

English Language Partners New Zealand Trust

PERFORMANCE REPORT 2024

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The 2024 Annual report is available at
<https://www.englishlanguage.org.nz/hub/publications/annual-report/>

English Language Partners New Zealand Trust

Directory

Board of Trustees

Chair	Karunakar Sadasiva Shenoy
Deputy Chair	Jane von Dadelszen
Trustee	Mark Bryan
Trustee	Kararaina Scally-Irvine
Trustee	Susan Warren
Trustee	Rachel Baxter
Trustee	Ruth Payne
Trustee	Sherrie Lee (resigned 9.3.25)
Trustee	Jeanilyn Bellosillo

Chief Executive Rachel O'Connor

Registered office Level 7, Ranchhod Tower
39 The Terrace
Wellington 6011
New Zealand

Nature of business Providing English language services to New Zealanders.

Charities Services Registration number CC51013

English Language Partners New Zealand Trust

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

	Notes	2024 \$	2023 \$
Revenue from non-exchange transactions			
Grants - Tertiary Education Commission	7	11,876,141	10,894,166
Grants - Lottery		200,000	250,000
Grants - Other		366,691	272,380
Donations, Fundraising and Bequests		5,686	3,385
		<u>12,448,518</u>	<u>11,419,931</u>
Revenue from exchange transactions			
Pre-purchased English Language Tuition		716,461	562,009
Interest revenue		541,101	348,220
Business Contracts		143,937	216,246
English Language Group fees		55,664	49,046
Other operating revenue		42,841	61,794
		<u>1,500,004</u>	<u>1,237,315</u>
Total revenue		<u>13,948,522</u>	<u>12,657,246</u>
Expenses			
Employee related costs		11,427,448	10,051,614
Administration expenses	5	1,406,228	1,289,791
Programmes		682,085	568,607
Depreciation and amortisation	11 & 12	186,992	197,379
Strategic projects		101,248	112,675
Communication and marketing		86,209	94,795
Governance		29,474	42,641
Loss on disposal of property and equipment		2,953	18,630
		<u>13,922,637</u>	<u>12,376,132</u>
Total expenses		<u>13,922,637</u>	<u>12,376,132</u>
Total surplus for the year		<u>25,885</u>	<u>281,114</u>
Other comprehensive revenue and expenses		-	-
Total comprehensive revenue and expenses for the year		<u><u>25,885</u></u>	<u><u>281,114</u></u>

These financial statements should be read in conjunction with the notes to the financial statements.

English Language Partners New Zealand Trust

Statement of Changes in Net Assets

For the year ended 31 December 2024

	Notes	Financial Reserves \$	Strategic Development Fund \$	General Reserves \$	Workplace Reserve \$	Total Equity \$
Opening balance 1 January 2024		4,884,180	1,797,556	1,443,387	35,998	8,161,121
Surplus for the year		25,885	-	-	-	25,885
Other comprehensive revenue		-	-	-	-	-
Transfers	3.14	430,265	(313,439)	(116,825)	-	-
Closing equity 31 December 2024		5,340,330	1,484,117	1,326,562	35,998	8,187,007
Opening balance 1 January 2023		4,577,399	1,736,864	1,529,746	35,998	7,880,007
Surplus for the year		281,114	-	-	-	281,114
Other comprehensive revenue		-	-	-	-	-
Transfers	3.14	25,667	60,692	(86,359)	-	-
Closing equity 31 December 2023		4,884,180	1,797,556	1,443,387	35,998	8,161,121

These financial statements should be read in conjunction with the notes to the financial statements.

English Language Partners New Zealand Trust

Statement of Financial Position

As at 31 December 2024

	Notes	31 December 2024 \$	31 December 2023 \$
Current assets			
Cash and cash equivalents	8	967,708	869,622
Short term investments	9	8,300,000	8,300,000
Receivables from exchange transactions	10	102,385	200,151
Prepayments and other receivables		219,363	52,329
		<u>9,589,456</u>	<u>9,422,102</u>
Non-current assets			
Property and equipment	11	362,162	370,979
Intangible assets	12	144,616	180,770
		<u>506,778</u>	<u>551,749</u>
Total assets		<u>10,096,234</u>	<u>9,973,851</u>
Current liabilities			
Payables from exchange transactions	13	469,246	389,660
Payables from non exchange transactions	14	271,247	374,905
Employee entitlements		474,066	356,242
Goods and services tax payable		386,167	370,634
Revenue in advance from exchange transactions		288,501	301,289
		<u>1,889,227</u>	<u>1,792,730</u>
Non-current liabilities			
Payables from exchange transactions		20,000	20,000
		<u>20,000</u>	<u>20,000</u>
Total liabilities		<u>1,909,227</u>	<u>1,812,730</u>
Net assets		<u>8,187,007</u>	<u>8,161,121</u>
Equity			
Financial reserves		5,340,330	4,884,180
Strategic development fund		1,484,117	1,797,556
General reserve		1,326,562	1,443,387
Workplace reserve		35,998	35,998
		<u>8,187,007</u>	<u>8,161,121</u>
Total net assets attributable to the Trustees		<u>8,187,007</u>	<u>8,161,121</u>

These financial statements should be read in conjunction with the notes to the financial statements.

Signed for and on behalf of the Board of Trustees who authorised these financial statements for issue on 4 April 2025.



Chief Executive:



Trust Chairperson:

English Language Partners New Zealand Trust

Cash Flow Statement

For the year ended 31 December 2024

	Notes	2024	2023
		\$	\$
Cash flows from operating activities			
<i>Receipts</i>			
Receipts from Tertiary Education Commission		14,371,859	13,108,912
Receipts from Grants		573,853	514,738
Receipts from donations and fundraising		5,686	3,385
Other Receipts		267,224	363,915
		<u>15,218,622</u>	<u>13,990,950</u>
<i>Payments</i>			
Payments to suppliers		(5,060,895)	(4,361,671)
Payments to employees		(10,538,839)	(9,283,051)
		<u>(15,599,734)</u>	<u>(13,644,722)</u>
Net cash from operating activities		<u>(381,112)</u>	<u>346,228</u>
Cash flows from investing activities			
<i>Receipts</i>			
Receipts from withdrawal of term deposits	9	8,300,000	8,300,000
Proceeds on sale of property, plant and equipment		2,178	-
Interest received		643,801	233,343
<i>Payments</i>			
Purchase of property and equipment		(166,780)	(182,709)
Investments in term deposits	9	(8,300,000)	(8,900,000)
Net cash flows from investing activities		<u>479,199</u>	<u>(549,366)</u>
Net (decrease)/increase in cash and cash equivalents		98,087	(203,138)
Cash and cash equivalents at 1 January		869,622	1,072,760
Cash and cash equivalents at 31 December		<u><u>967,708</u></u>	<u><u>869,622</u></u>

These financial statements should be read in conjunction with the notes to the financial statements.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

1 Reporting entity

The reporting entity is English Language Partners New Zealand Trust (the “Trust”). The Trust is domiciled in New Zealand and is a charitable organisation registered under the Charities Act 2005.

The Trust works with Adult Refugees and Migrants helping them learn English to settle, work and succeed.

These financial statements and the accompanying notes summarise the financial results of activities carried out by the Trust.

2 Statement of compliance

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (“NZ GAAP”). They comply with Public Benefit Entity International Public Sector Accounting Standards (“PBE IPSAS”) and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, the Trust is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board of Trustees has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime (“RDR”) disclosure concessions, except for PBE IPSAS 1, Presentation of Financial Statements paragraph 116.1 and 116.2.

These financial statements have been prepared on a going concern basis.

3 Summary of accounting policies

The significant accounting policies used in the preparation of these financial statements as set out below have been applied consistently to the year presented in these financial statements.

3.1 Basis of measurement

These financial statements have been prepared on the basis of historical cost, except for certain financial assets and liabilities.

3.2 Functional and presentation currency

The financial statements are presented in New Zealand dollars (\$), which is the Trust’s functional and presentation currency. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

3.3 Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Revenue from non-exchange transactions

Donations

Donations are recognised as revenue upon receipt and include donations from the general public and donations received for specific programmes or services.

Grant Revenue

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when it is received or when the asset becomes receivable unless there are specific conditions attached that require repayment. In this case, Grant revenue is recognised when the specific conditions are met.

Bequest

Bequest income is recognised when received unless a specific obligation exists to return the funds or pay them to another party where funds are not spent in accordance with its specific condition.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

Revenue from exchange transactions

English Language Group fees

Students attending English Language Groups (ELGs) pay a fee each term as a contribution towards the running costs of the group. Revenue is recognised at the time learners receive the service.

Pre-purchased English Language Tuition (PELT)

Revenue for PELT consists of revenue for English lessons delivered to students. Revenue is recognised as lessons are given by tutors or when a contract is closed. Revenue for Group PELT lesson is recognised at the end of each term.

Interest revenue

Interest revenue is recognised when investments mature or as interest from investments accrues, using the effective interest method.

Business Contracts

Companies and other organisations purchase Work Place Training or English Tuition for their staff and/or students. Revenue is recognised at the end of the contract.

Other operating revenue

Other operating revenue is all other revenue received. It consists of training and consultancy fees, rental income and other sundry receipts. Other income is recognised when the transaction is completed.

3.4 Financial instruments

The Trust has applied PBE IPSAS 41 Financial Instruments for its financial assets and financial liabilities. Financial assets and financial liabilities are recognised when the Trust becomes a party to the contractual provisions of the financial instrument.

The Trust derecognises a financial asset or, where applicable, a part of a financial asset or part of a group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or the Trust has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- the Trust has transferred substantially all the risks and rewards of the asset; or
- the Trust has neither transferred nor retained substantially all the risks and rewards of the asset but has transferred control of the asset.

Financial assets

Financial assets within the scope of PBE IPSAS 41 Financial Instruments are classified as financial assets subsequently measured at amortised cost or fair value through other comprehensive revenue and expense or fair value through surplus or deficit. The classifications of the financial assets are determined at initial recognition.

The category determines subsequent measurement and whether any resulting revenue and expense is recognised in surplus or deficit or in other comprehensive revenue and expenses. The Trust's financial assets are classified as financial assets at amortised cost. The Trust's financial assets include cash and cash equivalents, short- and long-term investments, receivables from exchange transactions and receivables from non-exchange transactions.

All financial assets are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or group of financial assets is impaired. Criteria to determine impairment for financial assets at amortised cost is described below.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

Financial assets at amortised cost

Financial assets at amortised cost are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method, less any allowance for impairment. The Trust's cash and cash equivalents, short term and long-term investments, receivables from exchange transactions and receivables from non-exchange transactions fall into this category of financial instrument.

Impairment of financial assets

The Trust assesses at the end of the reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

For financial assets carried at amortised cost, if there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the surplus or deficit for the reporting period.

In determining whether there is any objective evidence of impairment, the Trust first assesses whether there is objective evidence of impairment of financial assets that are individually significant, and individually or collectively significant for financial assets that are not individually significant. If the Trust determines that there is no objective evidence of impairment for an individually assessed financial asset, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment for impairment.

If in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting the allowance account. If the reversal results in the carrying amount exceeding its amortised cost, the amount of the reversal is recognised in surplus or deficit.

Financial liabilities

The Trust's financial liabilities include trade and other creditors (excluding GST and PAYE), employee entitlements, and revenue in advance.

All financial liabilities are initially recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost using the effective interest method.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

3.5 Cash and cash equivalents

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

3.6 Short term investments

Short term investments comprise of term deposits which have an original maturity term of greater than three months and mature within twelve months of balance date.

3.7 Long term investments

Long term investments are term deposits which have a maturity term of greater than twelve months from balance date.

3.8 Property and equipment

Items of property and equipment are measured at cost less accumulated depreciation and impairment losses. Costs include expenditure that is directly attributable to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Depreciation is charged on a straight line (SL) basis over the useful life of the asset. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life:

· Leasehold improvements	2 - 6 years SL
· Furniture and Fittings	10 years SL
· Office equipment	4 - 10 years SL
· Computer equipment	4 - 10 years SL

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted in the current year if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

3.9 Intangible assets

Intangible assets acquired separately are measured on initial recognition at cost.

Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and accumulated impairment losses.

The useful lives of intangible assets are assessed as either finite or indefinite.

Intangible assets with finite lives are amortised over the useful economic life and assessed for impairment whenever there is an indication that the intangible asset may be impaired.

The amortisation periods and the amortisation methods for intangible asset with a finite useful life are reviewed at least at the end of each reporting period. Changes in the expected useful life or the expected pattern of consumption of future economic benefits or service potential embodied in the asset are considered to modify the amortisation period or method, as appropriate, and are treated as changes in accounting estimates.

The amortisation expense on intangible assets with finite lives is recognised in surplus or deficit as the expense category that is consistent with the function of the intangible assets.

The Trust does not hold any intangible assets that have an indefinite life.

Intangible assets comprise software licences and software development costs. The costs for the development of the student management software (SMS) have been capitalised and disclosed as an intangible asset in the statement of financial position.

The amortisation periods for the Trust's intangible assets are as follows:

· Software Licences	3 years SL
· Student Management Software (SMS)	10 years SL

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

3.10 Leases

Payments on operating lease agreements, where the lessor retains substantially the risk and rewards of ownership of an asset, are recognised as an expense on a straight-line basis over the lease term.

3.11 Employee benefits

Liabilities for wages, salaries and annual leave are recognised in surplus or deficit during the period in which the employee provided the related services. Liabilities for the associated benefits are measured at the amounts expected to be paid when the liabilities are settled.

3.12 Income Tax

Due to its charitable status, the Trust is exempt from income tax.

3.13 Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST except for receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department is included as part of receivables or payables in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the Inland Revenue Department is classified as part of operating cash flows.

3.14 Equity

Equity is the community's interest in the Trust, measured as the difference between total assets and total liabilities. Equity is made up of the following components:

Financial Reserves

These are earmarked to a Centre or National Office and are required for the day to day operation of the organisation. The Trust aims to hold sufficient reserve funds to meet six months of operating expenditure.

General Reserves

These are any reserves earmarked to a Centre beyond the Financial Reserves.

Strategic Development Fund

These are reserves not tagged to a Centre or National Office that are available for new strategic initiatives.

Workplace Reserve

This money was a donation of \$86,075 that was received from the Industry Training Federation on the wind up of their organisation in 2020. The funds are tagged for workplace and language activities. Spending of this Reserve in 2024 was \$0. (2023: \$0).

Transfers between Reserves

Transfers between the Financial Reserves, General Reserves, and the Strategic Development Fund are done in accordance with the Trust's Reserve Policy.

The balance held in Financial Reserves is up to six months of the average of the last three years' operating expenditure. Reserves in excess of the Financial Reserves are held in General Reserves.

Where the Trust's cost centres meet the criteria of holding at least six months' of Financial Reserves and have a surplus result in the current year, up to three percent of their total income is transferred to the Strategic Development Fund. Any National Office Reserves in excess of Financial Reserves are transferred to the Strategic Development Fund.

Where the National Office Financial Reserves fall below the average of the last three years' operating expenditure, the Financial Reserves are topped up from the Strategic Development Fund.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

4 Significant accounting judgements, estimates and assumptions

The preparation of the Trust's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in future periods.

Estimates and assumptions

No significant accounting estimates and assumptions have been made in the preparation of these financial statements.

Judgements

In the process of applying the Trust's accounting policies, management has made the following judgement in relation to accounting for operating leases.

Operating lease commitments

The Trust has determined, based on an evaluation of the terms and conditions of the arrangements, such as the lease term not constituting a substantial portion of the economic life of leased assets, that it does not retain all the significant risks and rewards of ownership of these leased assets and accounts for the contracts as operating leases. Refer note 15

5 Components of net surplus

Surplus includes the following specific expenses:

	2024	2023
	\$	\$
Administration Expenses		
Audit of the financial statements	51,030	45,990
Functions and events	22,655	17,407
Insurance	60,484	54,363
IT related expenditure	43,331	70,426
Legal fees	9,805	4,715
Office supplies and administration	216,583	212,691
Power and gas	41,443	41,305
Rent and rates	763,584	643,397
Repairs and maintenance	75,155	74,461
Sharefest expenditure	-	776
Telephone	58,697	58,330
Travel and accommodation	63,461	65,930
	1,406,228	1,289,791

6 Auditor's remuneration

Grant Thornton New Zealand Audit Limited did not provide any non-audit services to the Trust in 2024. (2023 \$0). Refer to note 5 above for the fee incurred for audit services provided by Grant Thornton New Zealand Audit Limited.

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

7 Revenue from non-exchange transactions - Tertiary Education Commission Funding

	2024	2023
	\$	\$
Intensive Literacy and Numeracy (ILN ESOL)	5,447,996	4,709,040
Adult and Community Education (ACE) Pool	4,322,872	4,117,021
Workplace Literacy – employee	2,027,775	2,054,340
Workplace Literacy and Numeracy repayment provision 2024	(12,834)	-
Student Achievement Component (SAC) Funding	90,332	86,030
SAC repayment provision 2023	-	(72,265)
Total	11,876,141	10,894,166

8 Cash and cash equivalents

Cash and cash equivalents include the following components:

	2024	2023
	\$	\$
Cash at bank	967,708	869,622
Total cash and cash equivalents	967,708	869,622

9 Term Investments

Term Investments comprise term deposits with ANZ bank. Refer note 3.6 and 3.7

	2024	2023
	\$	\$
<i>Opening Balance</i>		
Short Term Deposits	8,300,000	7,200,000
Long Term Deposits	0	500,000
Total Opening Balance	8,300,000	7,700,000
Term Deposits maturing during the year	(8,300,000)	(8,300,000)
Term Deposits commenced during the year	8,300,000	8,900,000
<i>Closing Balance</i>		
Short Term Deposits	8,300,000	8,300,000
Long Term Deposits	-	-
Total Term Investments	8,300,000	8,300,000

10 Receivables from exchange transactions

Receivables from exchange transactions include the following components:

	2024	2023
	\$	\$
Trade receivables	73,893	70,677
Sundry debtors	1,738	20
Accrued interest from Term Deposits	26,754	129,454
Total receivables from exchange transactions	102,385	200,151

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

11 Property and equipment

31-Dec-24	Leasehold Improvements	Furniture and Fittings	Computer Equipment	Office Equipment	Total
	\$	\$	\$	\$	\$
Cost	197,798	259,649	665,813	88,590	1,211,850
Accumulated depreciation	(125,347)	(149,815)	(511,830)	(62,696)	(849,688)
Net book value	72,451	109,834	153,983	25,894	362,162

31-Dec-23	Leasehold Improvements	Furniture and Fittings	Computer Equipment	Office Equipment	Total
	\$	\$	\$	\$	\$
Cost	174,731	250,022	603,903	89,745	1,118,401
Accumulated depreciation	(96,467)	(131,769)	(461,570)	(57,616)	(747,422)
Net book value	78,264	118,253	142,333	32,129	370,979

Reconciliation of the carrying amount at the beginning and end of the period:

31-Dec-24	Leasehold Improvements	Furniture and Fittings	Computer Equipment	Office Equipment	Total
	\$	\$	\$	\$	\$
Opening balance	78,264	118,253	142,333	32,129	370,979
Additions	23,068	16,514	103,254	2,191	145,027
Disposals	-	(2,001)	(533)	(472)	(3,006)
Depreciation	(28,881)	(22,932)	(91,071)	(7,954)	(150,838)
Closing balance	72,451	109,834	153,983	25,894	362,162

31-Dec-23	Leasehold Improvements	Furniture and Fittings	Computer Equipment	Office Equipment	Total
	\$	\$	\$	\$	\$
Opening balance	31,819	124,516	196,430	39,193	391,958
Additions	75,370	22,104	57,493	3,910	158,877
Disposals	(4,142)	(5,753)	(5,894)	(2,841)	(18,630)
Depreciation	(24,783)	(22,614)	(105,696)	(8,133)	(161,226)
Closing balance	78,264	118,253	142,333	32,129	370,979

12 Intangible Assets

	Software 2024	Software 2023
	\$	\$
Cost	413,773	418,728
Disposals	-	(4,955)
Accumulated amortisation	(269,157)	(233,003)
Net book value	144,616	180,770

Reconciliation of the carrying amount at the beginning and end of the period:

	Software 2024	Software 2023
	\$	\$
Opening balance	180,770	216,924
Additions	-	-
Amortisation	(36,154)	(36,154)
Closing balance	144,616	180,770

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

13 Payables from exchange transactions

Payables from exchange transactions include the following components:

	2024	2023
	\$	\$
Trade creditors	148,832	131,883
Other provisions and payables	32,685	38,055
Current lease Incentives	0	3,261
Accruals*	287,729	216,461
Total payables from exchange transactions	469,246	389,660

Accruals* include audit fee, staff salaries, NZQA fees, and other expenses.

14 Payables from non exchange transactions

	Note	2024	2023
		\$	\$
TEC repayment provision		12,834	72,265
Grants received in advance - Private Trusts, Councils & Other	3.3	108,413	102,640
Grants received in advance - Lottery	3.3	150,000	200,000
		271,247	374,905

15 Leases

The future non-cancellable minimum lease payments of operating leases at reporting date are detailed in the table below:

	2024	2023
	\$	\$
Not later than one year	719,152	570,231
Later than one year and no later than five years	920,770	640,313
Later than five years	-	-
	1,639,922	1,210,544

The Trust has entered into a number of material operating leases for properties and photocopiers.

During the reporting period, total expenditure under lease commitments for properties and photocopiers was \$783,155. (2023:\$674,326).

16 Capital commitments

There are no capital commitments at the reporting date. (2023: \$Nil).

17 Contingent assets and liabilities

There are no contingent assets or liabilities at the reporting date. (2023: \$Nil).

18 Events after the reporting date

There are no events subsequent to balance date which require adjustments to or disclosure in the financial statements. (2023: None).

English Language Partners New Zealand Trust

Notes to the financial statements

For the year ended 31 December 2024

19 Categories of financial assets and liabilities

The carrying amounts of financial instruments presented in the statement of financial position relate to the following categories of assets and liabilities:

	2024	2023
	\$	\$
Financial assets measured at amortised cost		
Cash and cash equivalents	967,708	869,622
Short term investments	8,300,000	8,300,000
Receivables from exchange transactions	102,385	200,151
Receivables from non-exchange transactions	-	5,331
	9,370,093	9,375,104
Financial liabilities measured at amortised cost		
Trade and other creditors (GST & PAYE exclusive)	181,517	173,199
Non-current trade and other creditors	20,000	20,000
Employee entitlements	474,066	356,242
Accruals	287,729	216,461
TEC repayment provision	12,834	72,265
	976,146	838,167

20 Related Party Transactions

Key Management Personnel

The key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body which is comprised of the Board of Trustees, Chief Executive and Senior Management Team, which constitutes the governing body of the Trust. The aggregate remuneration of key management personnel and the number of individuals, determined on a full-time equivalent basis, receiving remuneration is as follows:

	2024	2023
Total Full Time Equivalent	\$1,065,564	\$970,958
Number of Full Time Equivalent	8	9

Related party transactions

Related Parties	Description of the Transactions	2024	2023
Hannah Cook (sister of Meredith Cook a member of key management personnel)	Marketing content creation	\$13,036	\$0
Jane Von Dadelszen (Deputy Chair)*	Consultation fee: advice and support on the EER Self-Assessment Report	\$0	\$7,077

* The work was undertaken between 6 June and 13 July 2023.

English Language Partners New Zealand Trust

Statement of Service Performance

For the year ended 31 December 2024



Our Values

Diversity

We are welcoming

Respect

We care, listen and respond

Partnership

We work together for success

Excellence

We value our work and aim high

Our Purpose:

We help people learn English to settle, work and succeed.
 We teach English to people from refugee and migrant backgrounds, providing excellent English language education in context for everyday life and work.



VISION / LONG TERM OUTCOME

Former refugees and migrants settle well and succeed in Aotearoa New Zealand

Our vision is a cohesive society where our learners can settle well and achieve their goals. This includes feeling safe, a sense of belonging and being able to participate in and contribute to all aspects of life.

STRATEGIC GOALS / INTERMEDIATE OUTCOMES

1. Value, respect and advocate for what our learners bring and contribute to Aotearoa New Zealand

2. Help more people learn English language skills for everyday life

3. Teach English that helps our learners get jobs and succeed at work

OUTPUTS

ELP staff participate in networks, partnerships and sectors

Information and advice is available to learners

English lessons are delivered and learners attend

Learners identify and achieve their learning goal

English Language Partners New Zealand Trust

Statement of Service Performance



For the year ended 31 December 2024

Outputs that contribute to our Intermediate Outcomes

INTERMEDIATE OUTCOME 1: VALUE, RESPECT AND ADVOCATE FOR WHAT OUR LEARNERS BRING AND CONTRIBUTE TO AOTEAROA NEW ZEALAND

Areas of Focus:

- 1.1) Help our learners understand challenges and opportunities of living and working in a multicultural society founded on Te Tiriti o Waitangi, recognising the unique culture and place of Māori as Tangata Whenua in how we work.
- 1.2) Ensure learner voice is heard, amplified and represented in all we do.
- 1.3) Raise awareness of how former refugees and migrants contribute to our society and economy, and collaborate with others to address barriers to settlement.

Output	Indicator	Actual 2024	Target 2024	Actual 2023	Target 2023
Information and advice is available to learners	Number of learners that achieve social outcomes ¹	5,967	5,633	5,633	4,702
ELP staff participate in networks, partnerships and sectors	Media advocacy (Page users) ²	103,000 ³	100,000	87,050 ³	100,000
ELP meets quality requirements	Number of hours of specialist advisory feedback (EAG) ⁴	63	57	57	53
	Evidence of learner voice seen in number of learner feedback and responses rate	12, 838 87% response rate	11,782 84% response rate	11,782 84% response rate	10,629 81% response rate

¹Success of learner settlement is reflected in the number of learners achieving a social outcome. For example, Learner A said she was able to apply for a new credit card in person at BNZ. Learner B said she was able to send a message to her sons' school teachers to show her appreciation for their hard work. Learner C was able to talk to police and his insurance company after another car ran into his.

²Page users are unique individuals who visit our website.

³Due to Google changes to their analytic services, ELPNZ historical data to 30 June 2023 was unavailable. We have taken six months of data from 1 July to 31 December 2023 and extrapolated this for the 2023 year.

⁴Ethnic Advisory Group. The EAG is a voice at a national level. The group informs and advises national office on current issues for ethnic communities.

English Language Partners New Zealand Trust

Statement of Service Performance



For the year ended 31 December 2024

INTERMEDIATE OUTCOME 2: HELP MORE PEOPLE LEARN ENGLISH LANGUAGE SKILLS FOR EVERYDAY LIFE

Areas of Focus:

- 2.1) Grow awareness of ELP and reach more people through celebrating our learners’ language and settlement success stories.
- 2.2) Enhance the quality of ELP delivery to meet the changing needs of our learners and enable effective settlement.

Output	Indicator	Actual 2024	Target 2024	Actual 2023	Target 2023
English lessons are delivered and learners attend	Number of learners with 1+ enrolments	8,145	7,936	7,936	6,665
	Number of hours delivered (TEC Contract: ACE) ¹	294,618	200,702	285,177	201,083
	Number of hours attended (TEC Contracts: WLN, ILN ESOL) ²	319,557	281,168	284,500	258,938
	Learners are satisfied with their study (satisfaction rate)	99%	95%	99%	95%
ELP meets quality and external requirements	ELP maintains NZQA PTE registration ³ and NZQA Category 1 or 2 ⁴ .	Achieved	Achieved	Achieved	Achieved

¹ Adult and Community Education Fund.

² Workplace Literacy and Numeracy Fund, Intensive Literacy and Numeracy - ESOL

³A private training establishment (PTE) provides tertiary education or vocational training. A PTE must meet NZQA requirements that include that it will be governed and managed with integrity, provide high-quality education and a sound and stable learning environment. NZQA PTE registration means that ELP can deliver education that leads to qualifications or micro-credentials on the NZ Qualification and Credentials Framework. It also means the ELP can seek Tertiary Education Commission (TEC) funding.

⁴The Category 1 or 2 classification is determined by NZQA after an EER (External Evaluation and Review). An EER is an independent review of the tertiary education organisation, that helps ensure that non-university tertiary education in Aotearoa is high quality. ELP is currently assessed as a category 1 provider, which is the highest rating available. A category 1 or 2 classification is necessary in order to be eligible to receive TEC funding.



English Language Partners New Zealand Trust

Statement of Service Performance

For the year ended 31 December 2024



INTERMEDIATE OUTCOME 3: TEACH ENGLISH THAT HELPS OUR LEARNERS GET JOBS AND SUCCEED AT WORK

Areas of Focus:

- 3.1) Support learners to secure paid work and to progress and succeed at work
- 3.2) Build relationships with employers, focussed on providing work-related English language support for their current and potential employees
- 3.3) Partner with tertiary education providers and contribute our specialist expertise in English language education.

Output	Indicator	Actual 2024	Target 2024	Actual 2023	Target 2023
Learners identify and achieve their learning goal	Number of learners that achieve employment outcomes ¹	1,684	1,802	1,802	1,509
	Number of hours attended by learners on English for Work courses ²	37,707	41,193	41,193	32,290
English lessons are delivered and learners attend	Number of learners on English for Work courses	1,319	1,453	1,453	1,138

¹Success of learner settlement is reflected in the number of learners achieving an employment outcome. For example, learner A said she was able to speak in a meeting to her director about improving the Xero system. Learner B said he was able to send a text message to his work supervisor to request for a day off and the request was approved. Learner C explained her role and responsibilities at work to a new colleague who started in her team.

²This includes contracts with Employers and the TEC.

Independent Auditor's Report

To the Trustees of English Language Partners New Zealand Trust

Report on the Audit of the Performance Report

Opinion

We have audited the performance report of English Language Partners New Zealand Trust (the "Trust") which comprise

- a. the financial statements on pages 2 to 15, which comprise the statement of financial position as at 31 December 2024, and the statement of comprehensive revenue and expense, statement of changes in net assets, and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.
- b. the statement of service performance for the year ended 31 December 2024 on pages 16 to 19.

In our opinion, the accompanying performance report presents fairly, in all material respects:

- the financial position of the Trust as at 31 December 2024 and its financial performance and its cash flows for the year then ended; and
- the service performance for the year ended 31 December 2024 in that the service performance information is appropriate and meaningful and prepared in accordance with the Trust's measurement bases or evaluation methods

in accordance with the Public Benefit Entity Standards issued by the New Zealand Accounting Standards Board ("applicable financial reporting framework").

Basis for Opinion

We conducted our audit of the financial statements in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)) and the audit of the service performance information in accordance the ISAs (NZ) and New Zealand Auditing Standard (NZ AS) 1 (Revised) *The Audit of Service Performance Information*. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interest in, the Trust.

Responsibilities of the Trustees for the Performance Report

The Trustees are responsible on behalf of the Trust for:

- the preparation, and fair presentation of the performance report in accordance with applicable financial reporting framework;

- the selection elements/aspects of service performance, performance measures and/or descriptions and measurement bases or evaluation methods that present service performance information that is appropriate and meaningful in accordance with the applicable financial reporting framework;
- the preparation and fair presentation of service performance information in accordance with the Trust's measurement bases or evaluation methods, in accordance with the applicable financial reporting framework;
- the overall presentation, structure and content of the service performance information in accordance with the applicable financial reporting framework; and
- such internal control as the Trustees determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial statements the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the Audit of the Performance report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and NZ AS 1 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

A further description of the auditor's responsibilities for the audit of the performance report is located at the External Reporting Board's website at: <https://www.xrb.govt.nz/standards/assurance-standards/auditors-responsibilities/audit-report-14-1/>

Restriction on use of our report

This report is made solely to the Trustees, as a body. Our audit work has been undertaken so that we might state to them those matters which we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and its Trustees, as a body, for our audit work, this report or for the opinion we have formed.

Grant Thornton New Zealand Audit Limited



Z Zuber

Director

Wellington

4 April 2025