

Minutes of Meeting
Elkhart Parks and Recreation Board
Tuesday, August 11th, 2026, 6:00pm
Elkhart City Hall

1. Call to Order

The meeting was called to order at 6:02pm.

2. Roll Call

Members Present: Mary Luna Duffy, Stephanie Kaczmarczyk, Brianna Hanke, Cheyanne Sipes, Steven Seefeld

Others Present: City Council Member Angie Schaffer, Mike Kappos, City Administrator Katie Wilson, Mayor John M. Kaczmarczyk

3. Approval of August 11th meeting agenda

Motion to approve the August 11th, 2026 meeting agenda, by S. Kaczmarczyk, seconded by Hanke. **Motion carried 5-0**

4. Approval of July 14th Meeting Minutes

Motion to approve the July 14th meeting minutes by Sipes, seconded by S. Kaczmarczyk. **Motion carried 5-0**

5. Park Updates

- a. Memorial Ball Park End of Season Maintenance
 - i. Hanke will call AES & set up a meeting with Seefeld in attendance to discuss winterizing & what items are owned by the city/AES.
- b. Sidewalk Update
 - i. Board was advised by Sipes & Wilson of the Storm water connection underneath the applicable area where a sidewalk would be near the daycare. Board agreed to hold off having anyone pour concrete until the storm water project is completed, then the developer can move forward with completing the sidewalk from Prairie Pointe Park to the daycare.

6. Fundraising & Grants

- a. Izzy Richmond - Girl Scout Silver Award Proposal - Recap Little Library
 - i. The Board was advised the little library was completed by Izzy & a grand opening was held.

7. Parks Planning

- a. Community Parks & Recreation Survey Update
 - i. The Board received almost a 100% increase in survey responses with the final pushout. The Board was advised by Hanke of the top responses for needs/wants within the city: disc golf, farmers market/small business night

8. Parks Programs - Discussion & Planning

- a. Teacher Supply Drive week of Aug 8th Update

- i. S. Kaczmarczyk advised the Board of the product received from Elkhart. Sipes stated she was going to grab the product from the participating cities and drop off at North Polk.
- b. Summer Bingo Card Progress
 - i. The Board had several participants in this year's bingo. S. Kaczmarczyk drew anonymously from a hat to produce the winner: Jo Pietig. Sipes will grab \$50 gift basket.
- c. September: Ideas and/or Puzzlepalooza
 - i. The Board agreed to gather food trucks & small business vendors from 11a-1p on Sunday, Sept 13th prior to Puzzlepalooza. Puzzlepalooza will be from 1p-3p to follow. Luna Duffy will get with Table Top Games regarding a potential future event in town this winter.
- d. October: Yoga in the Park Update
 - i. The Board is looking to set the date for the next Yoga in the Park event. Event cost will be \$5 per person, 12 & under will be free.
- e. October: Teal Pumpkin Route
 - i. City Deputy Clerk Marissa Butler will record addresses for those households participating again this year. The Board was advised by Wilson, the plan last year worked out great & would recommend continuing to do the same this year.
- f. November Ideas & Board Goal Setting
 - i. The Board will discuss this more in the Sept meeting. The Board was advised this is on the agenda as a reminder of what is upcoming.
- g. December - Chairperson's Annual Report to Council
 - i. The Board was advised this is on the agenda as a reminder of what is upcoming.

9. Tabled for Next Meeting

10. Adjourned - 7:12pm

Next meeting is Sept 8th, at 6pm at City Hall.