

**County of Franklin Solid Waste Management Authority**

Minutes of Meeting July 16th, 2025  
Meeting held at the Regional Landfill,  
828 County Route 20,  
Constable, NY 12926

The meeting was called to order by Treasurer Kip Cassavaw at 3:31 pm.

Roll call was held, and the following members were present: Scott Traynor, Scott Premo, Jason Brockway and Kip Cassavaw.

Absent members: Brandon Titus, Chuck McKee & Curt Smith

Also present for the meeting were: Todd Perry, Executive Director; Julie Clarke, Account Clerk/Typist

**RESOLUTION NO. 23 -APPROVAL OF THE JUNE 11<sup>th</sup>, 2025 MEETING MINTUES**

**RESOLVED:** The governing body of the Authority hereby approves the minutes of the June 11th, 2025, meeting.

The foregoing motion was made by Scott Premo and seconded by Scott Traynor. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 24- APPROVAL OF THE JUNE 2025 ABSTRACT**

**RESOLVED:** The governing body of the Authority hereby approves the June 2025 Abstract.

The foregoing motion was made by Kip Cassavaw and seconded by Scott Traynor. All members present were in favor of the motion. Whereupon the resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 25 -APPROVAL OF THE MAY 2025 BALANCE SHEET**

**RESOLVED:** The governing body of the Authority hereby approves the balance sheet for the month of May 2025.

The foregoing motion was made by Scott Premo and seconded by Scott Traynor. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**COMMITTEE REPORTS-**

**Audit Committee- Kip, Jason, Chuck** – R.A. Mercer will be performing the yearly audit on August 25-29, 2025.

**Executive Director- Todd** – Cell 7 updates- the composite has been placed in the cell and is currently 90% complete with the clay liner to follow. The side riser (pump) building has been formed and poured for the foundation. The building is being backfilled and the slab is to be poured July 14<sup>th</sup>. The monitoring wells have been relocated to new areas. Malone Transfer Station updates- The rough plumbing for the scale house is complete. The rough electric has started in the new scale house. The piping and a manhole structure has been installed in the storm water pond along with drainable soil. Piping has been installed from the pond to the existing manhole structure near the road. Also new drainage has been installed across the driveway.

We have final shop drawings from the building manufacture. The anticipate excavation and foundations are to start in the next two weeks. Regional Landfill paving update- Luck Brothers has completed the milling and paving work at the landfill. RCAC is currently on site to complete the cleaning of the leachate silo and the force main. Then Statewide Aquastore is scheduled for July 11<sup>th</sup> to inspect the tank and replace the anodes. Generator update- Next Era Electrical and a generator programmer were on site on June 16<sup>th</sup> to adjust and reprogram the generator so it will properly operate during an outage. The new Mack truck has been ordered and is scheduled to be built in September 2025.

**Governance Committee- Scott P, Scott T & Curt** - nothing to report

**Recycling Committee- Brandon, Curt & Scott T.** - nothing to report

**Treasurer Committee- Kip, Jason & Chuck** - nothing to report

**RESOLUTION NO. 26 -APPROVED TO ACCEPT THE GOVERNANCE COMMITTEE MEETING MINTUES FROM JUNE 11, 2025 MEETING**

**RESOLVED:** The governing body of the Authority hereby approves the minutes of the June 11<sup>th</sup>, 2025, committee meeting.

The foregoing motion was made by Scott Premo and seconded by Scott Traynor. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

**RESOLUTION NO. 27 -AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER A CONTRACT WITH EAA (ENVIRONMENTAL ATTRIBUTE ADVISORS) IN REGARDS TO CARBON CREDITS**

**RESOLVED:** The governing body of the Authority hereby approves the Executive Director, Todd Perry to enter a contract with EAA.

The foregoing motion was made by Scott Premo and seconded by Jason Brockway. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

The Treasurer asked for a roll call:

AYES: 4

NAYES: 0

ABSTAINED:0

**OLD BUSINESS** – Scott Traynor asked if there are any updates on the Flanagan being torn down, he noticed utility trucks on site when he was driving by. Todd informed the board he heard that a neighboring property owner is having a disagreement over a power pole. The wastewater treatment plant is currently in a pilot project right now and the landfill is bringing 3 loads of leachate a week to the facility. B & L inspector did an official walk through the land we are purchasing and everything looked good. Kip Cassavaw asked about the smell and all members present stated they have not had any complaints since the new flare has been up and running. For the record Todd received a voice mail on July 15, 2025 from David Drummond, Elgin Quebec, who is a council member for the Town of Elgin. Mr. Drummond wanted to let Todd know the landfill smell has gone way down. Mr. Drummond commented the town appreciates making the smell go away.

ADJOURNMENT - At 4:07 pm, Scott Traynor moved to adjourn the meeting, seconded by Scott Premo.

All members present were in favor of adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Clarke".

Julie Clarke  
Account Clerk/Typist