESTMENT INTEREST	120,000	147,542	(27,542)
640.001.36700.00.000 - DONATIONS AND LOCAL GRANTS	126,000	53,005	72,995
640.001.36900.00.000 - OTHER MISCELLANEOUS REVENUES		7,932	(7,932)
<b>Total Revenue</b>	<b>6,954,427</b>	<b>7,297,240</b>	<b>(342,813)</b>



# 2026 Budget Proposal

December 2025

## Chelan-Douglas Health District 2026 Budget 12/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Expenses</b>			
<b>Salaries &amp; Benefits</b>			
640.001.56200.10.000 - SALARIES & WAGES	4,408,479	4,311,157	97,321
640.001.56200.20.000 - PERSONNEL BENEFITS	1,389,772	1,460,194	(70,421)
<b>Supplies</b>			
640.001.56200.31.100 - OFFICE SUPPLIES	24,310	37,414	(13,104)
640.001.56200.31.200 - CLINICAL SUPPLIES	800	1,450	(650)
640.001.56200.31.500 - FIELD SUPPLIES	29,050	133,945	(104,895)
640.001.56200.31.800 - JANITORIAL SUPPLIES	6,700	6,335	365
640.001.56200.35.100 - BOOKS, REFERENCES & VIDEOS	-	1,638	(1,638)
640.001.56200.35.200 - SOFTWARE	238,038	179,927	58,110
640.001.56200.35.300 - HARDWARE	11,000	17,700	(6,700)
640.001.56200.35.000 - SMALL TOOLS & MINOR EQUIPMENT	1,220	490	730
640.001.56200.31.300 - LABORATORY SUPPLIES	2,000	700	1,300
640.001.56200.31.400 - DRUGS & MEDICINES	9,240	4,000	5,240
<b>Services</b>			
640.001.56200.41.100 - SERVICES - LEGAL	105,000	111,287	(6,287)
640.001.56200.41.200 - SERVICES - AUDIT	40,000	32,000	8,000
640.001.56200.41.300 - SERVICES - INTERPRETING	2,350	3,820	(1,470)
640.001.56200.41.450 - SERVICES - ANSWERING SERVICE	2,500	2,913	(413)
640.001.56200.41.500 - SERVICES - OUTSIDE DRS & DENTISTS	9,100	9,100	-
640.001.56200.41.600 - SERVICES - COMPUTER	120,000	134,547	(14,547)
640.001.56200.41.800 - SERVICES - OUTSIDE LABORATORIES	1,500	140	1,360
640.001.56200.41.900 - SERVICES - CONTRACTS & MISC	15,060	266,273	(251,213)
640.001.56200.41.920 - SERVICES - LANDSCAPE	1,500	1,500	-
640.001.56200.41.930 - SERVICES - PARKING LOT MAINT	5,000	7,432	(2,432)
<b>Communications</b>			
640.001.56200.42.010 - TELEPHONE	39,323	43,395	(4,072)
640.001.56200.42.020 - POSTAGE	6,000	9,556	(3,556)
<b>Travel/Training</b>			
640.001.56200.43.100 - TRAVEL - MILEAGE	5,022	3,099	1,923
640.001.56200.43.200 - TRAVEL - GASOLINE & MAINTENANCE	13,300	15,351	(2,051)
640.001.56200.43.300 - PROFESSIONAL TRAVEL AND TRAINING	96,183	66,363	29,820
640.001.56200.43.400 - TRAVEL - CONFERENCES - MEALS & LODGING	2,409	37,427	(35,018)
640.001.56200.43.500 - TRAVEL - OTHER	5,406	13,916	(8,510)
<b>Advertising</b>			
640.001.56200.44.100 - ADVERTISING - NEWSPAPER	2,200	3,389	(1,189)
640.001.56200.44.200 - ADVERTISING - OTHER	26,655	31,950	(5,295)



# 2026 Budget Proposal

December 2025

## Chelan-Douglas Health District 2026 Budget 12/15/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
<b>Expenses (continued)</b>			
<b>Leases</b>			
640.001.56200.45.000 - OPERATING RENTALS & LEASES	10,558	36,141	(25,583)
<b>Utilities</b>			
640.001.56200.47.000 - PUBLIC UTILITY SERVICES	18,000	19,379	(1,379)
<b>Repairs &amp; Maintenance</b>			
640.001.56200.48.100 - EQUIPMENT	827	674	153
640.001.56200.48.200 - AUTOS	10,000	9,634	366
640.001.56200.48.300 - BUILDING	30,000	31,037	(1,037)
<b>Printing</b>			
640.001.56200.49.000 - PRINTING - OFFICE	5,250	1,532	3,718
640.001.56200.49.001 - PRINTING - COPIER	10,000	26,080	(16,080)
640.001.56200.49.200 - PAMPHLETS - PRINTED OR PURCHASED	610	2,765	(2,155)
<b>Dues/Subscriptions</b>			
640.001.56200.49.300 - DUES/MEMBERSHIPS/REGISTRATIONS	11,212	13,682	(2,470)
640.001.56200.49.400 - SUBSCRIPTIONS	2,178	3,863	(1,685)
<b>Other Expenditures</b>			
640.001.56200.46.000 - INSURANCE	140,000	140,561	(561)
640.001.56200.49.700 - CONTINUING EDUCATION	7,000	7,899	(899)
640.001.56200.49.500 - OTHER EXPENDITURES	83,561	65,693	17,868
640.001.56200.62.030 - IMPROVEMENTS TO EXISTING BUILDING (SIGNAGE)	18,000		
<b>Total Expenses</b>	<b>6,966,313</b>	<b>7,307,348</b>	<b>(341,035)</b>
<b>Surplus/Deficit</b>	<b>(11,886)</b>	<b>(10,108)</b>	



# Administrator's Report Cover Page

December 2025

## Administrator's Report

### Highlights:

Fiscal

Community and Family Health

Emergency Preparedness and Response

Communicable Disease and Epidemiology

Communications and Outreach

Environmental Health

Administrator Update



## Fiscal and Operations Report and Personnel



**Ryan Lamb**

**Diane Forhan**

**Adeline Moralez**

**Krishna Gonzalez**

*Operations Director*

*Interim Fiscal Director*

*Fiscal Supervisor*

*Accountant*



**AnaMaria Ruelas**

**Julian Moro**

**Stefano SolaGallegos**

*Fiscal Assistant*

*Contracts & Procurement  
Facilities & IT Assistant  
Manager*

### Division Highlights

- The District’s annual audit conducted by the Washington State Auditor’s Office (SAO) concluded with the exit conference on December 5, 2025.
- The Washington State Department of Health has scheduled fiscal monitoring for the District on Wednesday, March 18, and Thursday, March 19, 2026. Review activities will include discussions with program staff regarding Personal Health and Emergency Preparedness grants, as well as an examination of the District’s grant reimbursement submissions and fiscal policies.
- The District completed the Annual Survey of Local Government Finances Census report.

### Operations

- The Operations team is wrapping up the office remodel and working through the final punch list to ensure all items are completed.



# Fiscal Report

December 2025

- Efforts are continued to clean up surplus items and remove old file cabinets from the office, improving workspace organization.
- The team is currently operating with reduced staffing due to one employee on medical leave until January.

## Essential Data

- Through November 2025, with 91.67% of the year elapsed, the District has collected 94.0% of budgeted revenue and incurred 89.1% of budgeted expenses.
- FPHS program revenue reflects the full FY 2026 allocation, covering the period July 1, 2025, through June 30, 2026.



**CHELAN-DOUGLAS HEALTH DISTRICT**  
**Budget vs. Actuals 2025 Approved Budget**  
**YTD November 2025**

	Actual	Total	
		2025 July Revised Budget	% of Budget
<b>Income</b>			
640.001.32120.00.000 HEALTH - BUSINESS LICENSES AND PERMITS	534,515.50	708,542.90	75.44%
640.001.32210.00.000 BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	442,176.75	495,551.00	89.23%
640.001.33310.55.000 SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	181,075.99	193,980.41	93.35%
640.001.33360.00.000 EPA ENV JUSTICE GOVT-TO-GOVT GRANT	55,864.32	55,864.32	100.00%
640.001.33393.06.000 PUBLIC HEALTH EMERGENCY PREPAREDNESS	178,861.51	175,362.45	102.00%
640.001.33393.08.000 MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000.00	5,000.00	100.00%
640.001.33393.26.000 IMMUNIZATION GRANT	20,134.54	23,648.00	85.14%
640.001.33393.32.000 EPIDEMIOLOGY/LAB CAPACITY (ELC)	165,674.25	181,215.88	91.42%
640.001.33393.35.000 PUBLIC HEALTH WORKFORCE DEVELOPMENT	48,325.22	34,004.00	142.12%
640.001.33393.59.000 PERINATAL MENTAL HEALTH COMMUNITY CAPACITY	3,466.96		
640.001.33393.77.000 MEDICAID MATCH	309,284.00	319,592.27	96.77%
640.001.33393.96.000 PH INFRASTRUCTURE GRANT	42,473.90	99,534.56	42.67%
640.001.33393.99.000 PREVENTATIVE HEALTH/MCH BLOCK GRANT	76,401.40	107,120.34	71.32%
640.001.33403.10.000 DEPARTMENT OF ECOLOGY	155,917.78	162,184.08	96.14%
640.001.33404.10.000 STATE GRANT DCYF	330,777.34	372,911.63	88.70%
640.001.33404.91.000 DEPT OF HEALTH GENERAL FUND	69,379.18	95,417.00	72.71%
640.001.33405.10.000 DEPT OF NATURAL RESOURCES	148,439.84	148,439.00	100.00%
640.001.33406.90.000 HCA GENERAL FUNDS	50,248.50	50,248.50	100.00%
640.001.33604.24.000 PUBLIC HEALTH ASSISTANCE	399,634.00	399,634.00	100.00%
640.001.33604.25.000 FOUNDATIONAL PUBLIC HEALTH SERVICES	<b>2,538,000.00</b>	<b>2,541,740.00</b>	<b>99.85%</b>
640.001.33862.00.000 PUBLIC HEALTH ASSESSMENTS	419,667.05	457,818.80	91.67%
640.001.33863.00.000 INTERGOVERNMENTAL SERVICES REVENUE	<b>0.00</b>	<b>0.00</b>	
640.001.34620.00.000 PUBLIC HEALTH CLINIC	12,679.00	11,344.00	111.77%
640.001.34650.00.000 ENVIRONMENTAL HEALTH FEE FOR SERVICES	369,447.30	335,920.58	109.98%
640.001.34670.00.000 OTHER PUBLIC HEALTH FEES (VITAL STATS)	114,975.72	113,988.00	100.87%
640.001.35000.00.000 FINES AND FORFEITS	11,200.00	-300.00	-3733.33%
640.001.36111.00.000 INVESTMENT INTEREST	121,471.84	147,542.02	82.33%
640.001.36700.00.000 CONTRIBUTIONS & DONATIONS, PRIVATE	46,171.00	53,005.00	87.11%
640.001.36900.00.000 OTHER MISCELLANEOUS REVENUES	7,241.87	7,931.65	91.30%
<b>Total Income</b>	<b>\$ 6,858,504.76</b>	<b>\$ 7,297,240.39</b>	<b>93.99%</b>



**CHELAN-DOUGLAS HEALTH DISTRICT**  
**Budget vs. Actuals 2025 Approved Budget**  
**YTD November 2025**

Expenses	Actual	Total	% of Budget
		2025 July Revised Budget	
640.001.56200.10.000 SALARIES & WAGES	3,865,474.38	4,311,157.43	89.66%
640.001.56200.20.000 PERSONNEL BENEFITS	1,278,721.03	1,460,193.52	87.57%
640.001.56200.30.000 SUPPLIES	158,084.53	185,971.86	85.00%
640.001.56200.35.200 SOFTWARE	170,899.38	179,927.27	94.98%
640.001.56200.35.300 HARDWARE	3,000.21	17,700.21	16.95%
640.001.56200.41.100 SERVICES - LEGAL	87,800.10	111,287.00	78.90%
640.001.56200.41.200 SERVICES - AUDIT	42,793.00	32,000.00	133.73%
640.001.56200.41.300 SERVICES - INTERPRETING	830.05	3,820.48	21.73%
640.001.56200.41.450 SERVICES - ANSWERING SERVICE	3,692.24	2,912.62	126.77%
640.001.56200.41.500 SERVICES - OUTSIDE DRS & DENTISTS	6,825.00	9,100.00	75.00%
640.001.56200.41.600 SERVICES - COMPUTER	107,440.64	134,546.61	79.85%
640.001.56200.41.900 SERVICES - CONTRACTS & MISC	230,538.50	266,413.22	86.53%
640.001.56200.41.920 SERVICES - LANDSCAPING	0.00	1,500.00	0.00%
640.001.56200.41.930 SERVICES - PARKING LOT MAINT	2,692.27	7,431.77	36.23%
640.001.56200.42.010 TELEPHONE	34,666.41	43,395.19	79.89%
640.001.56200.42.020 POSTAGE	9,596.05	9,556.02	100.42%
640.001.56200.43.000 TRAVEL/TRAINING	107,405.21	136,156.93	78.88%
640.001.56200.40.000 ADVERTISING	35,311.76	35,339.11	99.92%
640.001.56200.45.000 OPERATING RENTALS & LEASES	32,463.70	36,140.70	89.83%
640.001.56200.46.000 INSURANCE	135,232.00	140,561.00	96.21%
640.001.56200.47.000 PUBLIC UTILITY SERVICES	15,813.77	19,378.75	81.60%
640.001.56200.48.000 REPAIRS	49,030.50	41,345.11	118.59%
640.001.56200.49.000 PRINTING - OFFICE	7,512.92	1,531.71	490.49%
640.001.56200.49.001 PRINTING - COPIER	21,657.28	26,080.19	83.04%
640.001.56200.49.200 PAMPHLETS - PRINTED OR PURCHASED	0.00	2,765.00	0.00%
640.001.56200.49.300 DUES & MEMBERSHIPS	11,010.16	13,682.00	80.47%
640.001.56200.49.400 SUBSCRIPTIONS	816.33	3,862.75	21.13%
640.001.56200.49.500 OTHER EXPENDITURES	86,736.60	65,692.68	132.03%
640.001.56200.49.700 CONTINUING EDUCATION	2,932.37	7,899.11	37.12%
<b>Total Expenses</b>	<b>\$ 6,508,976.39</b>	<b>\$ 7,307,348.24</b>	<b>89.07%</b>
<b>Surplus / (Deficit)</b>	<b>\$ 349,528.37</b>	<b>\$ (10,107.85)</b>	



**CHELAN-DOUGLAS HEALTH DISTRICT  
Cash/Investments  
11/30/2025**

Cash on Hand - Petty Cash	500.00	
General Account - Chelan County Treasurer	52,238.49	
Payroll Clearing Account - Key Bank	65,892.30	
Investment Account - Chelan County Treasurer	4,294,058.69	
<i>Investment broken out as follows:</i>		
<i>Reserves</i>		2,000,000.00
<i>General Investment</i>		2,294,058.69
 Total Cash/Investments	 4,412,689.48	

**CHELAN-DOUGLAS HEALTH DISTRICT  
Budget vs Actuals 2025 Budget  
YTD November 2025**

	<u>YTD</u>	<u>Budget</u>	
Permits	976,692.25	1,204,093.90	81.1%
Federal Grants	1,086,562.09	1,195,322.23	90.9%
State Grants	754,762.64	829,200.21	91.0%
State Entitlements	2,937,634.00	2,941,374.00	99.9%
Assessments/Intergov Rev	419,667.05	457,818.80	91.7%
Fees	497,102.02	461,252.58	107.8%
Interest	121,471.84	147,542.02	82.3%
Other Revenue	64,612.87	60,636.65	106.6%
Total Revenue	<hr/> 6,858,504.76	<hr/> 7,297,240.39	94.0%
 Wages	 3,865,474.38	 4,311,157.43	 89.7%
Benefits	1,278,721.03	1,460,193.52	87.6%
Supplies	419,784.22	383,599.34	109.4%
Services	944,996.76	1,152,397.95	82.0%
Total Expenses	<hr/> 6,508,976.39	<hr/> 7,307,348.24	89.1%
 <b>Surplus /Deficit</b>	 <b>349,528.37</b>	 <b>(10,107.85)</b>	



**CHELAN-DOUGLAS HEALTH DISTRICT  
2025 Capital Budget  
Nov-25**

Project to date (includes 2024 Expenditures)	<u>Approved</u>	<u>Expended</u>	<u>%</u>	
<b>640.001.56200.62.030 IMPROVEMENTS TO BUILDING</b>				
Bathroom Remodel	459,129.00	403,800.58	87.95%	remaining
Remodel /Workstations/General Office Imp	1,159,404.00	1,208,501.57	104.23%	6,230.85
WSALPHO Additional FPHS for wiring	110,000.00	110,000.00	100.00%	
<b>Total</b>	<u><b>1,728,533.00</b></u>	<u><b>1,722,302.15</b></u>	<u><b>99.64%</b></u>	
<b>Approved 12-16-24 for 2025</b>				
<b>640.001.56200.64.100 VEHICLES</b>	42,132.00	44,373.75	105.32%	



# Community and Family Health Report

December 2025

## Community and Family Health Report and Personnel



**Cari Hammond**

*CFH Director*

**Lisa Pilkinton**

*Health Educator*

**Emily Gilmore**

*NFP/NHV*

**Stephanie Snitily**

*Immunization  
Coordinator*

**Katie Young**

*NFP Supervisor/NHV*



**Veniece Ceballos**

*NFP/NHV*

**Brianna Rice**

*Community Health  
Dietitian*

**Ana Macias**

*WIC Coordinator  
& Certifier*

**Yanet Lozano**

*WIC Certifier*



**Quinn Kenoyer**

*Health Systems  
Improvement  
Coordinator*

**Norma Renteria**

*Program Assistant*

**Lupita Espinoza**

*ABCD Coordinator*

**Garth Donald**

*Mental Health & Substance  
Use Coordinator*



# Community and Family Health Report

December 2025

## Division Highlights

Our department is completing its Strategic Plan for 2026. The plan outlines our key priorities and focus-areas for the coming year to strengthen community health outcomes and support aligned work across the Health District. We look forward to implementing these strategies and keeping the Board updated on our progress.

The NFP team completed several important training courses in the month of November. Two of the NFP nurse home visitors completed a 20-hour Group Peer Support (GPS) training. The GPS model provides a framework for how to run a parent support group successfully, which the NFP team will be launching in conjunction with volunteer partners in 2026. All NFP nurses also attended a full-day Foundations in Perinatal Mental Health training intended to fortify our region's perinatal mental health care through training, resource awareness, and interagency collaboration. As part of this work, one of our NFP nurses developed a perinatal mental health resources and referrals guide that will be published externally next month.

The government shutdown ended on November 12. The Washington WIC Program is now fully funded through September 30, 2026.

**NFP Success Story:** A client shared with a nurse home visitor: "Thank you so much for all of the fun visits and the warm smiles you brought us. I truly appreciate your support and helping me to feel more confident as a first-time mom."

## Childcare Consultation

We did not conduct any childcare consultation visits due to a staffing shortage. We actively recruited for a PHN III to fill this role. The PHN III started this month, Nicole Franks, and is currently training in her new position.

## Nurse-Family Partnership

Number of Families Enrolled	Number of Families Served	Number of Children Served	New Clients Enrolled	Clients Closed	Number of Graduates	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
47	32	22	2	0	2	40	25

*\*Dismissed from program for other reasons (moving out of area, unable to contact)*



# Community and Family Health Report

December 2025

## Women Infants & Children (WIC)

October 2025	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload	Agency Total
East Wenatchee	111	97	391	599	603
Leavenworth	0	1	3	4	

*\*November caseload data not yet available*

November Clinic Appointments				
APPT TYPE	TOTAL	ATTENDED	CANCELLED	MISSED
Initial Certification (IC)	7	6	0	1
Subsequent Certification (SC)	59	39	9	11
Mid-Certification Assessment (Mid Cert-HA)	85	53	11	21
Nutrition Education (NE-I)	92	75	6	11
Nutrition Education with RD (NE-I-RD)	2	1	0	1
Food Benefits Only (FBI)	17	10	6	1
Breastfeeding Education (BFE)	1	1	0	0
High-Risk Nutrition Education (RD)	14	10	1	3
Anthropometrics (ANTHRO/LAB)	7	6	1	0

## Immunizations

VFC Site Visits	IQIP Visits	Unannounced S & H Visits	IIS Trainings for Providers	Trainings related to regional scope of work	Vaccine Clinics
0 (none due)	2	0 (completed for the contract year)	2	3	CCRJ- vaccinated 15 people: Hep A- 7, flu- 15, Tdap-5



# Community and Family Health Report

December 2025

## Access to Baby & Child Dentistry

Number of Children Enrolled	Number of Community Outreach Events / total # reached	Total Outgoing Referrals to Other Services
27	2/300	8

## Community Connect

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Discharged	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
21	4	2	*	*	4/300+

*\*Data report not available yet*

## Lifecourse

## Safety & Prevention

Event	Attendance/# of meetings and/or events
Firearm Locking Devices Distributed to community partners	15 devices distributed, including safe storage practice education (Eng/Span)
Child Fatality Review Introduction Meeting	6 attendees
Overdose Cases Investigated	2 cases
Community & Coalition Meetings	6 meetings attended
Overdose EMS Reports Monitored	4 reports
Teen Target Zero Training	1 training



# Community and Family Health Report

December 2025

## Health Education

Event	Attendance/# of meetings and/or events
Restore Conference Presentations – Foster, Adoptive and Relative Care Families  Topics: Love Languages for Children Family Health & Screen Time	4 presentations- 50 attendees
Youth Advisory Board- Only 7 Seconds Presentation on AI Chatbots and Social Health	1 meeting, 8 participants
Perinatal Mental Health and Group Peer Support Training for Health Educator	6 trainings, 1 full day Perinatal Mental Health Training

## Community Health Nutrition

Event	Attendance OR # of meetings and/or events
Sports Nutrition & Healthcare Fundamentals presentation at WVC	120 students
After School Program at Pioneer Middle School Nutrition Education	40 students
Formula Drive	Collected 31 cans- distributed to community partners to share with families in need (\$1500 value)
Nutrition Inservice for WIC Staff	1 presentation
Weight Loss Support Group	1 meeting- 4 attendees
WIC Dietitian Appointments	11 completed appointments

### Definitions:

NFP- Nurse-Family Partnership  
 NSO- National Service Office  
 ABCD- Access to Baby and Child Dentistry  
 YAB- Youth Advisory Board  
 CADT- Center for Alcohol & Drug Treatment  
 WIC- Women, Infants, Children  
 CVP- Childhood Vaccine Program  
 VFC- Vaccine for Children  
 HCA- Health Care Authority  
 AVP- Adult Vaccine Program  
 USDA- U.S Dept of Agriculture

CD/I/V Prevention- Chronic Disease, Injury, Violence Prevention  
 MCH- Maternal Child Health  
 Lifecourse= MCH, Access & Linkage to Care, CD/I/V Prevention  
 CYSHCN- Children & Youth with Special Health Care Needs  
 S&H- Storage & Handling  
 FMNP- Farmers Market Nutrition Program  
 MCHBG- Maternal Child Health Block Grant  
 MOUD- Medications for Opioid Use Disorder  
 IQIP- Immunization Quality Improvement for Providers  
 CCRJ- Chelan County Regional Jail  
 FNS- Food and Nutrition Service



# Emergency Preparedness and Response Report

December 2025

## Emergency Preparedness and Response Report and Personnel



*Kaila Smith*

*Eric Torres*

*Lexy Lieurance*

*Griselda Lozano*

*Regional Emergency Response Coordinator*

*Regional Environmental Hazards Mitigation Program Manager*

*Local Emergency Response Coordinator*

*Program Assistant*

### Division Highlights

Planning for 2026 is well under way! The Emergency Preparedness & Response Division is advancing plans for Stop the Bleed courses, functional and tabletop exercises, preparedness trainings, and other capacity-building initiatives to strengthen skills, coordination, and community readiness for emerging public health and emergency challenges.

### Medical Reserve Corps

The Chelan-Douglas Medical Reserve Corps (CDMRC) continues to strengthen community capacity and partnerships. To date, eleven (11) CDMRC volunteers have fully completed their Emergency Worker registration, with an additional two (2) nearing completion. Emergency Worker registration requires completion of CPR, First-Aid certification, Completion of ICS-100, ICS-700, and successful background checks.

This month, CDMRC participated in the following events:

- Eastmont Parent Association Night 11-6
- Medical Reserve Corps Volunteer Meeting 11/18
- Leavenworth Neighborhood Night 11/18

In addition, the CDMRC completed a Stop the Bleed Training for Target Zero staff on 11/5.

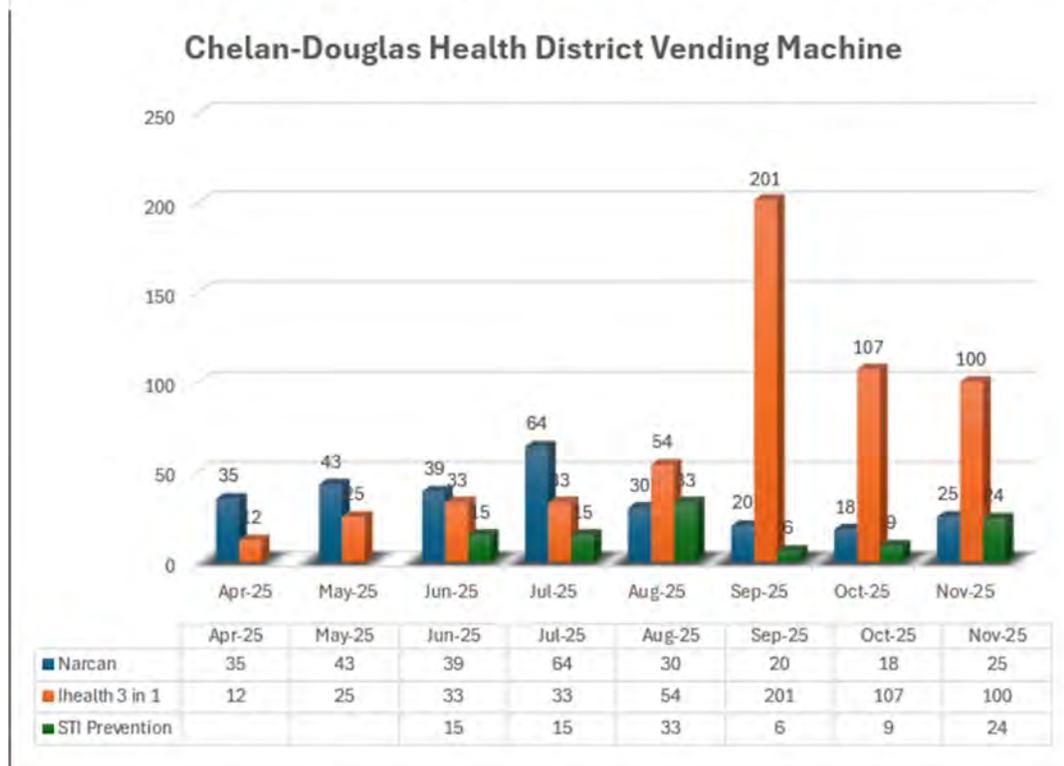
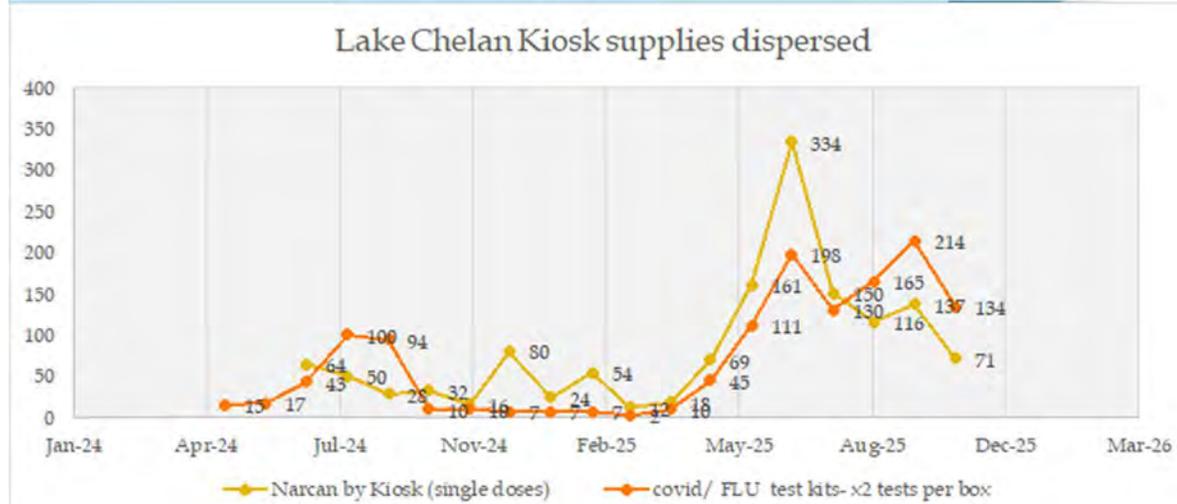


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## Community Medical Needs Vending Machine

The Community Medical Needs Vending Machine continues to be a valuable, low-barrier resource supporting resident well-being across our service area. Consistent use at both the Chelan-Douglas Health District and Lake Chelan Hospital locations throughout the year demonstrates ongoing community need. The vending machines provide essential items, including harm-reduction supplies and COVID-19 and influenza test kits. The following graphics describe usage at each vending machine.





# Emergency Preparedness and Response Report

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## Regional Environmental Hazards Mitigation Program

Chelan and Douglas counties experienced sustained smoke impacts during the prolonged and challenging 2025 wildfire season in North Central Washington, creating significant public health concerns for residents, schools, and other vulnerable populations.

The Regional Environmental Hazards Mitigation Program works to protect public health from wildfire smoke through enhanced preparedness, coordinated response, and equitable mitigation strategies across the region.

Here is a look at just some of the program’s achievements this year!

Activity	Achievement
<b>Box Fan Kits Disbursed</b>	Over <b>500 box fan kits</b> distributed to community members, schools, and organizations across the region.
<b>Purple Air Monitors Installed</b>	<b>18 indoor air monitors</b> installed across: <b>NCW Libraries:</b> Cashmere, Wenatchee, Entiat, Grand Coulee, Coulee City, George, Quincy, Leavenworth, Peshastin, Soap Lake, Ephrata, Warden <b>Schools:</b> Orondo, Entiat, Mountain Sprouts – Plain, Waterville <b>Hospital:</b> Lake Chelan Community Hospital <b>Community:</b> Holden Village
<b>HEPA Portable Air Cleaners</b>	Over <b>145 portable HEPA air cleaners</b> distributed to individuals, schools, and organizations. Recipients include Cascade Elementary, Kenroy Elementary, Lee Elementary, Mountain Sprouts (Plain), and Beaver Valley Elementary (Plain).
<b>Educational Presentations</b>	<b>6 presentations</b> delivered on the health impacts of wildfire smoke throughout the region.
<b>Commercial Air Cleaner Deployments</b>	<b>55 deployments</b> of RSF 300 & 500 units to support wildfire smoke protection and COVID-19 outbreak response in LTCFs. <b>NCW Libraries:</b> Cashmere, Wenatchee, Quincy, George, Grand Coulee <b>LTCF:</b> Grant County <b>Schools:</b> Entiat, Waterville, Sterling, Orondo, Wenatchee High School <b>Events:</b> Chelan County Fair, Grant County Fair <b>Other:</b> Entiat Evacuation Shelter, Holden Village, Tri-County <b>Staging:</b> Kittitas, Holden Village, Okanogan
<b>Vulnerability Assessment</b>	Managed development of the <b>Region 7 Wildfire and Smoke Vulnerability Assessment.</b>
<b>Air Quality Monitoring</b>	Monitoring support at: <b>NCW Libraries:</b> Wenatchee, Cashmere, Leavenworth <b>Schools:</b> Rock Island, Sterling, Cascade Elementary, Lee Elementary, Kenroy Elementary, Cascade Christian Academy Daycare, Wenatchee High School, Wenatchee Valley College, Mountain Sprouts, Beaver Valley, Cascade High School <b>Other:</b> Entiat Red Cross Shelter, Chelan County Fair
<b>N95 Mask Distribution</b>	Pre-staged N95 mask distribution sites in Bridgeport, Chelan, Cashmere, East Wenatchee, Entiat, Lake Wenatchee, Leavenworth, Mansfield, Manson, Plain, Wenatchee, and Waterville.



# Emergency Preparedness and Response Report

December 2025

## 2026 Outlook

In 2026, the program will focus on sustainability, expanded reach, and enhanced response capacity by:

1. Seeking renewed or alternative funding to restart quarterly task force meetings.
2. Finalizing and formally adopting the Regional Environmental Hazards Mitigation Program.
3. Expanding public education, including pre-wildfire meetings with school district leaders.
4. Continuing strategic distribution of box fans, filters and HEPA units.
5. Strengthening the cleaner air shelter network and deployment capacity.
6. Enhancing CDHD response through additional grant opportunities.
7. Expanding PurpleAir monitor installation across the region.
8. Installing a lift gate ("Tommy Gate") on a CDHD vehicle to improve safety and efficiency during air cleaner distribution.

## Community Feedback

*"Thank you very much for the support. I reached out during the intense wildfire smoke when we had very low outdoor air quality that was starting to affect our indoor air quality. We were forced to move inside for soccer practice. The air cleaner helped keep my classroom safe, especially for my players with asthma. In addition, I was able to share the air cleaner during the day with our Life Skills classroom. This was much appreciated because their students are especially sensitive to air pollution. Finally, I was impressed that the air cleaner was delivered within 24 hours of my inquiry. Thank you!"*

- Teacher Cascade School District

*"I just wanted to reach out and thank you and your team at the Chelan-Douglas Health District for the help and support you've provided with air quality across our campuses. Your efforts to come out, test our buildings, and install air purifiers have made a big difference, especially in some of our older schools and classrooms that struggle with smoke and limited HVAC automation. The added filtration has noticeably improved comfort for both staff and students. We truly appreciate the time and attention your team has given to Eastmont. While we still have work ahead to get all our spaces where we want them, having partners like CDHD who step in to find solutions means a lot to us. Thank you again for your continued help and dedication to our schools and community."*

- Dustin Hoffman, Director of Facilities and Maintenance





# Emergency Preparedness and Response Report

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The Regional Environmental Hazards Mitigation Program’s accomplishments are largely attributable to the leadership of **Eric Torres, Program Manager**, whose position has been fully supported through time-limited EPA and Department of Natural Resources grants. As these grants conclude, Eric’s last day with CDHD will be Wednesday, December 31, 2025.

The conclusion of this funding places a highly effective regional program—and the capacity it provides to protect communities during wildfire smoke events—at risk. CDHD is actively exploring future funding opportunities to sustain and expand this work, recognizing the demonstrated impact, growing regional need, and increasing frequency of wildfire smoke events. We are deeply grateful for Eric’s leadership and the lasting contributions he has made to Region 7 and the communities we serve.



## Communicable Diseases & Epidemiology Report and Personnel



**Haron Siringi**

**Elizabeth Austin**

**Devin Wall**

**Alissa Sindelar**

**Jenny Ezeleta**

*Communicable Disease Regional Epidemiologist PHN II: TB & CD  
Supervisor*

*Regional Epidemiologist PHN II: TB & CD  
& Biostatistician Specialist*

*PHN II: TB & CD  
Specialist*

*Regional Assessment  
Coordinator*

## Communicable Disease and Notifiable Conditions

**About this Division:** *The Communicable Disease (CD) team plays a vital role in preventing and controlling communicable diseases in Chelan and Douglas counties by tracking and investigating outbreaks, notifiable conditions, coordinating public health lab testing, and providing locally relevant responses in accordance with the FPHS Standards.*

The CD team conducted 47 case investigations in November 2025:

- 21 Notifiable Conditions
- 26 sexually transmitted infections (STIs)

<b>Top 3 Notifiable Conditions (September-November)</b>	<b>Number of Cases</b>
Hepatitis C	21
Giardiasis	<10
Campylobacter	<10

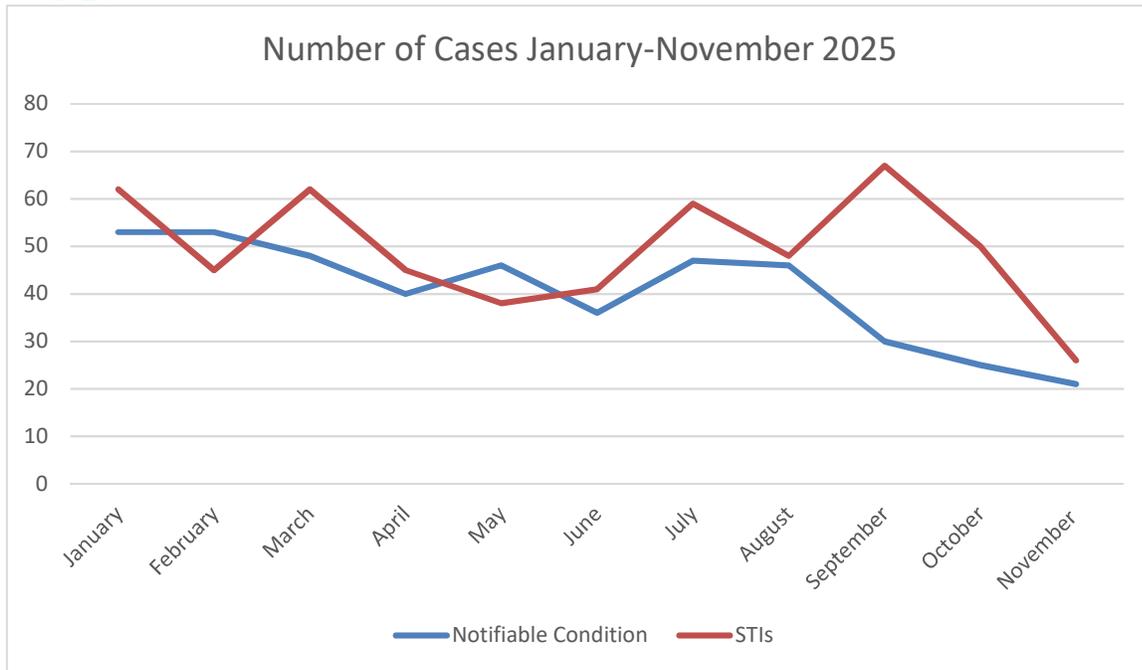
In addition to case investigations, the team also addressed seven (7) non-case inquiries from community members, school staff, and partner organizations who sought clarification or public health guidance on various communicable disease concerns.

The following graphic includes year-to-date investigations, specifically all notifiable conditions and STIs reported to CDHD from January through the current reporting period. The totals reflect the department’s ongoing efforts to respond to disease reports, assess public health risk, provide education, and ensure appropriate follow-up and documentation.



# Communicable Diseases/Epi Report

December 2025



## Epidemiology, Assessment and Surveillance

**About this Division:** The CD-Epi team plays a critical role in assessment, surveillance and epidemiology by gathering and managing essential data, analyzing trends to identify community health priorities, and using that insight to inform planning, guide decisions and support public health actions. This work is supported in part by regional funding and staff provide epidemiology and assessment support to Chelan, Douglas and Okanogan counties.

### Community Health Assessment (CHA):

The following table is updated with the 2025 CHA progress. Published CHA “chapters” can be found on the CDHD website here: <https://www.cdhd.wa.gov/health-data>

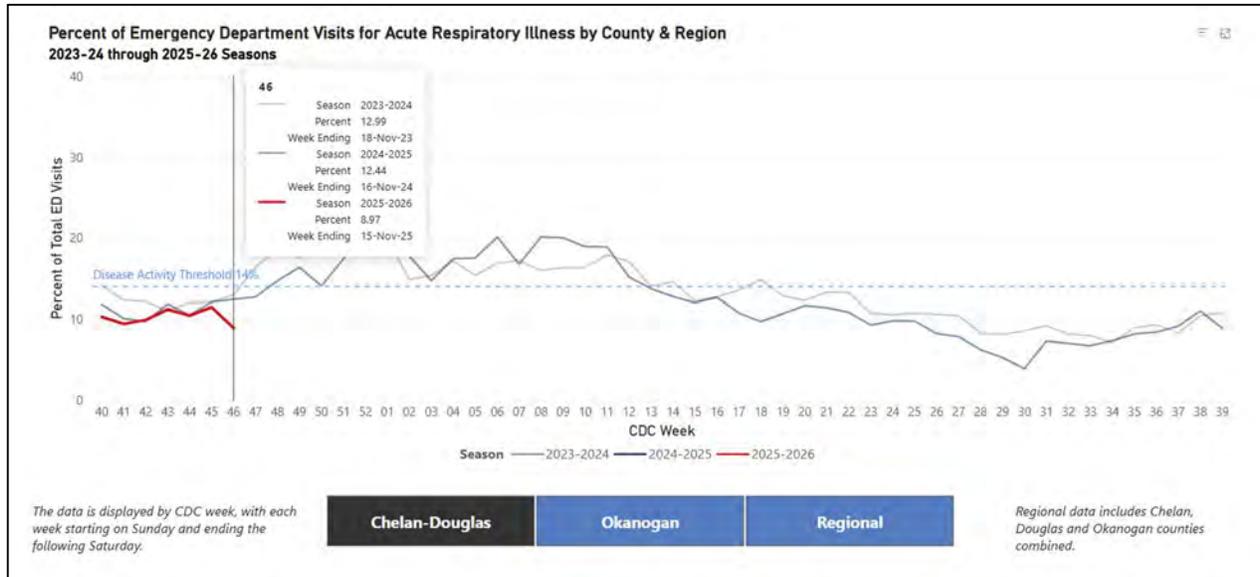
CHA Chapter	Status
Demographics of CDHD	Published
Behavioral Health	Published
Maternal and Child Health	Published
Injury and Violence Prevention	Final Approval & Translation
Chronic Disease and Nutrition	Draft



# Communicable Diseases/Epi Report

December 2025

**Viral Respiratory Illness Dashboard:** The Regional Epidemiologist published the new Viral Respiratory Illness Data Dashboard to the Chelan-Douglas website (available at <https://www.cdhd.wa.gov/providers>). The dashboard displays local and regional trends of respiratory illness including disease activity thresholds for emergency department visits. It provides a data-based tool for healthcare providers to guide public health planning and decision-making for enhanced infection prevention measures at the local and regional level.



## Wildfire Smoke-Related Illness:

The Regional Epidemiologist completed collection of seasonal data on air quality and emergency department (ED) visits for health conditions related to or exacerbated by wildfire smoke for Chelan-Douglas and Okanogan counties. These conditions include respiratory distress, asthma, COPD and cardiac events. Planned data analysis will examine whether there are significant correlations between increased levels of PM 2.5 and ED visits for these health conditions. Data outcomes will assist in guiding public health to prepare and provide resources for protecting our communities from the health impacts of wildfire smoke.



# Communications and Outreach Report

December 2025

## Communications and Outreach Report and Personnel



*Maria Christina Monroe*

*Communications &  
Language Access Director*

*Miriam Pamatz*

*Public Health  
Communications &  
Outreach Coordinator*

*Adelaida Caballero*

*Outreach Worker*

### Introduction

During this reporting period, the Communications Department focused on strategic planning and outreach to support CDHD's 2025 vision and goals. Key activities included evaluating web design vendors to modernize the agency website and coordinating community and staff engagement efforts, including holiday-related activities that highlight partnerships and promote connection. Together, these efforts strengthen public engagement, accessibility, and organizational visibility.

### Highlights

- News Release 2025-09: CDHD's Nurse-Family Partnership Program earned the highest Fidelity score in Washington State
- Supported the Notifiable Conditions communications series related to avian influenza
- Collaborated with Maternal & Child Health staff on Community Health Assessment (CHA) content
- Participated in discussions with the North Central Washington Tech Alliance regarding a potential CDHD application
- Supported and coordinated all-staff NASH leadership training

### Outreach Events

The Outreach Team participated in the following community events:

- 11/6- Eastmont PAC Family Night @ Eastmont Jr/High School
- 11/9- God's Closet @ East Wenatchee
- 11/12- Hand Washing Activity @ Palisades School
- 11/13- Open Enrollment @ Pybus
- 11/18- Community Engagement Night @ Leavenworth



# Communications and Outreach Report

December 2025

11/18- Wellmess Nigt @ Lake Chelan School  
11/19- Health Fair @Tonasket School

Through these activities, the Outreach Team recorded 725 individual interactions during November, reflecting continued demand for in-person engagement and health education across the region.

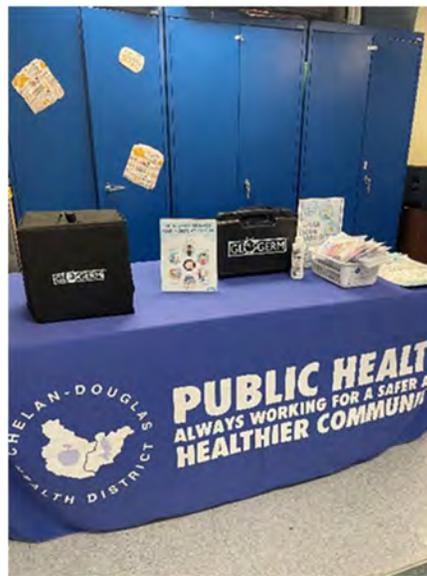
## Partnerships and Coordination

The Communications and Language Access Director and the Public Health Communications and Outreach Coordinator collaborated with the following partners and internal teams:

- CDHD Directors and Supervisors (monthly coordination meetings)
- Local Health Jurisdiction (LHJ) Public Information Officer (PIO) network
- Chelan-Douglas County Local Public Agency (LPA) meetings
- North Central Washington Tech Alliance



11/6- Eastmont PAC Family Night  
@ Eastmont Jr/High School



11/12- Hand Washing Activity @Palisades School



# Environmental Health Report

December 2025

## Environmental Health Report and Personnel

### *Food and Living Environment*



**Dominique Gilley**

**Reid Brownlee**

**Giovanni Cervantes**

**Lisa O'Daffer**

**Ericka Bentancourt**

*Supervisor*

*Inspector*

*Inspector*

*Inspector*

*Inspector*

### *Onsite, Land-use, and Drinking Water*



**Richmond Petty**

**Juanita Garibay**

**Dom Cimmiyotti**

**Susan Baker**

*Supervisor*

*Inspector*

*Inspector*

*Program Assistant*

### *Solid Waste*



**Brian Dickey**

**Javier Ramos**

**Karina Castro**

*Supervisor*

*Technician*

*Health Educator*



# Environmental Health Report

December 2025

## Food and Living Environment

- Food Program staff have prepared and begun accepting renewal payments for the 2026 permit year.
- The 2026 review and development of Standard Operating Procedures (SOPs) is underway, with the creation of a new training manual anticipated in Q1 2026.
- Guidance and informational materials addressing upcoming operational changes to the Temporary Event permitting process are currently in development and under internal review
- Development of an “Unpermitted Food Task Force” is underway to address ongoing illegal food service vendors in Chelan and Douglas counties

## Onsite-Wastewater

- Completed and posted the Fall Newsletter and distributed it to all local Licensed Designers and Service Providers. It covers winter inspection criteria, training opportunities, inspector coverage areas and schedules, SmartGov application guidance, and a summary of recent CDHD code updates. 2026 SOP review & creation is underway, with anticipation of a new training manual to be created in Q1 2026
- Continued developing and updating SOPs for the Onsite Program, including land use, drinking water, and water recreation. Thirty-one SOPs are complete; additional SOPs are needed due to SmartGov implementation and updated complaint/enforcement policies. Target completion is March 2026.
- The Onsite Team attended the bi-monthly state Water Recreation LHJ meeting. State codes for Water Recreation Facilities (WAC 246-260) and Recreational Water Contact Facilities (WAC 246-262) are being revised for the first time since 2004, with anticipated submission to the State Board of Health in 2026.
- The Well Delegation agreement has been fully executed by Ecology and Dr. Hosey. Its purpose is to increase local oversight of new well construction in Chelan and Douglas Counties to ensure compliance with WAC 173-160 and local setback requirements.

## Solid Waste

- Completed 96.6% of annual solid waste facility inspections
- Digitized 20.4% of all solid waste physical files, advancing the division’s records-management goals
- Received Selland Construction’s inert waste facility Conditional Use Permit (CUP) application; Chelan-Douglas Health District has initiated its review in coordination with Douglas County



# Environmental Health Report

December 2025

## Statistics and Data

Food Program Essential Data				
	September	October	November	Total
<b>Routine Inspections</b>	40	161	101	<b>302</b>
<b>Pre-Opening Inspections</b>	7	6	3	<b>16</b>
<b>Plan and Menu Review</b>	5	7	2	<b>14</b>
<b>Temporary Event Permits</b>	69	25	26	<b>120</b>
<b>Exempt Temporary Event Permits</b>	9	0	1	<b>10</b>
<b>Complaints</b>	10	11	5	<b>26</b>

Water Recreation Program Essential Data				
	September	October	November	Total
<b>Routine Inspections</b>	19	19	0	<b>38</b>
<b>Pre-Opening Inspections</b>	0	0	0	<b>0</b>
<b>Complaints</b>	2	2	0	<b>4</b>
<b>Injury Investigations</b>	0	0	0	<b>0</b>
<b>Variance Reviews</b>	0	0	0	<b>0</b>

Solid Waste Essential Data				
	September	October	November	Total
<b>Facility Inspections</b>	5	8	5	<b>18</b>
<b>Solid Waste Complaints</b>	13	23	6	<b>42</b>
<b>Misc. Complaints</b>	15	13	13	<b>41</b>
<b>PPA Visits/Screening</b>	19	4	13	<b>36</b>

On-Site Wastewater Essential Data				
	September	October	November	Total
<b>Septic System Reviews</b>	60	46	25	<b>131</b>
<b>OSS Permits</b>	49	39	24	<b>103</b>
<b>Project Reviews</b>	10	7	1	<b>18</b>
<b>Drinking Water Reviews</b>	18	2	3	<b>23</b>
<b>Private Water Reviews</b>	16	15	1	<b>32</b>
<b>Public Water Reviews</b>	2	0	1	<b>3</b>
<b>Land Use Reviews</b>	22	2	0	<b>24</b>
<b>Plat/CUP Reviews</b>	14	13	9	<b>36</b>
<b>Mylar Reviews</b>	7	1	6	<b>14</b>
<b>Misc. Reviews</b>	1	0	4	<b>5</b>
<b>Field Inspections</b>	66	93	68	<b>227</b>
<b>Occupancy Approvals</b>	31	37	38	<b>106</b>
<b>Complaints</b>	8	0	8	<b>16</b>



## Chelan-Douglas Health Administrator's Update



**Kristen Hosey**

*Administrator  
CD/EPI Director*



**Corey Lawson**

*Deputy Administrator  
EH Director  
Clerk of the Board*



**Susan Jacques**

*Human Resources  
Director*



**Tammy Miller**

*Deputy Registrar*



**Maria Gonzalez**

*Clerk III*

### Highlights:

#### **Sustaining Wildfire Smoke Mitigation Capacity:**

The prolonged 2025 wildfire season reinforced the growing public health risks associated with wildfire smoke exposure across Chelan and Douglas counties and the broader Region 7 area. CDHD's Regional Wildfire Smoke and Environmental Hazards Mitigation Program has provided practical, on-the-ground capacity to protect indoor environments during smoke events, including air quality monitoring and deployment of air cleaning devices that helped schools and community facilities maintain safer indoor air when outdoor air quality reached unhealthy levels.

This work has supported continuity of essential services—most notably helping schools remain open during severe smoke periods by improving indoor air quality when outdoor conditions posed health risks



to children and staff. As wildfire seasons become longer and more severe, the conclusion of time-limited grant funding raises concerns about the ability to sustain this proven public health capacity and maintain protections that communities have increasingly relied upon during smoke events.

**Staffing Update:** There are no current open positions at CDHD at this time.

## Workforce Development

Workforce development remains a priority focus at CDHD as we continue to strengthen staff capacity, leadership, safety, and alignment with the agency's mission and Foundational Public Health Services (FPHS).

In November, all staff participated in *Managing with Mind and Heart*, a leadership and communication training facilitated by Nash Consulting. This training builds on two years of supervisor and manager development with the same local organization and was informed by recommendations from COVID-19 After Action Reports. The training has supported consistent leadership practices across the agency and has contributed to improved communication, staff engagement, and retention. Funding for this training was provided through a state public health infrastructure grant.

Additional workforce development activities during this period included agency-wide safety training on proper fire extinguisher use, reinforcing emergency preparedness and workplace safety. CDHD leadership has also been working directly with all staff to reflect on progress toward the agency's 2025 goals. Through this process, many employees have gained a clearer understanding of how their individual roles support the broader agency mission, vision, and FPHS framework, strengthening organizational cohesion and shared purpose.

Looking ahead, CDHD is planning additional workforce development training this winter and is actively preparing to utilize approximately \$100,000 in Public Health Infrastructure Grant (PHIG) funding allocated by the state. An internal application process for professional development has been established, and leadership is developing a strategic plan to deploy these funds in a way that addresses both workforce development and infrastructure needs, with a focus on sustainability, capacity building, and long-term organizational resilience.

## Contract Updates:

Contracts between \$10,000 and \$25,000: None.

Executive Team Contracts between \$25,001-\$65,000:

1. **Copier Contract Approval:** The Executive Team approved a new copier contract with Copiers Northwest following a competitive bid process. After reviewing the District's existing Ricoh contract and evaluating multiple proposals, Copiers Northwest—offering Canon devices—was selected as the best overall value based on pricing, functionality, and long-term cost savings. Key benefits of the approved contract include enhanced functionality, such as card-reader access, and the replacement of a remaining leased Ricoh device at no additional cost to the District. While Sharpe also submitted a proposal, their pricing was higher and did not include the required functionality. Bid materials are attached for reference.



# Administrator's Report

December 2025



## Vendor Bid & Quote Analysis

Completed by:  Date:

Vendor:

Date Received:

Telephone & Email:

Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total	Hourly Rate	Daily Hours	Total
5	15890.04	\$ 79,450.20	5	9158.88	\$ 45,794.40			\$ 0.00			\$ 0.00

Notes:	Notes:	Notes:	Notes:
<p>DES state contract with NASPO 2 options</p> <p>Option 1: 2 year contract to match existing RICOH device that will be expiring January 24, 2027 Fleet Monthly cost with no card readers \$ 1524.84 Fleet Monthly cost with card readers \$ 1,798.55</p> <p>Option 2: Replace all 3 devices on a 5 year contract</p> <p>Fleet Monthly cost with no card readers 1,073.62 Fleet Monthly cost with card readers 1,324.17</p>	<p>DES state contract with NASPO Two options Option 1 imageforce C5140i Canon Device 219.00 per device per month</p> <p>Option 2 C5150i 249.00 per device</p> <p>Uniflow Card reader functionality 133.98 per month</p> <p>Final monthly lease cost if we select the bigger printer C515i with Uniflow cards readers is \$763.24 Vendor is willing to lend us a device to replace the RICOH device that still has 2 year left at no cost</p>	<p>DES Contract with NASPO 11/20/2025</p> <p>BP-71C45 229.55 Per device 13,773 60 months per device Total Contract cost 41,319</p> <p>BP-71C65 \$268.03 per device 16,081.60 Months per device 48,245.40</p> <p>Does not include card reader functionality</p>	

Selected Vendor:  Copiers Northwest  Only Single offer received after competitive solicitation

Selection Justification: Copier Northwest provided the most competitive rates. RICOH provided one final quote before our team convened to evaluate all quotes. We ultimately decided on Copier Northwest because they came with a more aggressive quote and were more accommodating. To the point that they were willing to store our RICOH device that is still on a lease and provide us with a replacement free of charge (No lease agreement). RICOH's final quote only included 2 card readers and 4510 printer that is slightly slower than the 5C140i cannon printer. Sharpe was closely aligned with the Cannon device but still slightly more expensive. They did not include the card reader functionality.

*Attach scope of work on a separate page.*



**Chelan-Douglas Health  
District**

200 Valley Mall Parkway, East Wenatchee, WA 98802

# Chelan-Douglas Health District Health Officer Update

James Wallace, MD, MPH

December 15th, 2025

# Chelan-Douglas Health Officer Update

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- Foodborne Illness
  - Common pathogens
  - Public Health Investigation
  - Public Health Response
- CDHD Food Safety Program
- Unpermitted Food Vendors



# Foodborne Illness

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- **"The Big 6" FDA Food Code**
  - **Norovirus**
  - **Hepatitis A**
  - **Salmonella typhi**
  - **Salmonella (non-typhoidal)**
  - **Shigella**
  - **E. coli**
- **Other Notifiable Conditions**
  - **Botulism**
  - **Campylobacteriosis**
  - **Listeriosis**
  - **Shellfish poisoning**
  - **Trichinosis**
  - **Vibriosis**
  - **Cholera (*Vibrio cholerae*)**

- All outbreaks or suspected outbreaks of any spp. are considered **IMMEDIATELY NOTIFIABLE**

# Epidemiological Data on Foodborne Illnesses

- CDC estimates that each year 48 million people get sick from a foodborne illness, 128,000 are hospitalized, and 3,000 die
- Nationally, it is estimated that 1 in 6 people will get sick each year from contaminated food or beverages



**48,000,000**  
annual illnesses

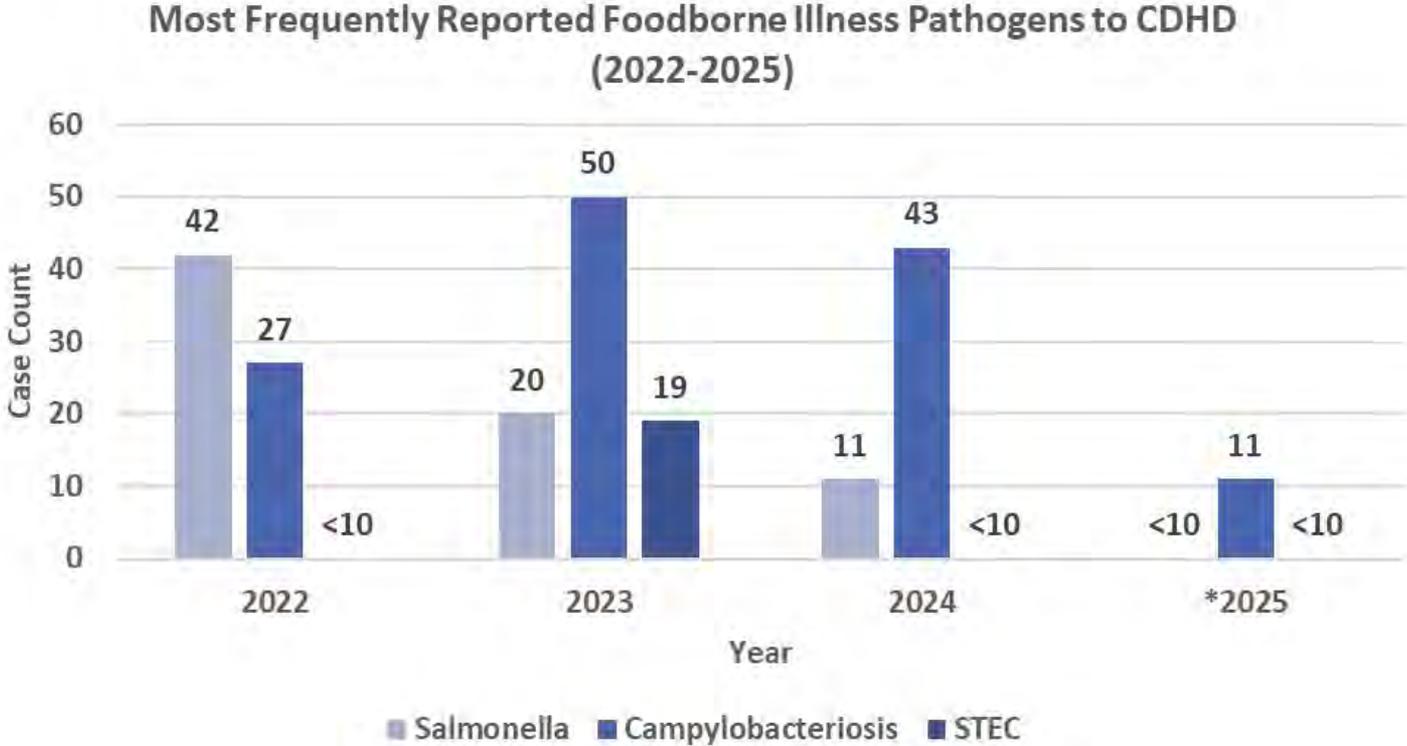


**128,000**  
hospitalizations



**3,000**  
deaths

# Epidemiological Data on Foodborne Illnesses



# How does Public Health Detect & Respond to Foodborne Illnesses?



Pathogen-based

Complaint-based

Syndromic Surveillance



# Food Safety Program

- **Education**
  - Guidelines for opening a new food establishment
  - Food worker training
- **Permitting Vendors & Events**
  - Restaurants & permanent establishments
  - Mobile vendors & Farmers' Markets
  - Temporary Food Permits
- **Inspections and assistance**
  - Routine inspections
  - Menu review & plan
  - Complaint response & support
- **Emergency notifications**
  - Flood & power outage guidance



## Food Safety Program



<https://www.cdhd.wa.gov/food-safety-program>

# Unpermitted Food Vendors

## ➤ Health Risks

- unsanitary conditions
- improper food storage & handling
- inadequate outbreak response

## ➤ Unsafe & unfair business practices

## ➤ Ensuring safety & promoting healthy food sources

- multidisciplinary/sector approach
- education & health promotion



# Unpermitted Food Vendors

- **Health Risks**
  - unsanitary conditions
  - improper food storage & handling
  - inadequate outbreak response
- **Unsafe & unfair business practices**
- **Ensuring safety & promoting healthy food sources**
  - multidisciplinary/sector approach
  - education & health promotion





**Chelan-Douglas Health  
District**

200 Valley Mall Parkway, East Wenatchee, WA 98802

# Chelan-Douglas Health District Health Officer Update

James Wallace, MD, MPH

December 15th, 2025