



# **Regular City Council Meeting**

**Monday, July 21, 2025 at 6:00 pm**

## **Elkhart Community Center - 264 NW Garfield Ave**

NOTE: All public comments will generally be limited to a maximum of three (3) minutes per person and shall fall under Agenda Item 5: Citizen Hearing and Other Communications. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Citizen Hearing and Other Communications**
  - a. Polk County Sheriff Report**
  - b. Scott Drey-Fire Chief**
  - c. Public Comments on items not on the Agenda- 3-minute limit**
- 6. Consent Agenda**
  - a. Approval of City Council Meeting Minutes of June 16, 2025**
  - b. Approval of June and July Claims Submitted**
  - c. Receive and File - June 2025 Budget Report by Function**
  - d. Receive and File - June 2025 Treasurers Report**
  - e. Receive and File - June 2025 Balance Sheet**
  - f. Receive and File - June 2025 Revenue & Expense Report**
  - g. Tax Abatement Application - 405 NE Madison Ave**
  - h. Tax Abatement Application - 407 NE Madison Ave**
  - i. Tax Abatement Application - 409 NE Madison Ave**
  - j. Tax Abatement Application - 505 NE Madison Ave**
  - k. The Hen House Pub N' Grub LLC – Special Class C Retail Alcohol License - 462 W. Walnut Street (Off-Premises) Sept. 2-6**
  - l. City Administrator Leadership Training Opportunity - Dale Carnegie Program**
  - m. Resolution #2025-40; A Resolution Approving Pay Estimate No. 12 (Retainage) on the Main Lift Station Improvements Project, Under the Contract Between the City of Elkhart and On-Track Construction LLC**
  - n. Resolution #2025-41; A Resolution Awarding a 3-Year Contract For Annual Examination Procedures for Fiscal Years 2025, 2026, and 2027**
- 7. Business Items**
  - a. Resolution #2025-42; A Resolution Approving Pay Estimate No. 4 for the Water Systems Improvements, Well No. 4 Project Under Contract Between the City of Elkhart**

and Gingerich Well & Pump Service, LLC

- b. Resolution #2025-43; A Resolution Approving Final Acceptance of Water Systems Improvements, Well No. 4 Project Under Contract Between the City of Elkhart and Gingerich Well and Pump Service, LLC
- c. Resolution #2025-44; A Resolution Approving Pay Estimate No. 4 for the Prairie Pointe Park Pond Seeding Project Under Contract Between the City of Elkhart and Emmons & Olivier Resources, Inc.
- d. Resolution #2025-45; A Resolution Approving Final Acceptance of the Prairie Pointe Park Pond Seeding Project Under Contract Between the City of Elkhart and Emmons & Olivier Resources, Inc.
- e. Resolution #2025-46; A Resolution Approving and Adopting a Revenue Purpose Statement for Expenditure of Fee Revenues from Proposed Electric and Natural Gas Franchise Fees
- f. Resolution #2025-47; A Resolution Setting a Public Hearing Date on an Amendment to the Elkhart Code of Ordinances with respect to Electric and Natural Gas Franchise Fees

**8. Discussion Items**

- a. Memorial Park Ball Field Rental Policy
- b. Radar Speed Feedback Signs

**9. Code Enforcement**

**10. Reports of Elected Officials, City Staff and Standing Committees**

**11. Other Business**

**12. Adjourn**

Date Posted: Thursday, July 17, 2025

The Elkhart City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting. Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the Elkhart City Hall at 515-367-4735 or [dnabity@cityofelkhart.com](mailto:dnabity@cityofelkhart.com), no less than two business days prior to the meeting to enable the City of Elkhart to make reasonable arrangements to ensure accessibility or language assistance for the meeting.

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Contact: Katie Wilson, City Administrator ([kwilson@cityofelkhart.com](mailto:kwilson@cityofelkhart.com) 515-367-4735) | Agenda published on 07/17/2025 at 6:56 PM