



Citywide Parent Policy Committee (CPPC)

Hybrid Full Council Meeting - Tuesday, February 24, 2026

Meeting Location: Virtual Only

Microsoft Teams Link: DFSS Citywide Parent Policy Council (CPPC)- Full Council meeting |Meeting-Join | Microsoft Teams

10:30 am-12:30 pm

Meeting Minutes

- Call to Order – Jeremy Glover calls the meeting to order at 10:35 A.M
- Roll Call/Establish Quorum –Quorum established.

DFSS staff

Mara Martinez
Craig Zemke
Lavern Coleman
Charles Hall
Raven Jackson
Soung San
Jocelyn Buchanan
Delilah Bedolla
Linda Williams
Sharay Johnson
Kiersten Smith
Cerathel Burnett
Tasia Evans
Angel J. Dotson

Delegates/Guests

Jeremy Glover – YMCA – (Alt.P)
Claudy Revera
Seth J. Rich – YMCA
Shanice Ahouansou --
Angelique Sutton – Serendipity (P)
Basirat Adeyemi – Christopher H (P)
Antoinette Allison --
Emily Munoz - Montessori (P)
Tiara Sledge-Gibson – Family Focus (P)
Olanike Oduola – Mary Crane (P)
Patricia Nunez – Gad Hill Center (Alt.P)
Consuelo Cancino
Tracy Bates – Mary Crane
Jeanette Luna – El Valor (Alt. P)

Ajoke Adesola
Levony Wilder – CYC (Adm)
Ariel F. Lee
Erica Miles - CYC – (P)
Feera Robinson – Ada S. (P)
Phalan Holms Sr. – CYC (Alt. P)
Magda Godínez – SGA (Alt. P)

- Action items -
 - o Approval of **January 27, 2026** - Full Council Meeting Minutes – Motion 1st Emily Munoz; Motion 2nd Basirat Adeyemi
- DFSS Executive Updates – Cerathel Burnett starts the updates. Several points to be shared.
 1. Notice of financial opportunity of HS/EHS and CCP grants has been delayed until Spring due to unforeseen circumstances. Conversations between the Children Services Division and the OHS are ongoing to ensure continued funding for agencies. More info will be shared as it becomes available. The federal workers have returned to work from a partial shutdown. 2. We have sustained under-enrollment on our HS/EHS and the Expansion grants for the past six months. For the CCP, we have changed the scope...reducing it to 705. There is also a second change in scope... by adding Calumet Heights as a community area. We hope the OHS will approve these items soon. There will be a 3rd change of scope... looking to add the Avondale community. By working with the OHS and adding agencies to the community, we hope to improve our enrollment. Our CCUO (board of directors) is asking to have the opportunity to work more closely with you, the parents. The CCUO has made an offer to

have a combined meeting with (CCUO and CPPC). Essentially, the CCUO wants to hear from you about the agencies you represent. The CPPC chair is a voting member on the board of directors. We want to see more CPPC members participating in the CCUO meetings.

- CPPC Training – Craig Zemke is the speaker. He leads the Self-Assessment Planning Cycle training. There are processes to this training. Starting with collecting and assembling information, assessing the program’s validity (strengths and weaknesses), and developing goals. Our federal five-year grants cycle ends June 30, 2026. We will currently work on the self-assessment process. Along with the grant submission is the board of directors’ approved self-assessment. Self-assessment has phases: (Pre- design process, engage team, analyze and dialogue, recommendation, prepare report, and Post). (A). Create a preliminary draft of the process by identifying the preliminary data (program goals, strategic framework, monitoring/ PIR data, Child outcomes, professional Development data, parent/family engagement data). (B). Design Process – prioritize areas for investigation, initiate data requests. Evaluate (previous processes to reinforce successful strategies and amend those that are ineffective). Use available tools: report/survey, develop a plan, identify/invite internal/external team members, consult with CPPC members, and obtain approval from the governing body. (C) Engage Team – Invite stakeholders (internal/external), ensure diverse representation (parents, agency staff, experts), share data and plan with team members, form a self-assessment team to start the process, and identify additional team members as needed. (D) Analyze and Dialogue – (Steps for team evaluation: review/analyze data, assess progress toward goals, engage in discussions, identify strengths, challenges, issues, develop recommendation) and (SA for teams: explore systemic issues, review/analyze exiting data, engage in dialogue, evaluate progress on goals, formulate insights/discoveries) (E) Recommendation – consolidate recommendations/suggestions, priority recommendations for action plan goals, prepare recommendation to guide program planning, offer feedback on the SA process. (F) Prepare Report – prepare the SA report, submit the report to CPPC members and the governing body for approval, and submit the approved report to OHS. (G) Post – examine feedback for the upcoming SA, confirm/modify goals as needed, share the revised feedback to inform next-year planning, utilize recommendations to affirm program goals, and communicate insights to staff/stakeholders.
- CPPC Updates – Cerathel Burnett encourages all parents whose children are currently enrolled in HS/EHS programs to volunteer. Three vacancies: 1. Assistant Secretary, 2. Parliamentarian, 3. Community Representative
- Program Reports – Craig Zemke summarizes the January 2026 program report. We do not meet the program’s 97% enrollment requirement. Here are the reports that focus on meal count, attendance, and enrollment.

o Enrollment/attendance for January. This is our January enrollment report:

Head Start – 1384	EHS – 1110	EHS CCP – 688
EHS Expansion – 184	PFA – 4179	Preventive Initiative – 3694

o Attendance Report – January 2026

HS – 78.74%	EHS – 75.00%
EHS CCP – 74.01%	EHS Expansion – 77.41%

o Meals Report – January 2026 report:

	Head Start	EHS	EHS-CCP	EHS-Expansion
Breakfast	16104	10775	6162	1620
Lunch	17007	11287	6432	1651

Snacks	15873	10542	6127	1588
--------	-------	-------	------	------

o

Lavern Coleman summarizes the January 2026 financial report. Agencies are encouraged to submit their invoices promptly. Invoices are due on the 10th of each month.

	HS	EHS	EHSCCP	EHSexpansion	ECBG	Childcare
Expenditure	70,630	82,478	53,295	13,858	42,649,230	3,504,565
Balance	14,750,200	19,529,780	11,124,844	4,207,965	58,475,209	7,311,435
% Utilization	0.48%	0.42%	0.48%	0.33%	42.17%	32.40%

o An overview of the Content Area Reports – Craig Zemke summarizes this report.

a. *ERSEA* –

Craig Zemke: To ensure full enrollment, DFSS has updated the eligibility policy (family income FPL falls between 101% and 130%. Continue to receive applications from family. CEL application (2025-2026) was launched on April 08, 2025. The year 2026-2027 is coming soon. Its hotline: (312)2291690. January's average enrollment: 92%.

b. *Health/Nutrition/Mental/Disabilities* – continued meeting with CPS. Training areas:

January 8 – DFSS and SGA Mental Health (wellness training and creation of crisis response team)

January 12 – ECRC Task Force (mayor's office to make recommendations for children's immunization.)

January 14 – HSAC subcommittee (resource sharing with agencies is open to parents and stakeholders)

January 22 – CPS/EH citywide disability. Data dialogue meeting. Annual outcomes meeting

January 23 – Ed/disabilities subcommittee (content area discussions with agencies open to parents and stakeholders.)

January 23 – ED/PD meeting (governance training, scholarship (closed February 18), aims to support a higher degree)

January 28 – Family/Engagement subcommittee (shared resources with agencies open to parents/ stakeholders)

January 30 – MH power hour (Claridigm report for January: 2764 users; 1893 users completed at 100%; 1908 users completed at 50%). Health/Safety modules cover many topics. The goal is to promote a safe environment for children.

c. *Education/Training*

1/13-21: Teaching Strategies - Unlocking the power of the assessment process, mathematics in the creative curriculum, admin updates, language creative curriculum, creating a nurturing environment, responsive planning

1/21 – 30: Erikson – language/literacy in the creative curriculum, Admin/interpreting the ASQ-3

d. *Parent Family and Community Engagement*

1. Ongoing training at UIC – provide training to support family service workers
2. Ongoing participation of DFSS – will attend the CPPC meeting at the agency level.
3. Parent interview – want to hear from the parents about their experience.

4. Chicago Early Learning workshop scholarship – CEL WS provides financial support for anyone pursuing a degree to work with children.
- e. Fiscal
The practice sessions will be reconvened every Friday of the 3rd month from 1-3:30 PM. The platform is served for both fiscal and program staff to discuss best practices and challenges. It also provides peer-to-peer learning. DFSS will assist upon request.

f. CPPC Updates

Executive Council Meeting		Full Council Meeting	
Date	Time	Date	Time
03/03/2026	11:00a-12:00P	03/24	10:30a-12:30P
04/07/2026	11:00a-12:00P	04/28	10:30a-12:30P
05/05/2026	11:00a-12:00P	05/26	10:30a-12:30P
06/02/2026	11:00a-12:00P	06/23	10:30a-12:30P

Elected parents must be parents of currently enrolled children. We have 3 vacancies (parliamentarian, assistant secretary, and community representative. DFSS conducts training courses to help parents better understand the program. Wants parents to understand the PFA/PI programs.

g. Deputy Commissioner's Corner: (*No Presenter*)

1. Federal Grant Applications – received notice of awards for all applications in December 2025. For HS/EHSCCP, when necessary, can move a family to home visiting (approval through June 30, 2026). Still waiting on the OHS responses: 1. Change in scope for EHSCCP– reduce slots and increase the pay rates for educators. And HS to add Calumet Heights as a community service area for slots at Chicago Youth Centers.
 2. Upcoming Federal Review – notified of federal reviews for EHS CCP and EHS expansion grant. The reviews include ERSEA file checks, classroom observations, and governance discussions.
 3. Enrollment and eligibility – Program criteria eligibility is between 101% and 130% of FPL, or be categorically eligible. Chicago's minimum rate is \$16.60.
 4. Know your Rights:
<https://www.ilinoisimmigrationinfo.org/orgs-employers>
<https://www.trpimmigrantjustice.org/kyr>
<https://www.icirr.org/>
 5. House Bill 1312 “Bivens Act” – signed in 2025. It prohibits state-licensed daycares from disclosing immigration status without consent. Violations of the rule face civil penalties.
- Open Discussion – No remarks/ questions/ concerns from the parents.
 - Adjournment – Jeremy Glover adjourns the meeting at 11:46 P.M. Motion 1st – Emily Munoz. Motion 2nd –