Minutes of Meeting
Elkhart Parks and Recreation Board
Tuesday, October 13th, 2026, 6:00pm
Elkhart City Hall

1.**Call to Order**
The meeting was called to order at 6:00pm.

2. **Roll Call**
Members Present: Stephanie Kaczmarczyk, Brianna Hanke, Cheyanne Sipes,
Others Present: City Council Member Angie Schaffer, City Administrator Katie Wilson

3. Approval of October 13th meeting agenda
Motion to approve the October 13th, 2026 meeting agenda, by S. Kaczmarczyk, seconded by Sipes. **Motion carried 3-0**

4. Approval of Sept 8th Meeting Minutes
Motion to approve the Sept 8th meeting minutes by Sipes, seconded by S. Kaczmarczyk.
Motion carried 3-0

5. Park Updates
- a. Memorial Ball Park Update
  - i. Seefeld was unable to get ahold of AES Rep. Seefeld/Hanke will send email to City Administrator Wilson to assist in arranging a meeting.
- b. Prairie Pointe Park Security and Astra Quote for 4th Camera Install & License
  - i. Board had a discussion about arranging a 4th camera at Prairie Pointe Park in attempt to deter vandalism. S. Kaczmarczyk motioned to deny the 4th camera installation. Sipes seconded. **Motion carried 3-0**

6. Fundraising & Grants
- a. Keep Iowa Beautiful Grant
  - i. Board discussed working on this in the background this winter for next year's grant. Will need artist, locations, and examples to discuss for grant.
- b. Trees Forever Grant
  - i. Board decided to pass on the grant this year.
- c. Final Volunteer Project Proposal Form
  - i. Tabled until next meeting

7. Parks Planning
- a. Recap of City Council Feedback & of Parks and Recreation Survey
  - i. Tabled until next meeting

8. Parks Programs - Discussion & Planning
- a. Feedback on Vendor Fair, Food Trucks, B&M Survey, and Puzzlepalooza
  - i. Board discussed the feedback from the last event. Overall, good turnout, but need a better contingency plan for weather events.
- b. October: Yoga in the Park

    i. The Board discussed the contingency plan for yoga since there were no registrations. Sipes to chat with Instructor Jenn on her thoughts about how to proceed with the event.
c. October: Teal Pumpkin Route
    i. No update on the current number signed up but registration is out for citizens. Due Oct 23rd.
d. November: Family Game Night
    i. The Board determined there was no need for a food truck but the event would go from 2:30-4:30 on Saturday, November 8th.
e. November Ideas & Board Goal Setting/Event Ideas 1st Quarter 2027
    i. Tabled for Next Meeting

9. Tabled for Next Meeting

Final Volunteer Project Proposal Form
Recap of City Council Feedback & of Parks and Recreation Survey
November Ideas & Board Goal Setting/Event Ideas 1st Quarter 2027

10. Adjourned - 7:04pm

Next meeting is Nov 10th, at 6pm at City Hall.