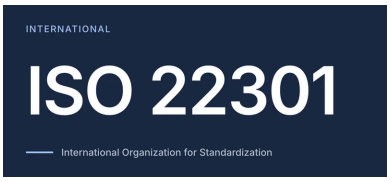
SmartSuite

Framework / Operational Resilience / ISO Management Systems

ISO 22301:2019

ISO 22301:2019 specifies requirements for a business continuity management system to protect against, prepare for, respond to and recover from disruptions.



What it is

ISO 22301:2019, Security and resilience - Business continuity management systems - Requirements, is the international standard for implementing, maintaining and improving a business continuity management system (BCMS) that protects against, prepares for, responds to and recovers from disruptions. ISO/TC 292 published the second edition in October 2019, replacing ISO 22301:2012. Amendment 1:2024 (climate action changes) applies to it.

The requirements are generic and apply to any organization, regardless of type, size and nature (clause 1). An organization can demonstrate conformity by self-declaration, by confirmation from parties with an interest in it such as customers, by external confirmation of its self-declaration, or by certification of its BCMS (introduction, 0.5). The standard follows ISO's high level structure, with the discipline-specific continuity requirements almost entirely in Clause 8.

At a glance

PUBLISHER International Organization for Standardization (ISO)	TYPE Standard	VERSION ISO 22301:2019 (second edition, with Amendment 1:2024)
EFFECTIVE October 2019 (second edition published; ISO sets no separate effective date)	DOMAIN Operational Resilience	FAMILY ISO Management Systems
REGION International	ADOPTION MODEL Certification	IMPLEMENTATION COMPLEXITY High

Source: iso.org/standard/75106.html

Why it matters

- **Impact analysis over time** The business impact analysis is the process of analyzing the impact of a disruption on the organization over time. Its outcome is a statement and justification of business continuity requirements (clauses 3.5 and 8.2.2).
- **Plans that guide response and recovery** A business continuity plan is documented information that guides the organization to respond to a disruption and to resume, recover and restore delivery of products and services (clauses 3.4 and 8.4.4).
- **Exercises and evaluation** Clause 8.5 sets an exercise program, and 8.6 evaluates business continuity documentation and capabilities.
- **Legal and regulatory requirements** Clause 4.2.2 addresses legal and regulatory requirements as part of understanding interested parties.

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How SmartSuite supports ISO 22301

Context, Scope and Policy

Record interested parties, legal and regulatory requirements, the BCMS scope and the business continuity policy (clauses 4.2, 4.3 and 5.2).

Business Impact Analysis

Link activities, products and services to impact over time and the resulting continuity requirements (clause 8.2.2).

Disruption Risk Assessment

Maintain disruption risks with owners, ratings and treatments (clause 8.2.3).

Strategies and Plans

Hold selected strategies, resource requirements, response structure and business continuity plans for each service (clauses 8.3 and 8.4).

Exercise Program

Schedule exercises, record outcomes and track actions from evaluations (clauses 8.5 and 8.6).

Audit, Review and Improvement

Track internal audits, management review actions, nonconformities and corrective actions to closure (clauses 9.2, 9.3 and 10.1).

Common framework mappings

EU DORA

ISO 27001:2022

Official resources

ISO 22301:2019 Security and Resilience — Business Continuity Management Systems — Requirements

Defines requirements for establishing and maintaining effective business continuity management systems.

iso.org/standard/75106.html

ISO 22313:2020 Security and Resilience — Business Continuity Management Systems — Guidance on the use of ISO 22301

Provides implementation guidance to support the ISO 22301 specification.

iso.org/standard/75107.html

ISO Business Continuity Management Overview

Describes ISO's approach and standards for business continuity management and resilience.

iso.org/iso-22301-business-continuity.html

Frequently asked questions

What does ISO 22301:2019 require?

It requires a management system to implement, maintain and improve business continuity: context and scope (clause 4), leadership and policy (5), planning (6), support (7), operation including the business impact analysis, strategies, plans and exercises (8), performance evaluation (9) and improvement (10). The requirements are generic and apply to organizations of any type, size and nature (clause 1).

Is ISO 22301 certification mandatory?

The standard does not require certification. Introduction clause 0.5 lists four ways to demonstrate conformity: self-declaration, confirmation by interested parties such as customers, external confirmation of a self-declaration, and certification or registration of the BCMS by an external organization.

What is a business impact analysis under ISO 22301?

It is the process of analyzing the impact of a disruption on the organization over time (clause 3.5). Its outcome is a statement and justification of business continuity requirements, and the requirements for performing it are in clause 8.2.2, followed by risk assessment in 8.2.3.

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What changed in the 2019 edition?

The second edition cancels and replaces ISO 22301:2012. ISO's management system requirements were applied, requirements were clarified with no new requirements added, discipline-specific requirements moved almost entirely into Clause 8, and some terms were modified. Amendment 1:2024, Climate action changes, was approved on February 23, 2024.

How does ISO 22301 relate to ISO 22313 and ISO/IEC 27001?

ISO 22313:2020 is the guidance document on using ISO 22301. ISO 22301 and ISO/IEC 27001 follow the same management system structure, which is intended to support consistent and integrated implementation across related management systems (0.3). ISO 22301 itself covers business continuity, not information security.

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Full framework page and mappings: smartsuite.com/frameworks/iso-22301-business-continuity-management-systems-bcms