



Citywide Parent Policy Committee (CPPC)
Hybrid Full Council Meeting - Tuesday, June 17, 2025

Meeting Location: King Center 4314 South Cottage Grove Chicago, IL 60653

Microsoft Teams Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzlmY2ZiY2MtNjFkZC00N2E4LWJiZDQ0YzA1YzgwYThlNjEw%40thread.v2/0?content=%7b%22Tid%22%3a%227036cda9-062d-4151-8144-97ddc56e7027%22%2c%22Oid%22%3a%22cbafbe73-338f-42b8-8a69-aada3a64fd16%22%7d

10:30 am-12:30 pm

Meeting Minutes

- Call to Order - Carla Johnson calls the meeting to order at 10:43 AM
- Roll Call/Establish Quorum. Quorum has been established.

DFSS staff

[x] Mara Martinez
[x] Craig Zemke
[x] Martuice Brooks
[x] Sharron Davis
[x] Berenice Vargas
[x] Soung San
[x] Jocelyn Buchanan
[x] Raven Whitehead
[] Raven Jackson
[] Jacinta Passament
[x] Delilah Bedolla
[x] Charles Hall
[x] Cerathel Burnett
[] Tasia Evans
[] Frederick Stewart
[] Catherine Soto
[] Sharay Johnson
[] Cathy Wiggins
[] Angel Dotson
[x] Kimberly Nothdurf

Delegates/Guests

[] Desiree Patterson- Kenedy King (P)	[] Ms. T. Li
[] Melissa Moore – (SGA – guest)	[] Sara Ortega- Diversey Daycare
[] Jasmine Jordan – Trinity Childcare (P)	[] Tracy McAfee - YMCA
[x] Tianna Reid – CYC (P)	[] Fanita Robins – YMCA – (P)
[x] Kebede Mereba – Chris House (P)	[] Shakira Rius
[] Jada Mendez – El Valor - (P)	[] Victoria Marinez SGA- (P)
[] Nicholena Moore – El Valor (P)	[x] Yulieth Perez – (Kimball Day Care)
[] Brenda Romero – Kimball Daycare (P)	[] Nala Buchanan
[] Tierra Muhammad – Montessori (P)	[] ELC Gloria A.
[x] Consuelo Cancino – Erie	[] Guadalupe
[] Timmy Adegunju - Mary Crane (P)	[x] Carla Johnson (Alt. P)
[] Chardina Burks – ITAV	[x] Brandi Spruell–Family Focus(P)
[] Litecia Casteneda – Northstar	[] Shannon Moten-Rogers–CNH(P)
[x] Sharon Kirkconnell – El Valor (P)	[] Angela Obaseki –Chris House(Alt. P)
[] Ana Garcia – Diversey Daycare	[] Christopher Peragallo
[] Tracy Rayner – NUSH (P)	[] Calzada Estela – SGA staff
[x] Tiara Rodriguez – Gads Hill (P)	[] Felena Boston -Ada S. (P)
[] Janelle Davis – YMCA (P)	[] Brittney Brooks – Allison Inf/Tod (P)
[] Kiara Johnson – CCC (P)	[] Anastacia Jackson – ITAV (P)
[] Charles Frazier – CNH (P)	[] Siliece Wiggins CNH (coordinator)
[] Zachery Korotko	[] Artiya Nash – (Claridigm guest)
[] Johnnisha Moore – FF Southshore	[] Eva Esparanza
[] KE (Teamwork Englewood)	[] Alisha Rosand

- Action items
 - o The parents approve of **May 20, 2025**, Full Council Meeting Minutes and **April 15, 2025**, Full Council Meeting Minutes. - 1st motion: Tianna Reid and 2nd motion: Sharon Kirkconnell.

- DFSS Executive Updates – Cerathel Burnett. The Chicago Mayor and DFSS announced (May 13th) a \$7 M city investment to provide a cost/child increase in salaries for early childhood professionals. At least 3,000 early childhood workers across 86 early care and education providers will receive wage increases (5-10%). Also, with the approval of the OHS, all federally funded staff will receive a 2% COLA effective December 1st. The main headquarters of the OHS office is known as Regional 10, located in Missouri. We have been assigned a contract grant to the person who will be responsible for our federal grants.
 - Enrollment and Eligibility update – Cerathel Burnett. According to the federal requirement statute, HS/EHS families must be 100% or below the FPL or be categorically eligible. Based on income criteria and a minimum wage (\$16.00/ hr.), families do not qualify for the programs. So, we will update the eligibility criteria (101% - 130% FPL). Agencies should also update their eligibility criteria.
 - Reduction in funding EHS/HS – Cerathel Burnett. DFSS has submitted an appeal to OHS, requesting the restoration of all funding streams. The response will be in June 2025. Under-enrollment is due to staff shortages. Both CSD and delegates are collaborating to increase enrollments. DFSS has received a reduction in funding due to under-enrollments for HS/EHS/CCP/EXP grants. This reduction will take effect in the program year (beginning in September 2025). We were under a funded enrollment mandate for the 2023-2024 year, and the OHS used the March 2025 enrollment to determine the reduction in funded enrollment and funding. DFSS is scheduling meetings with each agency to ensure that they have developed a path forward for their program operations. [Enrollment has steadily increased since March 2025]. Here are the total funding losses for the programs. Total funding losses: \$14,114,439.00. HS - \$2,303,537.00; EHS - \$5,175,132.00; EHSCCP - \$6, 114,588.00; EHS expansion - \$521,182.00. Total slot losses: 701. HS – 135; EHS – 195; EHSCCP – 351; EHS Expansion – 20.
 - DFSS in-service for all agencies is scheduled for August 19-21, 2025.
 - CEL-RFP will be released soon. All current and potential agencies are encouraged to apply. The contract will begin on July 1st for the State, and the Federal contract will be on December 1st. The current contracts for the State end on 6/30/2026, and the Federal contract ends on 11/30/2026.
 - CSD is conducting a 2025 self-assessment. A self-assessment is a process that involves focusing on how well we meet community needs, adhering to best practices, program standards, and addressing challenges. A self-assessment is an opportunity for parents to provide recommendations across all content areas. Meeting dates for 2025: Q1 – 4/2; Q2 – 5/28; Q3 – 6/18 and Q4 – 8/14
- CPPC Updates – Craig Zemke proposes a schedule change for the Full Council. Instead of the 3rd week of each month, he wants to schedule the meetings on the 4th week of the month on Tuesday. All completed reports will be finalized for parents to review. The committee's parents must vote to approve the schedule changes for the remaining meeting dates. The first motion – Tianna Reid and Carla Johnson second the motion. The scheduled meetings will take place on the 4th Tuesday of each month, beginning in July 2025.
 - Vacant Positions (updated on 3/4/25) – Martuice Brooks. The floor is open for all volunteers. We will have elections again in October 2025. Three vacant positions on the executive council are:
 - Secretary
 - Assistant Secretary
 - Assistant Treasurer

- Program Reports. Carla Johnson calls the presenters to report their program reports.

- Craig Zemke talks about enrollment/attendance for May.

This is our May Enrollment Report:

Head Start – 1378	EHS – 1083	EHS CCP – 729
EHS Expansion – 189	PFA – 4238	Preventive Initiative – 3606

Attendance Report – May 2025.

HS – 82.81%	EHS – 82.32%
EHS CCP – 83.91%	EHS Expansion – 84.27%

Meals Report – May 2025 Report:

	Head Start	EHS	EHS-CCP	EHS-Expansion
Breakfast	17897	12820	8212	1946
Lunch	19110	13225	9812	1994
Snacks	17597	12461	7498	1928

- Sharon Davis summarizes financial expenditure in the May report.

	HS	EHS	EHS CCP	EHS expansion	ECBG	Childcare
Expenditure	7516679	8327771	4436525	1197570	65867339	7292301
Balance	17890478	25293222	14725999	3024253	35257100	3523699
% Utilization	29.58%	24.77%	23.15%	28.37%	65.13%	67.36%

- Craig Zemke gives an overview of the content area reports for May 2025.

ERSEA continues to receive applications from families interested in 0-5 programs for their children. CEL application (2025-2026) school year launched on 4/8/2025. It had two press releases in support of the launch. It remains available to parents to apply for the current school year. Parents are encouraged to dial 312-229-1690 for help. May's enrollment average for the grants: 83%. One System Initiative is underway. Our Mayor's office, CPS, Homeless services, and CSD hosted enrollment training on April 11, 2025. Families in Chicago can apply for enrollment in CPS Pre-K programs. The CSD and Homeless Service Division have created enrollment opportunities for children (0-5). Community-based organizations are encouraged to continue their recruitment efforts. Health/Nutrition/Mental Health/Disabilities – Continued meeting with CPS and HS regarding the inclusion pilot (due June 2025). A survey will be conducted. CSD and Lead Care Complete inform agencies about the available resources for mitigating lead in drinking water—Claridigm: 2,559 users, 1,758 completed modules, 3 CWPPC. One thousand eight hundred six users have completed 50% of the module. Education/Training – For Erickson Institute (5/21/2025) with Topic: Sensory Play. Teaching Strategies (5/1-29/2025) with topics: Introduction to GOLD, mathematics in the creative curriculum for infants/toddlers...) and supporting high-quality interactions (part 3). Parent Family and Community Engagement (PFCE). UIC provides training to support Family Service Workers in connecting families with community resources, ensuring that families' needs are met. DFSS continues reaching out to request a 5-minute slot on the Parent Policy agenda. Fiscal - Ongoing fiscal practice sessions will convene every third Friday of the month (1:00 p.m. – 3:00 p.m.). It is a platform where workers can discuss best practices, approaches, and challenges related to fiscal administration for their programs. It will also provide peer networking opportunities and peer-to-peer learning. DFSS is also engaging with agencies individually to provide additional budgetary support upon request. Upcoming: Fiscal training will take place on June 20 (webinar). CSD will conduct the training at the pre-service event in August. CPPC updates – All CPPC

elected members must be parents of current high school (HS) enrolled children. Three vacant positions are secretary, assistant secretary, and assistant treasurer. Agencies with many funding sources must have parent representation, one from each funding source. DFSS staff participate in agency CPPC meetings to inform parents of the importance of our parent policy committees and empower more parents to serve as partners in their children's education and care. Artya Nash (Claridigm) presented parliamentary training. She provided a brief overview of procedures/ training, following the Roberts' Rules of Order. Mellisa Moore (SGA) presented mental health awareness training. She gave an overview of the importance of mental health/promoting social skills, and encouraging parents to practice self-care. For the 2025 CPPC executive meeting calendar: 7/1, 8/5, 9/2, 10/7, and 11/4. For the 2025 Full Council meeting dates: June 17, July 15, August 19, September 16, October 21, and November 18.

- Open Discussion. Carla Johnson opens the floor for an open discussion. There is none.
- Adjournment – Carla Johnson calls the meeting to adjourn at 11:40 AM. 1st motion: Tianna Reid and 2nd motion: Sharon Kirkconnell