



## **Regular City Council Meeting**

**Tuesday, January 20, 2026 at 6:30 pm**

### **Elkhart Community Center - 264 NW Garfield Ave**

NOTE: All public comments will generally be limited to a maximum of three (3) minutes per person and shall fall under Agenda Item 5: Citizen Hearing and Other Communications. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Comprehensive Plan Update by Julie Kruse, Snyder & Associates**
- 6. Citizen Hearing and Other Communications**
  - a. Polk County Sheriff Report**
  - b. Scott Drey-Fire Chief**
  - c. Public Comments on items not on the Agenda- 3-minute limit**
- 7. Public Hearing to Consider Text Amendment to the Following Sections of Elkhart City Zoning Code: Chapters 166 and 167 Regarding New Traffic Impact Study Requirements for New Subdivisions and Developments in City Limits of Elkhart, IA**
  - a. First Reading of Ordinance No. 2025-14 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Subdivision Regulations**
  - b. First Reading of Ordinance No. 2025-15 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Site Plan Information Required**
- 8. Consent Agenda**
  - a. Approval of City Council Meeting Minutes of December 15, 2025**
  - b. Approval of December and January Claims Submitted**
  - c. Receive and File - December 2025 Budget Report by Function**
  - d. Receive and File - December 2025 Treasurers Report**
  - e. Receive and File - December 2025 Balance Sheet**
  - f. Receive and File - December 2025 Revenue & Expense Report**
  - g. Resolution #2026-1; A Resolution Approving Job Descriptions of the City of**

## **Elkhart, Iowa Employees**

- h. Resolution #2026-2; A Resolution Approving Employee Benefit Health Insurance Plan Renewal as of April 1, 2026**
- i. Resolution #2026-3; A Resolution Approving the 2026 Polk County Joint E911 Service Board Appointments**
- j. Resolution #2026-4; A Resolution Approving the 2026 Metro Waste Authority (MWA) Appointments**
- k. Resolution #2026-5; A Resolution to Appoint a Member and Alternate Members to the Polk County Emergency Management Commission**
- l. Resolution #2026-6; A Resolution Appointing Dan Fritz to Planning & Zoning Commission**
- m. Resolution #2026-7; A Resolution Appointing Steven Seefeld to Parks and Recreation Board**
- n. Resolution #2026-8; A Resolution Approving Appointments to Boards and Committees for Year 2026**

## **9. Business Items**

- a. Resolution #2026-9; A Resolution to Appoint a New City Council Member to Fill a Vacancy for the City of Elkhart City Council**
- b. Oath of Office - New City Council Member**
- c. Appoint New Member to Board of Adjustment**
- d. Discussion and Possible Action Regarding Waiver of November 2025 Utility Late Fees**
- e. Approval to Issue Request for Proposal for Grant Administration Support for Stormwater Phase II/III Project Funding**
- f. Resolution #2026-10; A Resolution to Award Contract for 2026 Prairie Pointe Park Aquatic Management**

## **10. Discussion Items**

- a. Employee Benefits**
- b. FY2027 Budget**

## **11. Reports of Elected Officials, City Staff and Standing Committees**

## **12. Adjourn**

Date Posted: Friday, January 16, 2026

The Elkhart City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting. Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the Elkhart City Hall at 515-367-4735 or [dnabity@cityofelkhart.com](mailto:dnabity@cityofelkhart.com), no less than two business days prior to the meeting to enable the City of Elkhart to make reasonable arrangements to ensure accessibility or language assistance for the meeting.

