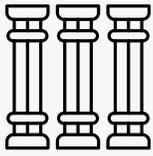


Financial Hygiene Checklist



Foundations

YES \ NO

Are your books closed within 30 days after month end?

Are all bank accounts reconciled each month?

Do you review your P&L, Balance Sheet, and Cash Flow statement monthly?



Visibility & Control

YES \ NO

Does your chart of accounts reflect how your business actually operates?

Are transactions categorized correctly without frequent rework?

Are corrections or adjustments minimal and clearly documented?



Efficiency & Compliance

YES \ NO

Do you have a clear picture of accounts receivable and accounts payable?

Can you easily locate documentation for major expenses and contracts?

Are payroll, taxes, and compliance filings consistently on time?



Strategic Oversight

YES \ NO

Can you pull financial reports quickly without scrambling?

Do you have a regular check-in with your bookkeeper or finance partner?

Total 'YES' Score _____

If your business is already strong across these areas, it's a good indicator that you've built the kind of financial infrastructure that supports confident decision-making, sustainable growth, and future capital opportunities.

If you identified gaps, consider this a valuable signal. Strengthening financial hygiene and financial analysis practices now will give you greater visibility, stronger control over your operations, and a clearer path toward long-term growth.

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