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| www.intact.digital | Intact Digital LtdCompass House, Vision Park Chivers Way, HistonCambridge, CB24 9AD, UKTel: +44 01223 25 7990 |

 Send the signed form to Intact Digital Limited (IDL) at accounts@intact.digital

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| **Software Installation Request Form IDL-SIN-2020** |

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| Organization Account Number |
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| IDL Package Upload ID (if available) |
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| IDL Software Registration ID (if available) |
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| Software Information |
| Software Name: |  |
| Software Version: |  |
| Software Vendor: |  |
| Installation type: | *Indicate: stand-alone software application or client-server configuration, unsupported software or contemporary software, etc.* |
| Operating system: | *Please state the recommended/preferred operating system.* |
| Hardware requirements: | *Indicate typical hardware requirements* |
| Licenses: | *Please state the type and number of licenses and number of software users* |

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| Party Responsible for Installation |
|  [ ]  Client | [ ]  Intact Digital | [ ]  Other: |

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| Contact Details of the Third-Party Installer |
| Company Name: |  |
| Contact Name: |  |
| Role: |  |
| Email: |  |
| Phone: |  |

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| **Installation Information** |

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| Installation Phases: |
|  *Please describe any specific requirements, e.g., regulatory requirements, pre-defined installation procedure. Supply supporting documents or regulations as needed.* |

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| Test Procedure |
|  *Please describe any specific requirements, e.g., regulatory requirements, pre-defined procedure. Supply supporting documents or regulations as needed.* |

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| List of Supporting Tools |
| [ ]  Screen capture | [ ]  Documentation/PDF Reader |
| [ ]  Other: |

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| Hosting/Virtualization Platform*Please select one or more platforms for software virtualization* |
| [ ]  Xen | [ ]  VMWare |
| [ ]  Other: |

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| Installation Environments |
| [ ]  Virtual Machine  | [ ]  Other |

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| **Availability for Installation** |

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| Preferred Dates: |
|  *Please indicate one or more preferred dates and times.*  |
| Special Instructions: |
| *Please indicate any special instructions that need to be followed.* |