



Mitchell County Economic Development Commission

PO BOX 306 | 212 South Fifth Street | Osage, Iowa | 50461

Meeting Minutes: July 28, 2025

The Board of Directors for the MCEDC met in regular session on July 28, 2025, in person. Board members present: Todd Frein, Roger Hemann, Brock Waters, Nathan Kinter, and Larry Mork. Staff present: Jenny Backer and Kayla Zimmerman. Guests: Dave Fox.

Todd Frein called the meeting to order at 5:30 p.m. Motion made by Hemann to approve the agenda; second by Mork, all ayes, motion passed. Motion made by Hemann to approve June 30, 2025, meeting minutes, second by Waters, all ayes, passed.

Director Backer mentions in the Treasurer's Report that any RLF Applications will have to wait until funds replenish in the account if approved.

Mork moved to approve the May and June 2025 financial reports and April and May 2025 expenses;

Second by Hemann; all ayes, motion passed.

Expenses approved:

Marco	164.03
Mitchell County: Health Insur	3044.00
VEIT: IT	464.79
Enterprise Media: Minutes	160.52
OMU	194.00
Webflow	192.92
Walk, Prichard, Baresel, Murphy, & Rourick	2597.00
Intuit	87.50
USPS	106.00
Etsy	330.45
Canva	63.25
Osage Chamber	400.00

Director Backer reported Job Fair and Resume Workshop events are scheduled after Fox River has announced the sales of their company. Both will be open to the public of Mitchell County. They also report to continue to have a presence in the county. Backer mentioned training requirement for elected members after July 1, 2025, but those elected prior may partake if desired.

MCEDC Marketing Assistant Zimmerman reported working with MCS to complete tax returns while completing all bookkeeping and payroll tasks needed. Zimmerman also attended the FEMC Executive meeting with Community Foundation of Greater Des Moines to better understand their account structures.

Director Backer spoke with St. Ansgar EDC member Luke Prosch about paying dues in place of the city, but it was declined. Frein mentions that majority of county supervisors' opinion is that it is unfair for other cities to pay if the ones that don't will still get the benefit. Mork questions the idea of admin fees previously discussed. The motion of a 10% admin fee added to CLP and In-Fill applications made by Kinter, second by Mork. All ayes. Motion passes.

Waters makes suggestion that the St. Ansgar EDC could pay half of the dues to keep their spot on the board. Motion made by Mork to keep St. Ansgar EDC seat on the board if the EDC pays 2547.50, second by Hemann. All ayes. Motion passes. If St. Ansgar EDC pay dues, the 10% admin fee would not be implemented.

RLF Application for Mitchell Bar & Grill for \$25,000 and is aware funds need replenished prior to disbursement. Motion to approve by Mork and second by Hemann. All ayes.

RLF Application for M&J 143 Properties for \$25,000 and is aware funds need replenished prior to disbursement. Motion to approve by Mork, second by Hemann. All ayes.

CLP Application for Dungey's for \$20,000 motion to approve by Waters, second by Hemann. All ayes.

Homeward Application was approved with a loan offer of \$289.75 with 12 months Fixed 3%APR. Motion to approve the loan offer by Hemann and second by Waters. All ayes. Motion to approve the Homeward funds to be reloaned from MCEDC to Hemann Homes made by Hemann, second by Mork. All ayes.

In-Fill Application for Taets was discussed. The home was already built and did not meet the guidelines of the program. Motion to decline by Hemann and second by Waters. All ayes.

No public comment.

Motion by Mork to adjourn at 6:52pm, second by Waters, all ayes, motion passed.

Signed: Todd Friend Title: Vice-Chair Date: 7/30/2025
Printed Name: Todd Friend Printed Title: _____

Signed: Jenny Backer Title: Exec. Director Date: 9-30-25
Printed Name: Jenny Backer Printed Title: Exec. Director