

1. Meeting called to Order by Mayor John Kaczmarczyk on Tuesday, February 17, 2026, at 6:30 p.m. at the Elkhart Community Center.

2. Pledge of Allegiance - Mayor Johnny Kaczmarczyk led the Pledge of Allegiance.

3. Roll Call - Council Members Present: Travis Warnke, Jill Edler, Brad Fordyce, Angie Schaffer, and Tony Hess.

4. Approval of Agenda- Council Member Edler motioned to approve February 17, 2026, agenda amended to table items 6. f, 6.g, 6.h, and 6.i. until next scheduled meeting. Second Hess.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess.

5. Citizen Hearing and Other Communications

a. Polk County Sheriff Report – reported sixty-eight calls.

b. Scott Drey-Fire Chief – reported twenty-five calls.

c. Public Comments

Ron Adams – asked about security cameras at the park.

John Roberts – St. Mary’s Holy Cross Church wanted to make Council aware of the plans to pave the church parking lot with asphalt.

William Halterman – questioned how we went from appointing a council member to having a special election.

6. Consent Agenda

Council Member Hess motioned to approve the Consent, agenda after corrections of 6.b. Special Meeting date and times and pulling out item 6.e for separate vote. Second Warnke.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess.

Council Member Hess motion to approve agenda item 6.e. Second Edler.

Ayes: Edler, Fordyce, Schaffer, and Hess. Abstain: Warnke.

a. Approval of City Council Meeting Minutes of January 14, 2026

b. Approval of City Council Meeting Minutes of January 20, 2026

c. Approval of City Council Meeting Minutes of January 26, 2026

d. Approval of City Council Meeting Minutes of January 27, 2026

- e. Approval of January and February Claims Submitted
- f. Receive and File - January 2026 Budget Report by Function
- g. Receive and File - January 2026 Treasurers Report
- h. Receive and File - January 2026 Balance Sheet
- i. Receive and File - January 2026 Revenue & Expense Report
- j. The Hen House Pub N' Grub LLC – Special Class C Retail Alcohol License - 352 NW Main Street
- k. Resolution #2026-13; A Resolution to Approve Renewal of a Premium-Only Plan (POP) for City of Elkhart Employees
- l. Resolution #2026-14; A Resolution Appointing Sean Gray to Planning & Zoning Commission
- m. Resolution #2026-15; A Resolution Setting a Time and Place for a Public Hearing Date for the Purpose of Considering the Proposed Property Tax Levy for the City of Elkhart's Fiscal Year 2027 Budget
- n. Resolution #2026-16; A Resolution to Waive the City of Elkhart's Right to Review a Plat Located Within Two Miles of Elkhart City Limits (Jade Sunrise)

## 7. Business Items

- a. Resolution #2026-17; A Resolution to Appoint a New Member to the Parks and Recreation Board

Council member Edler motioned to approve Resolution #2026-17 appointing Cheyanne Sipes to the Parks and Recreation Board. Second Schaffer.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess.

- b. Resolution #2026-18; A Resolution Adopting an Employee Separation and Property Return Policy

Council member Schaffer motioned to approve Resolution #2026-18 contingent on changes to verbiage for “Check Out” to include City Administration, HR, Mayor, and Mayor Pro Tem. Second Edler.

- c. Award Proposal for Grant Administration Support for Stormwater Phase II/III Project Funding.

Council member Fordyce moved to award Grant Administration Support for Stormwater Phase II/III Project Funding and support including survey to Simmering and Cory. Second Edler.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess.

d. Second Reading of Ordinance No. 2025-14 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Subdivision Regulations

Council member Edler moved to approve the second reading of Ordinance No. 2025-14. Second Warnke.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess

e. Second Reading of Ordinance No. 2025-15 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions Pertaining to Site Plan Information Required

Council member Fordyce moved to approve the second reading of Ordinance No. 2025-15. Second Schaffer.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess

f. Ordinance No. 2026-1 Amending the Code of Ordinances of the City of Elkhart, Iowa, by Amending Provisions in Chapter 107 Pertaining to Recycling Rates

Council member Hess moved to approve the second reading of Ordinance No. 2026-1. Second Edler.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess

g. Discussion and Possible Action Regarding Waiver of Utility Late Fees

Council member Edler moved to approve current penalty waivers and to set cut off effective February 17, 2026, Council meeting. Second Warnke.

Ayes: Warnke, Edler, Fordyce, Schaffer, and Hess

8. Reports of Elected Officials, City Staff and Standing Committees

Fordyce – Gas station is on track to break ground in April.

Kaczmarczyk – he and Wilson met with Jill Altringer, County Supervisor.

Schaffer – shared they are developing a volunteer pool, a plan for pond maintenance, working on fundraising, applying for grants, and hosting another Puzzle Palooza.

Hess – shared he attended the Fire Department cold- water training and tabletop of two most recent structure fires.

Wilson – shared updates from her Council memo.

Kappos – Planning and Zoning approved plat of survey for Jade Sunrise.

#### 9. PFM - Fiscal Year 2027 Budget

Carrie Swartz from PFM Financial Advisors LLC shared the Financial Planning Models – FY 2027 Budget.

#### 10. Adjourn

Council member Warnke motioned to adjourn the meeting at 8:48 p.m. Second Hess.