



**gulf coast**  
partnership

# **FL-602 Charlotte County, FL 2025 HUD Continuum of Care (CoC) Program Competition**

## **Request for Proposal and Local Competition Guidelines**

**Project Application Release Date:** Wednesday, November 26, 2025

**Application Deadline for all Projects:** Friday, December 12, 2025 at  
or before 4:00 pm EST

All applications must be submitted via mail or hand delivery to:

Gulf Coast Partnership  
21500 Gibraltar Drive #3  
Port Charlotte, FL 33952

*Or via email to:*

[angela.hogan@gulfcoastpartnership.org](mailto:angela.hogan@gulfcoastpartnership.org)

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## OVERVIEW

Each year, the U.S. Department of Housing and Urban Development (HUD) releases the Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO). In Federal Fiscal Year (FFY) 2024, Charlotte County CoC (FL-602) was awarded \$1,465,652 million in homeless services funding to support permanent supportive housing, rapid re-housing, supportive services, and CoC infrastructure projects like HMIS (Homeless Management Information System) and planning.

The competitive application requires each CoC to rank, score, and select new and renewal projects according to HUD's funding priorities and project performance. This Request for Proposal (RFP) packet includes a timeline for the local competition and details how the Charlotte County CoC (FL-602) will evaluate renewal projects for reallocation, score and rank renewal and new projects, and make the application process available to the community.

**Charlotte County CoC (FL-602) invites applications from organizations that have not previously received CoC funding.** It is expected that all agencies applying for new or renewal project funding read the CoC NOFO and available HUD resources at the [HUD website](#). The HUD NOFO is referenced throughout this document, along with relevant section references.

**The Fiscal Year (FFY) 2025 CoC NOFO contains critical changes to HUD funding priorities and NOFO processes. Review a summary of these changes in the 'Critical HUD Changes' Section of this RFP.**

Although the FY 2024 NOFO was initially intended to be a two-year NOFO, with the same awards made for FY 2024 and FY 2025, HUD indicated that the FY 25 NOFO released on November 13, 2025 "rescinds and supersedes any mention of awards in the FY 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants published on July 31, 2024 and includes several changes" (p. 15 of FY25 CoC NOFO). As a result, this local RFP process contains significant changes to the scoring methodology compared to prior year competitions to align with the criteria outlined by HUD.

### About the Gulf Coast Partnership and Charlotte County CoC (FL-602)

Approximately 300 people are homeless in Charlotte County Florida on any given night. Lack of affordable housing, low incomes, and limited access to comprehensive services are primary causes of homelessness. Disabilities and chronic illnesses create additional challenges in resolving homelessness.

The mission of the Charlotte County CoC (FL-602) is to make homelessness rare, brief, and nonrecurring in our community. We believe that homelessness is both solvable and preventable. We strive to meet the immediate needs of people in our community who are experiencing homelessness while pursuing the ultimate goal of safe, long-term housing solutions.

The Charlotte County CoC (FL-602) is the designated Collaborative Applicant for the Continuum of Care, implements federal, state, and local policy and best practices for homeless services, and administers and monitors homeless services grants from a variety of sources. The funds administered by Gulf Coast Partnership include the HUD Continuum of Care Program, Emergency Solutions Grant, TANF, and State of Florida funds. As the CoC Collaborative Applicant, we provide staffing support to the Continuum of Care Stakeholders Council.

## Designated NOFO Entities

The Continuum of Care Stakeholders Council has ultimate responsibility for the local NOFO process and the Grant Review, Scoring, and Ranking Committee oversees the development of the local NOFO submission to HUD, which includes:

- Developing a funding strategy for allocating HUD CoC funding according to local need, HUD policy priorities, and overall system performance,
- Reading and analyzing the NOFO, developing a reallocation strategy, developing the project rating and ranking criteria, and utilizing performance and program data to evaluate and rank project applications,
- Developing a communications plan for informing the Continuum of Care and ensuring full participation,
- Overseeing the work of the Collaborative Applicant to prepare the NOFO submission, and
- Approving final submission for the CoC application to HUD.

As the Collaborative Applicant, Gulf Coast Partnership/Charlotte County CoC (FL-602) develops the application to HUD according to the priorities, strategy, ranking, and requirements developed by the Grant Review, Scoring, and Ranking Committee. The Grant Review, Scoring, and Ranking Committee makes recommendations to the full Continuum of Care Stakeholders Council of which projects may have partial or full funding reallocated, which new projects will be included in the final ranking, and the project ranking order according to the measures included in this document.

All local application materials, processes, and meeting notices will be posted to the Gulf Coast Partnership's Website at [www.gulfcoastpartnership.org](http://www.gulfcoastpartnership.org) and sent to the CoC mailing list via email. To sign up for the CoC mailing list please request addition by email to [kelly.hunter@gulfcoastpartnership.org](mailto:kelly.hunter@gulfcoastpartnership.org).

## NOFO TIMELINE

Dates are established based on HUD's Notice of Funding Opportunity; some dates are subject to change within the established timeframe that is required by HUD's Notice.

### 2025 Timeline

Tuesday – November 18, 2025	FY25 Continuum of Care & YHDP Program Competition NOFO posted to website and emailed to Continuum of Care.
Wednesday – November 19, 2025	FY25 Continuum of Care & YHDP Program Competition Local Funding Timeline published to website and emailed to Continuum of Care.
Wednesday – November 26, 2025	Gulf Coast Partnership FY25 Continuum of Care & YHDP LOCAL RFA published to website, print media, and emailed to Continuum of Care.
Monday – December 1, 2025	<p>Public Meeting – Local Agency Training – Q&amp;A - The Gulf Coast Partnership's FY25 Continuum of Care &amp; YHDP Local Competition Request for Project Applications (RFA) via Zoom from 10:30am – 12:00pm.</p> <p><a href="https://us02web.zoom.us/j/84051283683?pwd=KimNtDljUbr7WcaKN5aC55N8AS3f2U.1">https://us02web.zoom.us/j/84051283683?pwd=KimNtDljUbr7WcaKN5aC55N8AS3f2U.1</a></p> <p>Meeting ID: 840 5128 3683, Passcode: 001877, One tap mobile +13052241968,,84051283683#,,,,*001877# US</p> <p>Everyone is welcome to attend. This is your opportunity to ask questions about the RFA.</p>
Friday – December 12, 2025 4:00PM EST	Project Applications must be submitted (with required attachments). Only project applications that are submitted on or before the Due Date will be considered for Review, Scoring, and Ranking. Refer to the HUD website under the Continuum of Care Program <a href="https://www.hud.gov/hud-partners/community-coc">https://www.hud.gov/hud-partners/community-coc</a> for updates and read the NOFA carefully.
Monday – December 15, 2025	Project Applications, Scoring Tools and Links sent to Grant Review, Scoring, and Ranking Committee Members via email.
Thursday – December 18, 2025	Grant Review, Scoring, and Ranking Committee Meeting will be held in person from 9:00am – 11:00am at the Family Services Center 21500 Gibraltar Drive, Port Charlotte, FL 33952. This meeting will be open to the public.
Thursday – December 18, 2025	Gulf Coast Partnership notify Project Applicants of Project Ranking and Selection Decisions via E-mail and US Mail. Gulf Coast Partnership issue <b>Public Notice</b> of Project Ranking and Selection Decisions on website and email.
Friday – January 9, 2026	Gulf Coast Partnership make available and issue <b>Public Notice</b> that All Parts of the Continuum of Care Application (CoC Application, Project Applications, Priority Listing, and Supporting Documents) available for review on the website <a href="http://www.gulfcoastpartnership.org">www.gulfcoastpartnership.org</a>
Tuesday – January 13, 2026	FL-602 Punta Gorda/Charlotte County CoC Application submitted to HUD.
Any changes in this schedule will be posted on the Gulf Coast Partnership's website at <a href="http://www.gulfcoastpartnership.org">www.gulfcoastpartnership.org</a>	

## FY 2025 AVAILABLE FUNDING

Source: [Estimated Annual Renewal Demand Report](#)

FY 2025 CoC NOFO Available Funding		
Amount	Type	Description
\$1,411,694	The Annual Renewal Demand (ARD) for Charlotte County CoC (FL-602)	The CoC's ARD is calculated by adding together the eligible portion of the budgets in the group of grants ready to renew. The CoC will have the opportunity to submit applications based on the amount needed to renew these grants. The ARD is the base amount for which the CoC is eligible to apply and includes the Youth Homelessness Demonstration Program funds.
\$282,339	CoC Bonus Project Funding Available	This is the maximum amount of bonus funding for which the CoC is eligible to apply (does not include any reallocation).
\$56,622	Domestic Violence Bonus Project Funding Available	This is the maximum amount of domestic violence project bonus funding for which the CoC is eligible to apply.
\$70,585	CoC Planning Grant Funds	This is the amount for staffing support and funding for the Collaborative Applicant in addition to operations costs for HUD-required CoC activities.
<b>\$1,821,240 Total Amount of Funding Available</b>		

HUD allows local communities to create new projects through two methods: bonus projects and reallocation. Bonus projects are typically awarded competitively at the national level but are also required to be ranked with the CoC's other renewal and new projects.

Other important amounts to note:

- **Tier 1 projects are capped at \$423,508 total, or 30% of ARD**
- **Permanent housing projects (RRH & PSH) are capped at \$423,508 total, or 30% of ARD**

## CRITICAL HUD CHANGES FROM LAST YEAR'S NOFO

This section includes the relevant excerpts from the 2025 Notice of Funding Opportunity (NOFO), found on HUD's Continuum of Care Program Competition [website](#). Charlotte County CoC (FL-602) still encourages applicants to review the NOFO in its entirety.

### Priority Shifts

- HUD replaced the FY 24 NOFO priorities with six new priorities (p. 12-13 of HUD NOFO):
  1. Ending the Crisis of Homelessness on Our Streets
  2. Prioritizing Treatment and Recovery
  3. Advancing Public Safety
  4. Promoting Self Sufficiency
  5. Improving Outcomes
  6. Minimizing Trauma

### Changes to Tiering and Ranking.

- **The CoC's Tier 1 projects are capped at 30% of ARD** (in FY24 Tier 1 projects were capped at 90%). Therefore, Tier 1 projects will be limited to **\$423,508** total for Charlotte County CoC (FL-602). (p. 15 of FY25 CoC NOFO).
- This change means that a majority of projects will be ranked as Tier 2, and these projects will compete nationally for awards.
- HUD will competitively award all DV and YHDP projects, including renewal and replacement YHDP projects. In CoC FY2024, YHDP programs were not competitively ranked.

### Cap on Permanent Housing Funding

- **No more than 30% of the ARD** can be used for permanent housing projects (RRH & PSH). (p. 15 of FY25 HUD NOFO)
- For Charlotte County CoC (FL-602), this means that **\$423,508** maximum is available for permanent housing, which is a significant reduction from FY24.

### Emphasis on Transitional Housing

- Through the cap on permanent housing programs, HUD has emphasized the creation of new **Transitional Housing Projects**. (p. 15 of FY25 CoC NOFO)

### Emphasis on Street Outreach Project Types

- Through the cap on permanent housing programs, HUD has emphasized the creation of new **Supportive Services Only (SSO) Projects**. (p. 15 of FY25 CoC NOFO)

- SSO project types have been further divided into three categories to distinguish different threshold requirements for each:
  - SSO – Standalone
  - SSO – Street Outreach
  - SSO – Coordinated Entry
- These project types have distinct project quality threshold criteria, as outlined on page 57-60 of the FY 25 CoC NOFO.

#### **New Project Threshold and Project Quality Criteria**

- HUD will review all new project applications to determine if they meet 1) project **threshold** criteria, and 2) project **quality** threshold requirements.
- HUD's project threshold criteria includes that projects certify to the following (p 54 of FY 25 CoC NOFO):
  - "The project applicant will not engage in racial preferences or other forms of illegal discrimination."
  - and
  - "The project applicant will not operate drug injection sites or "safe consumption sites," knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of "harm reduction."
- HUD's project quality threshold criteria are specific to the project type but, among other criteria, require projects to demonstrate that program participants are required to participate in supportive services by providing evidence such as a lease agreement; transitional housing providers must provide 40 hours/week of services; and new PSH must serve elderly individuals and individuals with physical or developmental disabilities.

#### **HUD Disqualifications and Risk Review**

- HUD may reject applicants during the HUD Risk Review process for evidence (including previous application materials, public sources, or complaints) of "a history of subsidizing or facilitating activities that conflict with the purposes of this NOFO." (p. 89 of FY 25 CoC NOFO).
- HUD reserves the right to evaluate project eligibility if there is evidence the project "has previously or currently conducts activities that subsidize or facilitate racial preferences or other forms of illegal discrimination or conduct activities that rely on or otherwise use a definition of sex other than as binary in human," or "evidence that the project operates drug injection sites or "safe consumption sites," knowingly distributes drug paraphernalia on or off of property under their control, permits the use or distribution of illicit drugs on property under their control, or conducts any of these activities under the pretext of "harm reduction." (p.55 of FY 25 CoC NOFO).

#### **New CoC Application Ranking Factors**

- The CoC Rating Factors are the evaluation criteria HUD uses to assess the CoC's overall application.
- HUD added Rating Factors (p. 66-88) such as the presence of substance use treatment centers and detox centers in the geographic area, local laws prohibiting public camping, requirements to participate in supportive services, and collaboration with law enforcement.



### Emphasis on Supportive Service Requirements

The CoC's application as a whole, as well as individual projects, are awarded more points by HUD if the projects **require** supportive services. The threshold and scoring system, in practice, requires that all or a majority of projects require participation in supportive services to receive funding. The below is from 24 CFR 578.75(h):

- ***“Supportive service agreement.”*** Recipients and subrecipients may require the program participants to take part in supportive services that are not disability-related services provided through the project as a condition of continued participation in the program. Examples of disability-related services include, but are not limited to, mental health services, outpatient health services, and provision of medication, which are provided to a person with a disability to address a condition caused by the disability. Notwithstanding this provision, if the purpose of the project is to provide substance abuse treatment services, recipients and subrecipients may require program participants to take part in such services as a condition of continued participation in the program.”

### Cost of Living Adjustments for Conditionally Selected Grants

- HUD will adjust amounts for the supportive services and HMIS Cost budget line items for renewing projects by the following factor: Most recent three-year average of changes in State Quarterly Census of Employment and Wages (QCEW) for the category Social Assistance (NAICS 624). Data can be found at: <https://www.bls.gov/cew/data.htm> (p. 94 of FY 25 CoCNOFO)

## FY 2025 HUD Policy Priorities

Below is a summary of HUD's Policy Priorities as outlined on page 12-13 of the FY 25 CoC NOFO.

1. **Ending the Crisis of Homelessness.** HUD directs CoCs to allocate resources towards outreach, intervention, and assistance that helps people regain self-sufficiency. HUD directs CoCs to work with law enforcement, first responders, and their state and local governments to reduce encampments, public camping, and public drug use in order to address barriers to maintaining housing and increasing self-sufficiency.
2. **Prioritizing Treatment and Recover.** HUD outlines that CoCs should prioritize projects that provide the treatment and services people need to recover and regain self-sufficiency including on-site behavioral health treatment, robust wraparound supportive services, and participation requirements. The FY 25 NOFO devotes resources to Transitional Housing programs and Supportive Service Only projects with the goal of improving health and long-term economic independence. HUD encourages CoCs to utilize the full array of mainstream programs and local and private resources to provide housing and healthcare needed to maintain safe and stable housing.
3. **Advancing Public Safety.** HUD indicates that CoCs should cooperate with law enforcement. HUD encourages CoCs to assist in preventing and minimizing the trauma associated with living on the streets or in encampments, especially for women and youth that are the victims of sexual assault and trafficking.
4. **Promoting Self-Sufficiency.** HUD directs CoCs to partner with workforce development centers, employers, childcare, and other supportive service providers to increase employment and employment income for program participants. CoCs should prioritize projects that help lead to long-term economic independence for individuals and families to exit homelessness and prevent future returns to homelessness.
5. **Improving Outcomes.** HUD indicates that CoCs should review all projects eligible for renewal to determine their effectiveness in reducing homelessness and increasing self-sufficiency. CoCs should prioritize projects that promote self-sufficiency, increase employment income over government assistance, and promote treatment and recovery.
6. **Minimizing Trauma.** HUD outlines that CoCs should encourage providers to provide trauma informed care and ensure participant safety in programs, especially for youth and survivors of domestic violence, dating violence, sexual assault, and stalking. Women experiencing homelessness or domestic violence should have access to safe spaces.

## PROJECT COMPONENT TYPE OVERVIEW

The below overview defines various project component types, key changes, and implications for the local competition process.

### PERMANENT HOUSING PROJECTS (RRH & PSH)

The FY 25 CoC Program Competition **significantly limits** permanent housing projects to a total of **\$423,508** for Charlotte County (FL-602), a significant reduction compared to FY 24 awards.

#### *Definitions*

HUD considers the following project types to be permanent housing:

- **Rapid Rehousing (RRH):** RRH is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.
- **Permanent Supportive Housing (PSH):** Permanent Supportive Housing (PSH) is permanent housing in which housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member (adult or child) with a disability in achieving housing stability.

#### *HUD Requirements and Priorities*

Whereas previously Charlotte County (FL-602) funded a majority of permanent housing projects, HUD has limited permanent housing projects **to 30% of ARD**, or a cap of **\$423,508**.

Additionally, HUD requires that new PSH must serve elderly or physically disabled individuals (not including substance use disorder) with required services.

#### *Applicant Eligibility*

- **Renewal Applications (projects funded in FY 24):** Providers may submit renewals for permanent housing. However, awards will be **significantly limited** compared to prior years.
  - It is strongly advised that providers with PSH and RRH consider submitting **additional, new** project applications for Transitional Housing or Supportive Services Only project types.
  - Renewal RRH projects will be prioritized at the 30% cap and PSH Projects are **very unlikely** to receive funding.
- **New Applications:** New applications for RRH and PSH will **only** be considered for the CoC Bonus and DV Bonus funds. These projects are extremely competitive. DV Bonus projects come with additional requirements.

## TRANSITIONAL HOUSING PROJECTS

The FY 25 CoC Program Competition is open to and strongly encourages **new** TH project submissions.

### *Definition*

Transitional Housing (TH) provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing. TH projects can cover housing costs and require supportive services for program participants for up to 24 months.

Review [24 CFR 578.37\(a\)\(2\)](#) and the [CoC Program Interim Rule](#) for more information on Transitional Housing requirements and eligibility.

### ***HUD Requirements and Priorities***

HUD encourages creation of new Transitional Housing projects and has not placed a cap on use of funds for TH.

### ***Applicant Eligibility***

- **New Applications:** TH projects will be **accepted**.

## SUPPORTIVE SERVICES ONLY (SSO) PROJECTS

The FY25 CoC Program Competition is **open** to **new and renewal** SSO projects.

### *Definition:*

Supportive Services Only projects allow recipients to provide supportive services—such as conducting outreach to sheltered and unsheltered homeless persons and families and providing referrals to other housing or other necessary services—to families and individuals experiencing homelessness. The recipient may only assist program participants for whom the recipient or subrecipient of the funds is **not providing housing or housing assistance**.

In the FY 25 NOFO, HUD distinguishes between three different types of SSO projects. HUD established distinct threshold scoring criteria for each type of SSO project.

- **Supportive Services Only (Street Outreach):** An SSO project primarily dedicated to outreach service activity described in [24 CFR 578.53\(e\)\(13\)](#) to individuals and families primarily residing in places not meant for human habitation.
  - [24 CFR 578.53\(e\)\(13\)](#) describes outreach services as “activities to engage persons for the purpose of providing immediate support and intervention, as well as identifying potential program participants...” and includes “initial assessment; crisis counseling; addressing urgent physical needs, such as providing meals, blankets, clothes, or toiletries; actively connecting and providing people with information and referrals to homeless and mainstream programs; and publicizing the availability of housing and/or services.”
- **Supportive Services Only (Coordinated Entry):** An SSO project to develop or operate a Coordinated Entry system, including to implement policies, procedures, and practices that equip the CoC’s coordinated entry to better meet the needs of people experiencing homelessness who are experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC’s coordinated entry and the victim service providers coordinated entry system where they are different).
- **Supportive Services Only (Standalone):** This project type covers all other SSO projects types that are not primarily dedicated to Coordinated Entry or Street Outreach, as described in [24 CFR 578.37\(a\)\(3\)](#). Eligible supportive services are listed in the CoC Interim Rule and are listed on the [HUD website](#). Examples include case management, education services, employment assistance, legal services, outpatient health services, and utility deposits.

Additionally, the [HUD Exchange Decision Tool](#) provides more information to help distinguish SSO projects from housing projects.

#### *Applicant Eligibility*

- **Renewal Applications (projects funded in FY 24):** Renewal SSO projects will be **accepted**.
- **New Applications:** New SSO projects will be **accepted**.

### **New Project Priorities**

Given the shift in HUD priorities for funding, and the CoC’s local priorities and needs, Charlotte County CoC (FL-602) is particularly interested in the following types of new project applications:

- Transitional Housing
- SSO projects focused on workforce development
- CoCs may receive additional funds if any new TH, PH-RRH, or PH-PSH project applications utilize housing resources and healthcare provided through an array of healthcare services and housing providers.

## Note to Current RRH and PSH Housing Providers

The changes in this FY 25 NOFO will have significant impact on providers with current RRH and PSH. **Providers with permanent housing projects that currently receive CoC funds are encouraged to:**

1. Consider renewal applications
  - a. All renewal applications will be considered – **however**, because of the HUD-required new cap on permanent housing, a majority of permanent housing projects will **not** be awarded and will need to be reallocated.
2. Submit a transition grant to another project type
  - a. Transition grants are for providers that want to switch the project component of a currently funded project. For example, transitioning a project from PSH to TH.
  - b. This is technically a “**new**” project application, but only eligible for projects that are currently funded with a grant expiration date in calendar year 2026.
  - c. If a provider wants to be considered for a renewal AND a transition grant, both a renewal application and an **additional** application using the “New Application” template will be required.
3. Consider new project types and scopes
  - a. Due to the change in HUD priorities, organization are encouraged to consider new project scopes and types, especially TH and SSO.
4. CoC Bonus and Domestic Violence Bonus Projects
  - a. New programs will be considered under CoC Bonus and Domestic Violence Programs. DV Bonus project must be dedicated to servicing survivors of domestic violence.

## APPLICATION TYPE OVERVIEW

### Renewal vs. New Projects vs YHDP Replacement/Renewal Applications

#### Renewal Applications

Renewals applications are for projects that were previously funded, expiring in calendar year 2026, and are applying under the same project type. Apply using the “Renewal Application” template. Renewals applications must:

- Apply for the same project type (e.g.: RRH re-applying as RRH, SSO reapplying as SSO).
- Request the same amount of funding before cost-of-living adjustments or a lesser amount.
  - Non-significant changes (10% of funds from one activity to another) to budget unless there is specific approval.
- CoC projects (including YHDP) originally funded in FY 2024 or earlier.
- Projects has an expiration date between January 1, 2026, and December 31, 2026.
- In the case of DV Renewal projects and YHDP Renewal projects both must continue to serve the same subpopulation.

### New Applications

All other projects that do not meet the above description should apply as **new projects**. Apply using the “New Applicant” form.

### Transition Grants (considered New Applications)

**Transition grants** are a **type of new** application that is only available to currently funded projects with an expiration date between January 1, 2026, and December 31, 2026 that **would like to change project types**. A Transition Grant is an application to fund a new CoC project through the reallocation process to transition an eligible CoC renewal project (including a Special NOFO project or DV Renewal project) from one program component to another eligible component over a 1-year period.) The primary advantage is that the operating start date for the new project type would be aligned with the end date of the prior grant. Review p. 44-45 of FY 25 HUD NOFO for more information.

Transition grants require applications using the “New Applicant” form, being sure to fill out the “Transition Grant” section.

The following is required of transition grants:

- The transition grant’s operating start date will be the day after the end of the previous grant term for the expiring component. For transition grants reallocated from more than one project, the operating start date of the transition grant will be the day after the end of the earliest expiring grant term.
- For a new project to be considered a transition grant, the new project applicant must be the recipient listed on the current grant agreement for the eligible renewal grant(s) being eliminated and must include the grant number(s) of the project(s) being eliminated to create the new project and attach a copy of the most recently awarded project application.
- Transition grants will be evaluated by HUD using the threshold quality criteria of new grants.
- DV Bonus and YHDP Renewal project applicants are not permitted to utilize the transition grant application process. YHDP applicants must submit a YHDP Replacement application to change program components.

If a provider wants to be considered for a renewal AND a transition grant, both a renewal application and an **additional** application using the “New Application” template will be required. This is because HUD considers transition grants to be new projects, and will need to meet the HUD New Project Threshold Requirements.

## Youth Homelessness Demonstration Program (YHDP) Renewal or Replacement Applications

YHDP Projects have a distinct application type. Please use the “YHDP Replacement or Renewal” template.

Funding for the CoC Program may be used to competitively renew or replace grants for YHDP projects. HUD will competitively award all YHDP projects, including renewal and replacement YHDP projects. Review p. 38-41 of the F25 CoC NOFO for more information on eligible costs and activities.

- YHDP **renewal** projects will be accepted – however, they are subject to competition and the same 30% permanent housing caps as all other projects.
- YHDP projects may only **reallocate** to other youth projects.
- YHDP projects can be **replaced** to fund new YHDP projects, but only for the following project types:
  - TH or Crisis Residential Transitional Housing, or housing that using that is short-term, low barrier, using a congregate living setting, and provides access to the following supportive services in particular: family engagement and reunification, case management, emergency triage services and other supportive services whose purpose is to move youth rapidly into stable housing.
  - SSO, including, but not limited to, housing search and placement services, case management, or street outreach.
  - SSO-CE.
  - SSO - Host Home and Kinship Care. A model in which a family agrees to permit a youth to reside with them. Recognizing that the addition of another person in the home may increase costs to the family, HUD will entertain applications that propose to house youth with families and to subsidize the additional costs attributable to housing the youth. The residence is in a community-based setting. The family could be related to the youth and the length of stay may be time-limited or without time limits. YHDP funds may be used to subsidize the increased costs to the family that are attributable to housing the youth. An example of eligible costs would be additional food or transportation costs, which are eligible supportive services under 24 CFR 578.53(e)(7) or 24 CFR 578.53(e)(15). Recipients must keep records related to this determination by the recipient for HUD review upon request.
  - HMIS.

## Expansion Grant

HUD will allow project applicants to apply for a new expansion project through reallocation, CoC Bonus, YHDP Renewal, and DV Bonus processes to expand existing projects and increase the number of units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-Coordinated Entry projects.



Due to HUD's 30% funding cap on permanent housing, this FY 25 Competition will **not allow** expansions to RRH or PSH projects. Expansions for SSO and TH projects will be considered.

Project applicants intending to submit new project applications for the purposes of expanding an eligible renewal in the CoC Program must indicate how the new project application will expand units, beds, services, persons served, or services provided to existing program participants, or in the case of HMIS or SSO-Coordinated Entry projects, how the current activities will be expanded for the CoC's geographic area; and ensure the funding request for the expansion grant is within the funding parameters allowed under reallocation, CoC Bonus, or DV Bonus available amounts.

**To apply for an expansion grant, project applicants must submit separate renewal and new project applications with the expansion section completed. If selected, both renewal and new project will be ranked by the CoC with unique rank numbers.**

Review p. 40 of the FY 25 HUD NOFO for more information.

### Grant Consolidations

Eligible renewal project applicants may have the ability to consolidate two or more eligible renewal projects (but no more than ten projects) into one project application during the application process, including YHDP. HUD will **not** permit projects that have the following characteristics to consolidate:

- Different project component types (e.g.: combining PSH and SSO cannot be done through a consolidation)
- Outstanding audit or monitoring findings
- Outstanding obligation to HUD that is in arrears
- Unresolved construction delays
- History of poor financial management/drawdown issues
- History of low occupancy levels, or lack experience in administering the project type
- Other capacity issues
- A YHDP renewal project with a non-YHDP project
- Transitional housing and a permanent housing project, to form a Joint TH and PH-RRH component project
- Transition grants consolidating with any other project

If you are interested in pursuing a grant consolidation, please notify [angela.hogan@gulfcoastpartnership.org](mailto:angela.hogan@gulfcoastpartnership.org) as soon as possible and review p. 42 of the FY 25 HUD NOFO.

## Domestic Violence and CoC Bonus Project Funding

Applicants may apply for **new projects** using Domestic Violence (DV) and CoC Bonus Project Funding.

### Domestic Violence Bonus Funding

DV Bonus and DV Reallocation may only be used to create new SSO-Coordinated Entry, Rapid Re-housing (PH-RRH), and Transitional Housing (TH) projects. Review p. 36 of the FY 25 HUD NOFO for more information.

DV Bonus funds can be used to expand an existing renewal project only if the expansion project is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3.

DV Renewal projects cannot be reallocated to create new non-DV CoC projects

### CoC Bonus Funding

The CoC Bonus allows CoCs to use up to 20 percent of their Final Pro Rata Need (FPRN) to create one or more new project applications. New projects created through the CoC Bonus must meet the project eligibility and project quality threshold requirements established by HUD (p.35 of FY25 CoC NOFO).

CoCs may apply for the following types of new CoC projects through the CoC Bonus or CoC Reallocation processes (p. 37 of the FY25 CoC NOFO):

- SSO projects.
- TH projects.
- PH-RRH projects.
- PH-PSH projects.
- Dedicated HMIS project for the costs at 24 CFR 578.37(a)(4) that may only be carried out by the HMIS Lead. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database. Victim service providers may also request HMIS funds in their project application budgets to enter data into a comparable database.
- SSO-CE project to develop or operate a Coordinated Entry System

## PROJECT RANKING PROCESS

Whereas previously Gulf Coast Partnership/Charlotte County CoC (FL-602) primarily funded permanent housing projects, HUD has limited permanent housing projects to 30% of ARD. Permanent housing is defined as PSH and RRH project types. Tier 1 projects are also now limited to 30% of ARD. Additionally, HUD now requires all projects except for CoC Planning to compete for funding, including YHDP and DV programs.

Scored projects to be ranked in the following order:

1. HMIS
2. Rapid Re-Housing (RRH) and Permanent Supportive Housing (PSH) up to the 30% cap, ranked in order of highest to lowest percentage score
3. Transitional Housing
4. Supportive Services Only

Projects will be ranked in such a way to (1) maximize the CoC's overall application score; (2) maximize the score of Tier 2 projects and ensure the highest possibility of having projects funded; (3) increase the CoC's system performance; and (4) effectively meet HUD policies and priorities.

### Reallocation

Reallocation is a process CoCs use to shift funds in whole or in part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD. Given the 30% of ARD cap on permanent housing, permanent housing applications that are **NOT** selected for renewal will be reallocated for the CoC to use for new TH, SSO, and HMIS project types.

### Renewal Project Scoring

Renewal Projects approved by the Grant Review, Scoring, and Ranking Committee for inclusion in the CoC project ranking will be scored according to an objective scoring tool based on their individual project performance, alignment with HUD and CoC policy priorities, and compliance. Performance and HMIS elements are heavily weighted measures used by HUD in determining the overall CoC score for the NOFO. Data used in the project scoring tool comes largely from the project's most recently submitted Annual Performance Report (APR), project compliance and monitoring reports, and HMIS data. Scoring tools are provided in the Appendix.

### New Project Selection

New project applicants will be assessed on the following: project design, how the project addresses local priority needs, how the project aligns with local strategies and HUD's Policy Priorities, budget appropriateness and accuracy, project match, leveraging, CoC participation, community collaboration, organizational capacity, implementation timeline, and HUD Threshold Requirements.

There may be new projects that fail to score well enough to be included in the NOFO submission, or there may not be enough new project funding to fund all requests. New project applicants are highly encouraged to review the new project application guide and instructions while preparing their application, which provide a wealth of resources on best practices, policies, procedures, and requirements. Scoring tools are provided in the Appendix.

### **Tie-Breakers**

Ties within the same project type will be broken in the following order:

- Highest % of clients exiting to or retaining permanent housing
- Highest utilization rate

**The Grant Review, Scoring, and Ranking Committee may adjust individual projects up or down in the ranking or reallocate in order to fulfill HUD priorities, prevent potential losses of funding, and maximize the overall CoC application score.**

## **REALLOCATION PROCESS**

For several years, HUD has emphasized the importance of reallocating funding from underperforming projects, projects that are underspending, or projects that no longer meet the CoC needs or aligns with HUD Priorities. For FY 2025, HUD has communicated that in order to receive bonus project funding, communities **must be able to demonstrate allocation decisions are made based on performance and/or that they can successfully reallocate funding from lower-performing projects.**

The Grant Review, Scoring, and Ranking Committee has reviewed HUD guidance, previous NOFO results, project performance, and program guidelines to develop the following factors that will be used to determine whether full or partial reallocation of funds from a project may be necessary. The Grant Review, Scoring, and Ranking Committee will notify renewal projects of their reallocation status and ranking results in writing.

If a renewal project would like to appeal the reallocation decision, a formal letter must be sent to [angela.hogan@gulfcoastpartnership.org](mailto:angela.hogan@gulfcoastpartnership.org) by the designated deadline above. Appeal requests will be reviewed by the CoC's Board of Directors. Projects may be asked for additional information to substantiate their appeal. The Board of Directors will review all appeals and communicate a final decision to the renewal project in writing. However, because of the 30% cap on permanent housing projects, the Board of Directors may be limited on the ability to accommodate appeal requests.

### **30% Cap on Permanent Housing**

Due to the cap on permanent housing, all permanent housing projects that do not rank high enough to be included under this cap will be reallocated. This will be the primary decision-making factor in deciding reallocations. Renewals will be scored using metrics on increases to employment income, exits to permanent housing, length of stay, and other factors demonstrated in the "Scoring Criteria" Appendix.

### **Spending History**

Projects with a history of returning funds to HUD will be considered for a partial or full reallocation of funds. Three complete years of spending history will be reviewed to show historical trends. Please note that any organization found to have less than 100% of their grant expended will be required to provide

an explanation why funds were recaptured. Depending upon the nature of the situation, the project or organization may be targeted for partial or full reallocation. HUD expects programs to spend 100% of the funds they are allocated—if projects are chronically underspending but are included in the ranking without reallocation, HUD may reject a funding request for that project.

#### **Client Outcomes**

Renewal projects will be reviewed to determine whether the project is satisfactorily meeting performance outcomes related to permanent housing stability, income growth, connection to mainstream benefits, and other outcomes as measured in the Annual Performance Report submitted to HUD.

#### **Program Compliance and Monitoring**

Projects with unresolved monitoring findings or are in non-compliance for the CoC Program regulations (including participant eligibility), Fair Housing, HUD regulations, Coordinated Entry HMIS participation, and other applicable regulations and laws may have funds partially or fully reallocated.

## **FY 2025 HUD NATIONAL SCORING**

### **About the NOFO Submission**

The NOFO submission to HUD from the Gulf Coast Partnership/Charlotte County CoC (FL-602) will consist of three parts:

- *CoC Application* –This is the CoC’s overall application primarily focuses on the CoC’s progress on ending homelessness, strategic initiatives, and adoption of HUD’s funding and policy priorities. It is a combination of narrative questions and data tables.
- *Project Ranking (p.92 of FY 25 CoC NOFO)* — This is an ordered ranking of all renewal and new projects the CoC is submitting in the application for funding. The project ranking should reflect HUD funding priorities, local need, and a data-driven process for evaluating individual project performance. Prior to the ranking process, the CoC completes a full performance evaluation of all renewal projects and determines whether to include each individual project in the ranking. YHDP renewal or replacement projects will not be ranked.
  - **Tier 1.** Tier 1 is equal to 30 percent of the CoC’s Annual Renewal Demand (ARD). HUD will conditionally select project applications in Tier 1 from the highest scoring CoC application to the lowest scoring CoC application and according to the rank assigned by the CoC on the CoC Priority listing, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold.
    - Any competitively ranked project may be placed in Tier 1 according to the CoC’s local rating and ranking process and based on local needs and priorities.

- **Tier 2.** Tier 2 is the difference between Tier 1 and the sum of each CoC's ARD, CoC Bonus, and DV Bonus. HUD will evaluate project applications placed in Tier 2 for project eligibility and project quality threshold requirements and project renewal threshold requirements, if applicable; and HUD will determine funding using the CoC Application score as well as the CoC project ranking.
- HUD will award a point value to each ranked new and renewal project application that is in Tier 2 using a 100-point scale, and conditionally select applications in Tier 2 using this point value from the highest scoring project application to the lowest:
- **CoC Score.** Up to 50 points in direct proportion to the score received on the CoC Application, e.g., if a CoC received 65 out of 130 points on the CoC Application, the project application would receive 25 out of 50 points for this criterion.
- **CoC Project Ranking.** Up to 40 points for the CoC's ranking of the project application(s). To consider the CoCs ranking of projects, HUD will assign point values directly related to the CoCs' ranking of project applications. The calculation of point values will be 40 times the quantity  $(1-x)$  where  $x$  is the ratio of the cumulative funding requests for all projects or portions of projects ranked higher by the CoC in Tier 2 plus one half of the funding of the project of interest to the total amount of funding available in Tier 2 for the CoC.
- **Service Participation.** Up to 10 points for projects that have or will incorporate supportive service participation requirements in their program design, based on individual need and evidenced in an occupancy agreement or equivalent document.
- **Project Applications** –Each project approved for inclusion in the local project ranking is included in the CoC's submission to HUD. Each project application must meet HUD's threshold review in order to receive funding in addition to undergoing the competitive scoring process.

## APPLICANT ELIGIBILITY

### Eligible Organizations

- Applicant has active SAM registration with current information and maintains an active SAM registration annually. Applicants must be registered with <https://www.sam.gov/SAM> before submitting their application. In addition, applicants must maintain an active SAM registration with current information while they have an active Federal award or an application or plan under consideration by HUD.
- Applicant has a valid UEI (Unique Entity Identifier) Number. This is the identifier assigned by SAM to uniquely identify business entities. As of April 4, 2022, the federal government has transitioned from the use of the DUNS Number to the use of UEI, as the primary means of entity identification for Federal awards government-wide.
- Applicant is a Non-Profit 501(c)(3) tax-exempt organization or government agency. **For-profit entities are ineligible to apply for grants and are prohibited from being subrecipients of CoC Program grant funds.**
- Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
- Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the HUD NOFO.
- Applicant is in Good Standing with the State of Florida (certification of Good Standing can be obtained through the State's website <https://dos.fl.gov/sunbiz/search/>.)
- Applicant must have two years of most recent Single Audit or independent financial audits that meet the Reports and findings from audits performed under Subpart F—Audit Requirements of 2 CFR part 200 or the reports and findings of any other available audits. The agency must be able demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant and subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal funds.
- Applicant must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that meets the needs of the local HMIS.
- Applicant must document at least a 25% cash or in-kind match for the amount of funding requested.

### Submission Requirements

Please note: Applicants must submit all application materials and supporting documents via Mail or Hand Delivery to Gulf Coast Partnership, 21500 Gibraltar Drive #3, Port Charlotte, FL 33952 or via Email at [angela.hogan@gulfcoastpartnership.org](mailto:angela.hogan@gulfcoastpartnership.org). Review instructions on the Gulf Coast Partnership website [www.gulfcoastpartnership.org](http://www.gulfcoastpartnership.org). All project applications must be received **by 4:00pm on December 12, 2025**. It is fully the project applicant's responsibility to ensure mail, in-person, or email receipt of applications by the Gulf Coast Partnership on or before the deadline.

Applicants are highly encouraged to review and understand the accompanying local competition process and timeline, which includes further instructions, requirements, and resources that ensure your project will meet the eligibility criteria.

Questions regarding the NOFO process, application templates, and instructions can be directed to [angela.hogan@gulfcoastpartnership.org](mailto:angela.hogan@gulfcoastpartnership.org).

**ALL Renewal and New Project Applications must include the following components:**

1. Completed Application
2. Active SAM Registration
3. Unique Entity Identifier (UEI) Registration
4. Federal Tax Exemption Determination Letter
5. Match Commitment (meeting 25 percent of the requested award)
6. Certificate of Good Standing from State of Florida
7. List of Board of Directors
8. Project Organizational Chart
9. Proof of Ownership or Lease (if housing will be provided at site-based location)
10. Audit in accordance with 2 CFR 200 subpart F for the most recent 2 years
11. Project's Client Participation Agreement/Rights and Responsibilities
12. Other documentation or evidence depending on project scope:
  - a. Proof of supportive service requirements through occupancy agreements or leases
  - b. Evidence of on-site substance use treatment support

All submissions will undergo a threshold review by the Gulf Coast Partnership for completion and accuracy prior to being scored by the CoC's Grant Review, Scoring, and Ranking Committee. Projects that submit incomplete applications or do not submit their application by the stated deadline in the competition timeline document will not be considered for funding. Please review the FY 2025 CoC NOFO Local Competition Guidelines for additional information about submission and threshold requirements posted on the Gulf Coast Partnership's website [www.gulfcoastpartnership.org](http://www.gulfcoastpartnership.org).



# **APPENDIX A: SAMPLES AND BEST PRACTICES**

## POLICIES AND REGULATIONS

### 1. Coordinated Access

In the *2012 CoC Program Interim Rule*, HUD mandated that every Continuum of Care develop a Coordinated Entry System, with a primary purpose of making rapid, effective, and consistent client-to-housing and service matches. The Interim Rule mandated that as part of Coordinated Entry, CoCs must implement:

- Entry points into the CoC system of care that are clearly defined, easily accessible, and well-advertised
- A standardized and comprehensive assessment protocol and tool that is used to identify and document the needs of all individuals and families seeking housing or services
- A standardized referral process for all programs receiving funding through the CoC that consistently refers individuals and families to the most appropriate housing and service interventions and ensures that limited resources are used most effectively

All funded permanent housing programs receiving funds are required to fill their program vacancies through referrals from the Continuum of Care's Coordinated Entry System. Street outreach programs and shelters must designate agency staff to perform Coordinated Entry Intake to assist individuals experiencing homelessness with applying for permanent housing through the Coordinated Entry System.

### 2. Fair Housing Compliance

All shelter and housing programs funded through this RFP must be compliant with federal, state, and local laws in the delivery of their services and housing projects. Programs will be monitored for compliance with fair housing laws, and if found in violation, may be given corrective action up to and including termination of funds. The CoC reserves the right to require sub-recipients to change program policies or requirements that may unnecessarily limit access to housing. Each funding applicant must sign the Fair Housing Agreement in the application packet to be considered for funding.

### 3. HMIS Participation

The Homeless Management Information System (HMIS) is used by the Charlotte County CoC (FL-602) to track client services, program outcomes, and county-wide data on homelessness. Use of an HMIS system is required by the Department of Housing and Urban Development (HUD), and HMIS data is used by service providers, the CoC, State of Florida, and County to measure system and project-level performance, coordinate service delivery, verify client eligibility for services, and fulfill reporting requirements for a variety of funders, including the federal government, state government, and philanthropic partners.

The selected providers must agree to participate in the HMIS system, have staff complete all required HMIS trainings, and ensure that data entry into HMIS meets quality standards set by the Gulf Coast Partnership. Data entry is mandatory and includes, but is not limited to, conducting an intake assessment with each client, completing bed check-ins, and conducting an exit assessment with each client when they stop accessing services.

For more information about HMIS program requirements, please see:

<https://www.gulfcoastpartnership.org/organizations/clarity-hmis-resource-center>

#### **4. HUD Continuum of Care Program Regulations**

This project must follow all [laws, regulations, and notices issued by HUD](#) that are applicable to the Continuum of Care Program. This includes the requirement to participate in HMIS.

#### **5. Performance Standards**

The CoC measures progress towards making homelessness rare and brief at both the system level and project level. The metrics align with the performance metrics released by HUD and other common performance indicators used by Continuums of Care. The project-level metrics allow the Continuum of Care to ensure the highest performing projects are funded to provide housing and services, identify areas of strength, and areas for improvement. All CoC-funded projects will be required to report on the metrics and are subject to the performance standards adopted by the CoC.

## DEVELOPING A PROJECT BUDGET

**New Project:** Under the Continuum of Care Program, new projects can request funding in up to 6 categories, dependent on project type.

	Leasing	Rental Assistance	Supportive Services	Operations	HMIS	Admin
	*Facility or units *Lease between service provider and unit owner *Client is sublessee of service provider *Responsible for 100% of rent costs and damages, even if client doesn't pay rent *Service provider must pay for vacancies	*Apartments, houses, facilities *Lease between client and housing owner (sole tenancy) *Written rental assistance agreement between housing owner and service provider *Client pays portion of rent according to 24 CFR 578.77. Service provider pays remaining portion of rent (not responsible for client portion of rent) *Service provider cannot make rental assistance payments on a vacant unit except as provided in 24 CFR 578.51(i)	*Includes wide range of services such as case management, assistance with moving costs, client assistance, treatment, food, and counseling.	Costs for housing units: *Property Taxes/Insurance *Maintenance and repair *Security *Utilities *Furniture and equipment *Cannot be requested if project is using rental assistance funds in same structure	*Staffing and equipment costs to meet the regulatory requirements for participation in HMIS	*Each new CoC grant can add up to 10% admin. *Admin includes management, monitoring, environmental
PSH (Site-Based)	✓	✓	✓	✓	✓	✓
PSH (Scattered-Site)		✓	✓		✓	✓
RRH		✓	✓		✓	✓
SSO – CE			✓		✓	✓
SSO – Standalone & Street Outreach			✓		✓	✓
Transitional Housing	✓	✓	✓	✓	✓	✓

For more information about the differences between leasing and rental assistance under the CoC Program, refer to the [HUD website](#). For more information about eligible costs under the CoC Program, review this [Introductory Guide](#) from HUD or the [Continuum of Care Program Eligibility Requirements tool](#) on the HUD Exchange.

### **Renewal Project Budgets**

When completing the budget template, renewal projects must ensure that the configuration of units and total in each cost category (leasing, rental assistance, etc.) are the same as the pre-approved amounts on the FY 2024 Grants Inventory Worksheet (GIW). The final GIW has been posted to the Gulf Coast Partnership website [www.gulfcoastpartnership.org](http://www.gulfcoastpartnership.org).

## MATCH AND LEVERAGING REQUIREMENTS

Match refers to actual cash or in-kind resources contributed to the grant. All costs paid for with matching funds must be for activities that are eligible under the CoC Program, even if the recipient is not receiving CoC Program grant funds for that activity. All grant funds must be matched with an amount no less than 25% of the awarded grant amount (**excluding the amount awarded to the leasing budget line item**) with cash or in-kind resources. Match resources may be from public (not statutorily prohibited by the funding agency from being used as a match) or private resources.

To determine the amount of match required for your project, develop a proposed budget for the funds you will be requesting through the CoC Program. Subtract the amount requested for leasing and multiply the new total by 25% -- this is the amount of match required.

Match Calculation Examples	
<p><b>Without Leasing</b></p> <p>Total amount requested from HUD (without leasing):</p> <ul style="list-style-type: none"> <li>Rental Assistance funding = \$90,000</li> <li>Supportive Services funding = \$10,000</li> <li>Project Administration funding (7%) = \$7,000</li> <li>Total amount requested = \$107,000</li> </ul> <p>Total amount requested from HUD x .25 = Minimum</p> <p>Match Requirement</p> <p><math>\\$107,000 \times .25 = \\$26,750</math></p>	<p><b>With Leasing</b></p> <p>Total amount requested from HUD (with leasing):</p> <ul style="list-style-type: none"> <li>Leasing funding = \$80,000</li> <li>Supportive Services funding = \$20,000</li> <li>Project Administration funding (7%) = \$7,000</li> <li>Total amount requested = \$107,000</li> </ul> <p>Total amount requested from HUD, excluding amount requested for leasing  <math>\\$107,000 - \\$80,000 = \\$27,000</math></p> <p>Total amount minus leasing x .25 = Minimum Match Requirement</p> <p><math>\\$27,000 \times .25 = \\$6,750</math></p>

### Eligible Costs for Match

All match contributions (cash or in-kind) in the CoC Program must be for eligible activities/costs per Subpart D of the CoC Program Interim rule, regardless of whether the activities/costs are included in the HUD-approved project budget. The eligible categories of match are as follows:

## FY 2025 CoC Program Competition – Request for Proposal and Application Guidance

### Supportive Services:

1. Assessment of Service Needs
2. Assistance with Moving Costs
3. Case Management
4. Child Care
5. Education Services
6. Employment Assistance
7. Food
8. Housing/Counseling Services
9. Legal Services
10. Life Skills
11. Mental Health Services
12. Outpatient Health Services
13. Outreach Services
14. Substance Abuse Treatment Services
15. Transportation
16. Utility Deposits
17. Operating Costs (SSO Projects ONLY)

### Operating

1. Maintenance/Repair
2. Property Taxes and Insurance
3. Replacement Reserve
4. Building Security
5. Electricity, Gas, and Water
6. Furniture
7. Equipment (lease, buy)

### **Documentation of Match**

Documentation of match must be submitted with the project's application. In the Appendix of this document, you will find templates of cash and in-kind match letters and MOUs. Please refer to these as you develop the match documentation for your application.

### **Cash Match**

*Description of Cash Match:* The service provider may use cash funds from any source, including other federal sources (excluding CoC Program funds), as well as state, local and private sources, provided that funds from the source are not statutorily prohibited to be used as match. The service provider must ensure that any funds used to satisfy the matching requirement are expended for eligible line items in the approved budget.

Programs may also count program income as cash match. Program Income must be earned during the grant term and shall be retained by the recipient and added to funds committed to the project and used for eligible activities. Rents and occupancy charges collected from program participants are program income. In addition, rents and occupancy charges collected from residents of transitional housing may be reserved, in whole or in part, to assist the residents from whom they are collected to move to permanent housing.

In general, program participant mainstream benefits are not considered match in the CoC Program because the benefits are not committed to the recipient/sub-recipient for the activities funded through the project. Instead, benefits are provided to the program participant and are based on program participant eligibility for that program.

*Documentation of Cash Match:* When the source is cash, written documentation must be provided on the source agency's letterhead, signed and dated by an authorized representative, and, at a minimum, should include the following:

1. Amount of cash to be provided to the recipient for the project;
2. Specific date the cash will be made available;
3. The actual grant and fiscal year to which the cash match will be contributed;
4. Time period during which funding will be available; and
5. Allowable activities to be funded by the cash match.

### **In-Kind Match**

*Description of In-Kind Match:* In-kind contributions include the value of real property, equipment, goods, or services contributed to the program as match, provided that *if* the sub-recipient had to pay for them with grant funds, the costs would satisfy the matching requirement for eligible line items in the approved budget.

In general, program participant mainstream benefits are not considered match in the CoC Program because the benefits are not committed to the recipient/sub-recipient for the activities funded through the project. Instead, benefits are provided to the program participant and are based on program participant eligibility for that program.

*Documentation of In-Kind Match:*

### **In-Kind Goods/Equipment**

When the source of match is in-kind goods and/or equipment, written documentation must conform to the OMB Circular requirements in 24 CFR Parts 84 and 85 and the standards described below. Written documentation of the donation of in-kind goods and/or equipment must be provided on the source agency's letterhead, signed and dated by an authorized representative of the source agency, and must, at a minimum, include the following:

1. Value of donated goods to be provided to the recipient for the project;
2. Specific date the goods will be made available;
3. The actual grant and fiscal year to which the match will be contributed;
4. Time period during which the donation will be available;
5. Allowable activities to be provided by the donation; and
6. Value of commitments of land, buildings, and equipment—the value of these items are one-time only and cannot be claimed by more than one project or by the same project in another year.

### **In-Kind Services**

Documentation of in-kind service match requires a different approach than documentation of in-kind goods and equipment. The sub-recipient must enter into a formal memorandum of understanding (MOU) with the agency providing the in-kind service(s) and must establish a system to document the actual value of services provided during the term of the grant.

In order to execute awards in a timely fashion, renewal project applicants must submit completed MOUs with their project application. The match letters and MOUs are now uploaded into the HUD system with the NOFO submission.

New projects may use a letter from the partner agency to document the commitment to provide the in-kind service in advance of executing a formal MOU, for instance, if the sub-recipient opts to wait to execute an MOU upon receipt of notification of award from HUD. However, it is preferred that new project applicants also submit completed MOUs with their project application if possible.

A memorandum of understanding is not required for the documentation of cash match or in-kind goods and equipment commitments from CoC Program recipients/sub-recipients. Instead, the agency should obtain match letters, following the included example template.



**Memorandum of Understanding**

At a minimum, a memorandum of understanding for in-kind services match in the CoC Program must include the following:

- a. Agency Information
  - i. Recipient's and/or sub-recipient's identifying information with point(s) of contact
  - ii. Service provider's identifying information with point(s) of contact
- b. Unconditional commitment of third party to provide service
- c. Description of services to be provided (an illustrative list)
- d. Scope of Services to be provided and by whom
  - i. Specific contract to be matched
  - ii. Length of time services provided/term of contract
  - iii. Point in time number of clients receiving service
  - iv. Total clients receiving service over grant term
  - v. Qualification of persons providing service
  - vi. Estimated value of services provided (such as hourly rate)
- e. Documentation of Services Match
  - i. Documentation requirements and responsibilities of service provider and recipient (this includes recordkeeping and reporting requirements in the OMB Circulars and CoC Program interim rule)
  - ii. Timeliness standards of service provider and recipient
- f. Signatures of the authorized representatives of the CoC Program sub-recipient and the third- party service provider are required on the MOU.

## HOUSING PROGRAM MODELS AND RESOURCES

Renewal and new project applicants should review a variety of tools to assist them in preparing their applications for funding and improving their outcomes. The following information gives a brief overview of housing models.

### Transitional Housing

Transitional Housing (TH) provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing. TH projects can cover housing costs and accompanying supportive services for program participants for up to 24 months.

Participants in a TH project must have a signed lease, sublease, or occupancy agreement with the following requirements:

- An initial term of at least one month
- Automatically renewable upon expiration, except by prior notice by either party
- A maximum term of 24 months

To facilitate the movement of program participants into permanent housing, transitional housing projects should provide a wide range of [supportive services](#) to participants while they reside in the program that meets the needs of their program participants. Recipients can require program participants to take part in supportive services that are not disability-related services as a condition of participation in the program. For example, if the purpose of the project is to assist participants with substance abuse issues, projects may require participants to take part in substance abuse treatment services.

Projects can provide services to former residents of TH projects for up to six months after exiting TH to assist in the household's transition to independent living ([§ 578.75\(h\)](#)).

### *Resources and Best Practices*

- [Transitional Housing Toolkit - NNEDV](#)
- [CoC Program Components - Transitional Housing \(TH\) - HUD Exchange](#)

### Supportive Services Only – Standalone and Street Outreach

The CoC Interim Rule specifies which eligible supportive services can be paid for with CoC Supportive Service funds ([§ 578.53\(a\)\(1\)](#)). All supportive services provided must help program participants obtain and maintain housing. Services not specified in the CoC Interim Rule are not eligible ([§ 578.53\(d\)](#)).

Eligible supportive services are:

- Annual Assessment of Services ([§ 578.53\(e\)\(1\)](#))
- Moving costs ([§ 578.53\(e\)\(2\)](#))
- Case management ([§ 578.53\(e\)\(3\)](#))
- Childcare ([§ 578.53\(e\)\(4\)](#))
- Education services ([§ 578.53\(e\)\(5\)](#))
- Employment assistance and job training ([§ 578.53\(e\)\(6\)](#))
- Food ([§ 578.53\(e\)\(7\)](#))
- Housing search and counseling services ([§ 578.53\(e\)\(8\)](#))
- Legal services ([§ 578.53\(e\)\(9\)](#))
- Life skills training ([§ 578.53\(e\)\(10\)](#))
- Mental health services ([§ 578.53\(e\)\(11\)](#))

- Outpatient health services ([§ 578.53\(e\)\(12\)](#))
- Outreach services ([§ 578.53\(e\)\(13\)](#))
- Substance abuse treatment services ([§ 578.53\(e\)\(14\)](#))
- Transportation ([§ 578.53\(e\)\(15\)](#))
- Utility deposits ([§ 578.53\(e\)\(16\)](#))

#### *Research and Best Practices*

- [Supportive Services Only \(SSO\) and Housing Checklist for CoC Program Projects](#)
- [CoC Program Components - Supportive Services Only - HUD Exchange](#)

#### **Supportive Services Only – Coordinated Entry (SSO-CE)**

Supportive services only – coordinated access project is to develop or operate a centralized or coordinated assessment system. SSO-CE projects are to implement policies, procedures, and practices that equip the CoC's coordinated access to better meet the needs of homeless individuals and families, including unaccompanied youth, coming directly from the streets or emergency shelter, or persons fleeing domestic violence situations.

**Supportive Services Only – Coordinated Access** projects at minimum should incorporate the following core components:

- Intake and support services to matched participants to ensure move to permanent housing.
- Coordination and outreach services to participants and housing providers.
- HMIS utilization for coordinated access.

#### *Best Practices*

- [Coordinated Entry - HUD Exchange](#)

#### **Rapid Re-Housing (RRH)**

Rapid re-housing is an intervention designed to help individuals and families quickly exit homelessness and return to permanent housing. Rapid re-housing assistance is offered without preconditions — like employment, income, absence of criminal record, or sobriety — and the resources and services provided are tailored to the unique needs of the household. Rapid re-housing has the following core components:

##### *Housing Identification*

- Recruit landlords to provide housing opportunities for individuals and families experiencing homelessness.
- Address potential barriers to landlord participation such as concern about short term nature of rental assistance and tenant qualifications.
- Assist households to find and secure appropriate rental housing.

##### *Rent and Move-In Assistance*

- Utilization of progressive engagement model.
- Provide assistance to cover move-in costs, deposits, and the rental and/or utility assistance (typically six months or less) necessary to allow individuals and families to move immediately out of homelessness and to stabilize them in permanent housing.

##### *Rapid Re-Housing Case Management and Services*

- Help individuals and families experiencing homelessness identify and select among various permanent housing options based on their unique needs, preferences, and financial resources.
- Help individuals and families experiencing homelessness address issues that may impede access to housing (such as credit history, arrears, and legal issues).

- Help individuals and families negotiate manageable and appropriate lease agreements with landlords.
- Make appropriate and time-limited services and supports available to families and individuals to allow them to stabilize quickly in permanent housing.
- Monitor participants' housing stability and be available to resolve crises, at a minimum during the time rapid re-housing assistance is provided.
- Provide or assist the household with connections to resources that help them improve their safety and well-being and achieve their long-term goals. This includes providing or ensuring that the household has access to resources related to benefits, employment, and community-based services (if needed and appropriate), so that they can sustain rent payments independently when rental assistance ends.
- Ensure that services provided are client-directed, respectful of individuals' right to self-determination, and voluntary. Unless basic program-related case management is required by statute or regulation, participation in services should not be required to receive rapid re-housing assistance.

### **Permanent Supportive Housing (PSH)**

Supportive housing is an evidence-based housing intervention that combines non-time-limited affordable housing assistance with wrap-around supportive services for people experiencing homelessness, as well as other people with disabilities.

Supportive housing links decent, safe, affordable, community-based housing with flexible, voluntary support services designed to help the individual or family stay housed and live a more productive life in the community. It looks and functions much like any other brand of housing. People living in supportive housing have a private and secure place to make their home, just like other members of the community, with the same rights and responsibilities. The difference is that they can access, at their option, services designed to build independent living and tenancy skills, assistance with integrating into the community, and connections to community-based health care, treatment, and employment services.

There is no single model for supportive housing's design. Supportive housing may involve the renovation or construction of new housing, set-asides of apartments within privately-owned buildings, or leasing of individual apartments dispersed throughout an area. There are three approaches to operating and providing supportive housing:

- *Purpose-built or single-site housing:* Apartment buildings designed to primarily serve tenants who are formerly homeless or who have service needs, with the support services typically available onsite.
- *Scattered-site housing:* People who are no longer experiencing homelessness lease apartments in private market or general affordable housing apartment buildings using rental subsidies. They can receive services from staff that can visit them in their homes as well as provide services in other settings.
- *Unit set-asides:* Affordable housing owners agree to lease a designated number or set of apartments to tenants who have exited homelessness or who have service needs, and partner with supportive services providers to assist tenants.

### **PSH Best Practices**

- Corporation for Supportive Housing – [Supportive Housing Quality Toolkit](#)
- [Ending Youth Homelessness Guidebook Series: Promising Program Models](#)

## SAMPLE MOUs

### CASH MATCH SAMPLE MOU

#### MUST BE ON AGENCY LETTERHEAD

DATE

Angela Hogan, CEO

Gulf Coast Partnership/Charlotte County CoC FL-602

21500 Gibraltar Drive #3

Port Charlotte, FL 33952

RE: Agency Name – Cash Match Letter

Project Name – (Include Grant Number if project renewal)

Dear Mrs. Hogan,

I am writing to you regarding (Agency Name)'s renewal/new application for (Project Name/Grant # if applicable) under the FY 2025 CoC Program Competition.

Please let this letter serve as our commitment to provide cash match in the amount of \$\_\_\_\_\_ from (Funding Source) for (Eligible Match Activities). This cash match will be available starting (Date) for the grant period, (Date) through (Date).

This cash match will be used to provide (Description of Services).

Type of Commitment	Cash
Type of Source (Private, Government)	
Name the Source of the Commitment (Be as specific as possible and include the office or grant program as applicable)	
Date of Written Commitment	
Value of Written Commitment	\$

(Closing Statement & Signature of Agency Head)

## IN-KIND MATCH SAMPLE

### MUST BE ON AGENCY LETTERHEAD

DATE

Angela Hogan, CEO  
Gulf Coast Partnership/Charlotte County CoC FL-602  
21500 Gibraltar Drive #3  
Port Charlotte, FL 33952

RE: Agency Name – In-Kind Match Letter

Project Name – (Include Grant Number if project renewal)

Dear Mrs. Hogan,

I am writing to you regarding (Agency Name)'s renewal/new application for (Project Name/Grant # if applicable) under the FY 2025 CoC Program Competition.

(Agency Name) unconditionally commits, except for the award of the grant, to provide an in-kind match contribution in the amount of \$\_\_\_\_\_. This in-kind match will be available starting (Date) for the grant period, (Date project begins) through (Date project ends). This in-kind match contribution is for \_\_\_\_\_ (specific contribution, eligible under 24 CFR 578 subpart D).

*If contribution is for services, add the following language:*

- The commitment is calculated based upon \_\_\_\_\_ **(#)** hours of \_\_\_\_\_ (type of service) by \_\_\_\_\_ **(insert Job title and person's qualifications)** at a rate of \$\_\_\_\_\_ per hour.
- *If the contribution is for goods, property or equipment, add the following language:*
- The amount of the contribution is based upon a donation of \_\_\_\_\_ **(units)** of \_\_\_\_\_ **(specific contribution)**.
- *If non-professional/volunteer services are involved, add the following language:*
- "The commitment is based upon \_\_\_\_\_ **(#)** hours of voluntary \_\_\_\_\_ **(type of service)** at the rate of \_\_\_\_\_ **(\$ per hour)**."

(Closing Statement & Signature of Agency Head)

**Memorandum of Understanding**  
**Continuum of Care Program**  
**In-Kind Support Services Match**

This Memorandum of Understanding (MOU) is entered into by **[COC SUBRECIPIENT]** and **[THIRD PARTY SERVICE PROVIDER]**. The purpose of this MOU is to set forth the services to be provided by **[THIRD PARTY SERVICE PROVIDER]**, the value of which will be used to satisfy the match requirement of the U.S. Department of Housing and Urban Development’s Continuum of Care (CoC) Program.

As a match to **[CONTRACT NUMBER, PROJECT NAME, COC SUBRECIPIENT]**, **[THIRD PARTY SERVICE PROVIDER]** unconditionally commits, except for the award of the grant, to provide the following services: **[LIST OF SERVICES]**. The value of the services is \$\_\_\_\_\_per year, based upon\_\_\_\_\_hours at a rate of \$\_\_\_\_\_per hour. The services will be available beginning **[DATE PROJECT TO BEGIN]** through **[DATE PROJECT TO END]** (“Services Term”). The services will be provided by **[NAME OF PERSON(S) TO PROVIDES SERVICES & PROVIDER NAME]**, who **[PROVIDE EXPLANATION OF QUALITICATION OF PERSON(S)]**. The services will be received by the following number of program participants:\_\_\_\_\_point in time and total over the grant term. During the Services Term, **[COC SUBRECIPIENT]**and **[THIRD PARTY SERVICE PROVIDER]** agree to maintain and make available for inspection records documenting the hours of service provided in order to fulfill recordkeeping requirements of the CoC Program. A request for such documentation or inspection must be provided in a timely manner.

**[COC SUBRECIPIENT]** address is **[COC SUBRECIPIENT ADDRESS]**, phone number is **[COC SUBRECIPIENT PHONE NUMBER]** and point of contact is **[NAME, EMAIL, PHONE]**

**[THIRD PARTY SERVICE PROVIDER]**’s address is\_\_\_\_\_, phone number is\_\_\_\_\_, and point of contact is\_\_\_\_\_.

**[SUBRECIPIENT]**

**By:**  
**Name:**  
**Title:**  
**Date:**

**[THIRD PARTY SERVICE PROVIDER]**

**By:**  
**Name:**  
**Title:**

# **APPENDIX B: SCORING CRITERIA**



## Threshold Criteria for New and Renewal Projects

Threshold Review	YES	NO
<b>Complete Application</b>		
Application & Budget completed and signed.		
Active SAM Registration with current information (maintains an active SAM registration annually).		
Applicant has valid Unique Entity Identifier (UEI) Number.		
Federal Tax Exemption Determination Letter (e.g., nonprofit documentation).		
Match Letter(s) with full 25 percent match contribution.		
Certificate of Good Standing from State of Florida.		
Current list of Board of Directors.		
Copy of Project's Program Policies/Rules to include client Participation Agreement/Rights and Responsibilities.		
Project Organizational Chart (must include name, title, email, and phone for each staff position at project – this is a requirement for the grantors).		
Proof of Ownership or Lease Agreement (if housing will be provided at site-based location).		
Single Audit or Independent Financial Audits for the most recent 2 years. Also, project recipients who expend \$1,000,000 or more in 1 year in federal awards must have a single or program-specific audit for that year in accordance with the provisions of 2 CFR part 200, subpart F.		

Minimum Project Requirements		
(1) Project applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant and subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal funds.		
(2) The population to be served must meet program eligibility requirements as described in the Act, the Rule, and section I.B.3.m of this NOFO.		
(3) Coordinated Entry Participation (if not participating, commitment to participate) for relevant project types.		
(4) Agrees with the threshold requirements outlined by HUD: that a) The project applicant will not engage in racial preferences or other forms of illegal discrimination, and  b) The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”		
(5) Documented secured minimum match.		
(6) Project has reasonable costs per permanent housing exit, as defined locally.		
(7) Applicant is active CoC participant (or commitment to participate).		
(8) Application is complete and data are consistent.		
(9) Data quality at or above 90%. (if applicable)		
(10) Bed/unit utilization rate at or above 90%. (if applicable)		
(11) Documented organizational financial stability.		
(12) Agree to participate in HMIS or comparable database (if victim services provider).		

## Scoring Criteria for Renewal Projects

### Renewal Scoring - Rapid Rehousing Scoring

Category Label	Scoring Measure	Benchmark	Points Available
<b>RRH Length of Stay</b>	Measures the average # of days participants spend from entry to residential move-in.	On average, participants spend 30 days or less from project entry to residential move-in.  Target: less than 30 days	25 points
<b>RRH Exits to Permanent Housing</b>	Measures the % of participants moving to non-CoC permanent housing.	50% move to permanent housing.  Target: 50%	25 points
<b>RRH Returns to Homelessness</b>	Measures the % of participants return to homelessness within 12 months of exit to permanent housing.	15% of participants return to homelessness within 12 months of exit to permanent housing.  Target: 15%	15 points
<b>RRH New or Increased Income / Earned Income 1</b>	Measures the % new or increased earned income for project stayers.	50% new or increased earned income for project stayers.  Target: 50%	20 points
<b>RRH New or Increased Income / Earned Income 2</b>	Measures the % new or increased non-employment income for project stayers.	20% new or increased non-employment income for project stayers.  Target: 20%	10 points
<b>RRH New or Increased Income / Earned Income 3</b>	Measures the % new or increased earned income for project leavers.	50% new or increased earned income for project leavers.  Target: 50%	20 points

Category Label	Scoring Measure	Benchmark	Points Available
<b>RRH New or Increased Income / Earned Income 4</b>	Measures the % new or increased non-employment income for project leavers.	20% new or increased non-employment income for project leavers.  Target: 20%	10 points
<b>Supportive Service Requirements (HUD Threshold Requirement)</b>	Measures whether or not projects require program participants to take part in supportive services (e.g. case management, employment training, substance use disorder treatment) in line with 24 CFR 578.75(h) by attaching supportive service agreements (contract, occupancy agreement, lease, or equivalent).	50% of project requires participation in supportive services (case management, substance abuse, mental health treatment).	5 points
<b>Substance Use Treatment Availability (HUD CoC Rating Factor)</b>	Measures whether or not substance use treatment is available on-site.	Does your project provide on- site substance use treatment (this includes an on-site clinician providing substance abuse treatment services).	10 points
<b>Leveraging healthcare and housing resources (HUD CoC Criteria)</b>	Measures % funding for units in the project that is leveraged from housing and healthcare resources (outside of ESG and CoC funds).	The leveraged housing and healthcare resources provide at least 25 percent of the program participants included in the project.	5 points
<b>Serve HUD Priority Population: Elderly Individuals (HUD Threshold)</b>	Measures the % of participants are elderly individuals (62 or older).	50% of participants are over the age of 62.  Target: 50%	10 points

Category Label	Scoring Measure	Benchmark	Points Available
<b>Serve HUD Priority Population: Individuals with Disabilities (HUD Threshold)</b>	Measures the % of participants that are individuals with a physical disability/impairment or developmental disability (24 CFR 582.5) not including substance use disorder.	50% of participants are individuals with a physical disability /impairment or a developmental disability not including substance use disorder.  Target: 50%	10 points
<b>Serve Priority Population: Unaccompanied Homeless Youth Under Ages 24</b>	Measures the % of participants that are Unaccompanied Homeless Youth Under Ages 24.	50% of participants are Unaccompanied Homeless Youth Under Ages 24.  Target: 50%	10 points
<b>Serve Priority Population: Survivors Fleeing Domestic Violence</b>	Measures the % of participants that are people fleeing domestic violence.	50% of participants are people fleeing domestic violence.  Target: 50%	10 points
<b>Project Efficiency (Fiscal Utilization)</b>	Measure the % of fiscal utilization from Subrecipients that service individuals experiencing homelessness.	90% of fiscal utilization from subrecipients is expended.  Target: 90%	30 points
<b>RRH Project Effectiveness – Costs (HUD Threshold Requirement)</b>	Measures if the project has reasonable costs relating to permanent housing.	Projects must receive 4 out of 7 points. has reasonable costs per permanent housing exit as defined locally. The services provided are cost-effective consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.  Target: Yes	21 points

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<b>Workforce Development</b>	Evaluates participant connection to workforce development services and supports.	All participants are assessed regularly for workforce development needs, and if needed, provided employment supports.	10 points
<b>RRH CoC Local Criteria - PIT</b>	Measures if the agency participates in annual PIT/HIC count.	PIT: Project/Agency is an active participant in annual PIT/HIC Count - from application question and attendance.  Target: Yes	5 points
<b>CoC Local Criteria - HUD Policy</b>	Measures if the applicant demonstrates how the project includes HUD Policy Priorities.	FY 2025 HUD Priority: Project/Agency is aligned with policy priorities.	12 points

**Total Points: 263**

## Renewal Scoring - Permanent Supportive Housing (PSH)

Category Label	Scoring Measure	Benchmark	Points Available
<b>Length of Stay</b>	Measures the average # of days participants spend from entry to residential move-in.	On average, participants spend 30 days or less from project entry to residential move-in.  Target: 30 days	20 points
<b>Exits to Permanent Housing</b>	Measures the % of participants moving to non- CoC funded permanent housing.	50% of participants move to permanent housing.  Target: 50%	25 points
<b>Returns to Homelessness</b>	Measures the % of participants that return to homelessness within 12 months of exit to permanent housing.	10% of participants return to homelessness within 12 months of exit to permanent housing.  Target:10%	15 points
<b>New or Increased Income / Earned Income 1</b>	Measures the % new or increased earned income for project stayers.	20% new or increased earned income for project stayers.  Target: 20%	20 points
<b>New or Increased Income / Earned Income 2</b>	Measures the % new or increased non-employment income for project stayers.	20% new or increased non-employment income for project stayers.  Target: 20%	10 points

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Category Label	Scoring Measure	Benchmark	Points Available
<b>New or Increased Income / Earned Income 3</b>	Measures the % new or increased earned income for project leavers.	20% new or increased earned income for project leavers.  Target: 20%	20 points
<b>New or Increased Income / Earned Income 4</b>	Measures the % new or increased non-employment income for project leavers.	20% new or increased non-employment income for project leavers.  Target: 20%	10 points
<b>Supportive Service Requirements (HUD Threshold Requirement)</b>	Measures whether or not projects require program participants to take part in supportive services (e.g. case management, employment training, substance use disorder treatment) in line with 24 CFR 578.75(h) by attaching supportive service agreements (contract, occupancy agreement, lease, or equivalent).	50% of project requires participation in supportive services (case management, substance abuse, mental health treatment).	5 points
<b>Substance Use Treatment Availability (HUD CoC Rating Factor)</b>	Measures whether or not substance use treatment is available on-site.	Project provides on-site substance use treatment (this includes an on-site clinician providing substance abuse treatment services).	10 points
<b>Leveraging healthcare and housing resources (HUD CoC Rating Factor)</b>	Measures % funding for units in the project that is leveraged from housing and healthcare resources (outside of ESG and CoC funds).	The leveraged housing and healthcare resources provide at least 25 percent of the units included in the project.	5 points



Category Label	Scoring Measure	Benchmark	Points Available
<b>Serve HUD Priority Population: Elderly Individuals (HUD PSH Threshold)</b>	Measures the % of participants are elderly individuals (62 or older).	50% of participants are over the age of 62.  Target: 50%	10 points
<b>Serve HUD Priority Population: Individuals with Disabilities (HUD PSH Threshold)</b>	Measures the % of participants that are individuals with a physical disability/impairment or developmental disability (24 CFR 582.5) not including substance use disorder.	50% of participants are individuals with a physical disability /impairment or a developmental disability not including substance use disorder.  Target: 50%	10 points
<b>Project Efficiency (Fiscal Utilization)</b>	Measure the % of fiscal utilization from Subrecipients that service individuals experiencing homelessness.	90% of fiscal utilization from subrecipients is expended each fiscal year for the last 3 fiscal years.  Target 90%	30 points
<b>Project Effectiveness – Costs (HUD Threshold Criteria)</b>	Measures if the project has reasonable costs relating to permanent housing.	Projects must receive 4 out of 7 points. has reasonable costs per permanent housing exit as defined locally. The services provided are cost-effective consistent with 2 CFR 200.404, meaning that the costs for housing and services provided	21 points
<b>Workforce Development</b>	Evaluates participant connection to workforce development services and supports.	All participants are assessed regularly for workforce development needs, and if needed, provided employment supports.	10 points

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Category Label	Scoring Measure	Benchmark	Points Available
<b>RRH CoC Local Criteria - PIT</b>	Measures if the agency participates in annual PIT/HIC count.	PIT: Project/Agency is an active participant in annual PIT/HIC Count - from application question and attendance.  Target: Yes	5 points
<b>CoC Local Criteria - HUD Policy</b>	Measures if the applicant demonstrates how the project includes HUD Policy Priorities.	FY 2025 HUD Priority: Project/Agency is aligned with policy priorities.	12 points

**Total Points: 238**

## Scoring Criteria for New Projects

All projects will be scored first with the “All Project Types” criteria, and then with criteria specific to their project type.

### All Project Types

FY 2025 CoC New Project Scoring	
CATEGORY	MAX POINTS
<b>Experience</b>	
Applicant and sub-recipients have experience working with the proposed population and in providing housing similar to that proposed in the application. Experience may include the applicant operating a project in the prior Fiscal Year that is now applying as a new project type (e.g. transitioning from PSH to SSO or PSH to TH).	25 points
Applicant demonstrates experience using and leveraging federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, sound financial management structures, and timely submission of required reporting on existing grants.	15 points
<b>Design of Housing and Supportive Services</b>	
Extent to which the applicant: <ol style="list-style-type: none"> <li>1) Demonstrates understanding of the needs of the clients to be served.</li> <li>2) Demonstrates that type, scale, and location of the housing or services fit the needs of the clients to be served.</li> <li>3) Demonstrates that type and scale of all supportive services, regardless of funding source, meets the needs of clients to be served.</li> <li>4) Demonstrates how clients will be assisted in obtaining mainstream benefits.</li> </ol>	20 points

5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	
Extent to which the applicant project will support the FY 2025 HUD Policy Priorities. For each priority area, award 2 points if alignment is clearly demonstrated, 1 if partially demonstrated, and 0 if not in alignment.	12 points
Describe plan for assessing workforce development needs regularly and/or connecting residents to specific workforce development resources such as training, assistance in job search.	5 points
<b>Timeliness</b>	
Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing or deployment of services for the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	10 points
<b>Financials</b>	
<p>The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve. To evaluate, or each question, award up to 3 points based on thorough description of how each measure of cost effectiveness is met.</p> <ul style="list-style-type: none"> <li>• Is the cost necessary for housing or service delivery?</li> <li>• Is the cost reasonable compared to market rates?</li> <li>• Is there proper procurement (competitive bids, no conflicts)?</li> <li>• Is the cost allocable to the grant?</li> <li>• Are outcomes measurable and reported?</li> <li>• Do efficiency metrics show appropriate use of funds?</li> <li>• Are costs consistent with organizational and federal policies?</li> </ul>	21 points
Documented match funding amount meets HUD requirements.	10 points

**Total Points: 118**

## Additional Scoring Criteria for New Permanent Supportive Housing

New Project Rating Factors	
** The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants. **	20 points
** The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants, including where appropriate, on-site supportive services. **	30 points
** The project will be designed to serve elderly individuals and/or individuals with a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder. The units will prioritize these populations. For DV Bonus, units will serve families and children. **	20 points
** Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent). **	20 points
** The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. **	20 points
Demonstrate that the project utilizes housing and healthcare resources not funded through the CoC or ESG Programs, and that these leveraged resources provide at least 25 percent of the units included in the project.	10 points
Demonstrate ability to participate in Coordinated Entry.	5 points

**Total Points: 125**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.**

## Additional Scoring for New Rapid Rehousing Projects

New Project Rating Factors	
** The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 3 months or up to 24 months.**	20 points
** The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness. **	30 points
** The applicant has previously operated homelessness projects where outcomes for employment income were improved compared to the average project in the CoC. **	20 points
**Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent). **	20 points
**The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. **	20 points
Demonstrate that the project utilizes housing and healthcare resources not funded through the CoC or ESG Programs, and that these leveraged resources provide at least 25 percent of the participants included in the project.	10 points
Demonstrate ability to participate in Coordinated Entry.	5 points

**Total Points: 125**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.**

## Additional Scoring for Transitional Housing Projects

New Project Rating Factors	
**Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing.**	30 points
**The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months.**	20 points
**The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.*	20 points
**The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.**	20 points
**Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).**	30 points
**Demonstrate that the proposed project will provide 40 hours per week of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). The 40 hours per week may be reduced proportionately for participants who are employed. The 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.**	20 points
**Demonstrate that the project utilizes housing and healthcare resources not funded through the CoC or ESG Programs, and that these leveraged resources provide at least 25 percent of the units included in the project.**	10 points
**Substance Use Disorder Treatment Availability: Does your project provide on-site substance use treatment (this includes an on-site clinician providing substance abuse treatment services)?**	10 points
Demonstrate ability to participate in Coordinated Entry.	5 points

**Total Points: 165**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.**

## Supportive Services Only - Standalone

New HUD Project Rating Factors	
**Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).**	30 points
**The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.**	30 points
**The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.**	40 points
**The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.**	20 points
<b>Substance Use Disorder Treatment Availability:</b> Does the project provide on-site substance use treatment (this includes an on-site clinician providing substance abuse treatment services)?	10 points

**Total Points: 130**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.\*\***

## Supportive Services Only: Street Outreach

New Project Rating Factors	
**The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.**	30 points
**The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.**	40 points
**Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant	30 points



must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws.**	
**The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.**	30 points

**Total Points: 130**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.**

### Supportive Services Only (Coordinated Entry)

Project Effectiveness	
**The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.	30 points
**There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.	30 points
**There is a standardized assessment process.	30 points
**The project will ensure program participants are directed to appropriate housing and services that fit their needs.	40 points

**Total Points Possible: 130**

**\*\* These are threshold questions that HUD will use when reviewing new project applications. If awarded, all these criteria will be required by HUD.**