From Al Overwhelmed to Al Empowered

Welcome The Bad Academy Members! This presentation will help you understand Al. Learn how Al can impact your career. Discover ways to leverage Al for empowerment.



by El Wong





Agenda

- Welcome
- AI Fundamentals
- Hands on 10x ChatGPT
- Al Biases
- Action planning



About El Wong

http://www.linkedin.com/in/elewong

https://www.tiktok.com/@superpowersai







Experience

26 years in corporate settings



Facilitation

Al, leadership, change, and inclusion



Certified Coach

Associate Certified Coach (ACC)



Superpowers with Al

Demystifying Al: What It Actually Is (And Isn't)

Artificial Intelligence

Machine Learning

Generative Al

Al that can create new content (text, images, video, audio) based on what it's learned from existing content



You're already using Al! Netflix recommendations,
Google Maps routing, email spam filters and
autocomplete are all Al-powered.

Creating Our Learning Community

Our Workshop Values

- Vulnerability is welcomed and encouraged
- No "stupid" questions we're all learning together
- Respect for different comfort levels with technology
- Practical application over technical jargon

The Benefits of Al

Increased Efficiency

Al can boost productivity by up to 40%.

Enhanced Decision-Making

Al-driven orgs are 23x more likely to acquire customers. Revenue Growth

Companies using Al report a 10% increase in revenue.



Al Applications for Your Business/Career

1

Content Creation

- Blog posts, social media, email newsletters
- Product descriptions and website copy
- Creating and editing images for marketing
- Tools: ChatGPT, Jasper, Canva Al, Copy.ai

Customer Service

- 24/7 chatbots for common questions
- Email response suggestions
- Customer feedback analysis
- Tools: Intercom, Zendesk Al, Drift

3

Administrative Tasks

- Scheduling and calendar management
- Document summarization
- Data entry and organization
- Tools: Clara, Otter.ai, Notion Al

Financial Management

- Expense tracking and categorization
- Invoice processing and management
- Financial forecasting
- Tools: QuickBooks Al, Expensify, Bench





Women and Underrepresented Communities

Women face unique challenges as automation impacts various industries. Understanding these systemic challenges is crucial for addressing the unique economic vulnerabilities women face.



Occupational Concentration

Often concentrated in specific job roles.



Educational & Training Barriers

Limited access to relevant skills development.



Economic Vulnerabilities

Automation can exacerbate existing financial insecurities.



Industry Impact

Certain sectors with high underrepresented groups' employment are at risk.



Getting Started with ChatGPT

Follow these steps to access ChatGPT and start exploring its capabilities.



Visit OpenAl

Go to chat.openai.com.



Create Account

Click "Create new account".



Sign Up

Use your email address.



Verify Email

Use the link sent to you.



Log In

Access the ChatGPT web interface.

Ensure you have ChatGPT (free) downloaded and note the query limits.

ChatGPT: The "Google of Al"

Broad Information

ChatGPT provides a broad range of information.

Answers and Insights

Use it to get answers and insights.



ChatGPT

1. Write or edit anything

➤ Emails, essays, contracts, poems, code — instantly and fluently.

2. Summarize and explain complex material

➤ Simplifies PDFs, legal docs, research, or code into plain English.

3. Tutor you on nearly any subject

➤ Learn math, history, languages, or test prep, step by step.

4. Be your thinking partner

➤ Brainstorm ideas, debug logic, or pressure-test assumptions.

5. Automate repetitive work

➤ Generate reports, clean data, outline slides, rewrite text.

6. Roleplay anyone you need

➤ Prep for interviews, simulate customers, rehearse conversations.

7. Connect you to tools

➤ Write code for APIs, spreadsheets, calendars, or the web.

8. Offer therapy and companionship

➤ Talk through your day, reframe thoughts, or just listen.

9. Help you find purpose

➤ Clarify values, define goals, and map actions that matter.

10. Organize your life

➤ Plan trips, build routines, structure your week or workflow.

Al as Your Assistant

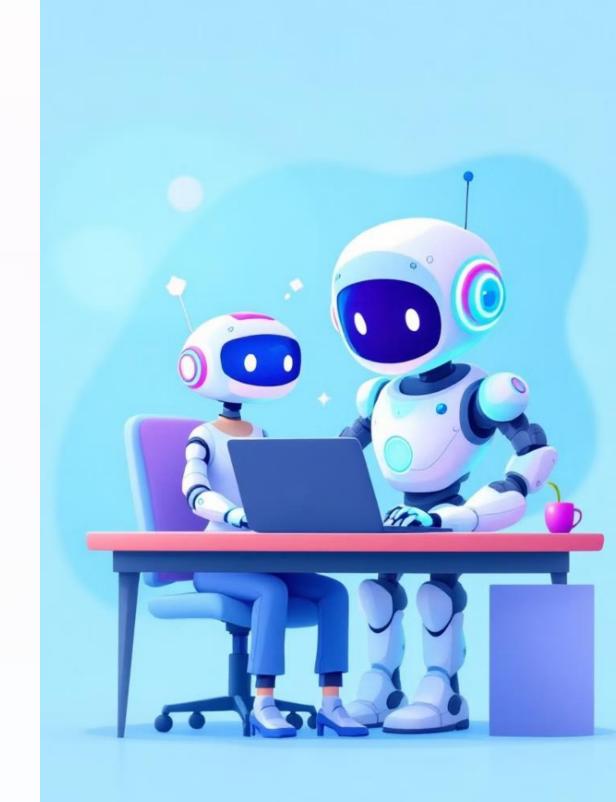
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Hyper Intelligent

Newly Hired

Your Assistant

It is ready to help with tasks and provide support.



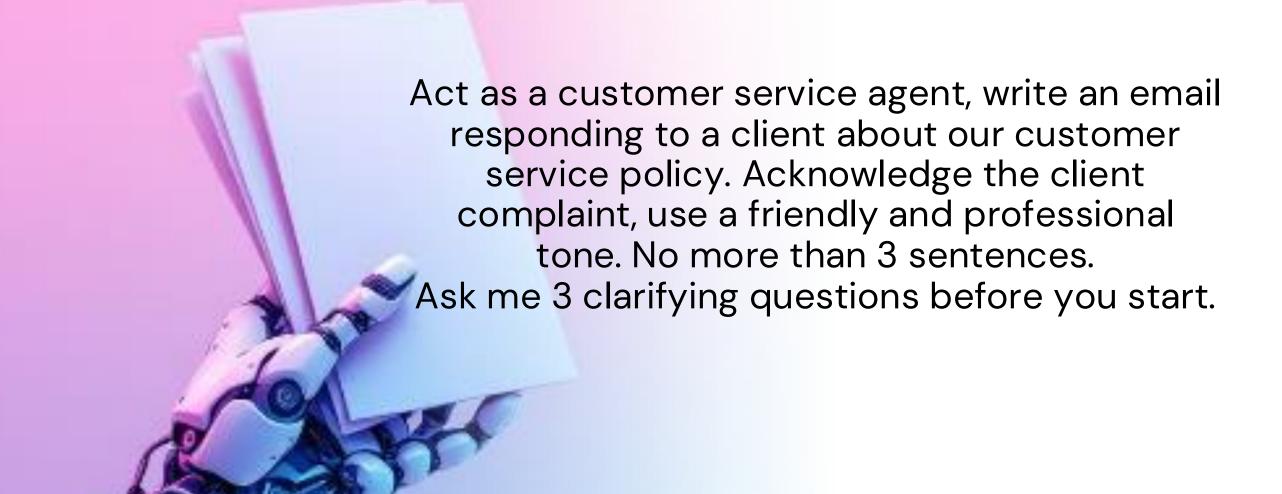


Incorrect vs Correct Usage

Write an email about our [customer service policy].



Incorrect vs Correct Usage





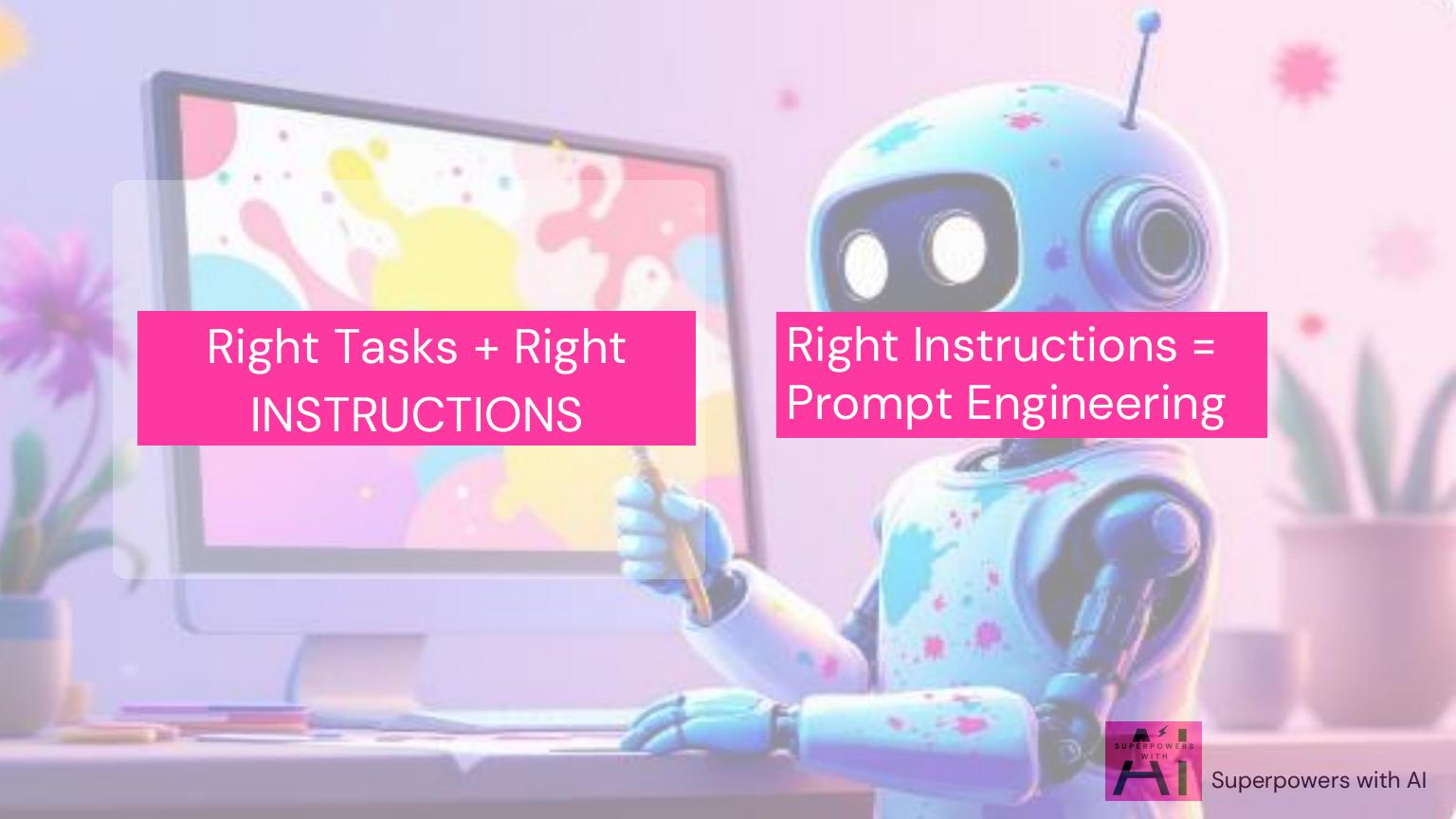


Right Tasks + Right INSTRUCTIONS

= Best usage

Thankfully this can be taught - it's a skill.







Great for non-techies

Talking to Al is a communication not a coding skill.



Exercise:

Open up ChatGPT
Free
web or app on phone

Exercise – 2 minutes

Give <u>ChatGPT</u> prompt /instructions –

Write an article about [imposter syndrome].



Imposter Syndrome: Why You Feel Like a Fraud (And How to Signs You Might Ha

Have you ever accomplished something grafinished a big project—only to feel like you everyone into thinking you're more capable doubt has a name: **Imposter Syndrome**.

It affects high-achievers, perfectionists, stu imposter syndrome is a mental trap—not re you can overcome it.

What Is Imposter Syndrome

Imposter Syndrome is the persistent belief be. Even when there's clear evidence of your fraud who got lucky.

- · You downplay your achiev
- You're afraid of being "for
- You set extremely high sta
- You compare yourself to c
- · You avoid new challenges

Why Does Imposte

Imposter syndrome doesn't co contribute to it, including:

1. Perfectionism

If you expect yourself to be pe

2. Upbringing & Family

How to Overcome Imposter Syndrome

1. Recognize It's Just a Feeling—Not a Fact

Your brain may be telling you that you're not good enough, but that doesn't make it true. Notice when these thoughts come up and challenge them.

2. Keep a "Wins" Journal

Write down your accomplishments, positive feedback, and moments when you felt proud. When self-doubt creeps in, look at this list as proof that you are capable.

3. Stop Comparing Yourself to Others

Everyone is on their own journey. Instead of focusing on what others are doing, celebrate your own progress.

4. Talk About It

You're not alone! Many successful people—like Michelle Obama and Tom Hanks—have admitted to feeling like imposters. Talking to a mentor, coach, or therapist can help put things into perspective.

Many people who grew up in high-achieving hous in lighter to succeed.



Results are generic



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ROLE - INSTRUCTION - STEPS - END GOAL - NARROWING

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ROLE - INSTRUCTION



What persona should the Al adopt?

"as a <u>Buzzfeed writer</u> write an article about [imposter

10 Signs You Have Imposter Syndrome (And How to Kick It to the Curb)

Imposter syndrome: that sneaky little voice in your head whispering, "You're a fraud, and everyone is about to find out." Sound familiar? You're not alone. Studies show that **up to 70% of people** experience imposter syndrome at some point. Yes, even the CEO who seems to have their life together and your superconfident coworker who never stumbles over their words.

So, how do you know if imposter syndrome has taken up residence in your brain? Let's break it down with these **10 telltale signs**—and more importantly, how to shut it down for good.

1. You Attribute Success to Luck

Got a promotion? Nailed a big project? Landed a dream client? If your first thought is, "I just got lucky," rather than "I worked my butt off," imposter syndrome might be at play.

Fix it: Start keeping a **win journal**. Write down your achievements, big or small, and **own** your success. You worked for it, you earned it.

2. You Fear Being "Exposed" as a Fraud

If you constantly feel like you're one mistake away from being "found out" as an imposter, congratulations! You're officially experiencing one of the most common symptoms of imposter syndrome.

Fix it: Remind yourself that **competence doesn't mean perfection**. Nobody knows everything, and that's okay.

"as a <u>Buzzfeed</u>
<u>writer</u> write an
article about
[imposter
syndrome]"

Act as a BetterUp coach write an article article about imposter syndrome

"As a <u>BetterUp coach</u> write an <u>article</u> article about [imposter syndrome]"



Overcoming Imposter Syndrome: Embracing Your True Potential

Have you ever found yourself doubting your abilities, feeling like a fraud despite your accomplishments, or fearing that one day, others will "find out" you're not as capable as they think? If so, you're not alone.

These feelings are the hallmark of *imposter syndrome*—a phenomenon that impacts people from all walks of life, from students to CEOs, and even world-renowned experts.

At BetterUp, we believe that imposter syndrome is not a reflection of your abilities but rather an upportunity for growth. In this article, we'll explore what imposter syndrome is, why it happens, and how

ROLE - INSTRUCTION -STEPS - END GOAL -**NARROWING**

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At BetterUt Imposter syndrome refers to the ir opportunity perceive you to be. It's often acco you can ref attribute success to luck or extern

> Dr. Pauline Clance and Dr. Suzann achieving individuals often struggl shows that women, minorities, and susceptible.

The Roots of Imposter Syndrome

Imposter syndrome doesn't appear out of nowhere. Its roots often lie in:

From Imposter to Empowered

1. Perfectionism: Setting in perfect is a failure.

2. Comparison: Measuring y struggles or limitations.

Imposter syndrome doesn't have to hold you back. In fact, it can be a sign that you're pushing yourself outside your comfort zone—a necessary step for growth. By acknowledging your feelings, reframing you mindset, and seeking support, you can transform self-doubt into self-belief.

feelings of inadequacy.

4. New challenges: Starting

3. Cultural and societal pre At BetterUp, we've seen countless individuals overcome imposter syndrome to achieve their goals and thrive in their personal and professional lives. Remember, you are more capable than you think, and the world needs your unique talents and perspective.

> So, the next time imposter syndrome whispers in your ear, take a deep breath, remind yourself of your worth, and keep moving forward. You've got this.

ROLE - INSTRUCTION -STEPS - END GOAL -NARROWING

Write an article about imposter syndrome

Imposter Syndrome: Why You Feel Like a Fraud (And How to Overcome It)

Have you ever accomplished something great—maybe landed a new job, received a promotion, or finished a big project—only to feel like you didn't really deserve it? Like somehow, you tricked everyone into thinking you're more capable than you actually are? If so, you're not alone. This nagging doubt has a name: Imposter Syndrome.

It affects high-achievers, perfectionists, students, professionals, and even celebrities. But the true imposter syndrome is a mental trap—not reality. Let's break down what it is, why it happens, and you can overcome it.

What Is Imposter Syndrome?

Imposter Syndrome is the persistent belief that you are not as competent as others perceive you be. Even when there's clear evidence of your skill ψ operience, or accomplishments, you feel like fraud who got lucky.

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Act as a BetterUp coach write an article article about imposter syndrome

s!

3

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Al can act as ANY role.

ROLE gives specific focus = less generic response.



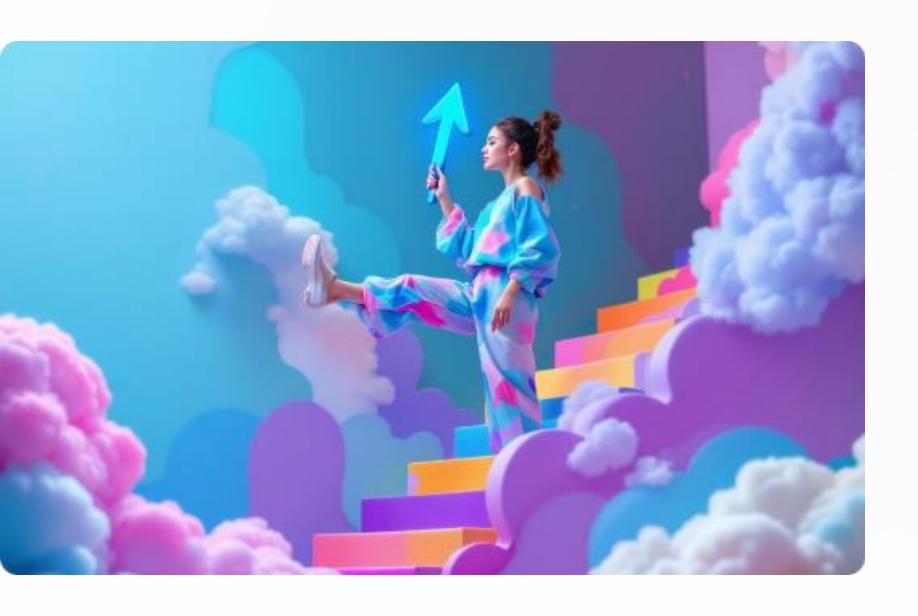
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ROLE - INSTRUCTION - STEPS - END GOAL - NARROWING



ROLE - INSTRUCTION -STEPS - END GOAL -NARROWING



STEPS

Are there specific steps to follow?





Steps – giving better details to the instruction:

Attention Grabbing Headline.

Intriguing, Short First Sentence.

Scannable Body Copy. Three paragraphs, three main points.

Conclusion with Call to Action to explore further resources





Give ChatGPT prompt /instructions -

"As a <u>BetterUp coach</u> write an article about [imposter syndrome]. Use an attention grabbing headline as a hook".

- 1. Copy last prompt
- 2. New chat. Paste prompt.
- 3. Add Role/Instructions & Steps

Act as a BetterUp coach write an article about [imposter syndrome]. Use an attention grabbing headline as a hook

"I Don't Belong Here": Overcoming Imposter Syndrome and Owning Your Success

You've worked hard, achieved milestones, and earned your place at the table—so why do you feel like a fraud? Imposter syndrome is that nagging voice in your head whispering, "You're not good enough. They'll find out you don't belong."

You're not alone. Studies show that **70% of professionals experience imposter syndrome at some point** in their careers, from entry-level employees to top executives. It's a psychological pattern where high-achievers doubt their accomplishments and fear being "exposed" as incompetent, despite evidence of their success.

Where Does Imposter Syndrome Come From?

Imposter syndrome doesn't appear out of nowhere. It's often rooted in:

- Perfectionism Setting impossibly high standards and feeling like a failure when you fall short.
- Comparisons Scrolling through LinkedIn and assuming everyone else is more competent and confident.
- New Challenges Getting promoted, switching careers, or entering high-stakes situations that stretch your comfort zone.
- Cultural and Social Conditioning Many women, people of color, and first-generation professionals feel added pressure to prove they belong.

How to Overcome Imposter Syndrome and Step Into Your Power

The good news? Imposter syndrome isn't a life sentence. Here's how to break free from self-doubt and own your success:

1. Reframe Your Thoughts

Your inner critic is lying to you. Instead of thinking, "I'm not qualified," reframe it as, "I am learning and growing, just like everyone else." Your brain believes what you repeatedly tell it—so rewrite the narrative.



TM

RISEN

ROLE - INSTRUCTION - STEPS - END GOAL - NARROWING



END GOAL

What is the desired output?



"This blog article should be aimed at Fortune 500 CTOs."

"The blog article's aim is to prove thought leadership."

"The blog article should be highly sharable between members of this audience"



TM

RISEN

ROLE - INSTRUCTION - STEPS - END GOAL - NARROWING

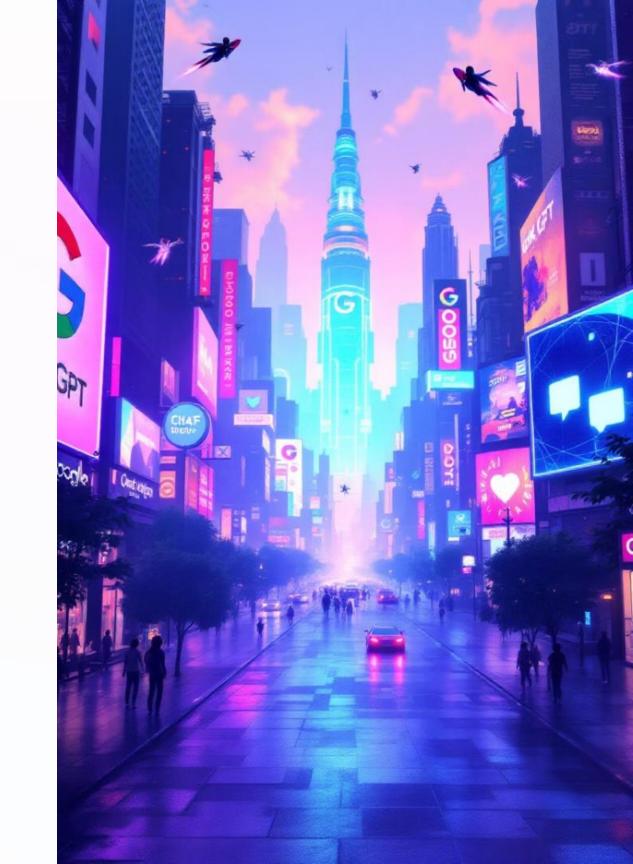


NARROW

What constraints are you adding?

Fine tuning





"Do not use overly floral language, aim for formal professional tone. Not emotive."

"Do not use paragraphs with more than 6 sentences."

"Ask me 3 clarifying questions before you start" Pro-tip: "ask me questions until you are 95% sure you can complete the task"



ROLE - INSTRUCTION -STEPS - END GOAL -NARROWING

Act as a strategic advisor with expertise in data-driven decision making, guide me through executing budget cuts. Outline criteria for evaluating positions including skills, performance data and future value. Complete restructure quickly and efficiently. Ask me 3 clarifying questions before you start

Got it, Boss. Before I map out a streamlined process for making data-driven budget cuts and evaluating roles, I need to get clear on three key points:

1. What's the primary goal of the restructure?

- Are you trying to reduce a specific dollar amount?
- Or is this more about streamlining operations, removing redundancy, or shifting focus?

2. What kind of data do you have access to?

- Performance reviews, KPIs, client feedback?
- Skills inventory or training records?
- Revenue or cost-per-employee figures?

Protip:

To answer questions one by one and to go to next line:
Shift > Enter



Give ChatGPT prompt /instructions -

"As a Better Up Coach write an article about imposter syndrome. Use an attention-grabbing headline and the article no more than 200 words, with an audience of new leaders. Ask me 3 clarifying questions before you start"

- 1. Copy last prompt (above).
- 2. New chat. Paste prompt.
- 3. Add End Goal & Narrowing



You Belong Here: Overcoming Imposter Syndrome as a New Tech Leader

Stepping into leadership in tech can feel like walking into a room where everyone seems smarter, more experienced, and more qualified. That nagging voice telling you that you don't belong? That's imposter syndrome—and it's lying to you.

The truth? Even the most successful tech leaders have felt this way. The key is learning to manage it so it doesn't hold you back. Here's how:

- Reframe Your Thoughts When self-doubt creeps in, remind yourself that growth comes from challenge. You're not "faking it"—you're learning and adapting.
- Own Your Wins Keep track of your achievements, big or small. Reviewing them will remind you that your success isn't luck—it's earned.
- Seek Support Talk to mentors, peers, or a coach. Most leaders have felt the same way, and their
 insights can help reframe your perspective.
- Take Action Anyway Confidence comes from doing. Step up, speak out, and trust your ability to figure things out as you go.

You're in this role for a reason. Instead of questioning your place, start owning it.

Final Prompt

"As a Better Up Coach write an article about imposter syndrome. Use an attention-grabbing headline and the article no more than 200 words, with an audience of new leaders. Ask me 3 clarifying questions before you start."

Role / Instructions As a Better Up Coach write an article about imposter

Steps

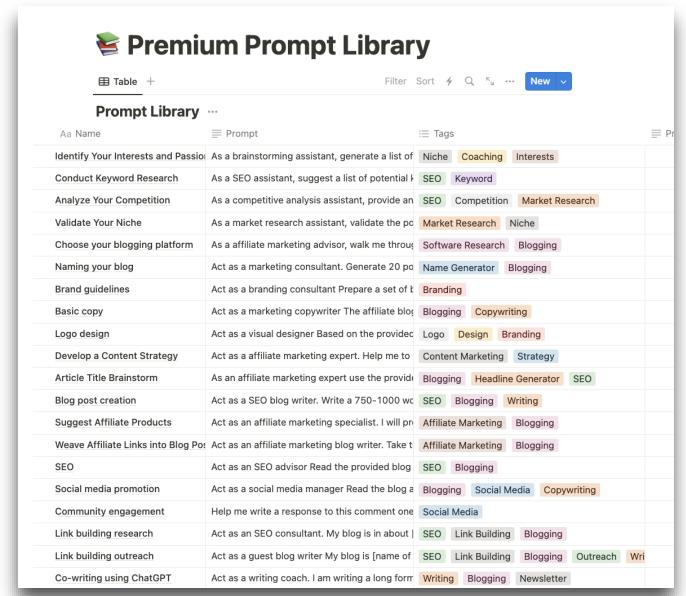
End Goal

Narrowing

syndrome. Use an attentiongrabbing headline, the article no more than 200 words, with an audience of new leaders.

Ask me 3 clarifying questions before you start.

Prompts become business assets







ChatGPT

Functionality & Limitations

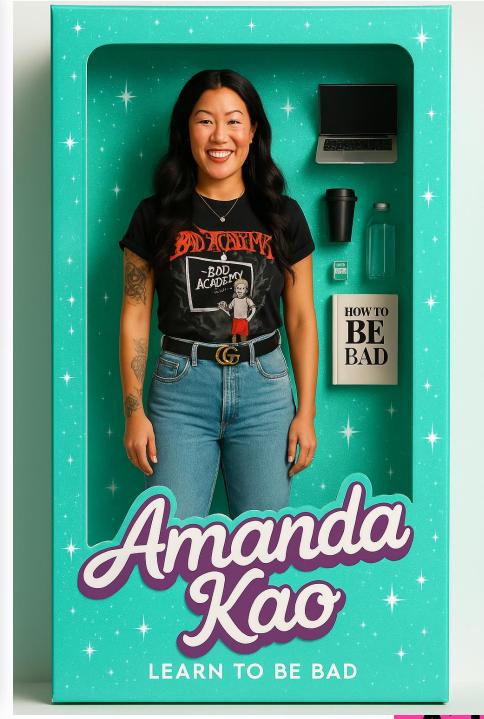
Chat
Biases/sources
Hallucinations
Training Date

Privacy
Custom GPTs
Images
Projects



Images

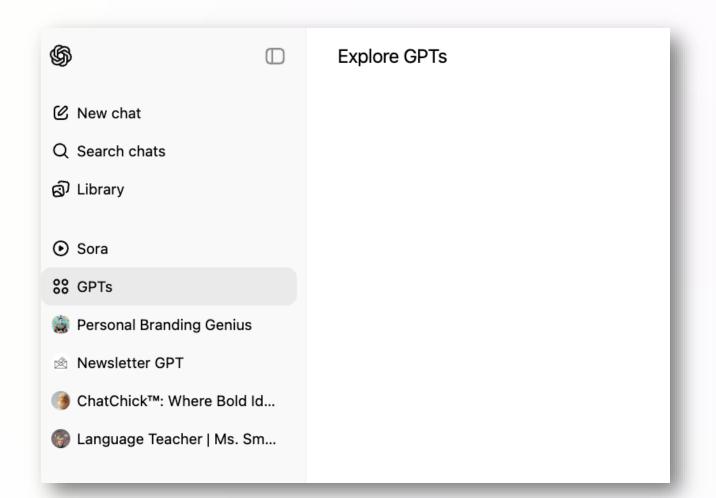


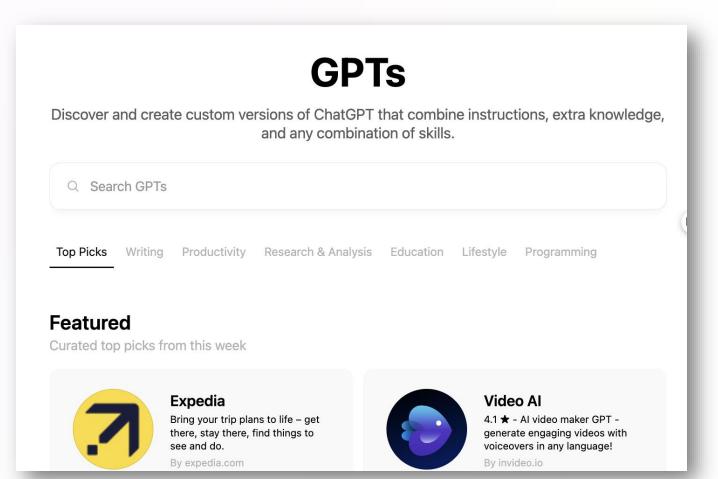


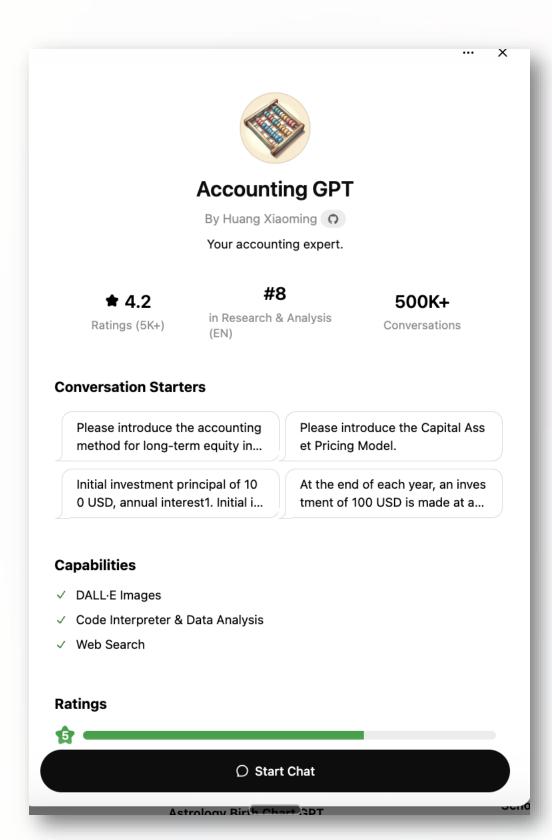


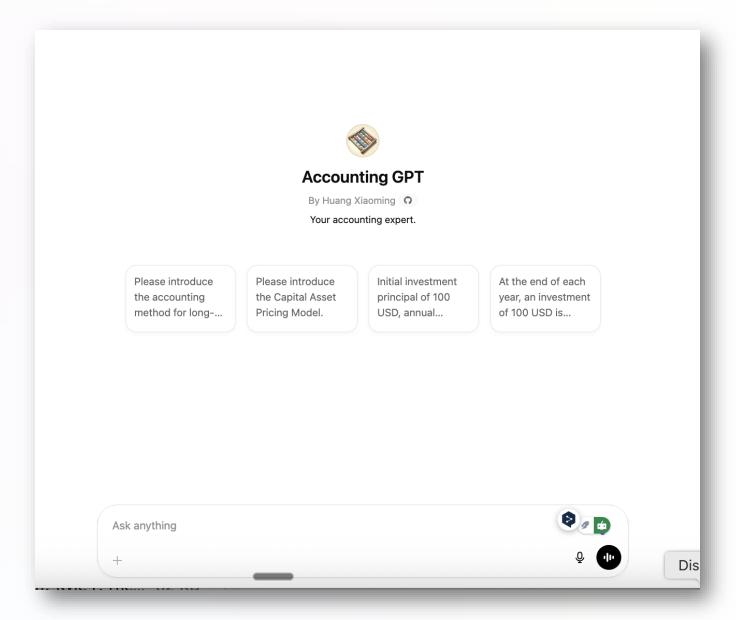






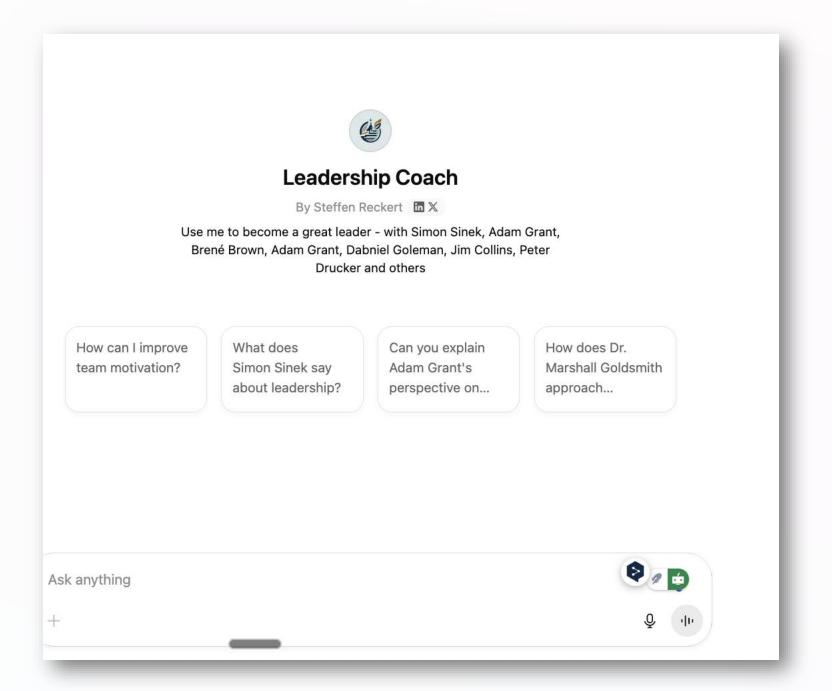








Superpowers with Al









FASSLING

By Yujia Zhu 🛅

24/7, 365 Days Emotional and Coaching Support with Affirmations, Validations, and Guidance in 95+ Languages, using playful emojis for reassurance and warmth. All conversations are CONFIDENTIAL.

★ 4.6	Education	1K+	
Ratings (40+)	Category	Conversations	

Conversation Starters

I'm feeling overwhelmed and ne ed some support.	I don't know how to process my emotions right now.
I feel stuck and unsure about what to do next.	Can you help me work through a difficult situation?

Capabilities

- √ Code Interpreter & Data Analysis
- √ Web Search
- √ DALL·E Images
- 40 Image Generation

Ratings



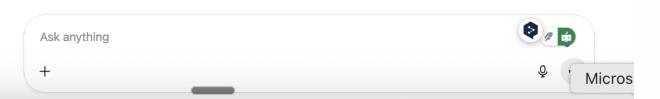


FASSLING

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I'm feeling overwhelmed and need some... I don't know how to process my emotions right now. I feel stuck and unsure about what to do next. Can you help me work through a difficult situation?

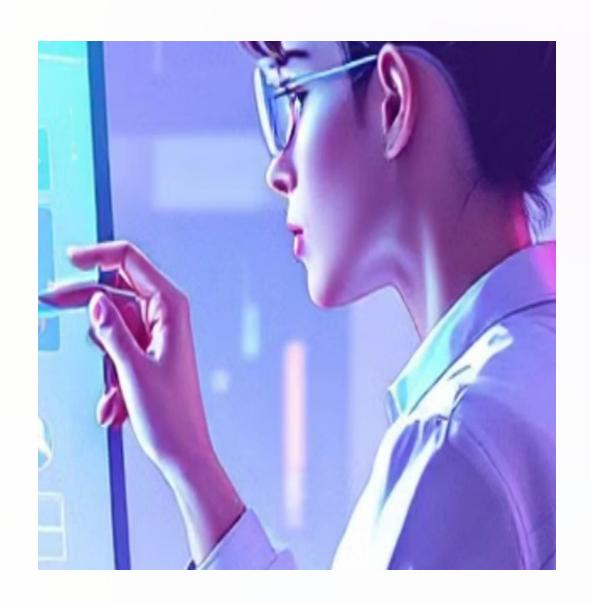




Superpowers with AI

Large Language Models **Major Platform Free Tiers:** ChatGPT (Free) - ChatGPT.com Claude (Free) - Claude.ai Gemini (Free) - Google Gemini Copilot (Free) - Copilot.microsoft.com DeepSeek Chat - DeepSeek.com

Security & Privacy Considerations



When using AI tools, your data may be:

- Used to train future versions of the Al
- Potentially visible to employees of the AI company
- Subject to different privacy laws depending on where servers are located

Never share: Customer information, financial data, trade secrets, or confidential business information through standard Al tools without checking their privacy policies.

Safer Practices:

- Use enterprise versions with better privacy (ChatGPT or Copilot Enterprise)
- Check if tools have options to opt out of data collection
- Consider on-premise Al solutions for sensitive information
- Read privacy policies



The Dark Side: Al Bias & Ethics

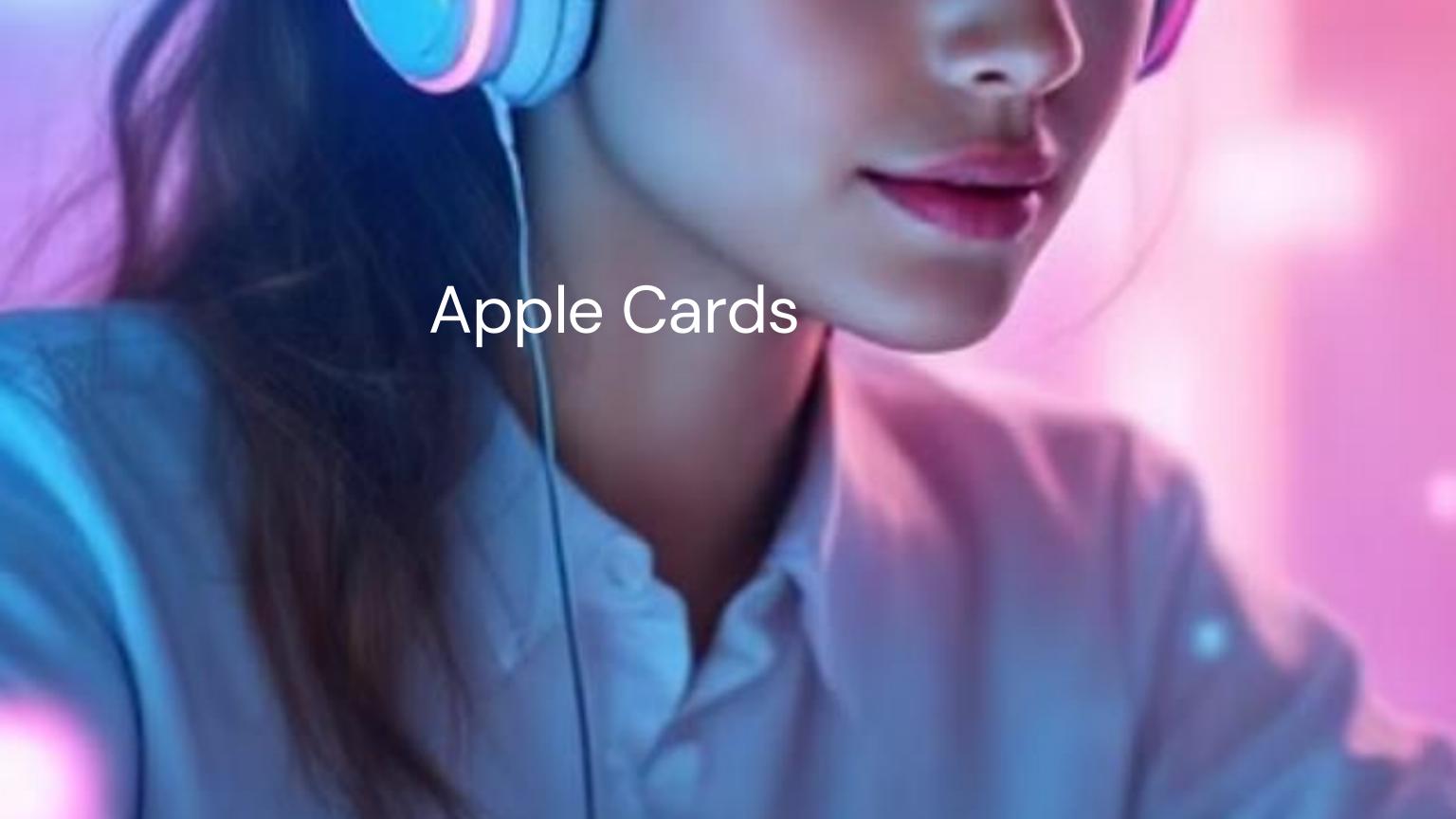
Al systems learn from historical data – amplify existing biases

- Facial Recognition
- Financial Algorithms
- Image Generation



Awareness is the first step. As women entrepreneurs, we need to critically evaluate Al outputs and advocate for more inclusive technology.

Source: https://research.aimultiple.com/ai-bias/





Bias Detection

Generate an image of:

CEO Nurse Doctor Lawyer Executive Assistant Entrepreneur



Detecting Al Bias - we all have a part to play

- 1. Train yourself and your teams in Al literacy
- 2. Create clear feedback channels
- 3. Audit your algorithms regularly
- 4. Demand transparency from vendors
- 5. Involve diverse voices in procurement and review



Hands-On: Identifying & Mitigating Bias

Strategies for Better Results

- Be extremely specific in your prompts
- Request diverse representations explicitly
- Review and edit Al outputs critically
- Provide feedback to improve systems

Ethical Guidelines

- Be transparent when using Al
- Don't rely on AI for high-stakes decisions
- Protect customer data when using AI tools
- Consider impact on employees and community

Remember: You are the human in the loop.
Your judgment, values, and ethics should always guide how you implement AI in your business.



Your BAD Al Action Plan

Start Small

Choose ONE AI tool to try this week. Focus on a specific task that's currently time-consuming or challenging

Measure Impact

Track time saved, quality improvements, or new capabilities enabled by the tool

Practice Regularly

Schedule 15-30 minutes twice a week to experiment with prompts and explore features

Expand Gradually

Once comfortable, identify your next Al opportunity based on business priorities

Remember: The goal isn't to become an Al expert -

it's to leverage Al as a tool that gives you more time for what matters most in your business.



Carbon Emissions and Al

Activity	Estimated CO₂ Emissions per Action	Visual Scale (← = Low, ← = High)	Example/Notes
1 AI Query (e.g., ChatGPT)	~0.5–4 g CO₂		Similar to a Google search
1 min Instagram scrolling	~1.5 g CO₂		Depends on video/ image content
1 min TikTok scrolling	~2.6 g CO ₂		Video-heavy, slightly higher
1 min YouTube watching	~4.6 g CO ₂		Higher due to video streaming
1 hr Netflix streaming (HD)	~440 g CO ₂		HD streaming is energy intensive
Factory farming (per burger)	~3,000 g CO ₂	0000	Beef burger, includes supply chain
Car travel (1 mile, gasoline)	~404 g CO ₂	~~~~	Average passenger vehicle

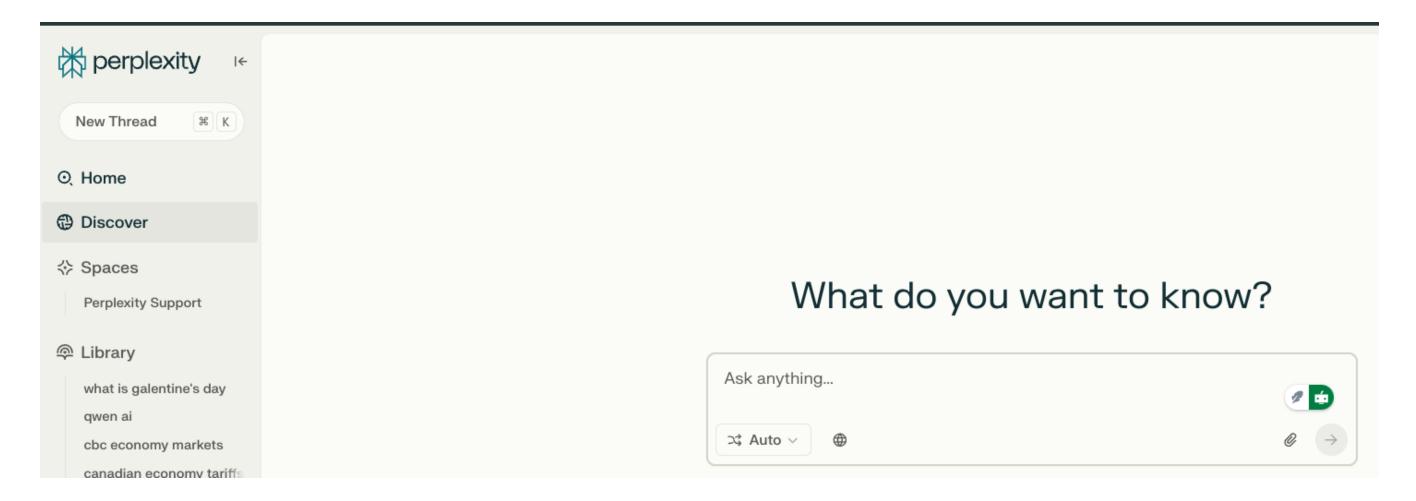
My favourite search tool

(replace Google search)

Perplexity.ai

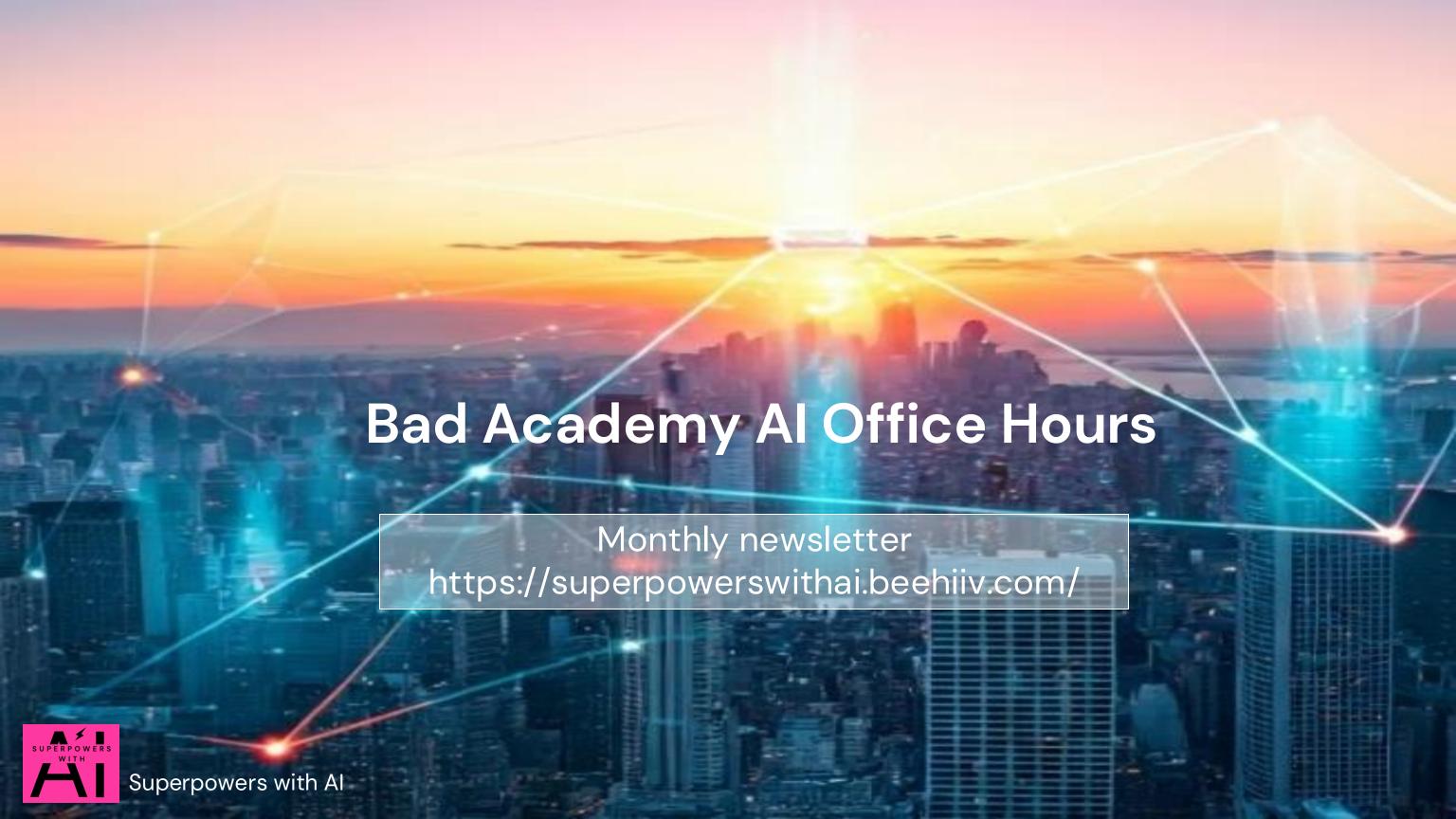


Perplexity.ai



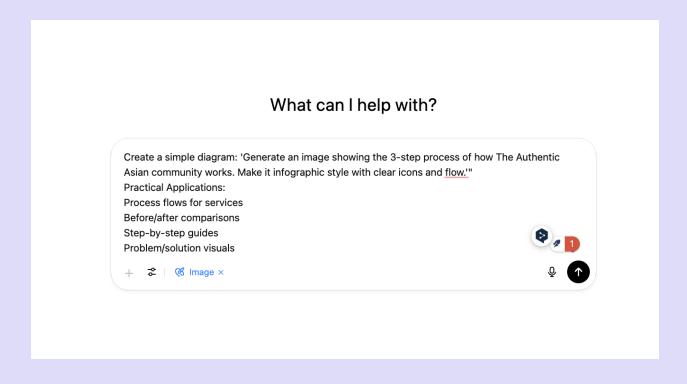
Perplexity search

- 1. No ads/sponsored content/pay-to-play
- 2. Authoritative sources
- 3. Immediate concise answers



Challenge

1. Images



2. LinkedIn

Act as a top-level LinkedIn branding strategist and expert copy writer. Audit my LinkedIn profile

[https://www.linkedin.com/in/elewong/]

for tone, clarity, keywords, structure and visual impression. Highlight what is working and what's missing. Ask me the following attached 10 strategic questions to tailor my profile.

Challenge

1. Images (upload picture and select Create Image)

Create a realistic 3D blind box collectible figure designed in the hidden edition style of Pop Mart. The figure should feature a cute, chibi-like proportion, with a large head and small body. Base the figure's appearance directly of a punk rock styled woman, preserving their essential style and signature features such as the attached photo. Place the figure inside a premium transparent blind box featuring a pink and rose gold color scheme. Include inside the box additional fashion or lifestyle accessories such as a laptop, cellphone, tire pump, knife, climbing gear and a necklace. On the side of the box, add a stylized illustrated portrait of the Amanda Kao –inspired figure, and place the name "Amanda Kao, The Bad Academy" in stylish gold script at both the top right and bottom front of the box. Display the boxed figure on a clean white tabletop, with a softly blurred modern boutique shelf environment in the background. Use soft, polished, and realistic lighting, mimicking a professional commercial product photoshoot to highlight the figure and its packaging elegantly.

Challenge

2. LinkedIn

What is your priority goal for LinkedIn?
Which area of expertise or theme do you want to lead with?
What do you want to be known for in the next 12 months?
Describe your brand or personal mission in a sentence.
What specific audiences do you want to attract?
What content topics or themes do you want your LinkedIn to reflect?
What tone or vibe best fits your personal brand? (e.g., bold, warm, authoritative)

What accomplishments or credentials should be emphasized? Which outdated roles or projects should be removed or reframed? Are there competitors or profiles you admire for inspiration?





www.superpowerswithai.com

el@superpowerswithAl.com

