

Bulk Dispatch Readiness Checklist

5 Checks That Prevent Plant Dwell **Before Dispatch**

Plant dwell time, when a bulk tanker sits at a facility longer than scheduled, usually isn't a mystery. It's the result of a missed detail that could have been verified upstream. Use this checklist as a pre-dispatch huddle for every bulk move.

1 Washout Readiness

- Confirm the required wash type is complete before the appointment (wash rack delays are common).
- Obtain the wash certificate and verify the trailer is clean and dry.
- Confirm any special requirements (food-grade / kosher, etc.) are met if applicable.

Why it matters: a truck that isn't clean can't load—your facility waits and the schedule slips.

2 Fittings & Adapters Match

- Verify hose diameter and coupling type at both shipper and receiver (camlock vs thread, size, special connections).
- Confirm the carrier has the correct adapters on-hand before pickup.
- If the site has unique loading arms or check-in rules, share them early.

Why it matters: if you can't connect, you can't load. No-fit surprises create instant dwell.

3 Paperwork is Correct

- Verify BOL details match the product and quantity.
- For hazmat: confirm shipping description, UN number, emergency contact info, placards, and SDS are correct and present.
- Ensure any site forms, permits, or certificates are ready before release.

Why it matters: incorrect documentation can legally stop dispatch and trigger fines or rework.

4 Driver is Qualified & Site-ready

- Confirm the driver has the required endorsements (tanker, hazmat if needed) and current credentials.
- Verify site-specific training, TWIC (if required), and PPE requirements.
- Provide clear directions, check-in instructions, and site SOP expectations.

Why it matters: an unqualified driver can be turned away, delaying the load and creating safety risk.

5 Appointment & Timing are Controlled

- Set the appointment with realistic buffers (traffic, wash time, prior unload delays).
- Confirm hours-of-service feasibility and planned arrival time.
- If delays arise, notify the facility early and use an escalation path to protect the window.

Why it matters: missed appointments can push you to the back of the line—or to the next day.

Let's Run This Readiness Process on **Your Bulk Moves**

Tell us a few details (commodity, origin/destination, pickup window, volume, and any special requirements, including food-grade, hazmat, heated/insulated/pressurized, fittings), and we'll get back to you with a quote.

Get a Quick Quote

wickerparklogistics.com

