



MARICOPA LITTLE LEAGUE CONSTITUTION

ARTICLE I - NAME

This organization shall be known as the Maricopa Little League, hereinafter referred to as “Local League.”

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well-adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

(a) **Player Members.** Any player meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.

(b) **Regular Members.** Regular Members shall include:

1. Current year Board Members, Managers, Coaches, and any registered volunteer, who have completed a background check.
2. Any adult person actively interested in furthering the objectives of the Local League upon an approved annual volunteer application.
3. All Regular Members must annually complete the Little League Official Application, submit to a background check pursuant to Regulation I(8) and (9), and complete abuse awareness training pursuant to Regulation I(10) before the commencement of the season. All regular members must have an active form on file during all playing seasons (January 1 to December 31 of each year).
4. The Secretary, with the assistance of the Volunteer Coordinator, shall maintain the roll of membership to qualify voting Regular Members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. Each Regular Member is entitled to one vote regardless of the number of positions held.

Note As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program. If actively engaged in the operation of another program during the Little League season, Little League will be the first priority. Any violation of a conflict of interest will be grounds for removal from the league and loss of membership.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows:

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such a meeting no less than 24 hours prior to the meeting, will be informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges. If a situation occurs where the offending member cannot attend the meeting as called, arrangements can be made, upon board approval, to reschedule the meeting.
- (b) The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the

capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by a two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV – THE BOARD

SECTION 1

Definitions.

- (a) **The Board.** The Board is an over-encompassing term for all Regular Members elected to and holding an official board position, including both the Board of Directors and General (Auxiliary) Board Members. All members of the Board are expected to contribute to the success of the league and uphold its mission and values.
- (b) **Board of Directors.** The Board of Directors, also referred to as "Officers," shall consist of Regular Members elected to serve in official leadership positions that are responsible for the overall governance and operation of the league. The specific positions included in the Board of Directors shall be defined as follows:
 - 1. The Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Coaching Coordinator.
 - 2. The Board of Directors may also include, but are not required: League Information Officer, Concessions Manager, Umpire-in-Chief (UIC), Sponsor Fundraising Manager, and Marketing/Public Relations Manager.
- (c) **General (Auxiliary) Board.** General Board Members shall consist of Regular Members holding official board positions that are not part of the Board of Directors. These members are elected or appointed to assist with specific operational or administrative tasks as defined by the league's needs.
 - 1. The General Board positions may include, but are not limited to: Challengers Coordinator, Baseball Coordinator, Softball Coordinator, Equipment Manager, Picture/Trophy Coordinator, Scorekeeping Coordinator, Uniform Coordinator and Volunteer Coordinator.

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Vacancies. If any vacancy occurs in the Board, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Board Members at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 3

Board Meetings, Notice and Quorum. Regular meetings of the Board shall be held immediately following the Annual Meeting and, on such days, thereafter, as shall be determined by the Board.

- (a) Notice of each Board meeting shall be given by the President or Secretary, electronically to each Board member at least three (3) days before the time appointed for the meeting to the e-mail address of each Board member.
- (b) Two-thirds members of the Board shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (c) Only members of the Board may make motions and vote at meetings of the Board. However, the Board may invite, admit and recognize guests for presentations or comments during Board meetings.
- (d) The President or Secretary, whenever they deem it advisable or at the request in writing of four (4) Board members, shall issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting, and no matters not so stated may be acted upon at the meeting.

SECTION 4

Duties and Powers. The Board shall have the power to appoint such standing committees as needed and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Board Member or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4(a).

ARTICLE V - DUTIES AND POWERS OF THE BOARD

SECTION 1

President. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.

- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board as circumstances warrant.
- (f) Serve as the contact person for Little League International.

SECTION 2

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Works with officers and committee members.

SECTION 3

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Keep the minutes of the meetings of the Members, the Board, and any other official meeting, and cause them to be recorded in a book kept for that purpose.
- (d) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (e) Notify Members, Directors, and committee members of their election or appointment.

SECTION 4

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all money and securities, and deposit the same in a final institution approved by the Board of Directors.

- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board at the Annual Meeting.
- (e) Prepare an annual financial report and related tax filings, under the direction of the President, for submission to Regular Members and the Board at the Annual Meeting, and to Little League International.

SECTION 5

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and verify residency and age eligibility.
- (c) Coordinate players during tryouts.
- (d) Conduct the player draft and all other player transaction or selection meetings.
- (e) Prepare the rosters.
- (f) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (g) Notify Little League International of any subsequent player replacements or trades.
- (h) Administer the divisional player pool.
- (i) Set up online registration and ensure the league rosters are uploaded to Little League.

SECTION 6

Safety Officer. The Safety Officer shall:

- (a) Be responsible for creating awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

1. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.

2. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 7

Coaching Coordinator. The coaching coordinator shall:

- (a) Represent coaches/managers in the league.
- (b) Present a coach/manager training budget to the board.
- (c) Gain the support and funds necessary to implement a league-wide training program.
- (d) Order and distribute training materials to players, coaches and managers.
- (e) Coordinate mini clinics as necessary.

SECTION 8

League Information Officer. The League Information Officer shall:

- (a) Set up and manage the league's official website (site authorized by Little League International).
- (b) Assign online administrative rights to other local volunteers.
- (c) Encourage creation of team web sites to managers, coaches, and parents.
- (d) Ensure that league news and scores are updated online on a regular basis.
- (e) Collect, post, and distribute important information on league activities including direct dissemination of fundraising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media.
- (f) Serve as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

SECTION 9

Sponsorship/Fundraising Manager. The Sponsorship/Fundraising Manager shall:

- (a) Solicit and secure local sponsorships to support league operations
- (b) Collect and review sponsorship and fundraising opportunities
- (c) Organize and implement approved league fundraising activities
- (d) Coordinate participation in fundraising activities
- (e) Maintain records of monies secured through sponsorship and fundraising initiatives.

SECTION 10

Concession Manager. The Concession Manager shall:

- (a) Maintain the operation of concession facilities
- (b) Organize the purchase of concession products
- (c) Be responsible for the management of the concession sales at league events
- (d) Schedule volunteers to work the concession booth during league events
- (e) Collect and review concession related offers including coupons, discounts and bulk-purchasing opportunities
- (f) Organize, tally and keep records of concession sales and purchases.

ARTICLE VI - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the members of the league (including Special General Membership Meetings, Section 7 of this Article). A minimum of one per year (Annual Meeting of Members, Section 6 of this Article) is required.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered electronically (electronic mail) to each Member at least seven (7) days in advance of the meeting, setting forth the place, time, and purpose of the meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or by representation via an absentee ballot of two-thirds of Board Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted, and the meeting shall be rescheduled.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings.

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held on the first Saturday of August each year for the purpose of electing Board members, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) Notice of the Annual Meeting of the Members shall be delivered electronically (electronic mail) to each Member at least seven (7) days in advance of the meeting, setting forth the place, time, and purpose of the meeting.
- (b) The presence in person or by representation via an absentee ballot of two-thirds of Board Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted, and the meeting shall be rescheduled.
- (c) Regular Members shall receive at the annual Meeting of the Members a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 - 1. The condition of the Local League, to be presented by the President.
 - 2. A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained, to be presented by the Treasurer.
 - 3. The whole amount of real and personal property owned by the Local League, where located, and where and how invested.
 - 4. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated, or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made.
 - 5. The names of the persons who have been admitted to regular membership in the Local League during the year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (d) At the Annual Meeting, Regular Members shall determine the number of Board members to be elected for the ensuing year and shall elect such a number of members.
 - 1. The number of Board members elected shall be not less than five (5).
 - 2. Returning members of the Board of Directors are automatically included in the seven. The number of members to be elected is defined by the number of members that do not return.
- (e) Members of the Board will be voted in to specific Board positions.

- (f) After the election, the new Board members shall work with the current Board members to learn and train and will officially assume the performance of their duties on September 1.
- (g) The term of a Board member shall be two (2) years or until such time as they resign, are removed, or their successor is duly elected and qualified in accordance with this section. At the conclusion of their term, a Board member may be re-elected to the same position or elected to a different position on the Board.
- (h) Any Regular member in good standing is eligible to be nominated and elected to the General Board.
- (g) To run for the Board of Directors:
 - 1. A Regular member in good standing must have previously been appointed to the General Board.
 - 2. If the above requirement cannot be met, then the candidate must have two (2) years minimum volunteer experience in Little League International.
 - 3. If neither of the previous can be met, then any Regular member in good standing becomes eligible to run.
- (h) To run for President:
 - 1. The candidate must have previous Board of Directors experience.
 - 2. If the above requirement cannot be met, then the candidate must have been a prior General Board member.
 - 3. If neither of the previous can be met, then the candidate must have two (2) years minimum volunteer experience in Little League International.
 - 4. If none of the previous requirements can be met, then any Regular member in good standing becomes eligible to run.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the President at their discretion. Upon the written request of ten (10) Regular Members, the President shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings.

ARTICLE VII - COMMITTEES

SECTION I

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of at least three (3) Board Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board. The Committee shall also submit for consideration by the Board a slate of Board of Directors and Committee Members.

SECTION 2

House Rules and Constitution Committee. The Board of Directors may appoint a House Rules and Constitution Committee consisting of at least three (3) Board Members. The Committee shall review and make any necessary changes before the start of the spring season. All changes must be submitted to the district administrator before practices start.

ARTICLE VIII – AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules (“House Rules”), ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each calendar year and are not considered part of this Constitution. (See Article XI, Section 7 for the fiscal year of this league.)

ARTICLE IX - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board shall decide all matters pertaining to the finances of the Local League and it shall place all income in a common league treasury, directing the expenditure of funds in such a

manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for anything other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check or bank card. All checks shall be signed by the Local League Treasurer or President.

SECTION 5

Compensation. No Board Member of the Local League shall receive, directly or indirectly, any salary, compensation or emolument from the Local League for services rendered a Board Member.

SECTION 6

Financial Institution. All monies received, including sponsorship and fundraising funds, shall be deposited into the financial account of the Local League which must be held at a federally insured bank or other certified financial institution as determined by the Board. The establishment of the Local League account or change of account must be noted in the board minutes of any regular Board meeting.

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1 and shall end on September 30. (Note: The above fiscal year must be chosen if the Local League intends to qualify under the Little League Baseball, Incorporated, Group Tax ID Number.)

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE X – AMENDMENTS

This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Maricopa Little League Membership on November 9, 2025.