

**HARRISONBURG-ROCKINGHAM REGIONAL SEWER AUTHORITY
MINUTES**

FEBRUARY 2, 2026

PRESENT: A. Banks, B. J. Borne, M. S. Byler, A. M. Collins, M. W. Light, P. S. Rhodes and S. D. Stevens: Also present: J. J. Ham, Attorney; A. L. Berry, K. D. Cekada and G. A. Thomasson, Staff.

ABSENT: R. B. Chewning

CALL TO ORDER

Chairman Banks called the regular monthly meeting to order at 3:01 p.m.

APPROVAL OF MINUTES

Upon motion of Mr. Rhodes, seconded by Mr. Borne, the Board unanimously approved the minutes, dated December 1, 2025, as presented, by roll call vote as follows:

Mr. Banks - Aye

Mr. Chewning - Absent

Mr. Rhodes - Aye

Mr. Borne - Aye

Mr. Collins - Aye

Mr. Stevens - Aye

Ms. Byler - Aye

Mr. Light - Aye

QUARTERLY FINANCIAL REPORT (DECEMBER 31, 2025)

Mr. Thomasson reviewed a summary of the quarterly financial report ending December 31, 2025. For the quarter, operating income before depreciation was \$1,006,991. Operations and maintenance (O&M) expenses are \$345,432 less than last year's actual O&M expenses primarily due to power and chemicals. The total overall O&M expenses through December 31, 2025 were \$3,127,635 which is approximately 80% of budget.

TREASURER'S AND CASH BASIS REPORTS (DECEMBER and JANUARY)

Ms. Berry reviewed the Treasurer's Report for December 2025.

The December Treasurer's Report showed that the Authority received income of \$1,401,235 of which \$104,328 was revenue from the collection of septage and industrial solids treatment fees. Expenditures for December totaled \$602,564 of which \$543,723 was related to routine O&M expenses. Capital Outlay and Project expenses totaled \$53,341 for the month. Of this amount, payments included \$6,450 to CMC Metal Worx for material and labor to fabricate and install two lifting beams at IPS #2; \$6,500 to Mangrum Consulting for Belt Filter Press Design and Procurement project expenditures; \$7,530 to Maier America for repair of rotary joint and flat packing for Dryer and \$18,201 to Komline-Sanderson for a rotary joint for the Dryer. Total cash and investments as of December 31, 2025 totaled \$13,726,800.

The January Treasurer's Report showed that the Authority received income of \$1,434,640 of which \$99,347 was revenue from the collection of septage and industrial solids treatment fees.

Expenditures for January totaled \$513,541 of which \$496,871 was related to routine O&M expenses. Capital Outlay and Project expenses totaled \$16,671 for the month. Of this amount, payments included \$2,810 to Controls for Industry for PLC ethernet cards; \$7,834 to Wiley/Wilson for Electrical Gear Replacement project expenditures and \$2,676 to CES Water for butterfly valves for SAT tank air lines. Total cash and investments as of January 31, 2026, totaled \$14,647,898.

Reviewing the January Cash Basis report, Ms. Berry noted that revenues were approximately 107% of budget. Expenses were approximately 83% of budget. The difference between revenues and expenses was approximately \$1,144,323.

OPERATIONS AND PRETREATMENT REPORT (DECEMBER and JANUARY)

- Operations Report

Mr. Thomasson stated that a memo regarding a treatment upset condition was provided in the agenda package. Over the night of December 17 – 18, 2025, the Authority received a slug load of surfactants. The slug load partially inhibited nitrification. A high effluent ammonia sample result on December 19th caused a weekly average exceedance of the permit limit. Full nitrification resumed on December 20, 2025. To date, the Authority has not received an NOV from VDEQ. The Authority with the assistance of the public works departments of the member jurisdictions are still investigating.

Mr. Thomasson reviewed the Operations Report for December 2025 and January 2026. The average effluent flow for December was 11.11 MGD with a maximum average daily flow of 14.14 MGD. The average effluent flow for January was 11.59 MGD with a maximum average daily flow of 13.88 MGD.

The average total phosphorus (TP) concentration for December 2025 was 0.21 mg/L. The average TP concentration for January 2025 was 0.15 mg/L. The average total nitrogen (TN) concentration for December 2025 was 4.50 mg/L and the average TN concentration for January 2026 is estimated to be 3.88 mg/L

The 2025 annual average concentration for TP through December 2025 was 0.21 mg/L compared to the annual average limit of 0.28 mg/L. The annual average concentration for TN through the end of the calendar year was 3.26 mg/L compared to the annual limit of 3.7 mg/L.

Mr. Thomasson stated that 256.97 wet tons of Class A were taken to the landfill and used as daily cover in November 2025. In December 2025, 130.80 wet tons of Class A were taken to the landfill and 287.50 wet tons of Class B biosolids were land applied.

- Pretreatment Cost Recovery Fees and Notices of Violation (NOVs)

Mr. Thomasson reported that three industrial users (Kerry, Perdue, and SVO) were assessed treatment cost recovery fees for November 2025 totaling \$5,185.58. For December 2025, three industrial users (George's, Kerry, and SVO) were assessed treatment cost recovery fees totaling \$2,625.52.

Mr. Thomasson stated that two industrial users were issued an NOV for permit violations for November 2025. An NOV was issued to Kerry for 5 TKN max daily and the monthly average and one TSS violation. An NOV was issued to Perdue for 1 BOD5 violation.

In December 2025, one industrial user was issued an NOV for permit violations. Kerry exceeded permit limits for 2 TKN and 3 NO3/NO2 as N. However, Kerry is under consent order. An NOV was issued to Organic Plant for 1 BOD5, 1 TSS, 1 TP, and 1 TKN maximum daily violation.

Kerry is the only industry in significant noncompliance (SNC) from July – December 2025. Kerry is in SNC for TKN for the technical review criteria.

Mr. Thomasson reported that the annual pretreatment report was submitted to the Valley Regional Office of the Department of Environmental Quality as required by regulation and the VPDES permit. Mr. Thomasson stated that he would like to direct bill the significant industrial users for pretreatment sampling required by VDEQ. There was no dissent.

Mr. Thomasson also mentioned that there is legislation proposed in the Virginia General Assembly to regulate PFAS (PFOA and PFOS) in biosolids. The current proposed legislation has monitoring requirements starting in January 1, 2027 and limitations starting in January 1, 2028.

**CLOSED SESSION – SVO COMPLIANCE WITH PRETREATMENT STANDARDS
and SPECIFIC LOCAL GOVERNMENT EMPLOYEES**

Mr. Ham read the following statement: I move to recess into a closed meeting in order to consult with legal counsel and be briefed by staff members regarding specific legal matters requiring the provision of legal advice by the attorney, as authorized by section 2.2-3711(A)(8) of the state code and consult with legal counsel and be briefed by staff members or consultants about actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the local government’s negotiating or litigating posture, as authorize by section 2.2-3711(A)(7) of the state code. The subject matter of the meeting and the litigation is SVO compliance with pretreatment standards; Also, Discuss the performance and employment of specific local government personnel, as authorized by section 2.2-371(A)(1) of state code, the subject is specific local government employees.

Upon motion of Mr. Rhodes, seconded by Mr. Stevens, the Board unanimously voted to go into closed session by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Absent	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

The authority staff exited the meeting.

At the end of the closed session, Mr. Ham read the following statement:

With respect to the just concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirement under the Virginia Freedom of Information Act and (ii) only such public business matter as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board.

Any member believing that there was a departure from this certification shall so state prior to this vote indicating the substance of the departure that, in his judgment, has taken place.

Upon motion of Mr. Borne, seconded by Mr. Stevens, the Board unanimously voted to exit closed session by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Absent	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

CLOSED SESSION – PERDUE and KERRY STOCK AND BROTH COMPANY

Mr. Ham read the following statement: I move to recess into a closed meeting in order to consult with legal counsel and be briefed by staff members or consultants about actual or probable litigation, where such consultation or briefing in open would adversely affect the local government's negotiating or litigating posture, as authorize by section 2.2-3711(A)(7) of the state code. The subject matter of the meeting and the litigation is Perdue and Kerry Stock and Broth Company Inc. compliance with pretreatment standards.

Upon motion of Mr. Light, seconded by Mr. Collins, the Board unanimously voted to go into closed session by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Absent	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

The authority staff exited the meeting.

At the end of the closed session, Mr. Ham read the following statement:

With respect to the just concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirement under the Virginia Freedom of Information Act and (ii) only such public business matter as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board.

Any member believing that there was a departure from this certification shall so state prior to this vote indicating the substance of the departure that, in his judgment, has taken place.

Upon motion of Mr. Light, seconded by Mr. Rhodes, the Board unanimously voted to exit closed session by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Absent	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

PROJECT UPDATES

- Belt Filter Press Installation

Mr. Thomasson stated that the Authority continues to work with our consultant on the preparation of the request for proposal to purchase and install the belt filter presses in the solids handling building. The Authority hopes to issue the RFP by the middle of February and request board approval in May or June of 2026. Construction of the project would occur in the fall of 2026.

APPROVAL OF BIOSOLIDS REUSE and HAULING CONTRACT

Mr. Thomasson stated that a request for proposal (RFP) was issued on November 12, 2025 to obtain a contractor to haul and beneficially utilize the Class A and B biosolids. The RFP was sent to Houff, Recyc Systems and posted on eVA. Houff provided the only proposal. Mr. Thomasson presented the proposed unit prices. Mr. Thomasson recommended the Board authorize the Executive Director to enter into a contract with Houff Corporation for Biosolids Reuse and Hauling services.

Upon motion of Mr. Light, seconded by Mr. Rhodes, the Board unanimously authorized the Director to enter into a contract with Houff for Biosolids hauling by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Absent	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

OTHER BUSINESS

- FY 2027 BUDGET DISCUSSION

Mr. Thomasson indicated that a draft of the FY 2026 locality funding had been emailed to the Board members. Overall, the total locality funding increase is 1.30%. The proposed FY 2026 O&M budget contribution increase is 3.89%. Capital outlay was increased by 1.58% and capital projects (construction) was decreased by 4.30%. Projected industrial solids and septage revenue for FY 2027 remained constant from the FY 2026 projection. Locality contributions vary based on each member jurisdiction's percentage of the total metered average daily flow treated by the North River WWTF for the consecutive 12-month time period.

- Personnel and Engineering Committee Meetings

Mr. Thomasson mentioned that he would attempt to schedule the Engineering and Personnel Committee meetings before and after the March Board meeting.

NEXT MEETING DATE

Chairman Banks set the regular monthly meeting for Monday, March 2, 2026, at 3:00 p.m.

ADJOURNMENT

Upon motion of Mr. Light, seconded by Mr. Stevens, the Board unanimously voted to adjourn the meeting.

S. D. Stevens, Secretary-Treasurer

Attachment (2)