

**HARRISONBURG-ROCKINGHAM REGIONAL SEWER AUTHORITY
MINUTES**

June 2, 2025

PRESENT: A. Banks, B. J. Borne, M. S. Byler, R. B. Chewning, A. M. Collins, M. W. Light
P. S. Rhodes, and S. D. Stevens: Also present: J. J. Ham, Attorney; A. L. Berry,
K. D. Cekada and G. A. Thomasson, Staff.

VISITORS: J. Fultz, City of Harrisonburg

CALL TO ORDER

Chairman Banks called the regular monthly meeting to order at 3:00 p.m.

APPROVAL OF MINUTES

Upon motion of Mr. Borne, seconded by Mr. Stevens, the Board approved the minutes, dated May 5, 2025, by roll call as follows:

Mr. Banks - Aye	Mr. Chewning - Aye	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Absent	

*Mr. Light joined the meeting after the roll call vote.

TREASURER'S AND CASH BASIS REPORTS (May)

Ms. Berry reviewed the Treasurer's Report for May 2025.

The May Treasurer's Report showed that the Authority received income of \$1,314,649 of which \$86,527 was revenue from the collection of septage and industrial solids treatment fees. Expenditures for May totaled \$647,412 of which \$443,640 was related to routine O&M expenses. Capital Outlay and Project expenses totaled \$203,772 for the month. Of this amount, payments included \$14,348 to Capital Electric for a Hoffman enclosure, back panel, crimper and wire for bioreactor improvements; \$47,500 to CMC Metal Worx for installation of influent, effluent, and check valves for pump #3 at #1 wet well; \$60,597 to Allen Yoho Electric for MCC replacements project expenditures; \$28,995 to Wiley/Wilson for electrical gear replacement project expenditures and \$16,400 to East Coast Utility Contractor for replacement of owner furnished conveyor belt on conveyor #1. Total cash and investments as of May 31, 2025, totaled \$12,979,192.

Reviewing the May Cash Basis report, Ms. Berry noted that revenues were approximately 108% of budget. Expenses were approximately 86% of budget. The difference between revenues and expenses was approximately \$1,650,837.

OPERATIONS AND PRETREATMENT REPORT (MAY)

- Operations Report

Mr. Thomasson reviewed the Operations Report for May 2025. The average effluent flow for May was 13.76 MGD with a maximum average daily flow of 22.16 MGD. The average total phosphorus (TP) concentration for May was 0.24 mg/L. Based on the data received to date, the average total nitrogen (TN) concentration for May 2025 is 2.74 mg/L.

The 2025 annual average concentration for TP through May 2025 is 0.21 mg/L compared to the annual average limit of 0.28 mg/L. The annual average concentration for TN through May 2025 is estimated to be 3.6 mg/L compared to the annual limit of 3.7 mg/L.

Mr. Thomasson stated that 4 wet tons of Class A biosolids were distributed and 131 wet tons of Class A were hauled to the landfill as daily cover in May of 2025.

- Pretreatment Updates

Mr. Thomasson provided a brief overview of the pretreatment program. From October 2024 – March 2025, Kerry and Organic Plant were in significant noncompliance with TKN. Mr. Thomasson reported that four industrial users (Cargill, George's, Kerry, and SVO) were assessed treatment cost recovery fees for April 2025 totaling \$31,555.13.

Mr. Thomasson stated that Kerry and SVO were issued NOV's for permit violations in April 2025. An NOV was issued to Kerry for 10 TKN max daily limit plus the monthly average for TKN. An NOV was issued to SVO for 8 BOD5 plus the monthly average BOD5, 7 TKN daily max, and 1 TSS daily max.

PROJECT UPDATES

- Electrical Gear/Motor Control Center (MCC) Improvements

Mr. Thomasson stated that Schneider field representatives replaced a 400-amp breaker and numerous fuses on the metering equipment in MCC-1 on May 23, 2025. The Authority and AllenYoho are still waiting for a startup report for MCC-1.

The delay in the delivery of the gear from the manufacturer and several minor design modifications have necessitated a change order. Mr. Thomasson recommended the board authorize the Executive Director to issue a change order of \$201,284 to Allen Yoho Electric for the MCC replacement project.

Upon motion of Mr. Light, seconded by Mr. Chewning the Board approved Change Order #1 by roll call vote as follows:

Mr. Banks - Aye
Mr. Borne - Aye
Ms. Byler - Aye

Mr. Chewning - Aye
Mr. Collins - Aye
Mr. Light - Aye

Mr. Rhodes - Aye
Mr. Stevens - Aye

NEXT MEETING DATE

Chairman Banks set the next regular monthly meeting for Monday, August 25, 2025, at 3:00 p.m.

ADJOURNMENT

Upon motion of Mr. Collins, seconded by Mr. Rhodes, the Board unanimously voted to adjourn the meeting.

S. D. Stevens, Secretary-Treasurer