



RESOLUTION NO. 2026-007
AUTHORIZING THE EXECUTIVE OFFICER TO DELEGATE SIGNING AUTHORITY
FOR RIGHT OF ENTRY AGREEMENTS TO DESIGNATED AGENCY STAFF,
AND RATIFYING ALL PRIOR AGREEMENTS EXECUTED PURSUANT THERETO

WHEREAS, Marin Wildfire Prevention Authority is a joint powers authority duly organized and existing under the laws of the State of California; and

WHEREAS, Section 5(d) of the Marin Wildfire's Amended and Restated Joint Exercise of Powers Agreement allows Marin Wildfire to enter into contracts; and

WHEREAS, Marin Wildfire's Board of Directors Bylaws give the Executive Officer broad authority to "perform all duties incident to the position of Executive Officer..." (Board Bylaws Art.IV(4)); and

WHEREAS, many of Marin Wildfire's projects require access to private or public property for purposes of carrying out vegetation management or other work; and

WHEREAS, right of entry agreements (ROE Agreements) are instruments that establish the terms and conditions under which Marin Wildfire and its agents, employees and contractors may access these properties; and

WHEREAS, the Executive Officer has authority under the Bylaws to execute ROE Agreements on behalf of Marin Wildfire, but the volume and time-sensitive nature of these Agreements makes it impractical for the Executive Officer to personally execute each ROE Agreement; and

WHEREAS, the Board desires to authorize the Executive Officer to delegate the ROE Agreement signing authority to qualified agency staff, subject to the parameters set forth herein; and

WHEREAS, the Board further desires to ratify and confirm all ROE Agreements previously executed by Marin Wildfire staff pursuant to such delegated authority prior to the adoption of this Resolution, to the extent such agreements were within the scope of Marin Wildfire's authority and were executed in furtherance of projects under Marin Wildfire's approved Work Plans; and



NOW THEREFORE, based on the recitals above, which are hereby incorporated, the Board of Directors of the Marin Wildfire Prevention Authority does hereby resolve as follows:

Section 1. Environmental Review.

The Board finds that authorizing the Executive Officer to delegate signing authority to staff members for ROE Agreements is not a “project” under the California Environmental Quality Act, because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment (Pub. Res. Code § 21065).

Section 2. Authorization to Delegate.

The Executive Officer is hereby authorized to delegate his/her/their authority to execute ROE Agreements on behalf of Marin Wildfire to one or more Agency staff members. Nothing in this Resolution shall be construed to limit or diminish the Executive Officer’s existing authority to execute ROE Agreements.

Section 3. Designation of Authorized Staff.

The Executive Officer shall designate authorized staff members in writing by identifying the staff member by name and title and specifying any limitations on the scope of the delegated authority. The Executive Officer may revoke or modify any designation at any time.

Section 4. Scope of Delegated Authority.

Unless the Executive Officer expressly provides otherwise in a written designation, staff authorized pursuant to this Resolution may execute ROE Agreements that: (a) do not obligate Marin Wildfire to pay compensation, except for reimbursement of actual documented damages caused by Marin Wildfire’s activities on the subject property; (b) are consistent with projects approved under the annual Work Plan and Budget; and (c) are in a form written or approved by Marin Wildfire’s General Counsel. Any ROE Agreement that does not fall within these parameters shall require execution by the Executive Officer.

Section 5. Ratification of Prior Actions.

The Board hereby ratifies, approves and confirms all ROE Agreements executed by Marin Wildfire staff on behalf of Marin Wildfire prior to adoption of this Resolution, including all obligations undertaken and actions taken pursuant thereto, to the extent such agreements were within Marin Wildfire’s authority and were executed in furtherance of the agency’s



purpose. This ratification is effective as of the date each such agreement was originally executed.

Section 6. Effective Date.

This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was adopted at the regular meeting of the Marin Wildfire Prevention Authority Board of Directors held on June 18, 2026, by the following vote:

Motion: Coler, to approve Consent calendar items, of which this Amended resolution of the Conflict of Interest Code for the Marin Wildfire Prevention Authority was item "a".

Second: Evergettis

Motion passed unanimously by the following vote:

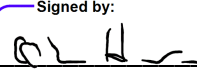
AYES: 12 Katherine Jones, Rachel Kertz, Catherine Wey, Dennis Rodoni, Barry Evergettis, Bill Shea, Tom Finn, Cathryn Hilliard, Fred Cassisa, Barbara Coler, Julie McMillan, Yoav Schlesinger

NOES: 0

ABSENT: 5 Mark White, Claire Molesworth, Kathryn Donohue, Catherine Murray, Bruce Goines

ABSTAIN: 0

DocuSigned by:
ATTEST: Mark Brown
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Mark Brown, Executive Officer

Signed by:

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Cathryn Hilliard, Board President