



**MEKDAM**  
HOLDING GROUP

**Form No. (4)**

**Application for Nominating a Legal Person for Membership on the Board of Directors of a Company Listed on the Main or Secondary Market**

Messrs./ Mekdam Holding Group Q.P.S.C (the company listed on Qatar Stock Exchange),

Kindly accept the nomination application of the legal entity for membership on the Board of Directors for the new term (2026–2028) for the seat of \_\_\_\_\_ (Independent / Executive / Non-Executive).

We acknowledge that all conditions and requirements for Board membership have been met as announced on 28-12-2025 and published on the company's official website. Below are the company details and all required documents.

<b>Name of the Listed Company</b>	Mekdam Holding Group Q.P.S.C.
<b>Number of Seats Allocated for the Elections</b>	Eight Board Members: Five Non-Independent and Three Independent
<b>Legal Person (Entity) Information</b>	
Company Name	
CEO's Name	
Names of Authorized Signatories	1- 2- 3-
Commercial Registration Number	
Commercial Registration Expiry Date	
Company branches (if any)	
Nature of Business Activity	
PO Box	
Telephone Number	
Company Email Address	



**Capacity of the Candidate**

(Please select one of the options below)

<input type="checkbox"/> Independent	<input type="checkbox"/> Non-Independent
<input type="checkbox"/> Executive	<input type="checkbox"/> Non-Executive

**Board Memberships Held (Current/Previous)**

	Entity/Organization	Position/Membership Capacity (Independent/Non-Independent) (Executive/Non-Executive)	Membership Term From (DD/MM/YYYY) to (DD/MM/YYYY)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**Declaration – Integrity and Financial Soundness (if any answer is Yes, please provide details)**

1- Has any of the beneficial owners of the company ever been convicted of a felony or a crime involving dishonesty or breach of trust, or any of the crimes listed in Article (40) of QFMA Law No. 8 of 2012, or Articles (334) and (335) of Commercial Companies Law No. 11 of 2015 and its amendments by Law No. 8 of 2021, or prohibited from working with entities regulated by the Authority in accordance with Article (35/12) of Law No. 8 of 2012?

☐ Yes \_\_\_\_\_

☐ No

2- Has the company or any of its beneficial owners ever been investigated for non-compliance with laws, regulatory requirements, or professional standards, or for obstruction, deception, dishonesty, or lack of cooperation with regulatory bodies?

☐ Yes \_\_\_\_\_

☐ No



3- Has the company ever been investigated for negligent, misleading, or unethical professional practices?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
4- Has the company ever been penalized by a professional or regulatory body for violating rules of integrity, credibility, or professional conduct?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
5- Has the company ever been suspended from any commercial activity?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
6- Has the company or any institution it managed or held a key position in ever suffered financial losses, liquidation, bankruptcy, license withdrawal, or been dissolved by court order?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
7- Has the company ever defaulted on any debts to banks, financial institutions, or any other parties locally or internationally?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
8- Has the company ever been declared bankrupt inside or outside Qatar, and has it been reinstated?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
9- Has the company ever entered into a settlement with creditors, and has it complied with its execution locally or internationally?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____



Required Documents – Legal Person			
Document	Attached	Not Applicable	Notes
Nomination request after completing the forms and signing declarations (Form 4)			
Valid Commercial Registration (CR) or equivalent			
Establishment Card			
List of Beneficial Owners (Form No. 7)			
Recent share ownership certificate for non-independent candidates or declaration of depositing certificate with the Central Depository			
Declaration of not combining prohibited positions in accordance with the Corporate Governance Code			

Declaration and Undertaking	
<p>We, _____ (name of the legal person), represented by _____ (authorized signatory), hereby declare under our responsibility that all data, information, and documents provided in this application are true and complete. We declare that the company does not occupy any Board seat directly or indirectly that is legally prohibited from being combined with Board membership, and that the company owns _____ shares in the listed company. We undertake to notify the company of any changes to any of the information or documents stated herein.</p>	
Name of Legal Person & Authorized Signatory	
Company Stamp & Signature	
Date	



**MEKDAM**  
HOLDING GROUP

**Form No. (5)**

**Nomination Request for an Individual Appointed by an Elected Legal Person Board Member**

Messrs./ Mekdam Holding Group Q.P.S.C (the company listed on Qatar Stock Exchange),

Kindly accept the nomination request for Mr./Ms. \_\_\_\_\_, who is nominated by the elected legal person \_\_\_\_\_ to serve as a member of the Board of Directors for the current term (2026–2028), and to carry out all duties and responsibilities related to this role.

<b>Name of the Listed Company</b>	Mekdam Holding Group Q.P.S.C.
<b>Number of Seats Allocated for the Elections</b>	Eight Board Members: Five Non-Independent and Three Independent
<b>Personal Information of the Individual Nominated by the Elected Legal Person</b>	
Full Name	
Date of Birth (DD/MM/YYYY)	
Age on Election Day	
Nationality	
Other Nationality	
Qatar ID Number	
Passport Number	
Current Address	
Permanent Address	



<b>Academic Qualifications of the Nominated Individual</b>	
1. Academic Qualification	
2. Specialization	
3. The Institution issuing the qualification	
4. Year of obtaining the qualification	
<b>Current Professional Experience of the Nominated Individual</b>	
1. Name of organization/entity	
2. Period (DD/MM/YYYY)	From: To:
3. Nature of the activity of the organization/entity	
4. Address of the organization/entity	
<b>The Most Important Previous Work Experience of the Nominated Individual</b>	
<b>Experience No. (1)</b>	
1- Name of organization/entity	
2- Job title	
3- Main Job Duties	- - - -
4- Period (DD/MM/YYYY)	From: To:
5- Nature of the activity of the organization/entity	
6- Address of the organization/entity	
<b>Experience No. (2)</b>	
1- Name of organization/entity	
2- Job title	
3- Main Job Duties	- - - -
4- Period (DD/MM/YYYY)	From: To:
5- Nature of the activity of the organization/entity	
6- Address of the organization/entity	
<b>Experience No. (3)</b>	
1- Name of organization/entity	
2- Job title	
3- Main Job Duties	- - - -
4- Period (DD/MM/YYYY)	From: To:
5- Nature of the activity of the organization/entity	
6- Address of the organization/entity	



Board Memberships Held (Current/Previous)			
	Entity/Organization	Position/Membership Capacity (Independent/Non-Independent) (Executive/Non-Executive)	Membership Term From (DD/MM/YYYY) to (DD/MM/YYYY)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Declaration – Integrity and Financial Soundness (if any answer is Yes, please provide details)	
1- Have you ever been convicted of a felony or a crime involving dishonesty or breach of trust, or any of the crimes listed in Article (40) of QFMA Law No. 8 of 2012, or Articles (334) and (335) of Commercial Companies Law No. 11 of 2015 and its amendments by Law No. 8 of 2021, or prohibited from working with entities regulated by the Authority according to Article (35/12) of Law No. 8 of 2012?	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
2- Have you ever been investigated for non-compliance with laws, regulatory requirements, or professional standards, or for obstruction, deception, dishonesty, or lack of cooperation with regulatory bodies?	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
3- Have you ever been investigated for engaging in negligent, misleading, or unethical professional practices?	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
4- Have you ever been penalized by a professional or regulatory body for violating rules of integrity, credibility, or professional conduct?	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No



5- Have you ever been suspended, dismissed, asked to resign, or prohibited from practicing any profession/activity?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
6- Has any institution you managed or held a key position in ever suffered financial losses, liquidation, bankruptcy, license withdrawal, or been dissolved by court order?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
7- Have you ever defaulted on any debts to banks, financial institutions, or any other parties locally or abroad?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
8- Have you ever been declared bankrupt inside or outside Qatar, and have you been reinstated?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____
9- Have you ever entered into a settlement with creditors, and have you complied with its execution locally or abroad?
<input type="checkbox"/> Yes _____
<input type="checkbox"/> No _____





Required Documents – Natural Person			
Document	Attached	Not Applicable	Notes
Nomination request after filling in the forms and signing declarations (Form 5)			
Candidate identification (QID for Qataris / Passport for non-Qataris)			
Valid Good Conduct Certificate			
Recent share ownership certificate for non-independent candidates or declaration of depositing certificate with the Central Depository			
Declaration of not combining prohibited positions			
Updated and detailed CV for the representative			
Nomination letter issued by the legal entity naming its representative, signed & stamped			

Declaration and Undertaking	
I, _____, hereby declare that all data, information, and documents provided in this nomination request are true and complete. I further declare that I do not hold any job or practice any activity prohibited by law from being combined with Board membership, and that I own _____ shares in the company. I undertake to notify the legal person of any changes to any of the information or documents stated herein.	
Name of the Nominated Individual	
Signature of the Nominated Individual	
Date	

<b>Form No. (7)</b>
<b>Form for Determining the Beneficial of the Nominated Legal Person</b>

**First: Information about the Legal Person Nominated for Board Membership**

Name of the Legal Entity	
Legal Form (Company / Fund / Any Legal Arrangement)	
Commercial Registration Number or Equivalent	
Capital	
Name of the Listed Company for which Nomination is Made	
Shareholding Percentage in the Listed Company	

**Second: Information about each individual who owns or controls, directly or indirectly, not less than 20% of the shares or voting rights of the Legal Person mentioned in Section (First)\*:**

Full Name	Nationality	Date of Birth	Document Type & Number (QID for Qataris & Residents / Passport for Non-Residents)	Document Expiry Date	Ownership Percentage	How Ownership is Held (Direct / Indirect)

\* Definition of Beneficial Owner includes:

- Any individual who receives 20% or more of the assets of the legal person.
- Any individual who exercises direct or indirect control over 20% or more of the legal arrangement's ownership.



**Third: Information about individuals who directly or indirectly control the management of the Legal Person mentioned in Section (First)\*\*:**

Full Name	Position/Job Title	Nationality	Document Type & Number (QID for Qataris & Residents / Passport for Non-Residents)	Document Expiry Date

\*\* If the beneficial owner cannot be identified according to Section (Third), the senior-most director of the legal person shall be identified as the beneficial owner

**Fourth: If beneficial owners are not identified or shares have not yet been distributed according to the legal arrangement as stated in Section (Second), the category of individuals for whom the arrangement was formed or operated shall be identified as the beneficial owners for their primary benefit:**

Full Name	Name of Relevant Legal Arrangement	Position /Job Title	Nationality	Document Type & Number (QID for Qataris & Residents / Passport for Non-Residents)	Document Expiry Date



**Declaration and Undertaking**

We/I \_\_\_\_\_ (authorized signatory of the legal person listed in Section “First”) hereby declare that all information provided above is true and complete. In the event of any changes to this information, we/I undertake to submit an update to the Corporate Governance and Disclosure Department at the Qatar Financial Markets Authority via email: [Disclosure@qfma.org.qa](mailto:Disclosure@qfma.org.qa).

Name	
Position	
Signature	
Date	