

**Dorset Fire District  
Meeting Minutes  
November 10, 2025**

**Members Present:** Ben Weiss, Roger Squire, Lee Fox, Jon Ams

**Members Absent:** Cindy Loudenslager

**Others Present:** Rob Gaiotti, Greg Kepler

**Meeting Minutes:**

Lee Fox moved and Roger Squire seconded to approve the October meeting minutes as presented, motion passed 4-0.

**Fire Chief's Report:**

Diesel fuel tank ran empty so the FD had to fuel up at HN Williams until the tank was filled

- MA manchester x 5
- FA west road
- Propane leak has gas
- FA Cheney
- FA Rt 30
- MA Rupert
- Propane leak DH
- MVA near rv park
- MA East Dorset
- FA x 2 Kirby Hollow
- Tree Rt 30
- Tree MHR
- Brush Fire

The new tanker is in service. Burn training at Route 30 house was successful. Possible additional location on Kelleher Rd. Refurbished AEDs needed for the trucks are around \$1,800 total. Looking into the Town covering these costs. Discussion ensued about the fire training at the burn site and the new trucks ability to service fires. Chief Gribble noted that he would be looking to step back from being Chief to spend more time with family/work. 2nd Assistant Chief Chris Dyer has stepped back his time as well. Discussion ensued about succession planning for the Department. Ben Weiss thanked Chief Gribble for his efforts and hard work. Roger Squire moved and Jon Ams seconded to approve the Fire Chief's report, motion passed 4-0.

**Engineer's Report:**

Greg Kepler was present to give the monthly report. Discussion involved Contract #3 - Casella will focus on Rt 30 and pavement area, then will shift focus to private property work, plumbing contractor still pending; OCE has to prepare amendment to construction phase services agreement. Well #3 - source permit and source protection notices went out; and the Spring Yield Study - OCE going to hold off on submitting yield reports, PFAS testing of springs, and possible SYS 2.0. Lee Fox noted that in one of the low quarters the yield data for the springs were 125 gpm. Lee has proposed a possible method for retesting the spring yield. Discussion ensued about the yield study, well 3 status and Casella work.

**DFD MANAGER/ OPERATIONS REPORT 11-8-25:**

- Supplemental Well: well permit PFAS notification form was signed and sent in. Well permit is in the 30 day notice period. DFD will have a permit for well 3 soon.
- Lease agreement with Page (222 Cheney) will need to be extended, still need to let the well process play out prior to extending.
- Received a SRF loan repayment form for 12/1/2025 – this will get adjusted once Casella project is completed. Loan payment amount: \$108,333.
- Casella to start work week of 11/12 – goal is to get pavement impacted work done over the following 2 weeks.
- Current LOC is at \$250,000 – will need to draw down more funding for Casella work and for cash flow.
- Submitted PR1 & 2 for the well no. 3 – received \$159,000 back, still owed \$69,000, but agreement has to get amended. State is planning to do that when DFD goes to construction. Board has decided to hold off which puts the \$69,000 to be reimbursed in limbo.
- SOS has been working to install and read meters, there are still around 6 meters that need to be installed or aren't reading fully.
- Yield Study completed and that it shows that DFD won't get out of moratorium without a new water source based on water supply rules.

**OPERATIONS:**

- SOS made repair on DWR saving around 4 gpm
- Curb at 3835 Route 30 was shut down after leak/left open after fire department drill
- Week of November 10 – SOS and Herrmann will replace 2918 DWR large service line.

- Coordinating power to be run to the metering station.
- Calls for service: 5

## **Finance Report:**

**Expense and revenue reports are attached, highlights below:**

### **Water District:**

Cash on hand:

Money Market balance:	\$24,292
Checking balance:	\$163,326
Loan to Fire:	-\$64,166
Cash position:	\$187,618

- Quarter 2 bills go out soo;
- Expenses for large project construction, engineering; operations
- LOC balance currently: \$250,000 – will pull more from LOC soon as Casella bills start to come in for Contract No. 3.
- PR1 & 2 received for well 3 at \$159,000 – need to amend loan agreement to get reimbursed the additional \$69,000
- Bond payment of \$108,333 is due on December 1<sup>st</sup>. This will get adjusted once Casella work is completed and loan is trued up.
- We have a question about best approach for grant funds once received. DFD will have around \$800,000 in reimbursements from NBRC and ACCD. DFD would pay down the bond balance with these funds. Looking into options for paying the money all at once vs. using it as a bond payment fund that could be invested (if this is allowed).

**Water fees due (more than 30 days):** 4 accounts in total past due: \$7,396

**Fire District:**

- Expenses paid: Equipment maint, utilities
- Donations sit at \$39,147

Cash on hand:

Education Retention Fund: \$2,396

General Checking: \$121,032  
(Jones Donation money: \$100,000)

Truck Escrow: \$2,947 (restricted)

Cash Position: \$126,375

Loan From Water: \$64,166

Roger Squire moved and Lee Fox seconded to approve the Manager's & Finance reports, motion passed 4-0.

Jon Ams moved and Lee Fox seconded to adjourn the meeting at 9:18pm

Respectfully Submitted,

Rob Gaiotti, Town Manager

# *Dorset Fire District # 1*



=====Chartered 1911=====

**Mailing Address:**

PO Box 341  
Dorset, VT 05251

**Physical Address:**

Dorset Town Offices  
112 Mad Tom Road  
East Dorset, VT 05253

**Fire District Bookkeeper**

Phone: 802-362-4571  
Fax: 802-362-5156  
Email: dorsetfire341@comcast.net

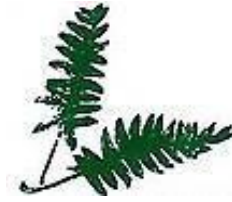
## **DFD MANAGER/ OPERATIONS REPORT 12-8-25:**

- Supplemental Well: ANR had a request to hold a public hearing on the source permit application. It's likely this will happen in mid-January. The water subcommittee discussed DFD looking at costs for doing the very minimum construction needed to connect well 3 and plan for emergency use only. This would allow the moratorium to be lifted and would give SOS another source for back up if needed. SOS highly recommends adding well 3 in some form.
- Lease agreement with Page (222 Cheney) will need to be extended, still need to let the well process play out prior to extending.
- Made first SRF loan payment on 12/1/25
- Casella supposed to be working but we have yet to see much activity.
- Water subcommittee met with ANR about the well 3 public hearing meeting. We were able to ask questions about general strategy and approach. There are plans for another meeting to discuss capacity issues with the State.
- Down to the last few meters to be installed.
- Did work on the first portion of the service to 2918 DWR, installing a new T and valve. The old valve had a small leak.
- SOS located a large leak on DWR adjacent to 2918 DWR, the old curb stop to the empty lot was turned on and there was a big leak. Anthony turned off the curb and the leak stopped. Night time usage is now at a 10 year low.

## **OPERATIONS:**

- SOS has done great work to isolate and deal with recent leaks.
- Blow off valve at top of Barrows Heights is now running.
- Coordinating power to be run to metering station.
- Calls for service: 4

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112 Mad Tom Road  
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**Fire District Bookkeeper**

Phone: 802-362-4571  
Fax: 802-362-5156  
Email: dorsetfire341@comcast.net

## **DORSET FIRE DISTRICT # 1 FINANCE REPORT DECEMBER 8, 2025:**

**Expense and revenue reports are attached, highlights below:**

**Water District:**

Cash on hand:  
Money Market balance: \$23,891  
Checking balance: \$23,638  
Loan to Fire: -\$64,166  
Cash position: \$47,529

- Quarter 2 bills go out soon;
- Expenses for large project construction, engineering; operations
- LOC balance currently: \$250,000 – will pull more from LOC soon as Casella bills start to come in for Contract No. 3.
- Main Line/Service line expense
- Operations expense

**Water fees due (more than 30 days):** 4 accounts in total past due: \$7,396

**Fire District:**

- Expenses paid: Equipment & Utilities.
- Donations sit at \$39,147

Cash on hand:  
Education Retention Fund: \$2,396  
General Checking: \$112,747  
(Jones Donation money: \$100,000)

Truck Escrow: \$2,947 (restricted)  
Cash Position: \$118,090  
Loan From Water: \$64,166

12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Fire Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Budget	Balance
01-1000-00.01 BB - Educ/Rent Fund	0.00	2,396.20
01-1000-00.02 Berkshire - Checking	0.00	112,747.11
01-1000-00.03 Truck Escrow - Berkshire	0.00	2,947.43
01-1100-00.00 Accounts Receivable	0.00	0.00
01-1110-00.00 Opening Bal Equity	0.00	0.00
01-1120-00.00 Retained Earnings	0.00	0.00
01-1400-00.00 Truck Deposit	0.00	0.00
01-1500-00.01 Capital Assets	0.00	2,658,971.99
01-1500-00.02 Accumulated Depreciation	0.00	-1,085,281.10
01-1900-00.00 Inventory Asset	0.00	0.00
01-1900-00.01 Equipment	0.00	0.00
01-1900-00.02 Due From Water District	0.00	-64,191.30
01-1900-00.03 Investment Change	0.00	0.00
01-1900-00.04 Interfund Note Receivable	0.00	0.00
01-2300-00.00 Due to Other Funds	0.00	0.00
<b>Total Asset</b>	<b>0.00</b>	<b>1,627,590.33</b>
01-2000-00.00 Accounts Payable	0.00	0.00
01-2000-00.01 New Truck Payment Payable	0.00	487,863.01
01-2000-00.02 Payroll Liabilities	0.00	0.00
01-2000-00.03 Payroll taxes payable	0.00	0.00
01-2000-00.04 Long Term Debt	0.00	0.00
01-2300-00.01 Due to Truck Escrow Accou	0.00	0.00
01-2300-00.02 Due to Water District	0.00	0.00
01-2300-00.03 Purchase Orders	0.00	0.00
<b>Total Liability</b>	<b>0.00</b>	<b>487,863.01</b>
01-3000-00.00 Fund Balance	0.00	1,080,084.26
<b>Total Fund Balance</b>	<b>0.00</b>	<b>1,080,084.26</b>
01-3000-00.01 Reserve for Truck Sinking	0.00	2,921.69
01-3000-00.02 Res for Tax Sale	0.00	0.00
<b>Total Reserves</b>	<b>0.00</b>	<b>2,921.69</b>

12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Fire Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Estimated Revenue	Received To Date	Uncollected Balance	MTD Revenue
01-6000-00.00 Fire Tax	0.00	0.00	0.00	0.00
01-6000-10.00 Fire Tax - Delinquent	0.00	0.00	0.00	0.00
01-6000-20.00 Fire Tax Interest	0.00	0.00	0.00	0.00
01-6000-30.00 Interest Income	0.00	50.74	-50.74	0.00
01-6000-40.00 Misc Income	0.00	0.00	0.00	0.00
01-6000-45.00 Insurance Reimbursement	0.00	0.00	0.00	0.00
01-6000-50.00 Dispatch Reimbursement	0.00	2,750.00	-2,750.00	0.00
01-6000-60.00 Town Tax Appropriation	209,250.00	104,463.00	104,787.00	0.00
01-6000-70.00 Truck Escrow Income	0.00	0.00	0.00	0.00
01-6000-80.00 Withdrawal from Sinking F	0.00	0.00	0.00	0.00
01-6700-00.00 FEMA - Income	0.00	0.00	0.00	0.00
01-6800-00.00 Donations	0.00	41,422.00	-41,422.00	100.00
01-6900-00.05 Sale of Equipment/Bldg	0.00	77,493.00	-77,493.00	0.00
<b>Total Revenues</b>	<b>209,250.00</b>	<b>226,178.74</b>	<b>-16,928.74</b>	<b>100.00</b>



12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Fire Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Budget	Expenditures	Balance	MTD Expenditures
01-7100-10.00 Advertisements	100.00	0.00	100.00	0.00
01-7100-20.00 Fire Prevention	600.00	0.00	600.00	0.00
01-7100-30.00 Insurance	19,500.00	29,761.00	-10,261.00	0.00
01-7100-40.00 Ofc/Fireman Supplies	1,000.00	936.21	63.79	216.88
01-7100-45.00 Postage & Printing	250.00	1,014.00	-764.00	0.00
01-7100-50.00 Professional Fees	3,500.00	3,750.00	-250.00	0.00
01-7100-51.00 Clerk/Mgr Fees	10,000.00	0.00	10,000.00	0.00
01-7100-52.00 Dam Fee Prentiss Pond	0.00	0.00	0.00	0.00
01-7100-53.00 Dispatch Fees	0.00	2,750.00	-2,750.00	0.00
01-7200-10.00 Gas/Diesel Fuel Apparatus	5,950.00	4,120.39	1,829.61	411.39
01-7200-12.00 Fed Tax on Fuel	0.00	228.77	-228.77	31.87
01-7200-15.00 Maintenance-Equipment	25,000.00	14,711.68	10,288.32	474.00
01-7200-20.00 New Equipment	23,000.00	28,746.23	-5,746.23	2,183.68
01-7200-32.00 New Truck Payment	50,353.00	50,725.92	-372.92	0.00
01-7200-32.01 Truck Payment Interest	0.00	23,127.45	-23,127.45	0.00
01-7200-33.00 Truck Sinking Fund	0.00	0.00	0.00	0.00
01-7300-00.00 Contigency Fund	0.00	0.00	0.00	0.00
01-7500-00.00 Firehouse Maintenance	20,000.00	2,422.85	17,577.15	0.00
01-7500-21.00 Supplies - Firehouse	497.00	55.23	441.77	-69.22
01-7500-30.00 Utilities	11,500.00	5,198.13	6,301.87	1,215.08
01-7600-20.00 FM Training/Dues/Mileage	3,500.00	288.00	3,212.00	0.00
01-7600-30.00 Firemen Education & Reten	30,000.00	0.00	30,000.00	0.00
01-7600-40.00 Firemen Dinner/Meals	1,000.00	707.15	292.85	99.84
01-7700-00.00 FEMA Grant Expenses	0.00	0.00	0.00	0.00
01-7800-00.00 Depreciation Expense	0.00	0.00	0.00	0.00
01-7900-00.00 Transfer - Out	0.00	0.00	0.00	0.00
01-7900-00.01 Grant Matching Funds	0.00	0.00	0.00	0.00
01-7900-00.04 Misc Expense	0.00	602.36	-602.36	0.00
01-7900-00.05 Bad Debt	0.00	0.00	0.00	0.00
01-7900-00.09 Payroll-Taxes	3,500.00	0.00	3,500.00	0.00
01-7900-00.10 Payroll-Processing	0.00	312.00	-312.00	0.00
01-7900-00.11 Cost of Goods Sold	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>209,250.00</b>	<b>169,457.37</b>	<b>39,792.63</b>	<b>4,563.52</b>
<b>Total Fire Dept</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Total Debits: 3,155,770.10 Total Credits: 3,155,770.10

12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Water Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Budget	Balance
02-1000-00.00 Berkshire - Money Market	0.00	23,891.54
02-1000-00.02 Berkshire - Checking	0.00	23,638.89
02-1100-00.00 Accounts Receivable	0.00	42,404.60
02-1100-00.01 Water Repair Receivable	0.00	0.00
02-1100-00.02 Grant Receivable	0.00	0.00
02-1100-10.00 Due To Customers	0.00	-10,146.69
02-1100-20.00 Undeposited Funds	0.00	0.00
02-1100-30.00 Investment Changes	0.00	0.00
02-1500-00.01 Capital Assets	0.00	4,239,254.13
02-1500-00.02 Accumulated Depreciation	0.00	-49,723.67
02-1900-00.02 Inter-Fund	0.00	64,191.30
02-2300-00.00 Due from Fire District	0.00	0.00
02-6000-41.00 Maintenance-Service Pymts	0.00	0.00
02-6000-42.00 Water Study Grant Revenue	0.00	0.00
<b>Total Asset</b>	<b>0.00</b>	<b>4,333,510.10</b>
02-1900-00.04 Interfund Note Payable	0.00	0.00
02-2000-00.00 Accounts Payable	0.00	156.00
02-2000-00.01 Water Planning Loan	0.00	3,299,857.28
02-2000-00.02 Line of Credit	0.00	250,000.00
<b>Total Liability</b>	<b>0.00</b>	<b>3,550,013.28</b>
02-3000-00.00 Fund Balance	0.00	846,337.96
<b>Total Fund Balance</b>	<b>0.00</b>	<b>846,337.96</b>
02-3000-00.01 Reserve for Water Sinking	0.00	17,133.40
<b>Total Reserves</b>	<b>0.00</b>	<b>17,133.40</b>

12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Water Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Estimated Revenue	Received To Date	Uncollected Balance	MTD Revenue
02-6000-30.00 Interest Income	500.00	729.27	-229.27	0.00
02-6000-30.10 User Fees - Delinquent	500.00	0.00	500.00	0.00
02-6000-30.20 User Fees - Current	163,000.00	72,361.50	90,638.50	41,185.03
02-6000-35.00 Misc. Income	0.00	0.00	0.00	0.00
02-6000-40.00 Maintenance Fees	0.00	0.00	0.00	0.00
02-6000-50.00 Taken from Reserve	0.00	0.00	0.00	0.00
02-6000-60.00 LineCredit/Grant Revenue	0.00	0.00	0.00	0.00
02-6000-65.00 Asset Mgmt Grant	0.00	0.00	0.00	0.00
02-6000-70.00 Planning Loan Revenue	0.00	159,782.50	-159,782.50	0.00
02-6000-71.00 Sinking Fund Transfer	0.00	0.00	0.00	0.00
02-6000-72.00 Engineer Revenue FireDept	0.00	0.00	0.00	0.00
02-6000-80.00 Transfer - In	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>164,000.00</b>	<b>232,873.27</b>	<b>-68,873.27</b>	<b>41,185.03</b>

12/04/25

## Dorset Fire District #1 General Ledger

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01:22 pm

Trial Balance - Water Dept

Town Manager

Current Year - Period 6 Dec

Account/Description	Budget	Expenditures	Balance	MTD Expenditures
02-7000-01.00 Bank Service Charge	0.00	0.00	0.00	0.00
02-7000-02.00 Chemicals	500.00	622.40	-122.40	0.00
02-7000-03.00 Clerical Supplies	300.00	0.00	300.00	0.00
02-7000-04.00 Clerk/Mgr Fees	5,000.00	0.00	5,000.00	0.00
02-7000-05.00 Contingency	10,000.00	0.00	10,000.00	0.00
02-7000-07.00 Dues & Publications	300.00	0.00	300.00	0.00
02-7000-08.00 Fuel	700.00	0.00	700.00	0.00
02-7000-09.00 Insurance	4,800.00	2,386.00	2,414.00	0.00
02-7000-11.01 Maintenance - Main Line	16,500.00	24,915.01	-8,415.01	3,727.38
02-7000-11.02 Maintenance - Reservoir	3,500.00	6,577.90	-3,077.90	0.00
02-7000-11.03 Maintenance - Road	2,500.00	0.00	2,500.00	0.00
02-7000-11.04 Maintenance-Service Line	0.00	20,957.20	-20,957.20	10,500.00
02-7000-12.00 Mileage	0.00	0.00	0.00	0.00
02-7000-13.00 Misc. Expenses	500.00	0.00	500.00	0.00
02-7000-14.00 Plan Loan/Bond Expenses	0.00	103,449.12	-103,449.12	0.00
02-7000-15.00 Plan Loan Payments	0.00	108,333.33	-108,333.33	0.00
02-7000-16.00 Operating Permit	1,950.00	738.95	1,211.05	401.25
02-7000-18.00 Postage	800.00	542.90	257.10	167.90
02-7000-19.00 Printing	0.00	0.00	0.00	0.00
02-7000-20.00 Professtional Fees	12,000.00	10,013.00	1,987.00	0.00
02-7000-21.00 Repay Loans/Debt Retireme	38,500.00	0.00	38,500.00	0.00
02-7000-22.00 Sinking Fund	5,000.00	0.00	5,000.00	0.00
02-7000-23.00 System Operator	59,000.00	30,402.00	28,598.00	5,067.00
02-7000-24.00 Telephone	0.00	0.00	0.00	0.00
02-7000-25.00 Testing	1,800.00	910.00	890.00	25.00
02-7000-26.00 Consumer Confid Reports	350.00	0.00	350.00	0.00
02-7000-29.00 Other Expenses	0.00	3,000.00	-3,000.00	3,000.00
02-7800-00.00 Depreciation Expense	0.00	0.00	0.00	0.00
02-7900-00.09 Payroll-Taxes	0.00	0.00	0.00	0.00
02-7900-00.10 Payroll Processing	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>164,000.00</b>	<b>312,847.81</b>	<b>-148,847.81</b>	<b>22,888.53</b>
<b>Total Water Dept</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Total Debits: 4,870,228.27 Total Credits: 4,870,228.27

<b>Total All Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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Grand Total Debits: 8,025,998.37 Grand Total Credits: 8,025,998.37

