



## **Regular City Council Meeting**

**Monday, September 15, 2025 at 6:00 pm**

### **Elkhart Community Center - 264 NW Garfield Ave**

NOTE: All public comments will generally be limited to a maximum of three (3) minutes per person and shall fall under Agenda Item 5: Citizen Hearing and Other Communications. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Citizen Hearing and Other Communications**
  - a. Polk County Sheriff Report**
  - b. Scott Drey-Fire Chief**
  - c. Public Comments on items not on the Agenda- 3-minute limit**
- 6. Consent Agenda**
  - a. Approval of City Council Meeting Minutes of August 18, 2025**
  - b. Approval of August and September Claims Submitted**
  - c. Receive and File - August 2025 Budget Report by Function**
  - d. Receive and File - August 2025 Treasurers Report**
  - e. Receive and File - August 2025 Balance Sheet**
  - f. Receive and File - August 2025 Revenue & Expense Report**
  - g. Receive and File - FY 2025 Outstanding Obligations Report**
  - h. Resolution #2025-50; A Resolution Approving an Amendment to the City of Elkhart Personnel Policy and Procedure Manual**
  - i. Resolution #2025-51; A Resolution Approving Financial Transfers**
  - j. Resolution #2025-52; A Resolution Authorizing an Amendment to Resolution #2024-120**
- 7. Business Items**
  - a. Appoint Member to Parks and Recreation Board**
  - b. Second Reading of Ordinance No. 2025-6 An Ordinance Amending the Elkhart Code of Ordinances Chapters 110 and 111 to Provide For a 2% Natural Gas**

**and Electric Franchise Fee**

(optional) Waive the third reading

- c. **Ordinance No. 2025-7 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Cigarette and Tobacco Permits**
  - d. **Ordinance No. 2025-8 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Public Hearing Requirements**
  - e. **Ordinance No. 2025-9 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Conflict of Interest**
  - f. **Ordinance No. 2025-10 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Adding a New Section Prohibiting False Representation of Service Animal**
  - g. **Ordinance No. 2025-11 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Fireworks**
  - h. **Ordinance No. 2025-12 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Liquor Licenses and Wine and Beer Permits**
  - i. **Resolution #2025-53; A Resolution Adopting a Purchasing Policy for the City of Elkhart, Iowa**
  - j. **Resolution #2025-54; A Resolution Adopting a Policy for the Use of Security Cameras on City Property**
- 8. Discussion Items**
- a. **Comprehensive Plan Feedback**
  - b. **Review Memorial Park Ball Field Rental Policy**
- 9. Reports of Elected Officials, City Staff and Standing Committees**
- 10. Adjourn**

Date Posted: Thursday, September 11, 2025

The Elkhart City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting. Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the Elkhart City Hall at 515-367-4735 or [dnabity@cityofelkhart.com](mailto:dnabity@cityofelkhart.com), no less than two business days prior to the meeting to enable the City of Elkhart to make reasonable arrangements to ensure accessibility or language assistance for the meeting.