



Citywide Parent Policy Committee (CPPC)
Hybrid Full Council Meeting - Tuesday, July 22, 2025

Meeting Location: 1615 West Chicago Avenue, Chicago, IL 60622

Microsoft Teams Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzlmY2ZiY2MtNjFkZC00N2E4LWJiZDQ0YzA1YzgwYThlNjEw%40thread.v2/0?content=%7b%22Tid%22%3a%227036cda9-062d-4151-8144-97ddc56e7027%22%2c%22Oid%22%3a%22cbafbe73-338f-42b8-8a69-aada3a64fd16%22%7d

10:30 am-12:30 pm

Meeting Minutes

- Call to Order – Jasmine Jordan calls the meeting to order at 10:36 am.
- Roll Call/Establish Quorum – A quorum has been established.

DFSS staff

[x] Mara Martinez
[x] Craig Zemke
[x] Martuice Brooks
[x] Sharron Davis
[x] Berenice Vargas
[x] Soung San
[x] Jocelyn Buchanan
[x] Raven Whitehead
[] Raven Jackson
[] Jacinta Passament
[x] Delilah Bedolla
[x] Charles Hall
[x] Cerathel Burnett
[x] Tasia Evans
[] Frederick Stewart
[x] Catherine Soto
[] Sharay Johnson
[] Cathy Wiggins
[] Angel Dotson
[x] Kimberly Nothdurft

Delegates/Guests

[] Desiree Patterson- Kenedy King (P)	[] Ms. T. Li
[] Melissa Moore – (SGA – guest)	[] Sara Ortega- Diversey Daycare
[x] Jasmine Jordan – Trinity Childcare (P)	[] Tracy McAfee - YMCA
[x] Tianna Reid – CYC (P)	[] Fanita Robins – YMCA – (P)
[x] Kebede Mereba – Chris House (P)	[] Shakira Rius
[] Jada Mendez – El Valor - (P)	[] Victoria Martinez SGA- (P)
[x] Nicholena Moore – El Valor (P)	[x] Yulieth Perez – (Kimball Day Care)
[] Brenda Romero – Kimball Daycare (P)	[] Nala Buchanan
[] Tierra Muhammad – Montessori (P)	[] ELC Gloria A.
[x] Consuelo Cancino – Erie	[] Guadalupe
[] Timmy Adegunju - Mary Crane (P)	[] Carla Johnson (Alt. P)
[] Chardina Burks – ITAV	[x] Brandi Spruell–Family Focus(P)
[] Litecia Casteneda – Northstar	[] Shannon Moten-Rogers–CNH(P)
[x] Sharon Kirkconnell – El Valor (P)	[] Angela Obaseki –Chris House(Alt. P)
[] Ana Garcia – Diversey Daycare	[x] Christopher Peragallo
[x] Tracy Rayner – NUSH (P)	[] Calzada Estela – SGA staff
[x] Tiara Rodriguez – Gads Hill (P)	[x] Felena Boston -Ada S. (P)
[] Janelle Davis – YMCA (P)	[] Brittney Brooks – Allison Inf/Tod (P)
[] Kiara Johnson – CCC (P)	[] Anastacia Jackson – ITAV (P)
[] Charles Frazier – CNH (P)	[] Siliece Wiggins CNH (coordinator)
[] Zachery Korotko	[] Artiya Nash – (Claridigm guest)
[] Johnnisha Moore – FF Southshore	[x] Eva Esparanza
[x] Mariam Varda	[] Alisha Rosand

- Action items
 - o Approval of **June 17, 2025, Full Council Meeting Minutes** - We have established a quorum. 1st motion: Tianna Ried; 2nd motion: Nicholena Moore

- DFSS Executive Updates. Jasmine Jordan acknowledges Cerathel Burnett's talk. CSD updates its eligibility criteria (101% - 130% of federal poverty for HS/EHS families. Currently, it is 100% or below. CSD had not met the requirement of 97% enrollment. In March 2025, we received a notification stating that the number of enrollments is being reduced, and the federal government is drawing back over \$ 14 million of its funding. We submitted the appeal for all three grants against the decision. We combined all funding in question. In August, we will receive a notification for the appeal. If the appeal is granted, we would have fewer children. But we are hoping for a positive outcome. Craig Zemke – the final draft of the self-assessment is up for approval in August 2025. We are seeking your approval. Also, we have received numerous applications from first-time parents. We understand that the minimum wage in Chicago is going up to \$16.60 per hour. To meet the full enrollment, we need to make changes to the current eligibility criteria. We have seats for homeless children, categorically eligible children, and families below PFL.
- CPPC Updates. Martuice Brooks reminds members of the committee that there are three vacant positions. Voting will take place in October 2025 for the new school year. Volunteers can nominate themselves. Here are the Vacant Positions (updated on 3/4/25)
 - Secretary
 - Assistant Secretary
 - Assistant Treasurer
- Program Reports. Jasmine Jordan calls on the next presenters.

- o This is enrollment/attendance for June. Craig Zemke talks about the enrollment, meals count, and attendance reports for June 2025.

This is our June Enrollment Report:

Head Start – 1353	EHS – 1125	EHSCCP – 741
EHS Expansion – 188	PFA – 3688	Preventive Initiative – 3392

Attendance Report – June 2025.

HS – 73.20%	EHS – 76.06%
EHSCCP – 76.84%	EHS Expansion – 79.85%

Meals Report – June 2025 report:

	Head Start	EHS	EHS-CCP	EHS-Expansion
Breakfast	15663	12236	8574	1801
Lunch	16709	12689	8687	1866
Snacks	17987	11968	8911	1772

- o Sharon Davis – summarizes the financial expenditure in the June report.

	HS	EHS	EHSCCP	EHSexpansion	ECBG	Childcare
Expenditure	\$9,686,797	\$12,038,576	\$5,800,013	\$1,579,457	\$79,530,002	\$8,106,014
Balance	\$15,720,360	\$21,582,417	\$13,362,511	2,642,355	\$21,594,437	\$2,709,986
% Utilization	38.13%	35.81%	30.27%	37.41%	78.65%	74.87%

- o Craig Zemke - gives a talk about the Content Area Reports.
 - a. ERSEA – continues to receive applications from family who are interested in enrolling their children in CBO. The CEL application for the 2025-2026 school year launched on April 8, 2025, and it remains open for parents to apply. A hotline: 312-229-1690 is established for parents who need assistance. The

average enrollment in June is 84%. The One-System Initiative is underway. Collaborating with Homeless Services, CSD, CPS, and the Mayor's office hosted a virtual CEL enrollment training. Enrollment training is continuous and will be mandatory for shelter staff supporting families with children. Collaborative efforts between CHS and the Homeless Division have created additional recruitment opportunities for children (0-5 y/o) within the homeless shelter sites. All CBOs are encouraged to continue their recruitment efforts with current residents who live in Chicago. Health/Nutrition/Mental Health/Disabilities – Ongoing meetings with/ CPS and HS regarding the inclusion pilot, which is due in June 2025. The survey will be circulated. CSD and Lead Care Complete are collaborating to inform agencies about the resources (mitigating lead in paint and water). For Claridigm (Health/Safety Module Status) for June 2025, the total number of users is 2,593. One thousand seven hundred eighty-four users have completed the module (3 CWPPC). One thousand eight hundred thirty-three users have completed 50% of the module. The Spanish version is now LIVE. All users can register at <https://www.earlychilddedu.info/> or <https://zfrmz.com/f6CK73IIHWGYxKIhtf>. Additionally, 75 attendees were present at the Health/Mental Health Services Committee Meeting on June 4, 2025. Education/Training – Teaching Strategies: 6/3 – 30 (social emotional development and learning within the creative curriculum for infants, toddlers and twos ...), National Louis University: 6/3-26 (Taking your program to a higher level with the early childhood environment rating scale, 3rd Edition), UIC: 6/17-24 (Engaging Families from the start series (part 1&2)). Parent Family and Community Engagement (PFCE) – UIC provides training to support family service workers in connecting families with community resources. Other services include FAST literacy. DFSS staff continue reaching out to agencies for a 5-minute slot on the parent policy agenda (emphasize the significance of parental involvement). Fiscal – the practice sessions convene every 3rd Friday of the month (1 PM), talking about best practices, approaches, and challenges. A drop-in session provides peer networking opportunities. June 20th is scheduled for fiscal training at the pre-service event, where additional training will also be provided. CPPC updates – elected CPPC parents must be parents of current enrolled children in a DFSS-funded HS program. As of June 2025, three vacant positions for PY 24-25. Agencies with more than one funding source must have parent representation, one from each funding source. June 17th, the Full council voted to move future meetings to the 4th Tuesday of each month. The meeting is online and at the King Center.

b. Schedule of the CPPC meeting Calendar:

Executive Council Meeting		Full Council Meeting	
Date	Time	Date	Time
August 5 th	11-12	August 26 th	10:30 - 12:30
September 2 nd	11-12	September 23 rd	10:30 - 12:30
October 7 th	11-12	October 28 th	10:30 - 12:30
November 4 th	11-12	November 25 th	10:30 - 12:30

c. Deputy Commissioner's Corner – Cerathel Burgess Burnett summarizes the updates. Mayor Johnson and DFSS announced a \$7M city investment to provide a cost-per-child increase towards salaries for childhood professionals. For the first time, corporate funds are being applied for early childhood workforce enhancement. At least 3000 early childhood workers will receive a wage

increase (5% - 10%). Also, there was a COLA increase by 2% for all federally funded staff and the workforce. The OHS regional office is now in Region Midwest 10 (located in Missouri). Due to under-enrollment, DFSS receives a reduction in funding (~\$14M). It will impact the program in September 2025. We were on a funded enrollment mandate for 23-24, and OHS used the March 2025 enrollment to determine the reduction in funded enrollment. DFSS has been in communication with the affected agencies to ensure there is a plan for future operations. However, DFSS has submitted an appeal to the OHS asking for restoration of all funding. We are in the appeal process. We also recognize that under-enrollment is due to understaffing, but we are working to improve the enrollment. Enrollment/Eligibility: To enroll in HS/EHS, the family must be 100% or below FPL. Based on this income criterion, Chicago's minimum wage is over \$16.00/hr. So the family is no longer eligible for the programs. Thus, we must update our eligibility criteria to 101% – 130% poverty level, which allows the family to be eligible. All agencies must update their policies, too. We are looking forward to welcoming agencies to participate in the In-Service (August 19-21, 2025). Additional will become available. RFP – We are preparing to release an RFP—a friendly reminder: all agencies must submit their applications. The state contracts have been extended through 6/2026, and the federal grants have been extended through 11/2026. CSD is conducting our 2025 self-assessment, and its approval status is pending. It involves focusing on how well we meet community needs, how well we follow best practices/program standards, and the challenges we face. It is a process and an opportunity for parents to provide recommendations. August 14th is the last meeting for the program year.

- Open Discussion – Jasmine Jordan opened the floor for an open discussion.
- Adjournment – Jasmine Jordan adjourns the meeting at 11:27 am.