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## **Green Building Design Consultants Limited (GBD) ENVIRONMENTAL POLICY**

As a practice, Green Building Design Consultants (GBD) sees our fundamental role as promoting the health and wellbeing of those who occupy the built environment that we are involved in creating. We aim to do this by providing environments that are comfortable, environmentally sound and functional by offering solutions that are practical, cost effective and delivered with a commitment to protect the environment and limited natural resources and prevent pollution.

GBD will comply with its compliance obligations e.g. environmental laws, regulations and other requirements in relation to our Environmental Aspects.

Innovation and continuous improvement are fundamental to what we do. We embrace modern technology and see our role as environmental engineers who specialise in building services design, to inform others how such technologies can be incorporated and to enable Clients and end-users to make informed decisions regarding the creation of the best possible environment within their budgets.

To support our Environmental commitments, we have implemented this policy and an Environmental Management System (EMS), based around the requirements of ISO: 14001:2015, for which we are accredited through BSI Certificate No. EMS 622329. This policy acts as a framework for setting and reviewing objectives which will support us in continually improving the EMS. These objectives shall be periodically reviewed and revised at GBD Senior Management Meetings as well as Management Review Meetings.

Through our staff training and CPD seminars, staff are encouraged to continually improve and refresh their knowledge base, in relation to low carbon technologies and sustainability.

Sustainability has its place in everything we do, not just in the designs we deliver but also in the way we operate our practice. Current initiatives include:

- Using telephone and/or online conference facilities to minimise travelling to sites and meetings where possible.
- However if a site visit is required, utilise public transport or car share where ever practical.
- Offering staff, where appropriate the option to work from home on some days so not travelling into the office.
- Recycling of paper, cardboard, toner cartridges, hard and soft plastic, tins and batteries as well as other office waste where possible.
- Food waste also to be disposed of separately via food caddies.
- Efficient use of both energy and water.
- Use of low energy lighting, through switching lights and equipment off, when not required.
- Purchase of paper from FSC approved sources where possible.
- When replacing equipment, we will endeavor to dispose of equipment correctly (i.e. WEEE) and use energy efficient options where feasible, (i.e. printers).

The GBD Directors and the Senior Management Team are committed to assuring that this policy is communicated, implemented, understood and maintained at all levels of the business, and is available to relevant interested parties. This Environmental Policy will be communicated to relevant interested parties via our company website.

Simon Green – Director

