

Standard Operating Procedure

QMS POL 2 – Responsible Minerals Sourcing Policy

Version A

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Revision history

Revision Date	Ver	Revision Description	Author
20 Mar 2025	A	First revision	Lie Berglind

Abbreviations

Abbreviation	Description
CEO	Chief Executive Officer
CQO	Chief Quality Officer

1. Purpose

TSS is committed to responsible sourcing of minerals and ensuring that our supply chain is free from minerals that contribute to conflict, human rights abuses, or environmental harm. This policy outlines our commitment to ethical sourcing practices, compliance with regulations, and collaboration with stakeholders to promote responsible mineral supply chains.

2. Scope

This policy applies to all employees, suppliers, contractors, and business partners involved in the sourcing, procurement, and use of minerals, particularly tin, tantalum, tungsten, gold (3TG), cobalt, and other minerals identified as high-risk.

3. Responsibilities

The responsibilities for this SOP are outlined below.

3.1 Chief Quality Officer

It is the responsibility of the Chief Quality Officer (CQO) to maintain and update this document.

3.2 Chief Executive Officer

The Chief Executive Officer (CEO) is responsible for reviewing and approving this SOP.

3.3 Department Managers

It is the responsibility of each Department Manager to read, understand and follow this SOP and to report any deviations in the process to CQO.

4. Commitment to Ethical Sourcing

TSS commits to:

- Ensure that our supply chain is free from human rights abuses, forced labor, and child labor.
- Promote environmentally sustainable sourcing practices that minimize ecological harm.
- Engage in fair trade principles.

- Maintain transparency in our mineral sourcing and conduct regular audits to verify compliance with ethical standards.
- Support initiatives that promote responsible mining and fair labor practices worldwide.

5. Commitment to Responsible Sourcing

TSS is dedicated to:

- Conducting due diligence on our supply chain in accordance with the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas.
- Supporting transparency and ethical sourcing by working with suppliers that commit to responsible mineral sourcing practices.
- Avoiding procurement of minerals that directly or indirectly finance armed conflict or involve serious human rights abuses.
- Engaging with suppliers to improve supply chain practices and encouraging responsible mineral sourcing initiatives.

6. Due Diligence Process

TSS follows a risk-based due diligence approach in accordance with [1], to identify and mitigate risks associated with mineral sourcing. Our due diligence process includes:

- Identifying and assessing risks in our supply chain related to conflict minerals.
- Conducting supplier assessments and requiring conflict minerals reporting (e.g., Responsible Minerals Initiative's Conflict Minerals Reporting Template).
- Engaging with suppliers to address concerns and improve responsible sourcing practices.
- Reporting regularly on our conflict minerals due diligence efforts in accordance with regulatory requirements.

7. Continuous Improvement & Transparency

TSS is committed to continuous improvement in responsible minerals sourcing and will:

- Work collaboratively with industry initiatives to promote ethical supply chains.
- Train employees and suppliers on responsible sourcing requirements.
- Publish periodic updates on our responsible minerals sourcing efforts.

8. Reporting Violations & Grievance Mechanism

TSS encourages employees, suppliers, and stakeholders to report concerns regarding unethical mineral sourcing. Reports can be made through our established contact method at customer.service@tss.se.

9. References

Ref	Document ID	Title
1	QMS SOP 7	Risk Management

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