

Lease Management

Track lease agreements, timelines, and financial obligations with real-time visibility and automated workflows.

SKU	BUS-REA-LSE
Solution area	Business Operations
Works with	Property & Portfolio Management, Tenant & Occupancy Management, Contract Lifecycle Management (CLM), Vendor & Supplier Management
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Datasheet	v1.0

What it is

Lease Management is the process of tracking and managing lease agreements, including terms, timelines, and financial obligations. It ensures that organizations maintain visibility into lease commitments and avoid missed renewals or compliance issues.

SmartSuite's Lease Management solution provides a structured, scalable system to manage lease agreements, track key milestones, and monitor financial obligations across properties. It enables organizations to move from static documents and spreadsheets to a centralized, lifecycle-driven lease management system.

With a centralized lease system, real estate, finance, and operations teams gain full visibility into lease commitments and timelines.

Core capabilities

Lease Record Management

Maintain structured records of all lease agreements.

Lease Term & Timeline Tracking

Track start dates, end dates, and renewal periods.

Rent & Payment Schedule Management

Monitor rent schedules and payment obligations.

Renewal & Expiration Alerts

Automate notifications for key lease milestones.

Lease Document & Amendment Management

Store agreements, addendums, and supporting documents.

Tenant & Property Integration

Link leases to properties and tenants.

Financial Obligation Tracking

Track costs and commitments tied to leases.

Workflow Automation & Notifications

Ensure timely actions and updates.

Dashboards & Lease Analytics

Provide visibility into lease performance and timelines.

The Lease Lifecycle

Step 1 Create & Record Lease Agreement apture lease terms and details.	Step 2 Track Lease Timeline & Obligations Monitor key dates and commitments.	Step 3 Manage Payments & Financial Terms Track rent and financial obligations.	Step 4 Prepare for Renewal or Expiration Ensure proactive decision-making.	Step 5 Renew, Amend, or Terminate Lease Update agreements and maintain records.
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Who it is for

Real Estate Managers Manage lease agreements and property commitments.	Finance Teams Track lease-related financial obligations.	Property Manager Coordinate lease activity with operations.
Operations Teams Ensure alignment with property usage.	Legal Teams Review lease terms and agreements.	Executive Leadership Monitor lease exposure and commitments.

Works with

Property & Portfolio Management Provides asset context for leases.	Tenant & Occupancy Management Tracks tenant relationships.
Contract Lifecycle Management (CLM) Manages formal lease agreements.	Vendor & Supplier Management Supports landlord and service provider relationships.

Built differently. Lease Management runs on the same relational platform as every other SmartSuite product, so its records link to the risks, controls, issues and evidence they affect, and every report reflects the current state rather than a copy.

See it working with your data

Ask your SmartSuite account team for a demo of Lease Management configured for your organization, or read the full product entry at smartsuite.com/products/lease-management.

Schedule a demo