



# Presentation Secondary School Clonmel – August 2026

## 2025-Aligned Child Safeguarding Statement & Risk Assessment Review Checklist

**Purpose and status.** This working checklist is aligned to the Child Protection Procedures for Schools 2025 and the Department's current Child Protection and Safeguarding Inspection framework. It is designed to support the Board of Management's annual qualitative review. It does not replace the Department's current CSS2 Review of the Child Safeguarding Statement and Risk Assessment template; the school should use the latest Department template when completing the formal annual review.

**Transition note.** Use this 2025-aligned checklist only once the Board has formally adopted the Child Protection Procedures for Schools 2025. Until formal adoption, the revised 2023 procedures continue to apply. All schools must adopt the 2025 procedures no later than their final Board meeting before 31 December 2026.

**Legend.** [NEW/CHANGED 2025] identifies an item that is new or materially strengthened compared with the school's 2023 checklist.

### A. Review details and formal adoption

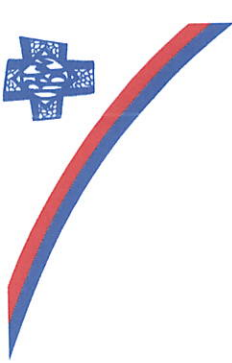
| No.                              | Review question                                                                                                                                                                                                   | 18 - 08 - 2026                        |                                       | Evidence / date | Action / owner |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------|-----------------|----------------|
|                                  |                                                                                                                                                                                                                   | Date of Board review                  | Date 2025 Procedures formally adopted |                 |                |
|                                  |                                                                                                                                                                                                                   |                                       |                                       |                 |                |
|                                  |                                                                                                                                                                                                                   |                                       | JENNIFER WILLIAMS                     |                 |                |
|                                  |                                                                                                                                                                                                                   |                                       | Róisín Hennessy                       |                 |                |
|                                  |                                                                                                                                                                                                                   |                                       | Anne Breen                            |                 |                |
| Chairperson, Board of Management |                                                                                                                                                                                                                   |                                       |                                       |                 |                |
| No.                              | Review question                                                                                                                                                                                                   | Y/N/NA                                |                                       | Evidence / date | Action / owner |
| 1                                | Has the Board formally adopted the Child Protection Procedures for Schools 2025 and recorded that adoption in the Board minutes? [NEW/CHANGED 2025]                                                               | <input checked="" type="checkbox"/> Y | <input type="checkbox"/> N            | 18/08/26        | BOW            |
| 2                                | Has the Board formally adopted the current Child Safeguarding Statement (CSS) including Risk Assessment, using the most up-to-date Department template, and recorded this in the minutes? [CHANGED 2025]          | <input checked="" type="checkbox"/> Y | <input type="checkbox"/> N            | 18/08/26        | BOW            |
| 3                                | Does the CSS state the names of the DLP and DDLP and specify where/how the Child Protection Procedures for Schools 2025 and Children First: National Guidance 2017 can be accessed? (Pg 2 of CSS). [CHANGED 2025] | <input checked="" type="checkbox"/> Y | <input type="checkbox"/> N            | 18/08/26        | BOW            |



| No. | Review question                                                                                                                                      | Y/N/NA                                                                                              | Evidence / date      | Action / owner                                      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------|
| 4   | Has the Board confirmed that the CSS and Risk Assessment reflect the school's current services, activities, practices and safeguarding arrangements? | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 18/08/26<br>06/11/25 | * Staff CP Training<br>* Integrated Staff Planning. |

### B. Risk Assessment

| No. | Review question                                                                                                                                                                                                                                           | Y/N/NA                                                                                              | Evidence / date                               | Action / owner |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------|
| 5   | Has the written Risk Assessment been reviewed and updated as part of this annual review?                                                                                                                                                                  | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 13/08/26<br>18/08/26                          | JW, RH<br>BOM  |
| 6   | Does the Risk Assessment identify risks of harm relevant to the school context and the procedures in place to manage those risks?                                                                                                                         | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | "                                             | "              |
| 7   | Does the Risk Assessment address online safety, including relevant online teaching, learning, communication and digital activity? (Point 24)                                                                                                              | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Teams Chat<br>Mobile Phone<br>AvP, 1:1 Policy | "              |
| 8   | Does the Risk Assessment address outdoor/off-site activities and school trips/outings? [CHANGED 2025]                                                                                                                                                     | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 06/11/26<br>18/08/26                          | "              |
| 9   | Where the school provides or facilitates other activities/services involving children, does the Risk Assessment cover those activities and ensure that the DLP is appropriately informed of child protection concerns arising within them? [CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Garda Vetting<br>Meetings<br>18-08-26         | "              |
| 10  | Have any material changes since the previous review been reflected promptly in the CSS and Risk Assessment?                                                                                                                                               | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                                               |                |



### C. Publication, display and communication

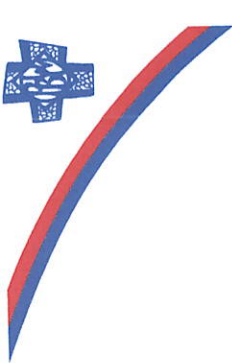
| No. | Review question                                                                                                                                                                          | Y/N/NA                                                                                              | Evidence / date                  | Action / owner |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|----------------------------------|----------------|
| 11  | Is the CSS including Risk Assessment displayed prominently near the main entrance?                                                                                                       | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Front Door<br>18/08/26.          |                |
| 12  | Has the school prepared the Department's student-friendly Child Safeguarding Statement, adapted appropriately for the post-primary context?<br>[NEW 2025]                                | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Front Door<br>SC. Door 18/8/26.  |                |
| 13  | Does the student-friendly statement include the name and photograph of the DLP?<br>[NEW 2025]                                                                                            | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | "                                |                |
| 14  | Is the student-friendly statement displayed beside the CSS near the main entrance, and has the school considered additional locations frequently used by students?<br>[NEW 2025]         | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | "                                |                |
| 15  | Have students been made aware of the student-friendly statement and of who they can speak to if they have a safeguarding concern?<br>[NEW 2025]                                          | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Assemblies<br>we (round Bacu PP. |                |
| 16  | Has the CSS been provided to all school personnel, the patron and the Parents' Association, and made available to parents, Tusla and members of the public on request?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | website<br>18/08/26.             |                |
| 17  | Is the current CSS including Risk Assessment published on the school website?<br>[CHANGED 2025]                                                                                          | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 2025                             |                |
| 18  | Following the annual review, have school personnel been informed that the review has taken place?<br>[CHANGED 2025]                                                                      | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Staff Meeting.<br>26/08/26.      |                |
| 19  | Has the Department's written notification of the completed annual review been provided to the Parents' Association (or directly to parents where none exists) and                        | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N                                 | website.                         |                |



| No. | Review question                                                                            | Y/N/NA                                                                                              | Evidence / date | Action / owner |
|-----|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------|----------------|
|     | to the patron?<br>[CHANGED 2025]                                                           | <input type="checkbox"/> N/A                                                                        | <i>Email</i>    |                |
| 20  | Has the annual-review notification been published on the school website?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | <i>18/08/26</i> |                |

#### D. Consultation and qualitative annual review

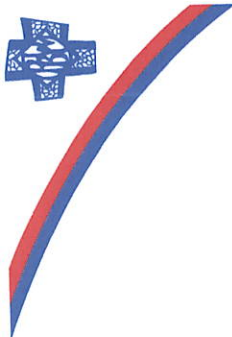
| No. | Review question                                                                                                                                                                                | Y/N/NA                                                                                              | Evidence / date                     | Action / owner        |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------|
| 21  | As part of the annual review, has the Board sought feedback from parents/carers on compliance with the safeguarding requirements and retained a record of that consultation?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | <i>Informally</i>                   | <i>Survey in '27?</i> |
| 22  | Has the Board sought feedback from school personnel and retained a record of that consultation?<br>[NEW/CHANGED 2025]                                                                          | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | <i>6/11/25</i>                      | <i>C.P. Trainings</i> |
| 23  | Have the views of students on safeguarding arrangements been sought in a manner appropriate to their age and maturity?<br>[STRENGTHENED 2025]                                                  | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A |                                     | <i>Yearheads</i>      |
| 24  | Has the Board considered complaints, suggestions and consultation feedback concerning the CSS, Risk Assessment or safeguarding arrangements?                                                   | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                                     |                       |
| 25  | Have identified areas for improvement been recorded, with an action plan, responsible person(s) and appropriate timelines?                                                                     | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | <i>Co-Ed '27</i><br><i>18/08/26</i> | <i>Ongoing</i>        |
| 26  | Has the Board recorded how feedback and previously identified areas for improvement have been addressed?                                                                                       | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N                                 | <i>Aug '25</i>                      |                       |



| No. | Review question                                                                                                                                     | Y/N/NA                                                                                              | Evidence / date     | Action / owner |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------|----------------|
|     | [CHANGED 2025]                                                                                                                                      | <input type="checkbox"/> N/A                                                                        |                     |                |
| 27  | Has a record of the annual review and its outcome been retained and made available for the patron and/or Department if requested?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 18/08/26<br>Online. |                |

#### E. Training and staff awareness

| No. | Review question                                                                                                                                                                                     | Y/N/NA                                                                                              | Evidence / date                            | Action / owner |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------|----------------|
| 28  | Has the DLP undertaken appropriate training to fulfil the DLP role?<br>[STRENGTHENED 2025]                                                                                                          | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Sept 25<br>Nov 25                          |                |
| 29  | Has the DDLP undertaken appropriate training to fulfil the role, including acting in the DLP's absence, supporting the DLP and keeping up to date with active cases?<br>[STRENGTHENED 2025]         | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Sept 25<br>Nov 25                          |                |
| 30  | Have all school personnel attended appropriate child protection training so that they are sufficiently familiar with the 2025 procedures to fulfil their responsibilities?<br>[NEW/CHANGED 2025]    | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Nov 125                                    |                |
| 31  | Does the school retain an up-to-date record of child protection training undertaken by school personnel?<br>[NEW/CHANGED 2025]                                                                      | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Whole school.                              |                |
| 32  | Are all school personnel aware of the identity of the DLP and DDLP and who to approach where a concern relates to the DLP?<br>[STRENGTHENED 2025]                                                   | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 1st Staff Meeting BACH<br>26-08 PP on C.P. |                |
| 33  | Are school personnel aware of the actions required when they have a child protection concern, including recording, reporting, seeking advice and mandated-person responsibilities where applicable? | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N                                 |                                            |                |



| No. | Review question                                                                                                                     | Y/N/NA                                                                                              | Evidence / date                   | Action / owner |
|-----|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------|----------------|
|     | [STRENGTHENED 2025]                                                                                                                 | <input type="checkbox"/> N/A                                                                        |                                   |                |
| 34  | Are arrangements in place to ensure new school personnel receive the CSS, safeguarding information and required training/induction? | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Induction staff handbook website. | Children First |

#### F. Reporting and case-file record keeping

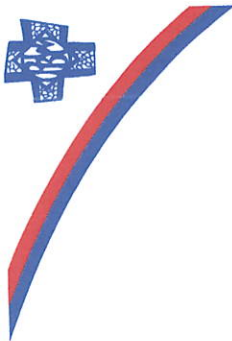
| No. | Review question                                                                                                                                                                            | Y/N/NA                                                                                              | Evidence / date               | Action / owner    |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------|-------------------|
| 35  | Are all child protection case files maintained securely and separately from general student/personnel records?<br>[STRENGTHENED 2025]                                                      | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 18/08/26.                     | DLP               |
| 36  | Has each child protection file been assigned a case-file number and, where Board oversight is required, have relevant parties been assigned unique codes/serial numbers?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | "                             | DLP.              |
| 37  | For every concern, is there a written record from the DLP showing how the concern came to their attention and the action/decision taken?<br>[STRENGTHENED 2025]                            | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Booklet<br>Filing Cabinet     | DLP.              |
| 38  | Where a report was made to Tusla, is a copy of the report retained on the relevant case file?                                                                                              | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A |                               |                   |
| 39  | Where Tusla advice was sought, or a decision was made not to report, are the required records, reasons and notifications retained on file?<br>[CHANGED 2025]                               | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                               |                   |
| 40  | Where required, have parents/carers received the <u>written notification</u> from the DLP within the timeframe specified by the 2025 procedures?<br>[CHANGED 2025]                         | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N                                 | Handwritten notes<br>text get | Handwritten notes |



| No. | Review question                                                                                                                                                              | Y/N/NA                                                                                              | Evidence / date             | Action / owner |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------|----------------|
|     |                                                                                                                                                                              | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N/A                               |                             |                |
| 41  | Are original, non-anonymised records retained in a hardcopy child protection file and, where applicable, are copies of redacted records also retained?<br>[NEW/CHANGED 2025] | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A | Haven't had to do this yet. |                |
| 42  | Are records factual, dated, attributable to their author/source, and stored in accordance with confidentiality and data-protection requirements?                             | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | 18/8/26.                    | DLP.           |
| 43  | Where retrospective/historical abuse is disclosed or alleged, have the relevant 2025 procedures and reporting/recording requirements been followed?<br>[NEW/CHANGED 2025]    | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A | 18/8/26.                    |                |

#### G. Board oversight and CPOR

| No. | Review question                                                                                                          | Y/N/NA                                                                                              | Evidence / date  | Action / owner |
|-----|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|----------------|
| 44  | Has the Board received a Child Protection Oversight Report (CPOR) at every ordinary Board meeting since the last review? | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | In BOM minutes.  |                |
| 45  | Did each CPOR contain all information required by the 2025 procedures?<br>[CHANGED 2025]                                 | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Started Dec '25. |                |
| 46  | Where cases required Board oversight, were the Board members provided with the required redacted records for each case?  | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                  |                |
| 47  | Were records supplied to the Board redacted/anonymised as required so that identities were protected?                    | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                  |                |



| No. | Review question                                                                                                                                                                                                  | Y/N/NA                                                                                                         | Evidence / date | Action / owner |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-----------------|----------------|
| 48  | Do Board minutes refer to case-file numbers/unique codes rather than names when recording oversight of individual cases?<br>[CHANGED 2025]                                                                       | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A            |                 |                |
| 49  | Do the minutes appropriately record the CPOR and the Board's consideration of cases requiring oversight?                                                                                                         | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A            |                 |                |
| 50  | Is the Board satisfied that required reports to Tusla and/or An Garda Síochána and related notifications were made appropriately in cases reviewed?                                                              | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A |                 |                |
| 51  | Is the Board satisfied that appropriate action has been taken in relation to allegations or suspicions of abuse concerning school employees/personnel, in accordance with the 2025 procedures?<br>[CHANGED 2025] | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A            |                 |                |

#### H. Recruitment, vetting and safeguarding practice

| No. | Review question                                                                                                            | Y/N/NA                                                                                              | Evidence / date             | Action / owner |
|-----|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------|----------------|
| 52  | Are statutory Garda vetting requirements met for all school personnel and relevant volunteers?                             | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A |                             |                |
| 53  | Have required child-protection statutory declarations and associated undertakings been obtained for relevant appointments? | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A |                             |                |
| 54  | From a child-protection perspective, are robust recruitment and selection procedures applied to employees and volunteers?  | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | References:<br>Garda vetted | DLP<br>DDL     |

Interviews  
Scenarios

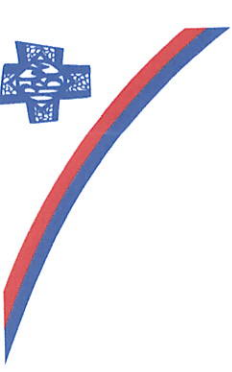


| No. | Review question                                                                                                                                                                                               | Y/N/NA                                                                                              | Evidence / date                                  | Action / owner |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------|
| 55  | Have the Chairperson and Principal satisfied themselves that their responsibilities in relation to vetting are being discharged and can this be evidenced?<br>[CHANGED 2025]                                  | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | Portal (sub)<br>Teaching Council<br>SPHE Policy. |                |
| 56  | Is the SPHE curriculum implemented in full and are relevant wellbeing/safeguarding programmes implemented in accordance with current requirements?                                                            | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A |                                                  |                |
| 57  | Are safeguarding implications considered when reviewing related school policies and practices, including online safety, trips/outings, visitors, volunteers and extracurricular activities?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A | AVP<br>1:1 Devices<br>Wellbeing.<br>2025.        |                |

#### I. Board conclusion and action plan

| No. | Review question                                                                                                                            | Y/N/NA                                                                                                         | Evidence / date                                | Action / owner                        |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------|
| 58  | Is the Board satisfied that the Child Protection Procedures for Schools 2025 are being fully and adequately implemented?<br>[CHANGED 2025] | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A            | 18/08/26.                                      |                                       |
| 59  | Has the Board identified any aspect of the CSS, Risk Assessment or safeguarding implementation requiring improvement?                      | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A                       | Co-Ed 127<br>Over 185                          | Declaration<br>re Pending Proceedings |
| 60  | Has the Board approved a documented action plan with clear actions, owners and timelines for all identified improvements?                  | <input type="checkbox"/> Y<br><input type="checkbox"/> N<br><input type="checkbox"/> N/A                       | Sub-Committee formed<br>May 2026.              |                                       |
| 61  | Has the Board confirmed that improvement actions from the previous annual review have been adequately addressed?                           | <input checked="" type="checkbox"/> Y<br><input type="checkbox"/> N<br><input checked="" type="checkbox"/> N/A | DLP Picture<br>CSS at Doors<br>child friendly. |                                       |

Attendance  
Signing In / Out.



### Board action plan

| Area identified    | Required action                                                                     | Person responsible | Target date | Completion / evidence |
|--------------------|-------------------------------------------------------------------------------------|--------------------|-------------|-----------------------|
| Co Education 2027. | Ongoing meetings re change to Co-Ed. Steering Committee to meet frequently in 2027. | Jennifer Williams  | August 2027 |                       |
| Over 18's          | <del>Annual</del> Addition to CSS                                                   |                    | Oct/Nov '26 |                       |
| Stat. Declaration  | Addition                                                                            |                    | Oct/Nov '26 |                       |

### Board certification

The Board of Management confirms that it has undertaken its annual qualitative review of the Child Safeguarding Statement and Risk Assessment and has considered the school's implementation of the Child Protection Procedures for Schools 2025.

|                                           |                                     |                               |
|-------------------------------------------|-------------------------------------|-------------------------------|
| Chairperson, Board of Management          | Signature: <u>Caree Breen</u>       | Date: <u>18/8/26</u>          |
| Principal / Secretary to the Board        | Signature: <u>Jennifer Williams</u> | Date: <u>18th August 2026</u> |
| Date review notification issued/published |                                     |                               |



### Reference points used for this working checklist

- Department of Education and Youth, Child Protection Procedures for Schools 2025, especially Chapter 9 (Child Safeguarding Statement and Risk Assessment) and the Board oversight requirements.
- Department of Education and Youth, Child Protection and Safeguarding Inspection guidance: six checks covering the annual review, communication, training, reporting/record keeping, oversight and vetting.
- Department templates/resources: CSS1 Child Safeguarding Statement and Risk Assessment; CSS2 Review; CSS3 annual-review notification; CSS4(b) Student-Friendly Child Safeguarding Statement – Post-Primary; consultation and training-record supports.

**Important:** Check [www.gov.ie/childprotectionschools](http://www.gov.ie/childprotectionschools) before each formal review to ensure the school is using the latest Department templates and supporting documents.