

Minutes of Meeting  
Elkhart Parks and Recreation Board  
Tuesday, February 10th, 2026, 6:00pm  
Elkhart City Hall

**1. Call to Order**

The meeting was called to order at 6:05pm.

**2. Roll Call**

**Members Present:** Mary Luna Duffy, Stephanie Kaczmarczyk, Brianna Hanke, Steve Seefeld

**Others Present:** City Council Member Angie Schaffer, City Administrator Katie Wilson

**3. Approval of Feb 10th meeting agenda**

Motion to approve the Feb 10th, 2026 meeting agenda, by S. Kaczmarczyk, seconded by Hanke. **Motion carried 4-0**

**4. Approval of Jan 13th Meeting Minutes**

Motion to approve the Jan 13th meeting minutes by S. Kaczmarczyk, seconded by Hanke. **Motion carried 4-0**

**5. New & Misc Business**

- a. Review of applications for open board positions and possible recommendation to Council
  - i. The Board had a thorough discussion of all three candidates. S. Kacamarczyk motioned to recommend Cheyenne Sipes to Council to be appointed for the vacant Parks & Rec Board position. Hanke seconded. **Motion carried 4-0**
  - ii. Update and possible discussion of Council action for Prairie Pointe Park aquatic vegetation control
    1. S. Kaczmarczyk shared the proposal & update with the board. Council voted to approve Aquatic Control for the pond vegetation maintenance for the year 2026
  - iii. Discussion and identify Memorial Ball Park board liaison
    1. Brianna Hanke was appointed as the new Memorial Ball Park board liaison
  - iv. Fundraising & Grants - discussion & board direction
    1. Paint Iowa Beautiful Grant - due Feb 12th (no amount specified)
      - a. Paint for buildings, park equipment, murals, etc
        - i. Board decided to hold off on applying for this grant at this time, but to keep it in mind for next year when mural plans are more finalized
    2. Polk County Community Betterment Grant - due Feb 28th (\$500-\$10,000)
      - a. ADA Swing Selection

- i. Board decided to hold off until Friday's meeting with Polk County Supervisor as to apply for beautification on Main Street, or upgraded amenities to Memorial Ball Park
- v. Review of, discussion, and possible recommendations to City from Engaging Volunteers training
  - 1. Seefeld & Hanke shared their thoughts from the training & their main takeaways. Volunteers discussion will be added to the agenda for the next meeting so the Board can have more in-depth discussion on how to build the volunteer base

**6. Old Business**

- a. February 22nd Puzzlepalooza puzzle selection & identify board attendees
  - i. Hanke will help set up & take down. S. Kaczmarczyk & Luna Duffy will be in attendance.

**7. Tabled for Next Meeting**

**8. Adjourned - 7:27pm**

Next meeting is Mar 11th, at 6pm at City Hall.