HARRISONBURG-ROCKINGHAM REGIONAL SEWER AUTHORITY
MINUTES

September 28, 2026

PRESENT: A. Banks, B. J. Borne, M.S. Byler, R. B. Chewning, A. M. Collins, M. W. Light, P. S. Rhodes and S. D. Stevens: Also present: J. J. Ham, Attorney; A. L. Berry, K. D. Cekada and G. A. Thomasson, Staff.

CALL TO ORDER

Chairman Banks called the annual and regular meeting to order at 3:00 p.m.

ELECTION OF OFFICERS

Mr. Thomasson indicated that the nominating committee had nominated the following officers: Philip Rhodes, Rockingham County, Chairman; Brad Chewning, City of Harrisonburg, Vice Chairman; and Brian Borne, Town of Dayton, Secretary – Treasurer.

Upon motion of Mr. Collins, seconded by Mr. Borne, the Board unanimously approved the election of officers as recommended, by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Aye	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

APPROVAL OF MINUTES

Upon motion of Mr. Stevens, seconded by Mr. Borne, the Board unanimously approved the minutes, dated August 31, 2026, as presented, by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Aye	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

TREASURER'S AND CASH BASIS REPORTS (AUGUST)

Ms. Berry reviewed the Treasurer's Report for August 2026.

The August Treasurer's Report showed that the Authority received income of $1,773,150 of which $81,516 was revenue from the collection of septage and industrial solids treatment fees. Expenditures for August totaled $921,583 of which $572,954 was related to routine O&M expenses. Capital Outlay and Project expenses totaled $348,629 for the month. Of this amount, payments included $121,706 to Carter Machinery for a backhoe loader; $29,347 to Riddleberger Brothers for heat exchanger retubing and tube sheet replacement; $114,226 to English Construction for Dewatering improvements project expenditures; $20, 013 to Sherwood-Logan for repair kits, rotors and stators for mixers and $43,485 to Myers Ford Company for 2026 Ford

F250 for the maintenance department. Total cash and investments as of August 31, 2026, totaled $17,345,903.

Reviewing the August Cash Basis report, Ms. Berry noted that revenues were approximately 119% of budget. Expenses were approximately 89% of budget. The difference between revenues and expenses was approximately $415,723.

PRELIMINARY AUDIT RESULTS – FY 2026

Mr. Thomasson stated that the FY 2026 financial audit was conducted from September 23 – 25, 2026 by the Authority's accountant, Robinson, Farmer, Cox Associates (RFCA). He referred board members to a letter from RFCA that was included in the agenda package outlining the scope of RFCA's responsibilities as auditor.

Revenues: The preliminary financial statement indicated that the Authority received O&M revenues from the member localities totaling $6,971,974.08. Other revenue was received from the nutrient credits of $82,897.00; pretreatment revenue of $540,338.38; and septage and industrial solids treatment revenue of $1,171,793.03. The revenue from pretreatment, septage, industrial solids and nutrient credit revenue was budgeted at $818,651. The difference between revenue received over budgeted revenue from other revenue sources was $976,377.41. In accordance with the Service Contract, this amount is automatically transferred to the Planning and Repair Fund for future capital improvements. The net O&M revenue after transfer of these funds is $7,790,625.08.

Expenses: The preliminary financial statement indicated actual O&M expenses on a budgetary basis were $6,808,528.75. Excess revenues over expenses were $982,096.33. The O&M reserve is required by the Service Contract to equal two months of the O&M budget for the current year (FY 2026). The Special Reserve Account is required by resolution to have a balance of 5% of the O&M budget for the current year (FY 2026). Both accounts have sufficient funds and will not require transfer of excess FY 2026 reserve funds.

Under the Service Contract, excess reserves greater than 10% of budget (FY 26) are to be credited to the member jurisdictions at the percentage share of revenue paid. The amount of revenue over the threshold this year is $203,033.33. The remainder of the excess revenue over expenses for FY 26 is transferred to the P&R Account.

Mr. Thomasson presented a slide that listed the credit to be received by each member jurisdiction. He recommended that the member credits be applied to the billing statements prepared immediately following the approval of the FY 2026 audit which is typically in October or November.

Mr. Thomasson recommended the board authorize the Director to deposit the excess revenues over expenses of $779,063.00 to the planning and reserve account and credit the member jurisdictions the month following the approval of the audit in the amount of $203,033.36.

Upon motion of Mr. Chewning, seconded by Mr. Light, the Board unanimously approved the deposit of excess revenues over expense to the planning and repair account and the credit to the member jurisdictions, as per Mr. Thomasson's recommendations as follows:

Mr. Banks - Aye	Mr. Chewning - Aye	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

DRAFT FY 2026 ANNUAL REPORT OF OPERATIONS

Mr. Thomasson presented a slide show which highlighted many of the graphs, tables, and figures that will be included in the annual report. He stated several numbers may shift slightly due to the financial report from the auditors.

OPERATIONS AND PRETREATMENT REPORT (AUGUST)

- Operations Report

Mr. Thomasson reviewed the Operations Report for August 2026. The average effluent flow for August was 12.92 MGD with a maximum average daily flow of 18.62 MGD. The average total phosphorus (TP) concentration for August 2026 was 0.22 mg/L. The average total nitrogen (TN) concentration for August 2026 was 2.63 mg/L.

The 2026 annual average concentration for TP through August 2026 is 0.25 mg/L compared to the annual average limit of 0.28 mg/L. The annual average concentration for TN through August 2026 is 3.18 mg/L compared to the annual limit of 3.7 mg/L.

Mr. Thomasson stated that 322 and 496 wet tons of Class B dewatered biosolids were land applied in July and August, respectively. There were 117 and 116 wet tons of Class A dried biosolids distributed in July and August. There was 92 wet tons of Class A hauled to the landfill as daily cover in August.

Mr. Thomasson reported that the Authority performed additional PFOA and PFOS sampling on July 23, 2026 and all sampled results remain below the 25 ppb threshold.

- Pretreatment Cost Recovery Fees and Notices of Violation (NOVs)

Mr. Thomasson reported that four industrial users (George's, Organic Plant, Perdue, and SVO) were assessed treatment cost recovery fees for July 2026 totaling $122,549.

Mr. Thomasson stated that three industrial users were issued an NOV for permit violations for July 2026. An NOV was issued to George's for 2 BOD5 daily violations and the monthly average. An NOV was issued to Organic Plant for 2 BOD5, 2 TKN, and 2 TP daily violations. An NOV was issued to SVO for 4 BOD5 daily violations.

Mr. Thomasson stated that on September 3, 2026 the Authority notified the Organic Plant that they were in significant noncompliance with TKN from January 1 – June 30, 2026 and requested a corrective action plan within 30 days.

Kerry is under consent order and is not receiving NOVs. Mr. Thomasson reported that for the month of July 2026, Kerry was in compliance with all of their pretreatment effluent limitations.

Perdue is currently under consent order and is not receiving NOVs. Mr. Thomasson stated that for the month of July 2026, Perdue had 12 BOD5, 1 TSS, 1 oil and grease, 10 TKN, and 12 TP exceedances. With the aerated FEB back in service on July 31, 2026, Perdue was in compliance with all of their pretreatment effluent limitations during the month of August.

PROJECT UPDATES

- Anaerobic Digester #1 Cleaning

Moyer Brothers began cleaning anaerobic digester #1 on August 5, 2026. The Authority is hopeful that this project will be finished in the next few weeks.

- Professional Engineering Services RFP

Mr. Thomasson stated that the Authority is scheduling interviews with the most qualified firms and plans to have a recommendation at the November 2, 2026 board meeting.

- Interceptor Level of Service (LOS) Master Plan Update

Mr. Thomasson indicated that Wiley|Wilson prepared the original LOS master plan which was adopted in 2017. The Authority along with the assistance of W|W and RJN Group are currently updating the LOS master plan.

NEXT MEETING DATE

Chairman Rhodes set the next regular monthly meeting for Monday, November 2, 2026, at 3:00 p.m.

ADJOURNMENT

Upon motion of Mr. Borne, seconded by Mr. Banks, the Board unanimously voted to adjourn the meeting by roll call vote as follows:

Mr. Banks - Aye	Mr. Chewning - Aye	Mr. Rhodes - Aye
Mr. Borne - Aye	Mr. Collins - Aye	Mr. Stevens - Aye
Ms. Byler - Aye	Mr. Light - Aye	

B. J. Borne, Secretary-Treasurer